



Kenton County, Kentucky



<https://kentoncountky.opengov.com/transparency>

Kenton County

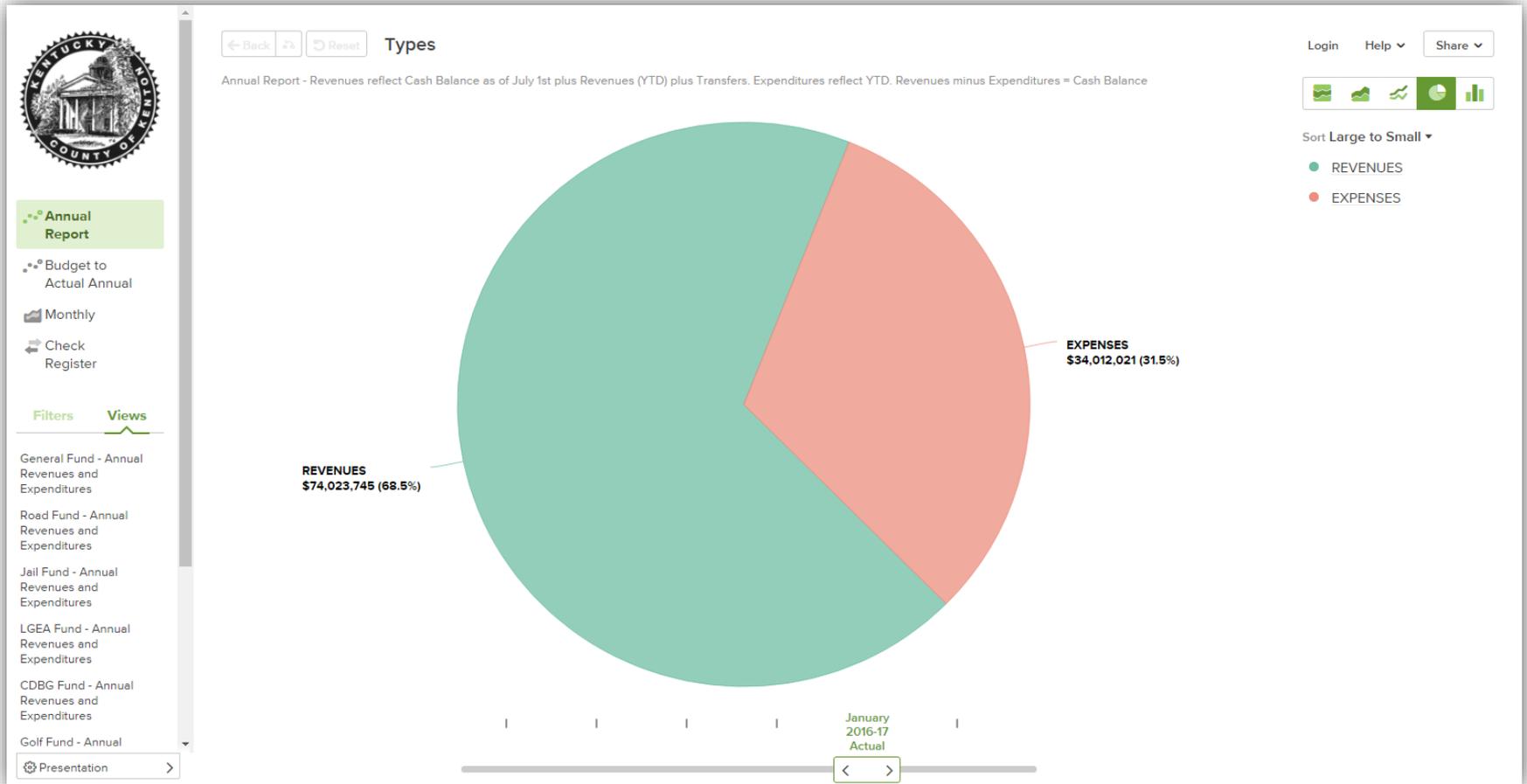
Fiscal & Budget Transparency Tool

User Guide



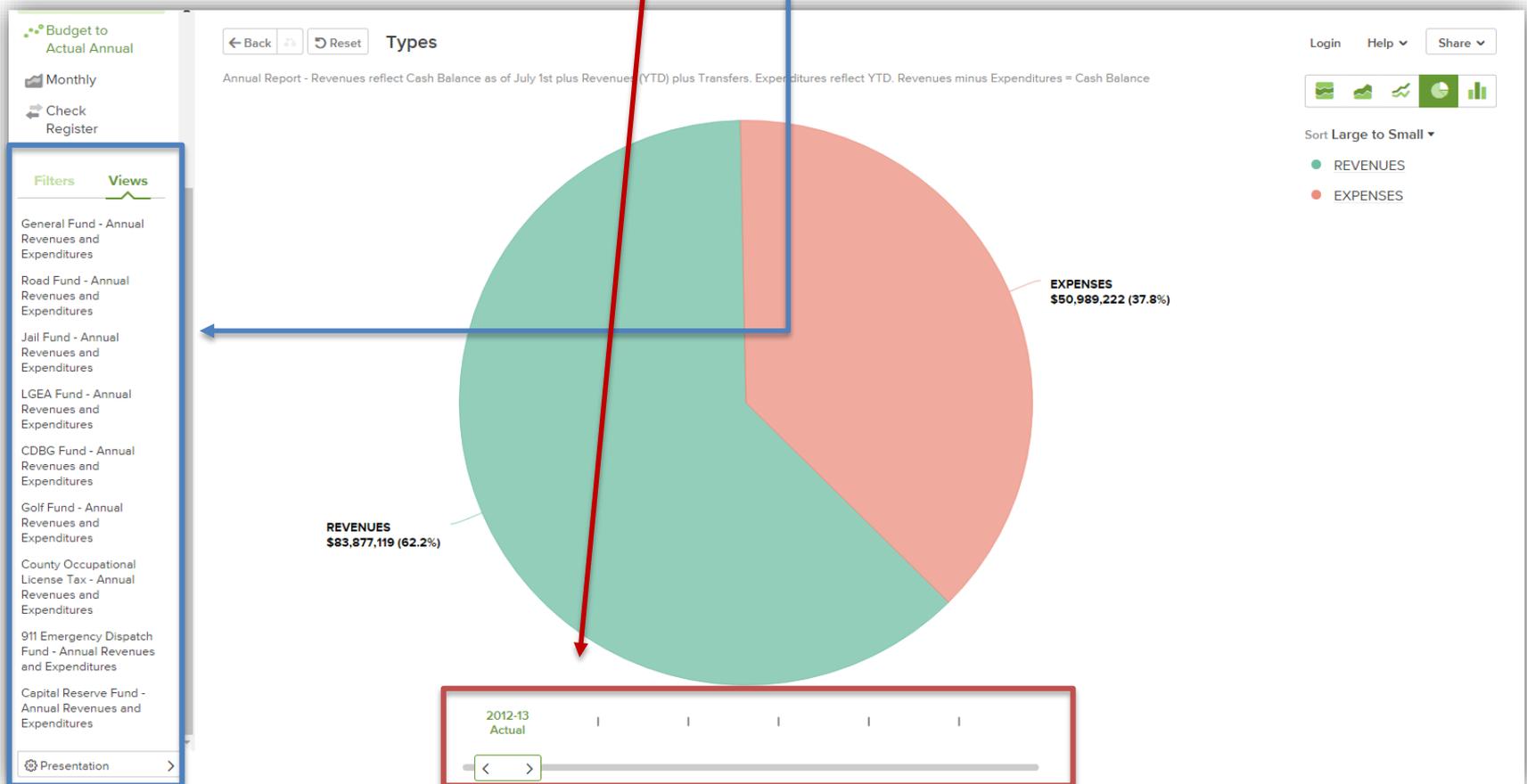
Kenton County's Fiscal & Budget Transparency Tool: User Guide

Kenton County's Fiscal and Budget Transparency Tool allows you to access full financial data on easy-to-understand charts and graphs, in just a few clicks.



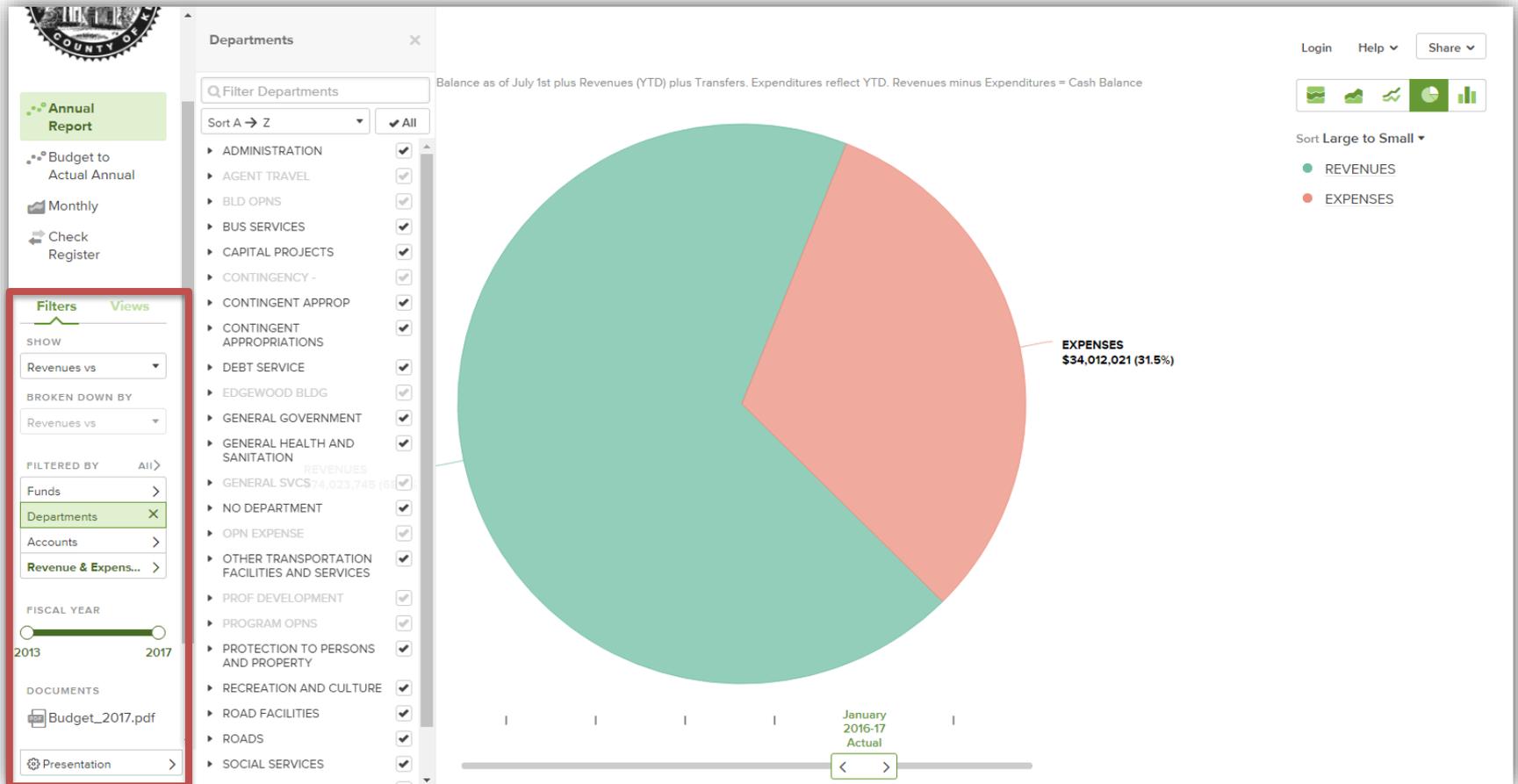
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The **Annual report** displays revenues & expenses by Fiscal Year. Users can search data back to Fiscal Year 2013. Explore the **“Views”** to see Annual Reports for other Funds.



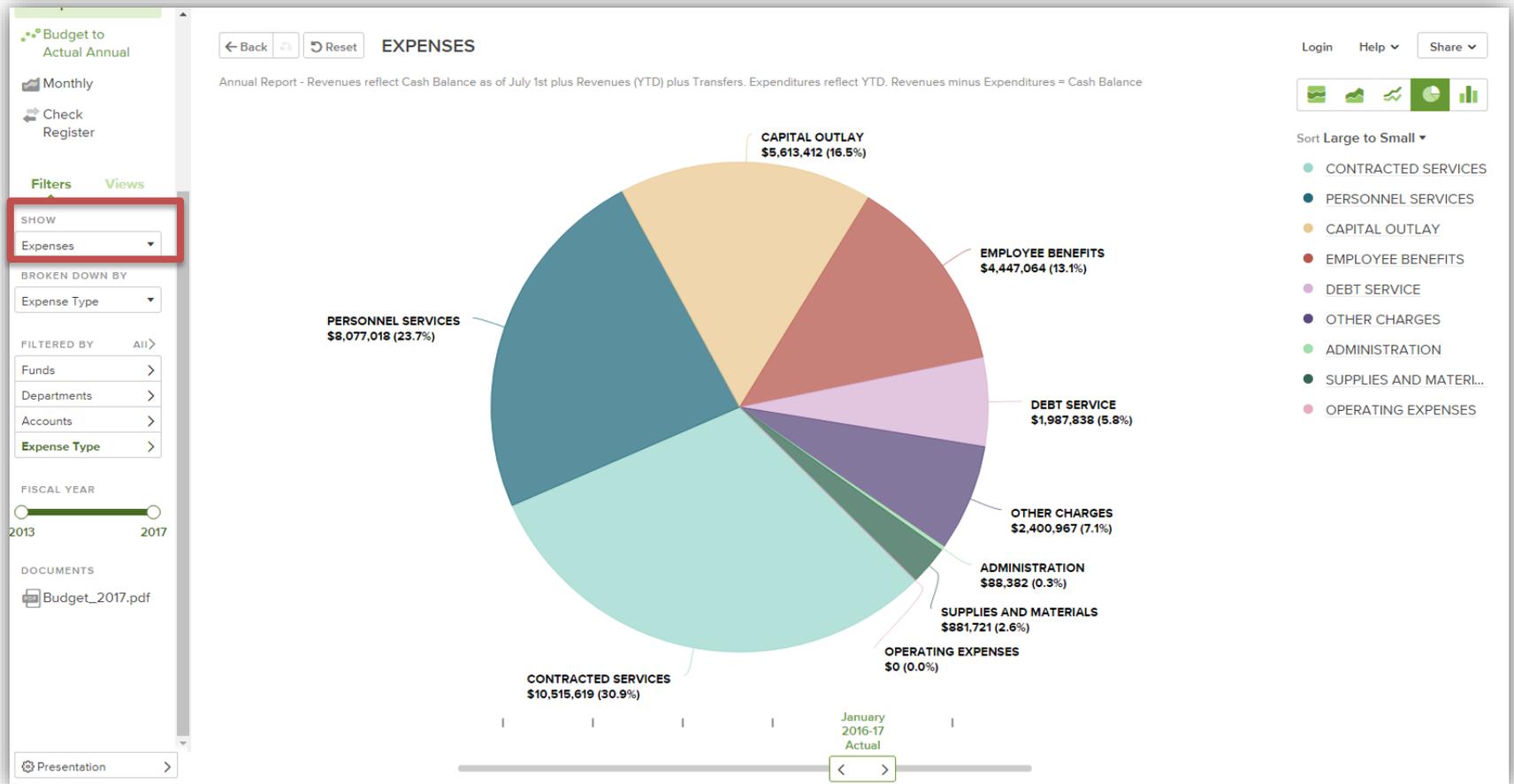
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Use the various **Filters** on the left panel to build the view you want and understand the data in different ways.



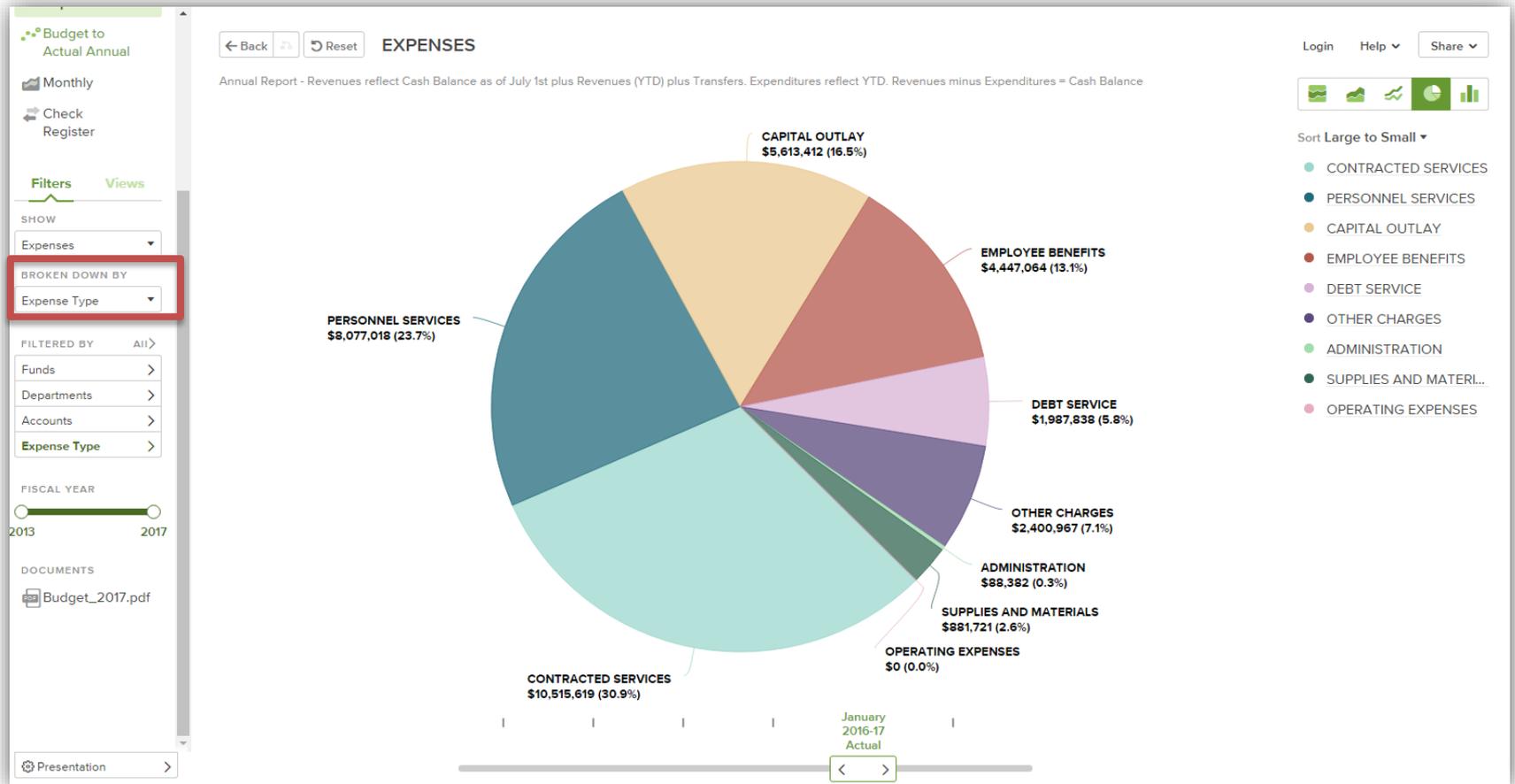
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The **Show drop-down** allows you to see the data that is of most interest to you.



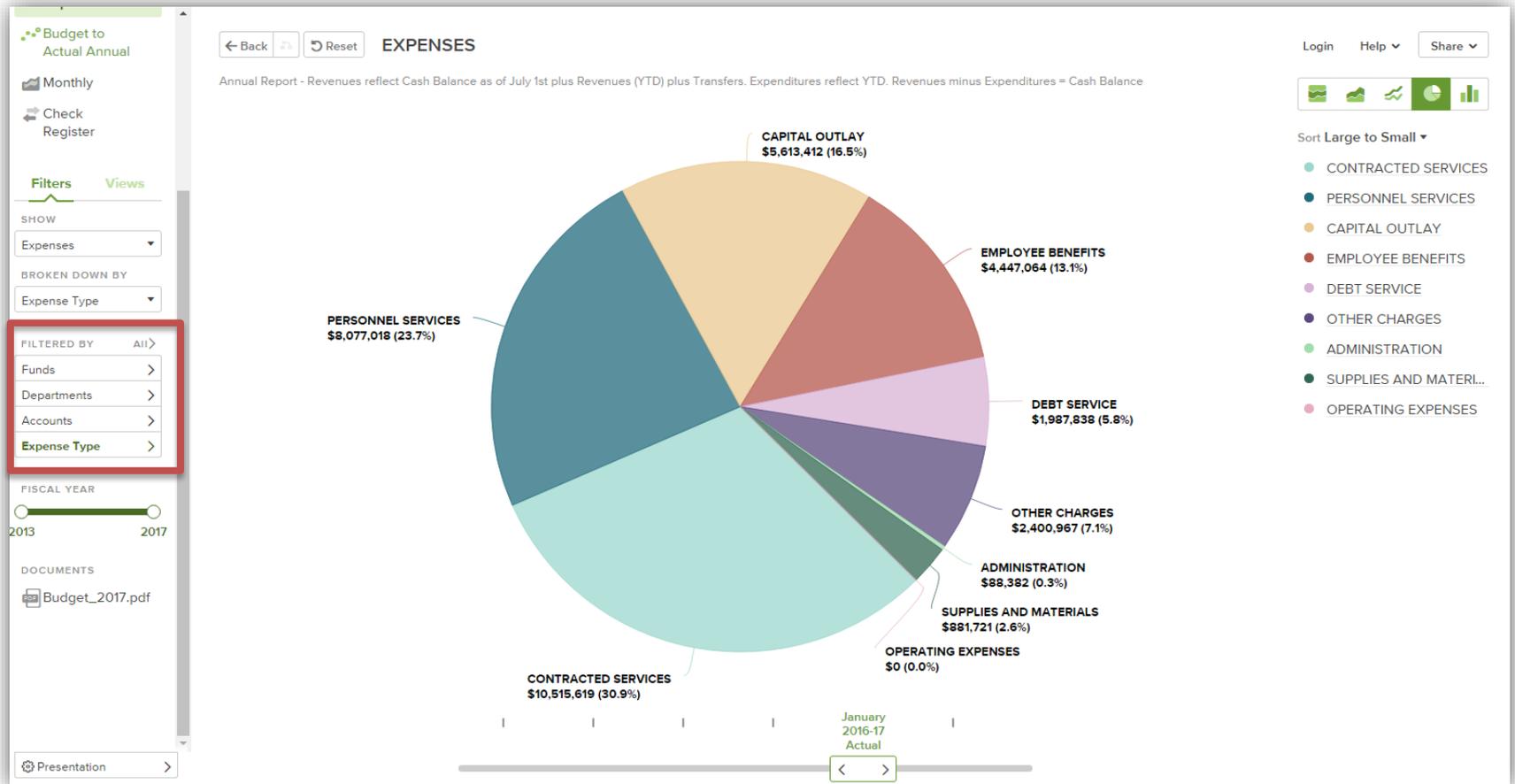
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The **Broken Down By** drop-down allows you to specify the category you would like the data to be organized by in your view.



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Use the **Filtered By** option to view the data filters. These filters allow you to select exactly which data you want to include and exclude in your graph.



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Use the **Search** function within each filter to find something specific.

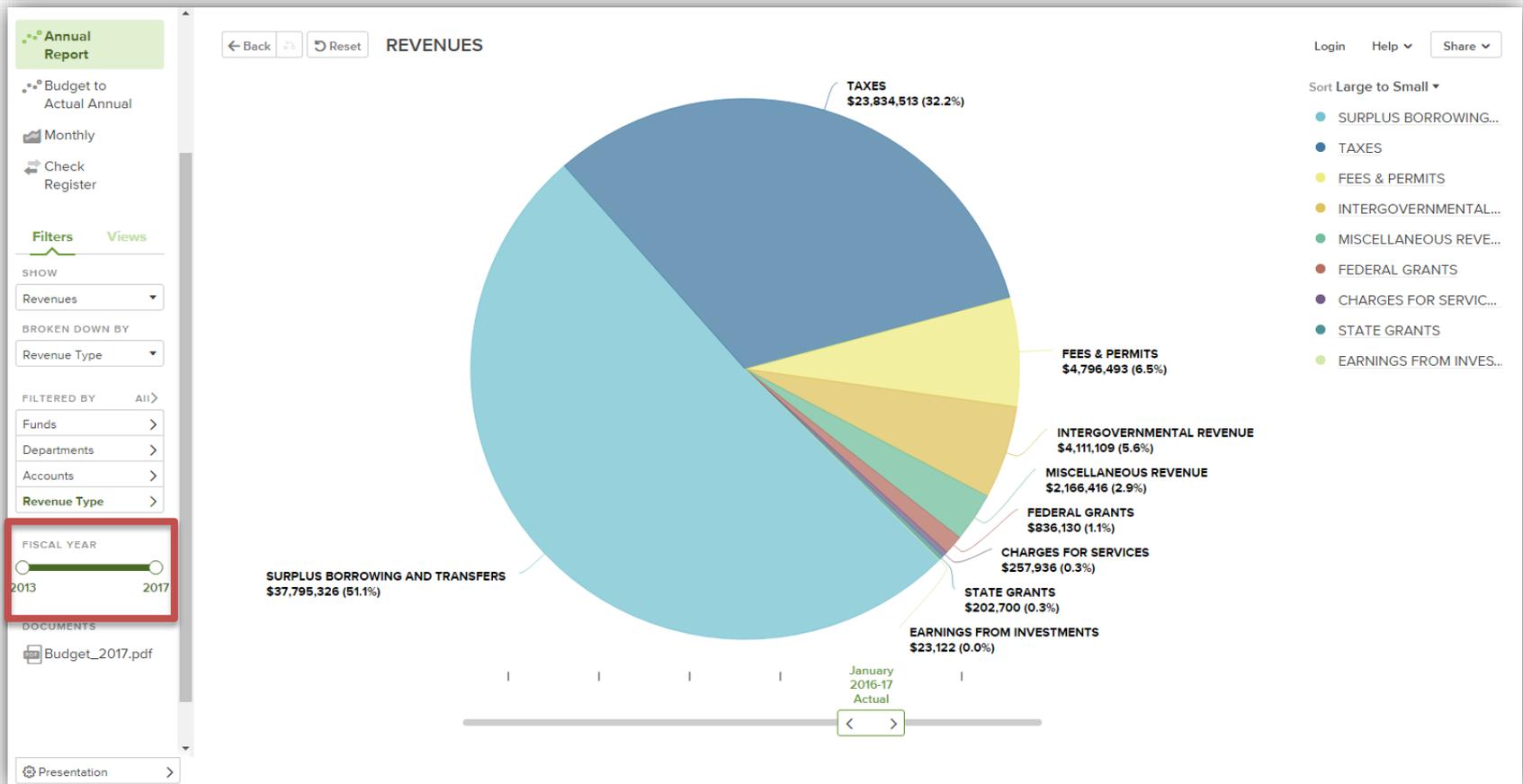
The screenshot displays the Kenton County Fiscal & Budget Transparency Tool interface. It features three filter panels: Funds, Departments, and Accounts. Each panel includes a search bar (highlighted with a red box) and a list of items with checkboxes. A pie chart on the right shows the distribution of REVENUES (green) and EXPENSES (red). The EXPENSES slice is labeled "EXPENSES \$34,012,021 (31.5%)". The bottom of the screen shows a table with columns for "2015-16 Actual", "January 2016-17 Actual", and "2016-17 Budget".

2015-16 Actual	January 2016-17 Actual	2016-17 Budget
\$ 86,272,024	\$ 74,022,745	\$ 116,769,078



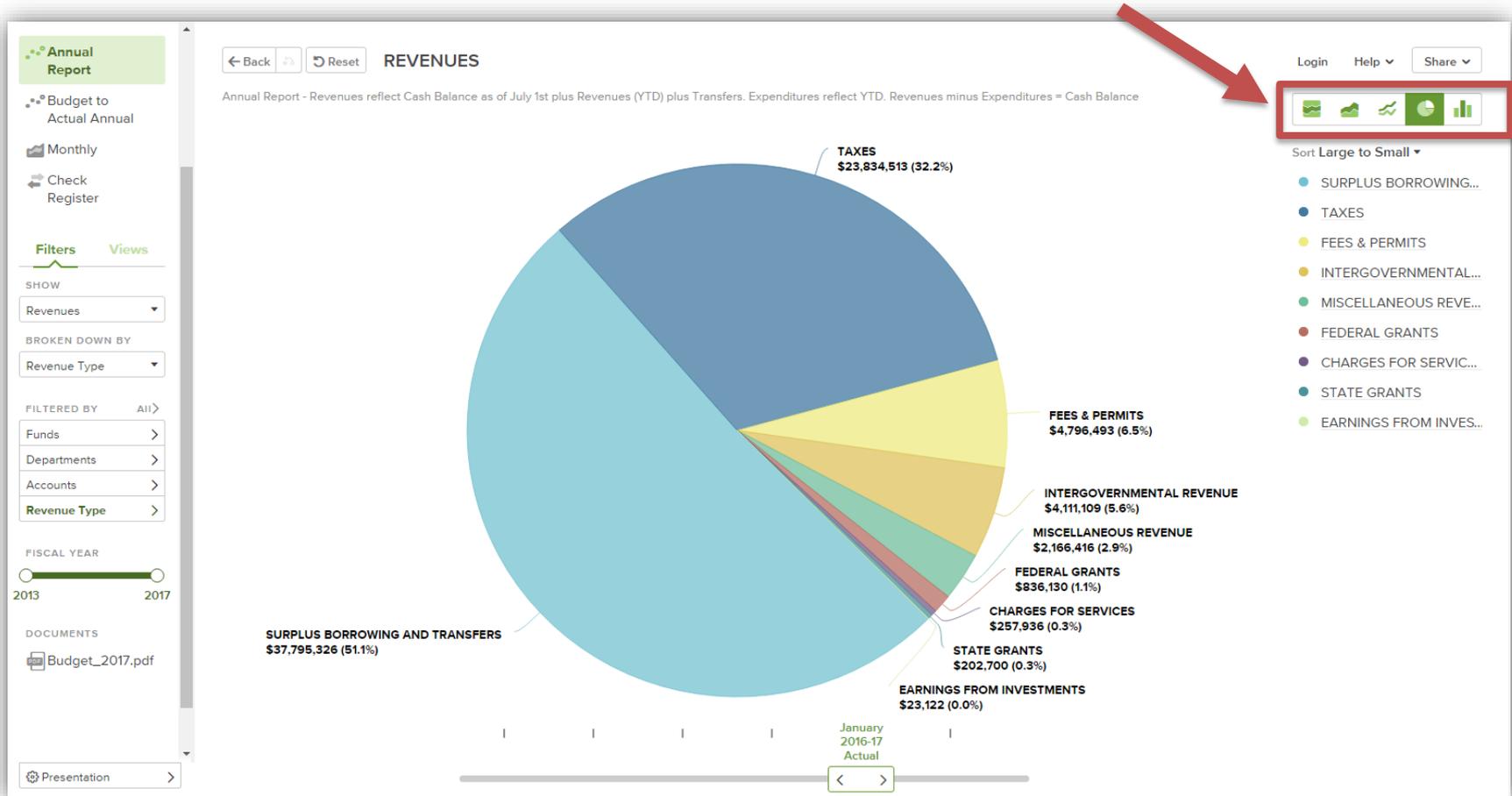
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The **Fiscal Year** slide bar allows you to view the range of years that you want to see from Fiscal Year 2013 to current.



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There are **five different types of visual graphs** you can view: Stacked percentage graph, Stacked line graph, Line graph, Pie chart and Bar chart



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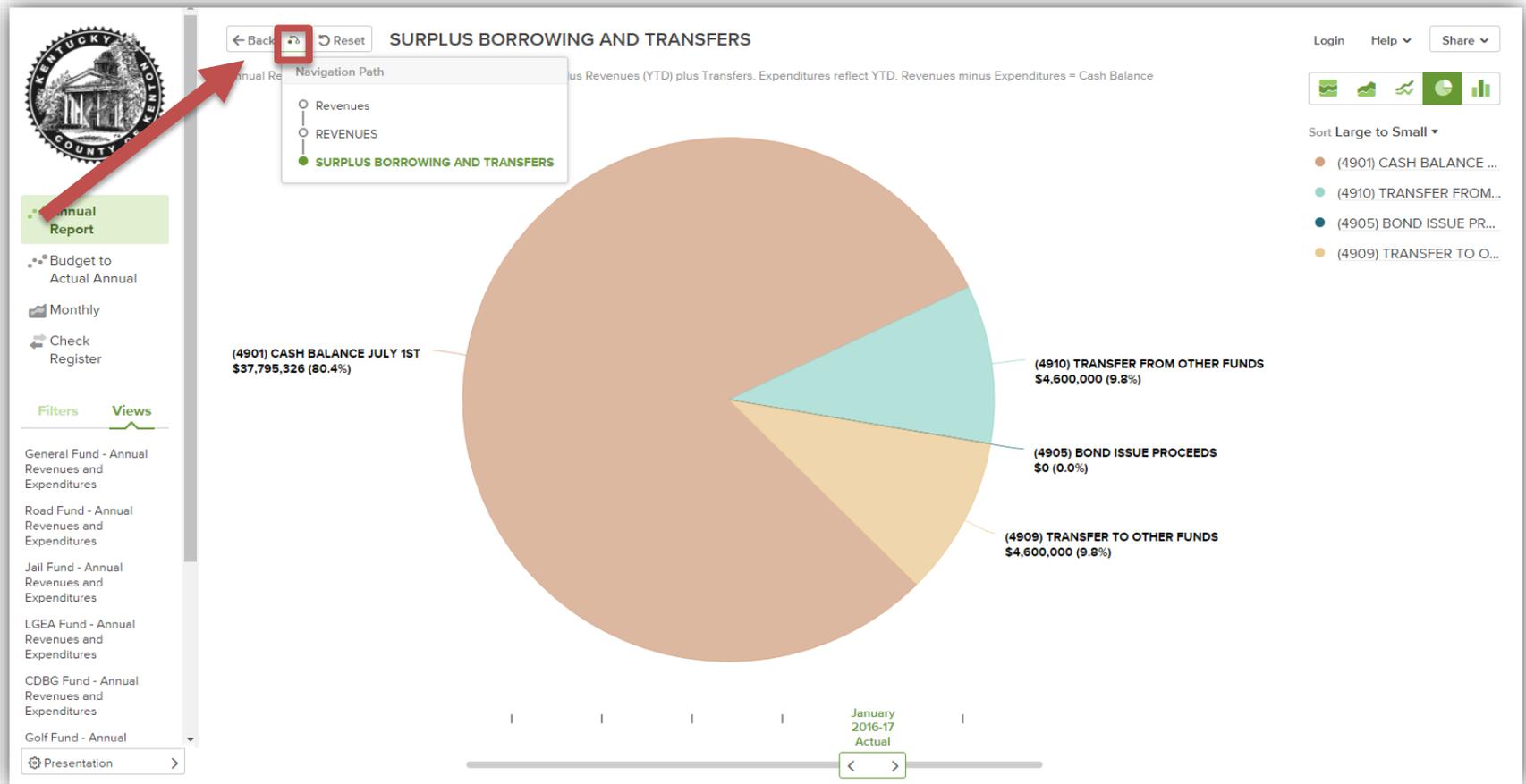
The **reset tool** will reset the data to the default view. For example, if you are viewing revenue data in the Annual Fund and you click **reset**, it will return you to the original default view of the Annual Fund.

The screenshot displays the Kenton County Fiscal & Budget Transparency Tool interface. The top left shows the Kenton County logo and a navigation menu with options like 'Annual Report', 'Budget to Actual Annual', 'Monthly', and 'Check Register'. The main content area is titled 'REVENUES' and includes a 'Reset' button (highlighted with a red box) and a 'Back' button. Below the title, there is a summary of the Annual Report: 'Annual Report - Revenues reflect Cash Balance as of July 1st plus Revenues (YTD) plus Transfers. Expenditures reflect YTD. Revenues minus Expenditures = Cash Balance'. The 'REVENUES' section shows a total of \$23,834,513 (32.2%). The 'Types' section features a pie chart with three segments: 'SURPLUS BORROWING AND TRANSFERS' (\$37,795,326 (51.1%)), 'REVENUES' (\$74,023,749 (68.5%)), and 'EXPENSES' (\$34,012,021 (31.9%)). The 'Reset' button is highlighted with a red box, and a red arrow points from it to the 'Types' pie chart. The 'Types' pie chart is also highlighted with a blue circle. The 'Reset' button is located in the top left corner of the 'REVENUES' page. The 'Types' pie chart is located in the center of the 'Types' page. The 'Reset' button is a small square button with a circular arrow icon and the text 'Reset'. The 'Types' pie chart is a large circular chart with three segments: a large teal segment for REVENUES, a smaller red segment for EXPENSES, and a very small blue segment for SURPLUS BORROWING AND TRANSFERS. The chart is titled 'Types' and includes a legend on the right side with colored dots corresponding to the segments. The 'Reset' button is highlighted with a red box, and a red arrow points from it to the 'Types' pie chart. The 'Types' pie chart is also highlighted with a blue circle.



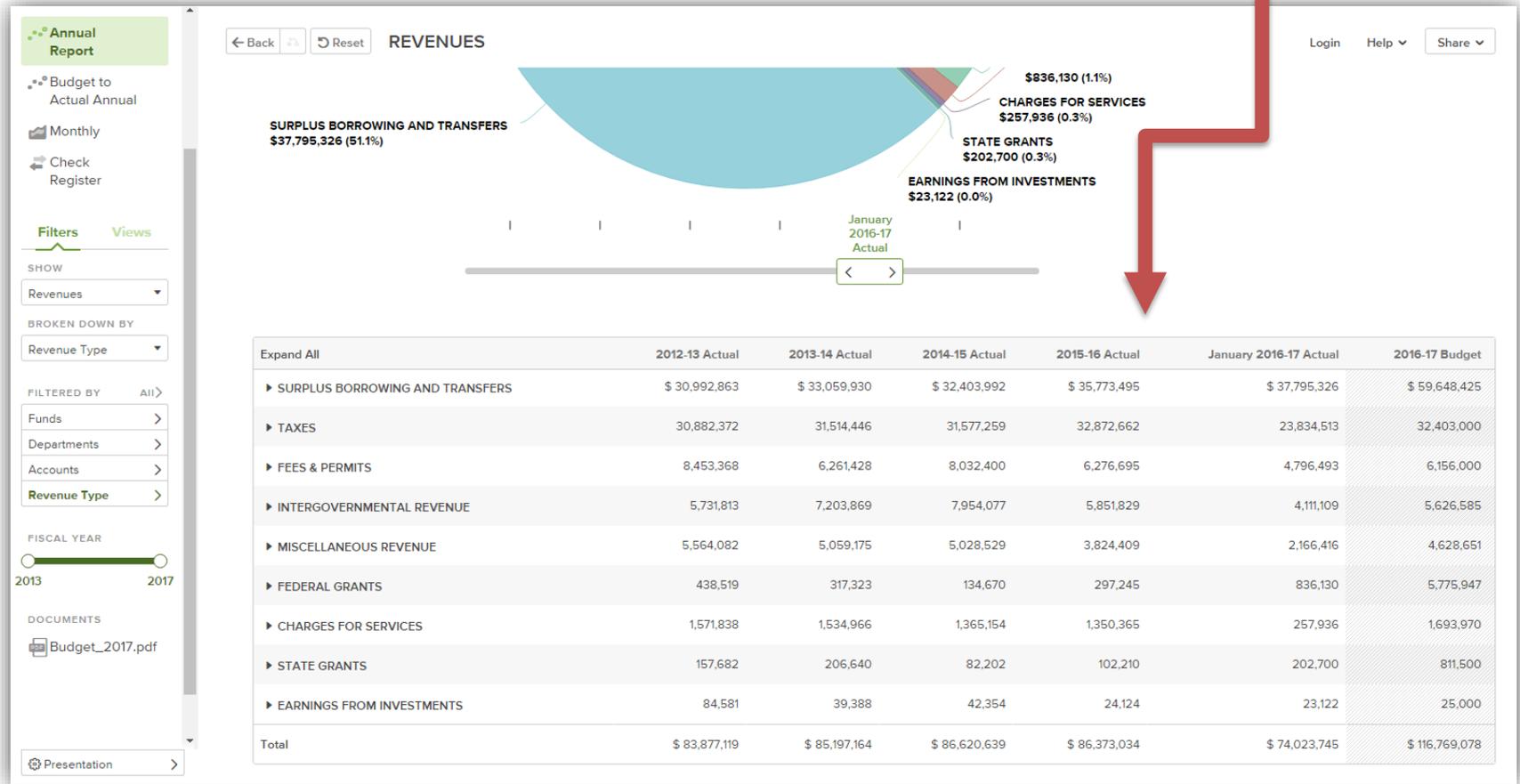
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The **drill-down history tool** shows your Navigation Path to the data you are viewing and lets you return to a previous view.



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By scrolling down the page you will find the accompanying **Data Table**.



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We've added the **"Budget 2017"** document that you can download directly from the report.

The screenshot displays the 'REVENUES' section of the tool. On the left, a sidebar contains navigation options like 'Annual Report', 'Budget to Actual Annual', 'Monthly', and 'Check Register'. Below these are 'Filters' and 'Views' sections, including a 'SHOW' dropdown set to 'Revenues', a 'BROKEN DOWN BY' dropdown set to 'Revenue Type', and a 'FILTERED BY' section with 'All' selected. A 'FISCAL YEAR' slider is set to 2017. A red box highlights a 'DOCUMENTS' section with a file icon and the text 'Budget_2017.pdf'. The main area features a pie chart for 'January 2016-17 Actual' with the following categories:

- SURPLUS BORROWING AND TRANSFERS: \$37,795,326 (51.1%)
- CHARGES FOR SERVICES: \$257,936 (0.3%)
- STATE GRANTS: \$202,700 (0.3%)
- EARNINGS FROM INVESTMENTS: \$23,122 (0.0%)
- Other: \$836,130 (1.1%)

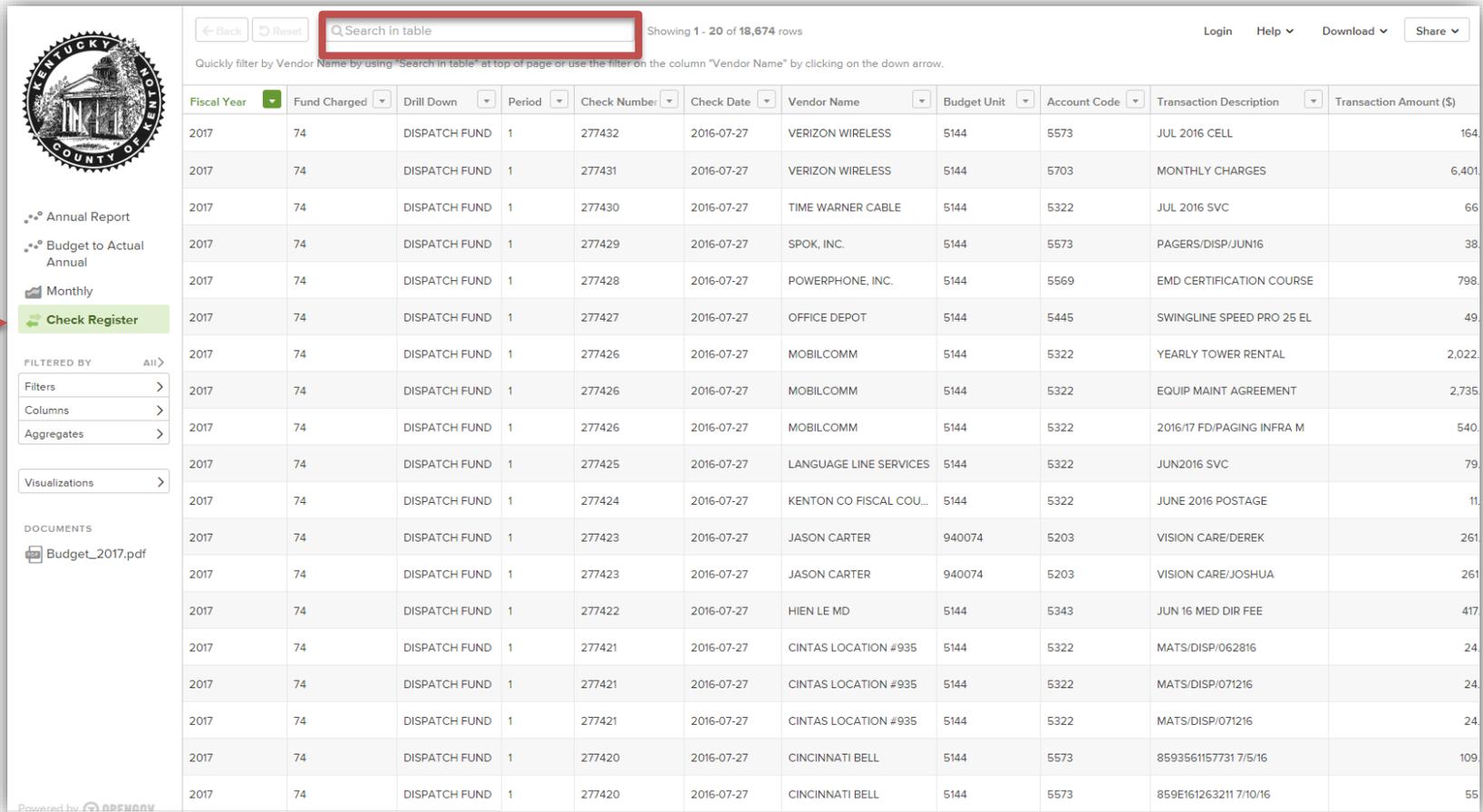
Below the chart is a table with the following data:

Expand All	2012-13 Actual	2013-14 Actual	2014-15 Actual	2015-16 Actual	January 2016-17 Actual	2016-17 Budget
▶ SURPLUS BORROWING AND TRANSFERS	\$ 30,992,863	\$ 33,059,930	\$ 32,403,992	\$ 35,773,495	\$ 37,795,326	\$ 59,648,425
▶ TAXES	30,882,372	31,514,446	31,577,259	32,872,662	23,834,513	32,403,000
▶ FEES & PERMITS	8,453,368	6,261,428	8,032,400	6,276,695	4,796,493	6,156,000
▶ INTERGOVERNMENTAL REVENUE	5,731,813	7,203,869	7,954,077	5,851,829	4,111,109	5,626,585
▶ MISCELLANEOUS REVENUE	5,564,082	5,059,175	5,028,529	3,824,409	2,166,416	4,628,651
▶ FEDERAL GRANTS	438,519	317,323	134,670	297,245	836,130	5,775,947
▶ CHARGES FOR SERVICES	1,571,838	1,534,966	1,365,154	1,350,365	257,936	1,693,970
▶ STATE GRANTS	157,682	206,640	82,202	102,210	202,700	811,500
▶ EARNINGS FROM INVESTMENTS	84,581	39,388	42,354	24,124	23,122	25,000
Total	\$ 83,877,119	\$ 85,197,164	\$ 86,620,639	\$ 86,373,034	\$ 74,023,745	\$ 116,769,078



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The **Check Register** lets you explore transactions. You can use the filters at the top to narrow your options or use the search bar at the top of the page to search for a specific item.



← Back Reset Showing 1 - 20 of 18,674 rows Login Help Download Share

Quickly filter by Vendor Name by using "Search in table" at top of page or use the filter on the column "Vendor Name" by clicking on the down arrow.

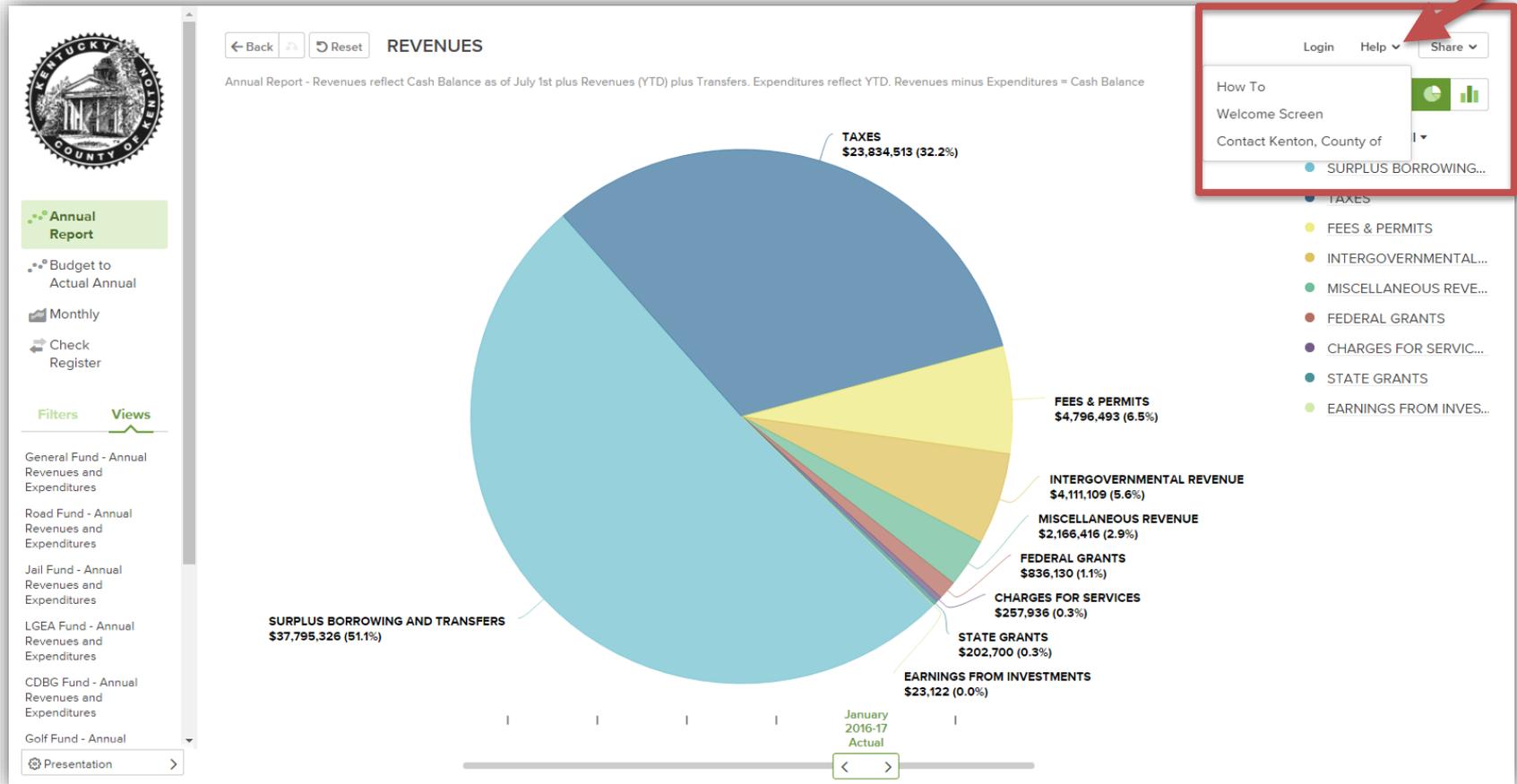
Fiscal Year	Fund Charged	Drill Down	Period	Check Number	Check Date	Vendor Name	Budget Unit	Account Code	Transaction Description	Transaction Amount (\$)
2017	74	DISPATCH FUND	1	277432	2016-07-27	VERIZON WIRELESS	5144	5573	JUL 2016 CELL	164
2017	74	DISPATCH FUND	1	277431	2016-07-27	VERIZON WIRELESS	5144	5703	MONTHLY CHARGES	6,401
2017	74	DISPATCH FUND	1	277430	2016-07-27	TIME WARNER CABLE	5144	5322	JUL 2016 SVC	66
2017	74	DISPATCH FUND	1	277429	2016-07-27	SPOK, INC.	5144	5573	PAGERS/DISP/JUN16	38
2017	74	DISPATCH FUND	1	277428	2016-07-27	POWERPHONE, INC.	5144	5569	EMD CERTIFICATION COURSE	798
2017	74	DISPATCH FUND	1	277427	2016-07-27	OFFICE DEPOT	5144	5445	SWINGLINE SPEED PRO 25 EL	49
2017	74	DISPATCH FUND	1	277426	2016-07-27	MOBILCOMM	5144	5322	YEARLY TOWER RENTAL	2,022
2017	74	DISPATCH FUND	1	277426	2016-07-27	MOBILCOMM	5144	5322	EQUIP MAINT AGREEMENT	2,735
2017	74	DISPATCH FUND	1	277426	2016-07-27	MOBILCOMM	5144	5322	2016/17 FD/PAGING INFRA M	540
2017	74	DISPATCH FUND	1	277425	2016-07-27	LANGUAGE LINE SERVICES	5144	5322	JUN2016 SVC	79
2017	74	DISPATCH FUND	1	277424	2016-07-27	KENTON CO FISCAL COU...	5144	5322	JUNE 2016 POSTAGE	11
2017	74	DISPATCH FUND	1	277423	2016-07-27	JASON CARTER	940074	5203	VISION CARE/DEREK	261
2017	74	DISPATCH FUND	1	277423	2016-07-27	JASON CARTER	940074	5203	VISION CARE/JOSHUA	261
2017	74	DISPATCH FUND	1	277422	2016-07-27	HIEN LE MD	5144	5343	JUN 16 MED DIR FEE	417
2017	74	DISPATCH FUND	1	277421	2016-07-27	CINTAS LOCATION #935	5144	5322	MATS/DISP/062816	24
2017	74	DISPATCH FUND	1	277421	2016-07-27	CINTAS LOCATION #935	5144	5322	MATS/DISP/071216	24
2017	74	DISPATCH FUND	1	277421	2016-07-27	CINTAS LOCATION #935	5144	5322	MATS/DISP/071216	24
2017	74	DISPATCH FUND	1	277420	2016-07-27	CINCINNATI BELL	5144	5573	8593561157731 7/5/16	109
2017	74	DISPATCH FUND	1	277420	2016-07-27	CINCINNATI BELL	5144	5573	859E161263211 7/10/16	55

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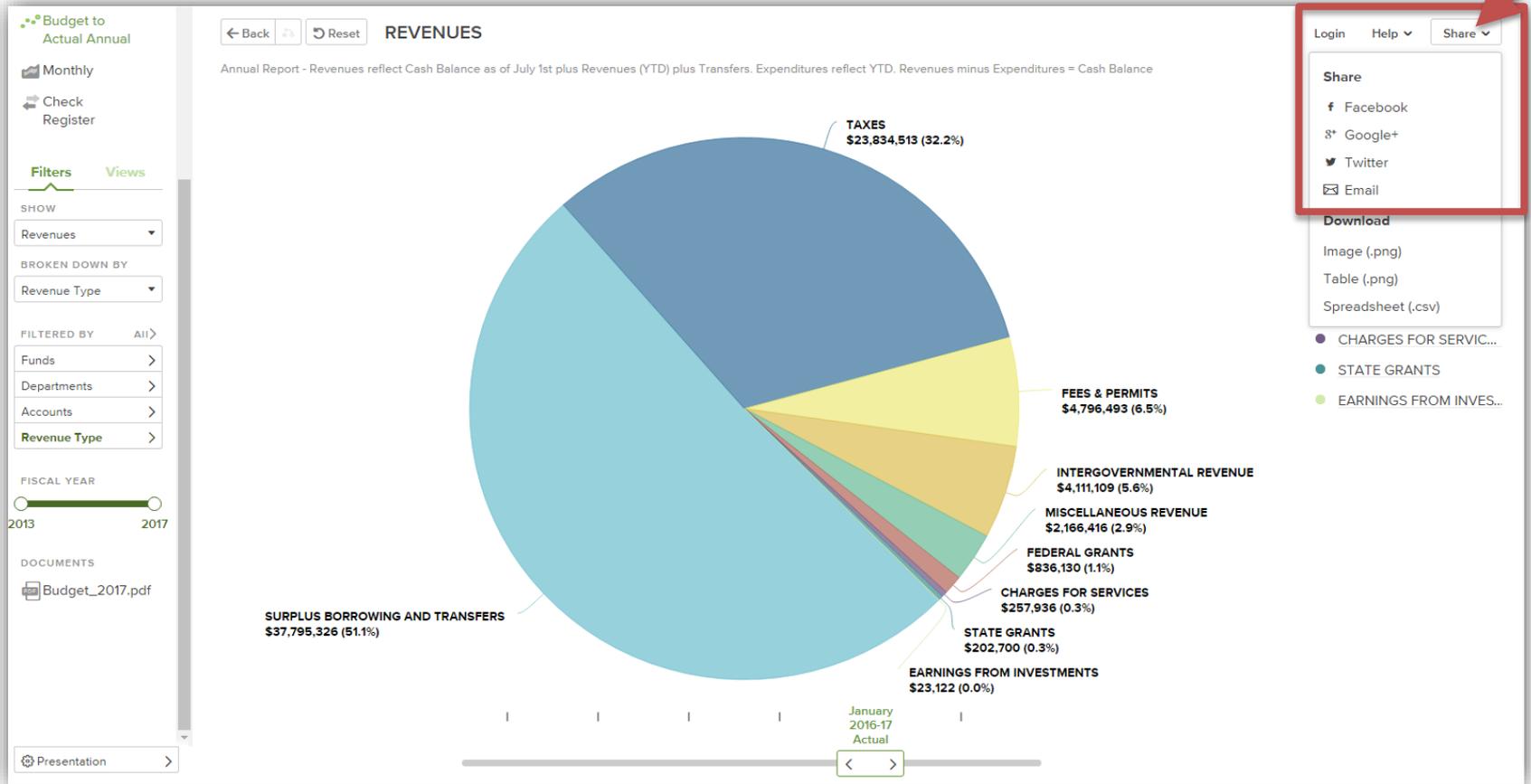
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Use the help drop-down to either: view a short **How-To Guide** with further tips on navigating or **Contact** the administrators of our site to provide feedback and ask questions.



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Use the **Share** drop-down to share your customized graph through social media or through email.



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The **download** drop-down allows you to download the customized graph or table directly to your computer.

