



Date: 12/5/25
To: Medical/Dental/Vision Plan Participants
From: Scott Gunning, Assistant County Administrator *SG*
RE: Revised County Optical Plan: Effective January 1, 2026

Below are the procedures for using the County Optical Plan:

1. You may go to the optometrist or ophthalmologist of your choice to have your eyes tested.
2. You may have your glasses or contact prescription filled at the business of your choice.
3. You are entitled to eye exams, glasses, contact lenses and prescription sunglasses reimbursement every year between January 1st and December 31st. There is no grace period for the reimbursement, so the date(s) of service and purchase must be in the calendar year you are submitting for.
4. Kenton County will reimburse each employee/spouse/dependent one (1) reimbursement up to \$350.00 per person for an eye exam, glasses, contact lenses and prescription sunglasses every year. As a stand-alone plan from the Medical Plan, employees may file reimbursement claims for their dependents covered under the County Medical Benefits Plan but only for those dependents under the age 22 or 25 if the dependent is a full-time student. Under no conditions will a reimbursement be made for a dependent 25 years of age or older.
5. Each employee shall provide the Human Resource Department with a copy of the receipt from the ophthalmologist, optometrist, or store, stating patient name, date of service/purchase, and paid amount for the service and or product. The Human Resources department will reimburse the employee once approved by the Fiscal Court.

Please contact the Human Resources office with questions.