



KENTON COUNTY DETENTION CENTER 2023 ANNUAL REPORT



Marc L. Fields, Kenton County Jailer



Jailer's Message

I am happy to present our annual report for 2023. This report will highlight the operations of each section within the Detention Center and pay tribute to individual accomplishments.

During the past year, we made several enhancements that are not highlighted in the report;

- Entered into a new contract for medical services, which includes enhancements that we believe will help us manage costs moving forward.
- Entered into a new building maintenance contract, which includes an additional staff member.
- Signed a new communications contract, which has resulted in a significant increase in revenue for the county.
- Expanded our body camera usage to include the court team.
- Expanded our less lethal force options use of Taser/Glove technology to include the court team and senior deputies.
- Expanded our volunteer program and training opportunities.
- Created a new program for deputies to become E.M.T.'s
- Increased training opportunities for deputies.
- Increased educational offerings for inmates.
- Completed major maintenance projects;
 - Recreation yard repairs
 - New video camera system
 - New water heaters
 - New kitchen equipment
 - Replaced flooring in booking and administration
 - Stripped and repainted dorm shower/restroom walls & floors

I am proud of the work done by the men and women of the Kenton County Detention Center. They tirelessly work towards the department's mission of ensuring safety and security for those in their care.

Mission Statement

"The Kenton County Jailer and Deputies strive to make the Jail a Community Institution, in which we exercise fiscal responsibility, reasonable conditions of confinement, service to the people, and an unwavering commitment to Public Safety."

KENTON COUNTY DETENTION CENTER 2023 ANNUAL REPORT



INDEX

Inmate Population	Page 1 - 2
Average Monthly Population Chart	Page 3
Arresting Agency Statistics	Page 4
Intake Refusal Chart	Page 5
Operations	Page 6 - 7
Medical Overview	Page 8
Home Incarceration Program	Page 9
Staffing Levels	Page 10 - 11
Annual Training	Page 12 - 14
Promotions and Special	Page 15 - 16
Assignments Employee Recognition	Page 17 - 20
Jail Substance Abuse Program	Page 21 - 22
Inmate Services	Page 23 - 24
Food Service / Laundry	Page 25 - 26
Community Events	Page 27
Search Response Unit	Page 28
Tactical Response Unit	Page 29

INMATE POPULATION

Inmate population is an uncontrollable factor that changes by the hour every day of the year. Inmates are constantly being booked in, released, and being moved to other facilities. The average monthly population for 2022 was 598 and 583 for 2023, this was a 2.5% decrease.

Total number of inmates booked in to the detention center in 2022 was 7,263 compared to 6,958 in 2023. There were 305 less bookings in 2023 which represents a 4.2% decrease in bookings.

Reducing inmate population is a cost savings for Kenton County, reduces the workload of staff, and aids in providing a safer and more efficient operation. The Population Coordinator and the Classification Officer work to reduce the population by moving inmates out of the Detention Center into recovery programs, home incarceration, medical facilities, or other correctional facilities.

POPULATION COORDINATOR – PAUL DIERIG

The Population Coordinator focuses on the reduction of the jail population. He is the liaison between the Detention Center, Judges, Commonwealth’s Attorney, Kenton County Attorney, and Defense Counsel. He identifies certain inmates to the Courts, who can be safely released into the community through treatment, medical facilities, or some type of alternative sentencing placement. He works closely with community-based providers to develop strategic interventions for specific inmates. The Population Coordinator works in conjunction with jail staff, Home Incarceration (HIP), Booking Officers, and the Jail Substance Abuse Program (JSAP). During 2023, 637 inmates were released through alternative placement. Some of the available resources include:



- The Life Learning Center
- North Key
- Outpatient Recovery/Treatment
- Residential Recovery/Treatment
- Drug Court
- Home Incarceration
- Medical Facilities
- Veterans Treatment Court

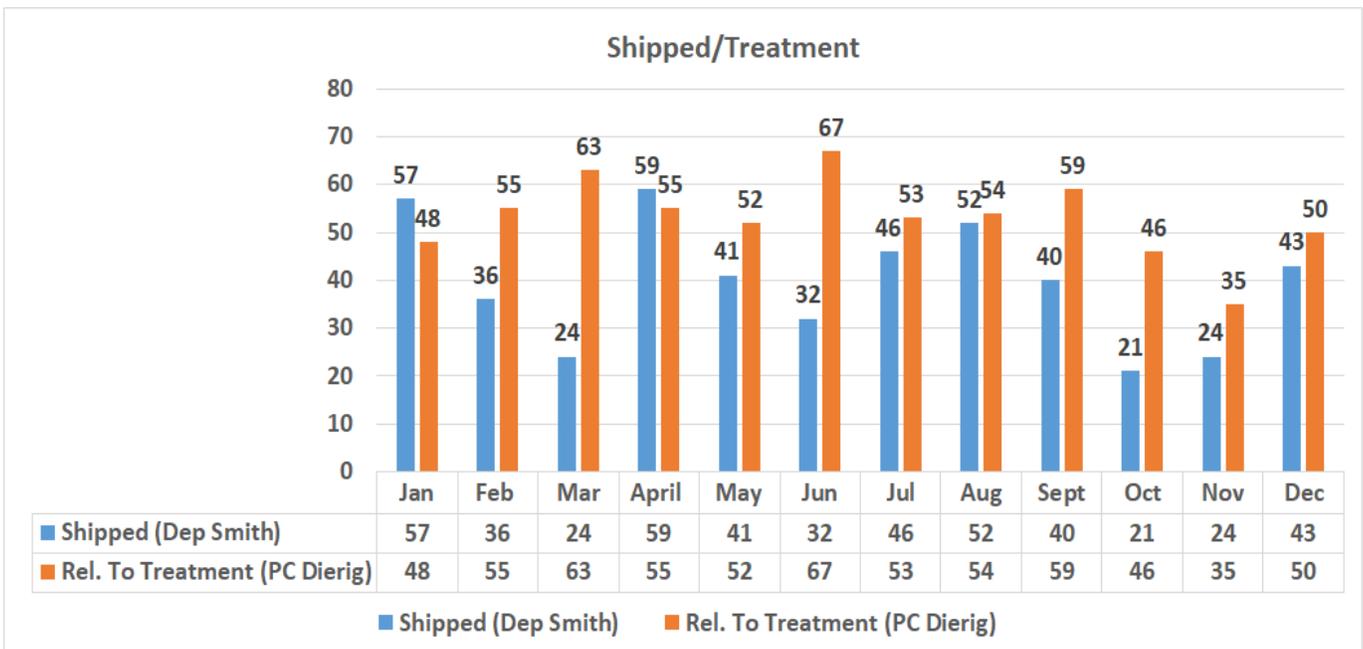
INMATE POPULATION

CLASSIFICATION OFFICER – DEPUTY JIMMY SMITH



The role of Classification Officer is to assess the risk and need level of each inmate that enters the facility. This assessment is based on age, sex, past criminal history, current charges, medical issues, and institutional history. The Classification Officer is responsible for any inmate movement inside the jail. This may include movement from dorm to dorm, program to program or isolation to population. The Classification Officer also works with other county and state facilities to reduce our population by transferring state sentenced inmates to other facilities. In 2023, 475 state inmates were shipped to other facilities, 47 of those were shipped to Department of Correction facilities.

The Classification Officer is also in charge of the work program in our facility. Both male and female inmates work at KCDC. Currently, we have 6 male Class D inmates that work outside the facility for the county and different municipalities in Kenton County. In the spring and summer months, we have up to 12 males working outside the facility. Our goal is to have 20 to 25 inmates in this program. These inmates help with park maintenance, garbage pickup, landscaping and as needed with other public works projects. These inmates work Monday thru Friday and help save the cities and county thousands in wages. We also have 14 males that work inside the facility. They help with keeping our facility clean at all times. Our kitchen uses 35 female inmates- some are state inmates and some are county inmates. We use 3 females to run our laundry department and 1 to help with our commissary department. The Classification Officer is in charge of assigning the inmates to each job as well as being responsible for screening each inmate to ensure the safety and security of the facility.

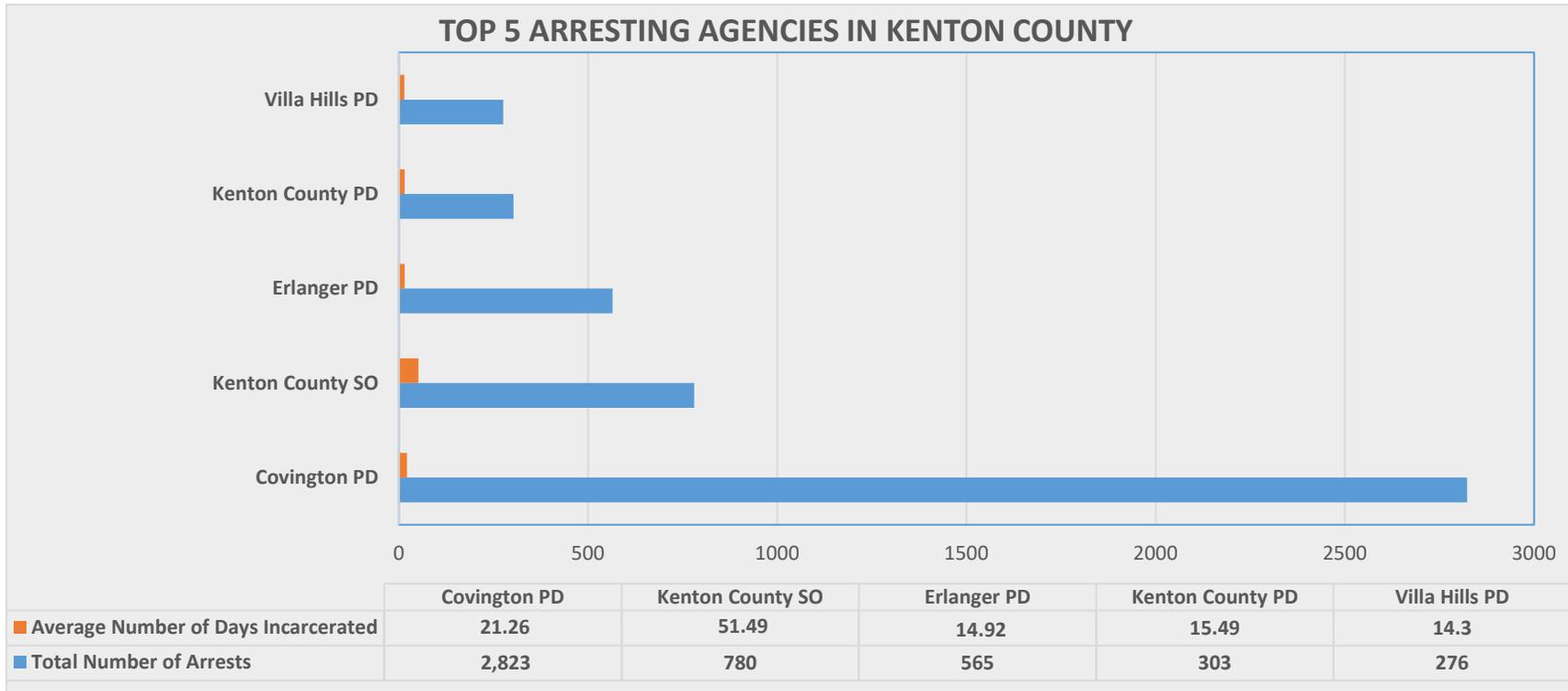


AVERAGE MONTHLY INMATE POPULATION PER MONTH 2022 VS 2023

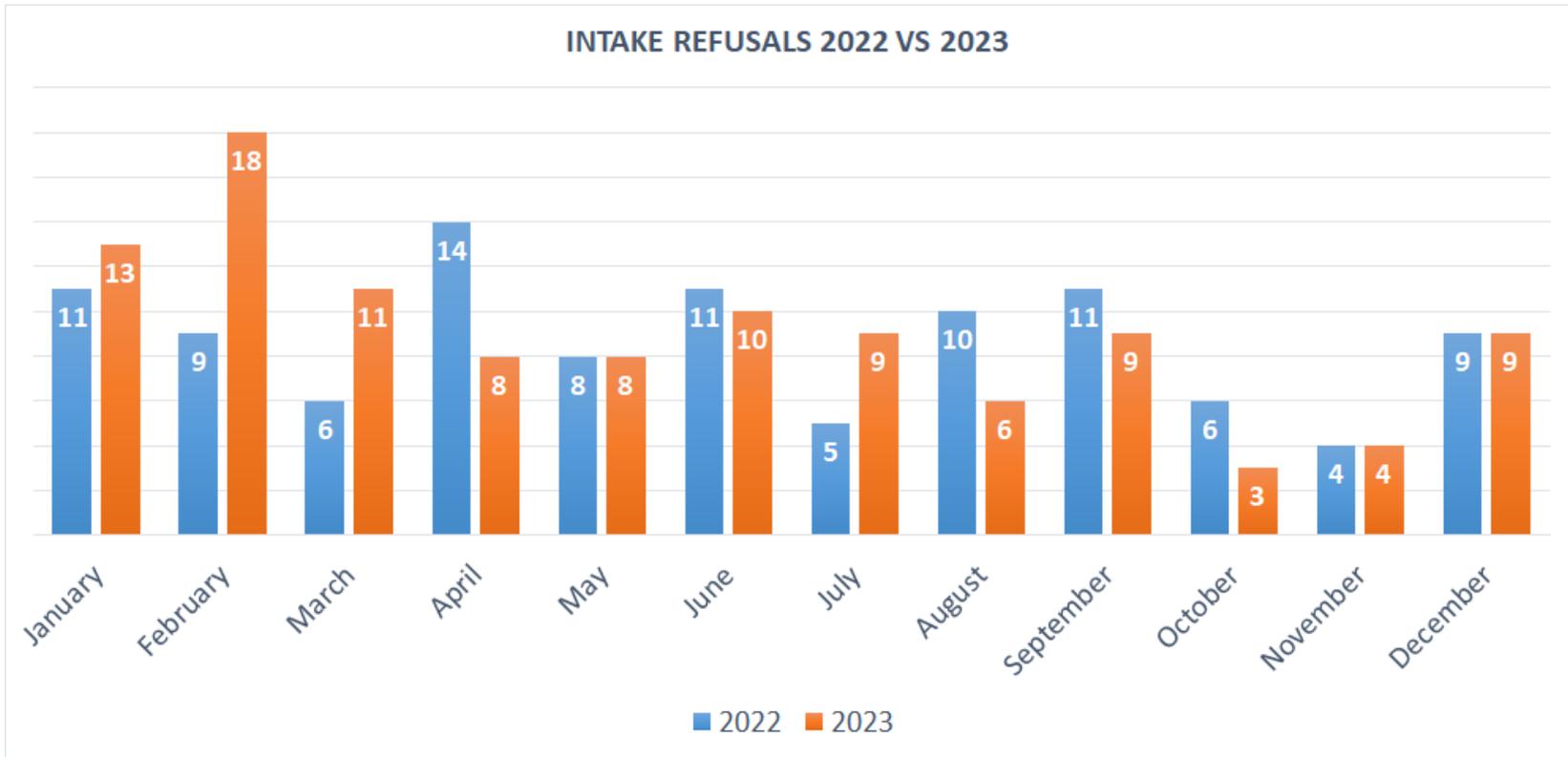


The average monthly Inmate Population for 2022 was 598 – total bookings 7,263

The average monthly Inmate Population for 2023 was 583 – total booking 6,958



There were a total of 6,997 inmates lodged in the Detention Center in 2023. Of the 6,997 inmates lodged, the average time of incarceration was 25.41 days in custody. This graph illustrates the total number of inmates lodged and the average number of days incarcerated by the 5 Law Enforcement Agencies in Kenton County that led in arrests. These 5 agencies accounted for 4,747 of the 6,997 total arrests (67.8%). In addition, 1,251 inmates were lodged by other Kenton County Police Agencies (17.9 %), 270 by State Law Enforcement Agencies, U.S Marshall Service, or the Drug Strike Force (3.9%). An additional 729 inmates were lodged by the Kenton County Detention Center or the Kenton County Sheriff's Office. These were typically courtroom arrests, warrants served by out-of-county agencies, HIP arrests, or walk-in surrenders (10.4%). The Kenton County Detention Center is certified by the Kentucky Department of Corrections as a 602 bed facility. The monthly average population in 2023 was 583 inmates. This equates to the 602 beds being occupied about 96.9% of the time each month.



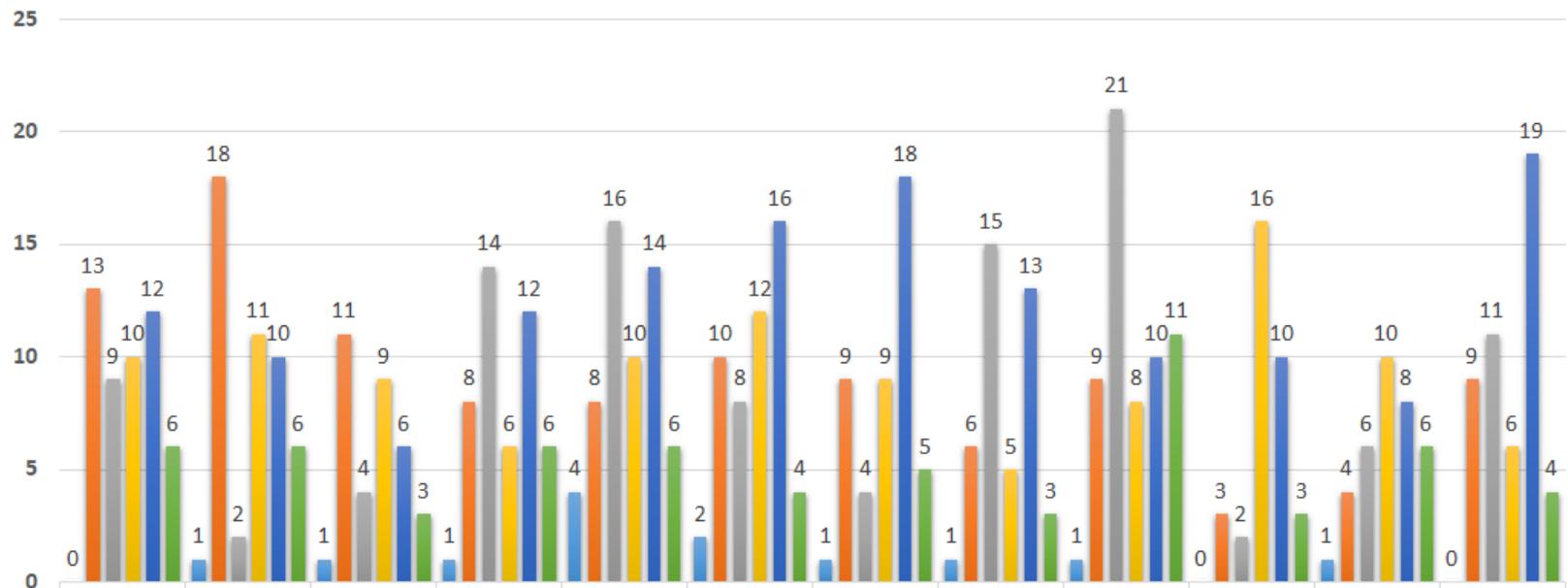
Total Intake Refusals for 2022 – 104

Total Intake Refusals for 2023 – 108

Intake Refusals occur when arrestees are presented to the detention center for lodging and are refused by our medical staff until they are medically cleared at a health care facility. The arresting officer is responsible for having the arrestee cleared at the hospital and then returned for lodging. Upon returning to the detention center, the arrestee is then reevaluated by our medical staff before being accepted.

2023 Operations Report

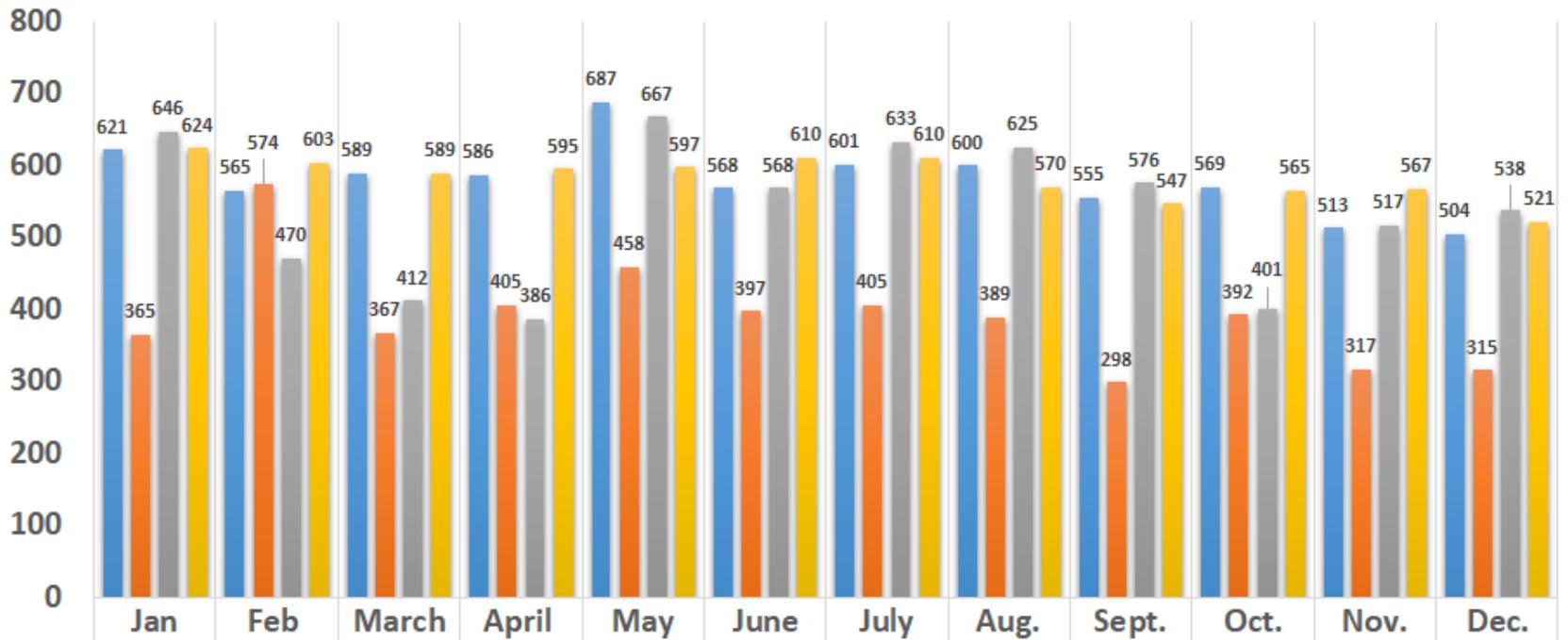
■ 202A
 ■ Intake Refusals
 ■ Signal 6
 ■ Contraband
 ■ Suspended Bookings
 ■ Dorm Checkouts



	Jan	Feb	Mar	April	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
■ 202A	0	1	1	1	4	2	1	1	1	0	1	0
■ Intake Refusals	13	18	11	8	8	10	9	6	9	3	4	9
■ Signal 6	9	2	4	14	16	8	4	15	21	2	6	11
■ Contraband	10	11	9	6	10	12	9	5	8	16	10	6
■ Suspended Bookings	12	10	6	12	14	16	18	13	10	10	8	19
■ Dorm Checkouts	6	6	3	6	6	4	5	3	11	3	6	4

Population Report

■ Booked
 ■ Trans. To Courthouse
 ■ Released
 ■ Avg. Monthly Pop.



■ Booked	621	565	589	586	687	568	601	600	555	569	513	504
■ Trans. To Courthouse	365	574	367	405	458	397	405	389	298	392	317	315
■ Released	646	470	412	386	667	568	633	625	576	401	517	538
■ Avg. Monthly Pop.	624	603	589	595	597	610	610	570	547	565	567	521

MEDICAL TREATMENT OVERVIEW

MEDICAL TREATMENT WITHIN THE FACILITY:

Intake Screening	Detox Assessments	Blood Pressure Assessments
5,241	3,013	4,139

Blood Sugar Assessments	Nurse Sick Call	Provider Sick Call
7,572	10,970	942

Mental Health Assessments	Suicide Assessments	202A Evaluations
2,185	1,063	12

OUTSIDE MEDIAL TREATMENT/ER:

Emergency Room	Outpatient Appointments
183	452

KRS 202A.026 – CRITERIA FOR INVOLUNTARY HOSPITALIZATION.

No person shall be involuntarily hospitalized unless such person is mentally ill: (1) who presents a danger or threat of danger to self, family, or others as a result of the mental illness; (2) who can reasonably benefit from the treatment; (3) and for whom the hospitalization is the least restrictive alternative mode of treatment presently available.

HOME INCARCERATION PROGRAM

The Home Incarceration Program (HIP) is an alternative sentencing program in which arrestees are court ordered to be confined in their home rather than jail. HIP is facilitated by means of electronic monitoring. Only low risk, non-violent offenders are eligible to participate in this program. Offenders released through HIP must wear an ankle monitor that tracks their location through GPS tracking. Conditions of home incarceration are prescribe by Kentucky Revised Statute and the terms of release are ordered by the sentencing judge. Violating the terms of HIP may subject the incarcerated to prosecution for escape. There are 5 levels of HIP that can be ordered by the sentencing judge. In addition, drug testing can be ordered by the court.

Level 1 – GPS monitoring only. No conditions or restrictions imposed, tracking only.

Level 2 – GPS monitoring with stipulations imposed that the offender must remain at his/her residence during specified hours.

Level 3 – GPS monitoring, offender is restricted to his/her residence with the exception of legal, medical and counseling appointments, and job search appointments. The offender may attend church. Job search appointments are restricted to 9:00 a.m. to 1:00 p.m. on Mondays and Wednesdays unless otherwise specified.

Level 4- GPS monitoring with restriction to his/her residence, exceptions include legal, medical, or court ordered counseling appointments. Offender is not afforded employment or job search privileges.

Level 5- GPS monitoring. Offender is restricted to his/her residence and is not permitted to leave except for medical reasons or court/legal appearances.

During 2023, 594 arrestees were monitored by HIP. Of the 594 sentenced to HIP, 241 were released from the detention center to the Home Incarceration Program. Home incarceration is a cost savings measure that protects citizens, reduces the jail population, and provides low risk offenders an opportunity to maintain/support their personal life while serving their sentence. Level 3 is the most prevalent level of sentencing imposed. Arrestees placed on HIP pay a daily fee for the service. The fee is assessed on a sliding scale that is based on the arrestees ability to pay.

The Home Incarceration Program is staffed by Sgt. Wernher Stilt, Sgt. Jason Russell, 1 full-time and 9 part-time civilian staff members.



Sgt. Wernher Stilt



Sgt. Jason Russell

2023 STAFFING LEVEL

In January of 2023 the Detention Center began the year with a staff of 124, of which 85 were sworn personnel and 39 were civilian personnel. At the close of 2023, the Detention Center employed a staff of 132. Of the 132 employees, 90 are sworn personnel and 42 are civilian personnel. Sworn staff increased by 5 Deputies. Recruitment and retention was a priority during 2023. Salary, benefits, incentives, and improving the work environment are instrumental in hiring and retaining quality personnel. The following is a breakdown of staff by assignment.



Command Staff (left to right)- Major Bob Dietz, Chief Deputy Todd Rice, Jailer Marc Fields, Captain Trey Smith

OPERATIONS – 90 SWORN

Chief Deputy Todd Rice

Operations Commander Major Bob Dietz

Assistant Operations Commander Captain Trey Smith

7 – Lieutenants – 3 Shift, 1 Booking, 1 Facilities, 1 Administration, 1 Investigations

10 – Sergeants – 6 Shift, 1 Training, 1 Court Team, 2 HIP

66 – Full-time Deputies – Shift, Medical, Court Team, Lobby, Property Room,

Inmate Classification, Janitorial

3 – Part-time Deputies - Shift

1 – Full-time Deputy that serves as the JSAP Assistant Program Coordinator

HOME INCARCERATION PROGRAM (HIP)

2 – Assigned Sergeants

1 – Part Time Civilian Employee

9 – Part Time Civilian Employees

JAIL SUBSTANCE ABUSE PROGRAM (JSAP)

1 – Civilian Program Manager

1 – Assistant Program Manager

7 – Civilian Employees

BOOKING

1 – Lieutenant

11 – Civilian Employees

NUTRITION (KITCHEN AND LAUNDRY)

1 – Civilian Kitchen Manager

5 – Civilian Employees

ADMINISTRATION (ALL CIVILIAN STAFF)

1 – Office Manager

1 – Human Resources Generalist

1 – Accounts and Grants Coordinator

1 – Administrative Secretary

1 – Population Coordinator

1 – Accreditation Manager – **Vacant Position**

1 – Inmate Services Director

1 – Part Time Special Projects Coordinator

ANNUAL TRAINING

The Department of Corrections (DOC) mandates that each sworn deputy must successfully complete a minimum of 24 annual in-service training hours. Deputies assigned to the Tactical Response Team and Search Response Unit must complete an additional 16 hours of specialized training. Newly hired deputies are required to complete a minimum of 160 hours of training within the first year of employment. The DOC provides training classes through an online resource known as CrimCast., each deputy's training hours are tracked through the same resource. In-house training hours, seminars, and specialized training hours can also be tracked through CrimCast. A total of 8,376 training hours were recorded during 2023, this number includes academy, field training, in-house and conference hours of training.

FIELD TRAINING

The Field Training Program is one of the most critical aspects of hiring and retaining qualified staff. Each newly hired deputy is assigned to a Field Training Officer (FTO). The FTO is a highly motivated and skilled deputy that provides training, mentoring, and shares his/her experience with newly hired deputies. There are currently 8 Field Training Officers and 5 alternate Training Officers. Each FTO is required to attend a 24 block of training provided by Butler Tech. During the field training period, the newly hired deputy is evaluated daily in each of the areas of performance. The newly hired deputy must attain acceptable ratings in all areas of performance prior to being released from the program and be retained for employment. During 2023, our FTO's provided 2,800 hours of training and 22 newly hired deputies completed the program.

TRAINING CONFERENCES

Kentucky Jailers Association Summer and Fall Conference – Jailer Fields
Kentucky Jailers Association Summer and Fall Conference – Chief Rice
Kentucky Jailers Association Summer Conference – Captain Smith
Kentucky Jailers Association Summer Conference – Lt. Kleier
Kentucky Women's Law Enforcement Network – Sgt. Kiser
FBI Chaplain's Conference – Stewart Warren
AJA Mental Health Conference – Sgt. Kiser
ILEETA – Lt. Stephenson
ILEETA – Lt. Carman

DEPUTY JAILER TRAINING ACADEMY

Basic Training Academies are designed to provide newly hired deputies the basic knowledge and skills required to perform their daily duties. The academy classes are instructed by senior deputies and staff with areas of expertise pertinent to the curriculum. In the event staff shortages delay scheduling an academy, deputies are scheduled for training days to complete part of the academy curriculum. This practice can shorten the length of the academy. Deputies are required to successfully complete the Training Academy and the Field Training Program to be retained for employment.

There were four Basic Training Academies during 2023, class 54, 55, 56, and 57. Twenty-two deputies successfully completed these academies, with a total of 1,144 hours of training presented.

Basic Training
Academy Class 54 -
Deputy J. Flege,
Deputy E. Harper,
Deputy A. Marcum,
Deputy N. Snyder,
Deputy B. Nickolaus,
Deputy A. Glass



Basic Training Academy Class 55 -
Deputy A. McKean, Deputy M. Horton,
Deputy T. Strain, Deputy E. Fields,
Deputy Z. Sawyer



Basic Training
Academy Class 56 –
Graduates include
Deputy R. Wilson,
Deputy K. Wehrer,
Deputy J. Lee, and
Deputy M. Bleh.

Basic Training Academy Class 57 – Graduates
include - Deputy J.Capps,
Deputy H. Elder, Deputy M. Elliott,
Deputy A. Gillespie, Deputy A. Music,
Deputy E. Thamann and Deputy C. Vossmeier



PROMOTIONS

Jason Harris – Deputy Harris was promoted to the rank of Sergeant in March and serves as a Mid Watch Supervisor. Sergeant Harris has 13 years of service and is assigned to the Tactical Response Team.

Robert Redix – Deputy Redix was promoted to the rank of Sergeant in June and serves as a Late Watch Supervisor. Sergeant Redix has 6 years of service and is assigned to the Tactical Response Team.

Jared Testerman – Deputy Testerman was promoted to the rank of Sergeant in June and serves as a Mid Watch Supervisor. Sergeant Testerman has 3 years of service and is assigned to the Tactical Response Team.

Sam Harpold – Sergeant Harpold was promoted to the rank of Lieutenant in June. Lieutenant Harpold has 16 years of service and serves as the Mid Watch Lieutenant.

June 1, 2023 – Promotion Ceremony for Lt. Sam Harpold, Sgt. Robert Redix, and Sgt. Jared Testerman.



SPECIAL ASSIGNMENTS

Deputy Kristen Wehrer – Field Training Officer – April 2023 (Mid Watch)

Deputy Ethan Fields – Field Training Officer – April 2023 (Late Watch)

Deputy Kristin Owens – Search Response Unit – June 2023

Deputy Brandon McKean – Tactical Response Team – August 2023

Deputy Ethan Fields – Tactical Response Team – August 2023 Deputy

Mason Elliott – Tactical Response Team – August 2023 Deputy Jared

Capps – Tactical Response Team – November 2023

EMPLOYEE RECOGNITION

Life Saving Merit- Letter of Commendation and Pin



Deputy Ethan Fields
- March 25, 2023- Deputy Fields prevented the suicide attempt of an inmate.



Deputy Gerod Williams -
April 21, 2023 - Deputy Williams prevented the suicide attempt of an inmate.



Deputy James Thompson
- April 21, 2023 - Deputy Thompson prevented the suicide attempt of an inmate.



Letter of Commendation and Challenge Coin



Sgt. Jason Russell - April 26, 2023 -Sgt. Russell recognized an inmate in medical distress. The cell was evacuated, Narcan was administered, and medical aid was provided. Quick and decisive action was potentially life saving.



Deputy Jared Capps –
June 16, 2023 – Deputy Capps assisted in detecting and seizing a sizable amount of drug contraband during a cell search.



Deputy Christopher Pelle
-June 16, 2023 - Deputy Pelle assisted in detecting and seizing a sizable amount of drug contraband during a cell search.



Deputy John Romes – June 16, 2023 – Deputy Romes assisted in detecting and seizing a sizable amount of drug contraband during a cell search.



Deputy Ethan Fields – June 16, 2023 – Deputy Fields assisted in detecting and seizing a sizable amount of drug contraband during a cell search.



Deputy Kristin Owens – June 26, 2023 – Deputy Owens detected a sizable amount of drug contraband while working in booking and prevented it from entering the facility.



Deputy Kenneth Sheffield – September 28, 2023 – Deputy Sheffield observed an inmate who was choking and performed the Heimlich maneuver which restored the inmate's ability to breathe.



Deputy Kristen Wehrer – November 11, 2023 – Deputy Wehrer observed an inmate attempting to cause self harm and took immediate action to prevent a suspected suicide attempt.

ATTENDANCE

Attendance of employees is crucial to the safety and efficiency of daily operations. Perfect attendance is difficult for any employee to achieve as illness and unforeseen obstacles cannot be avoided. We would like to congratulate and thank the following Deputies for having Perfect Attendance in 2023. Their loyalty and dedication is appreciated.

Deputy Alexandra Coyle
Deputy Kristin Owens
Deputy William Poore
Deputy Carrie Ray
Deputy Tyler Strain
Deputy Kristen Wehrer

ATTENDANCE INCENTIVE

The first year of the Attendance Incentive Program began November 30, 2022 and ended on December 1, 2023. The program was a huge success- 51 Deputies and 2 Booking Clerks were eligible for the incentive based on the number of hours worked. Employees who worked 2,080 hours and employees who are also in the military and worked 1,912 hours were eligible for the incentive. The highest number of hours worked by a deputy was 2,819. To put this in perspective, this deputy worked 18 ½ extra 40 hour work weeks.

APPOINTMENT

The Kentucky Women's Law Enforcement Network (KWELN) is a professional organization which consists of a very diverse group of members from local, state and federal levels of the criminal justice system. This organization provides training, mentoring, networking and exposes its members to issues facing the criminal justice system. Sgt. Billie Jo Kiser was elected to the Executive Board of KWLEN at the annual conference in November 2023. Sgt. Kiser will serve as the Northern Regional Representative for 2024.

RETIREMENTS

Sergeant Jammie Mullins – Retired from the Kenton County Detention Center on February 1, 2023 after 20 years of faithful service. Sergeant Mullins was a Supervisor of the Court Team and assigned to the Kenton County Justice Center. Mullins was rehired in June 2023 and now serves as a deputy assigned to the Court Team.

IN LOVING MEMORY OF HILTON HUMPHREY, JR.

Hilton Humphrey, Jr., passed away on Sunday, December 17, 2023. Hilton was a Veteran of the United States Air Force. He served the citizens of Kenton County for over 21 years before retiring from the Detention Center in 2021 with the rank of Lieutenant. Hilton returned to the Detention Center in 2022 filling the vital role of Accreditation Manager.

Hilton was a positive role model for those that knew him. Hilton enjoyed sports and music. He is survived by his wife, Laura Humphrey and four daughters.



JAIL SUBSTANCE ABUSE PROGRAM

The mission of the Jail Substance Abuse Program (JSAP) is to provide quality substance abuse programs to offenders in need of substance abuse treatment. The programs address the substance abuse disorder, moral and social growth, responsibility, and accountability. The goals of these programs include reducing recidivism, reducing criminal behavior, reducing substance abuse, and minimizing barriers to re-entry. Our JSAP program is staffed by Bethany Faulkner (Director of Addiction Services), Deputy David Wray (Associate Director), 5 Clinicians, 1 Data Collection Clerk, and 1 Re-entry Coordinator. Each program is staffed to meet the needs of the clients they serve.



Bethany Faulkner
Director of Addiction
Services

MEDICALLY ASSISTED TREATMENT (MAT)

36 Clients were initiated into MAT for 2023: 13 women and 23 men

JAIL SUBSTANCE ABUSE PROGRAM (JSAP)

Substance Use programming provided to both state and county clients.

Men:

90 Male clients graduated the program

116 were discharged due to release from the facility

111 were discharged due to behavior

74 were discharged due to voluntary withdraw

Women:

34 Women clients graduated the program

39 were discharged due to release from the facility

78 were discharged due to behavior

14 were discharged due to voluntary withdraw

Clients released early in good standing can continue in after-care programs with our community partners. Some of our community partners include the Life Learning Center, Journey Recovery and more.

MORAL RECONATION THERAPY (MRT)

This program is offered only to state inmates currently.

- 3 Clients completed the MRT Peer Mentor program.
- 7 Clients completed the MRT Coping with Anger program.
- 4 Clients completed the MRT Parenting and Family Values program.
- 6 Clients completed the MRT Untangling Relationships program.
- 21 Clients completed the MRT How to Escape Your Mental Prison program

ADDITIONAL PROGRAMS THAT ARE OFFERED

We offer Alcoholics Anonymous meetings, Narcotics Anonymous meetings, Smart Recovery Meetings, Lift Up (Community Partners that offer education on re-entry and life skills and education on community providers for support upon release), Tobacco Cessation Program, and Gateway Kenton County Adult Education GED and Tutoring.

During 2023, 15 inmates completed their GED while incarcerated at KCDC. Gateway reported that 20% of their completions for Kenton County came from Kenton County Detention Center.

VOLUNTEER RESOURCES

Volunteers from our community partners provide training and assist with programming in the detention center. Partnerships with community partners is vital to the success of our programs. Volunteers come from the following resources:

- Life Learning Center
- Northern Kentucky Community Action Center
- St. Elizabeth Journey Recovery
- Ion Center
- Northern Kentucky Office of Drug Control Policy
- North Key
- Brighton Center
- Mental Health of America
- The PIER
- Alcoholics Anonymous
- Narcotics Anonymous
- Smart Recovery
- Northern Kentucky Health Department
- Gateway Kenton County Adult Education
- Catholic Charities

STAFF TRAINING

Moral Reconciliation Therapy required specialized training for staff prior to facilitating the classes. There were 3 Forensic Social Work Deputies and 4 Clinicians that received the 32 hour training. A total of 224 hours of training was required to launch this program.

JSAP staff members are required to complete a minimum of 20 hours of Continuing Education Units annually. Staff members complete additional training hours in excess of the 20 hours required to meet DOC standards and renew certifications. JSAP staff members completed a total of 350 hours of training during 2023.

INMATE SERVICES

The Inmate Services Director has an overall responsibility for all educational and religious programs for inmates except for the Jail Substance Abuse Program. The Inmate Services Director will assess inmate needs and develop services and programs that meet those needs. Inmate Services will ensure all program facilitators are certified by the Commonwealth of Kentucky and the Department of Corrections to teach the programs assigned to them. The Director has an overall responsibility for inmate grievances. Grievances are assigned to the correct person and must be addressed in a timely manner. In the event of a disciplinary hearing, the Inmate Services Director or assigned advocate will represent an inmate upon request. Inmate Services encompasses a wide variety of duties that provide services to inmates and staff. Stuart Warren has served as the Inmate Services Director since August 2022. Additional duties include:



Chaplain Stuart Warren
Inmate Service Director

- Supervising program instructors and volunteers.
- Training volunteers and outside instructors on detention center policy and procedures.
- Approving religious meal request.
- Scheduling of religious programs.
- Inventorying and approving inmate literature.
- Approving proposals from outside groups to provide services.
- Conducting regular wellbeing checks on KCDC Staff.
- Assisting with the development and implementation of a staff wellness program.
- Assisting with development and implementation of a peer support team of KCDC staff members and chaplains to address immediate and long term wellbeing needs.
- Performing other related duties as required

In 2023, Inmate Services received and processed 3,768 general requests and 1,647 grievances, for a total of 5,415.

Beginning in July 2023, Inmate Services began notarizing power of attorney forms, divorce applications, and other legal forms as requested by inmates.

ADDITIONAL SERVICES AND ACCOMPLISHMENTS IN 2023

- Distributed 295 bibles.
- Distributed 312 pairs of reading glasses.
- Reviewed approximately 15 religious diet requests.
- Distributed clergy and chaplain requests to appropriate volunteers.
- Notarized 111 power of attorney and legal documents.
- Notarized 21 divorce applications.
- Assisted with 110 tax form requests.
- Made death notifications of loved ones to inmates.
- Attended funeral visitations (employees and family members of employees).
- Met with inmates and staff for spiritual guidance and prayer.
- Facilitated 3 volunteer training sessions (65 volunteers participated).
- Received and processed approximately 75 volunteer applications.
- Provided routine staff wellbeing check-ins.
- Made 2 hospital visits for current employees.
- Provided a listening ear for grieved staff.
- Developed a peer support program for staff.
- Purchased flowers and gift cards for employee family deaths and medical emergencies.
- Drafted a policy proposal for employee and retiree deaths.
- Developed a Citizen's Academy.
- Received 40 hours of training and certification to teach Corrections Fatigue to Fulfillment classes for staff.
- Received 32 hours training and certification to teach MRT (Moral Reconation Therapy) for inmates.
- Attended Police Chaplain 8 hour training with the Louisville FBI field office.

FOOD SERVICE

Early in 2022, the Detention Center terminated Food Services through an outside vendor and developed an in house food service program. The goal of this undertaking is to control costs while providing nutritious and quality meals. Food Services / Laundry is managed by Alex Postlewait with a staff of five employees. Four of the employees are assigned to the kitchen and one to laundry. Postlewait partners with a dietician/nutritionist from St. Elizabeth Health Care to ensure the meals meet the DOC standards and dietary needs of our inmates. Meals must meet the dietary, medical, and religious needs of individual inmates. Meals are planned on a two week revolving menu. Typically, the menu consists of a cold breakfast, 3 day cold and 4 day hot lunches, and hot dinners. Preparing 500 to 600 meals, three times daily is made possible by staff working with the State Class D inmates. Currently, 32 Class D inmates who are eligible for special programs work in the kitchen. The kitchen operates from 7:30 A.M. to 7:00 P.M., 7 days a week. The current average cost per meal is 96 cents.



Alex Postlewait
Food Service Director

Meals served in 2022 – 704,202

Meals served in 2023 – 681,236

Total meals served in 2022 and 2023 – 1,385,436

SPECIAL MEAL PROGRAMS

The Dorm Dash program was developed to provide inmates with a special meal that is not on the revolving menu. This meal can be purchased for the inmate on the Care a Cell app by a friend or family member. Dorm Dash meals are served on Tuesday afternoons and must be ordered in advance.

2022 Dorm Dash purchases – 4,075

2023 Dorm Dash purchases – 5,315

The Ice Cream program is similar to the Dorm Dash Program. This option allows a friend or family member to purchase ice cream for an inmate which is also served on Tuesday. Ice cream is also purchased in advance through the Care a Cell app.

2022 Ice cream purchases – 557

2023 Ice cream purchases – 812

LAUNDRY

The laundry department is also supervised by Alex Postlewait with a staff of 1 employee who manages 3 Class D inmates. The laundry department operates 5 days a week from 9:00 P.M. to 5:00 A.M. This department is responsible for laundering the personal and issued clothing of every inmate as well as all of the linens and towels used in the facility.

CLASS D INMATES

Class D inmates who qualify are eligible to participate in work programs provided by the detention center. A total of 35 Class D inmates work in the kitchen and laundry room. While this is a benefit to the detention facility, it also provides benefits to the inmate. Inmates earn a stipend each week, receive time served credits, and live in a dorm with other workers which is outside general population. In addition, having a job can promote self-worth, they can learn new skills, and are exposed to a team concept. The kitchen staff provides an 8 week ServSafe Manager program. This is a Management Level program and provides the skills and knowledge to become a certified kitchen manager. Upon graduation, the inmate receives a certification that can assist them in securing employment in the food service industry after release. Of the 6 inmates recently tested, 4 passed the written examination and received the ServSafe Manager certification.

COMMUNITY EVENTS

Community engagement is vital to building public trust, recruiting, and promoting the Corrections profession. Participating in community events provides an opportunity for jail staff to meet and interact with the people we serve. We strive to build trust and partnerships through personal, positive, and professional interaction. Members of our staff participated in 10 community events during 2023. The Community Events included:

- Touch a Truck – Hosted by the Erlanger Police Department – June 1.
- Kenton County Fair and Horse Show – July 10-15.
- Kenton County Senior Picnic – Hosted by the Kenton County Fiscal Court – September 28.
- Kenton County Community Cleanup – 1 week in the spring and 1 week in the fall
– 6 inmates participated each day.
- Safety Night Out – Hosted by the Villa Hills Police Department – August 2.
- Hero Night – Hosted by the Ft. Wright Police Department – October 3.
- 3rd Annual KCDC Trunk or Treat – Hosted by KCDC – October 18.
- Kids Fun Day and Character Trail – Hosted by Kenton County Parks and Recreation
– October 21.
- Career Day – Hosted by Ft. Wright Elementary – November 21.
- Criminal Justice Career Lecture – Hosted by NKU – December 4.



SEARCH RESPONSE UNIT



MISSION STATEMENT

The Kenton County Detention Center's Search Response Unit (SRU) is an organization of highly skilled sworn officers that are responsible for the detection, interdiction, disruption and curtailment of any and all dangerous contraband within the Kenton County Detention Center. By teamwork, unity and dedication these officers strive for excellence.

Search Response Unit (SRU) - Detention Center staff specially trained to respond to callouts that require a more in depth search within a unit and/or person(s) in order to seize all types of dangerous contraband from the facility such as:

Fentanyl
Heroin
Cocaine
Methamphetamine
Homemade Alcohol
Ecstasy Guns

Marijuana
Benzodiazepine
Drug Paraphernalia
Homemade
Weapons Stingers
Knives/Sharps

TACTICAL RESPONSE UNIT



MISSION STATEMENT

The Kenton County Detention Center's Tactical Response Team (TRT) is an organization of highly skilled sworn officers that are responsible for delivering Critical Emergency Services on behalf of department in response to any threats to Public Safety, the Security of the Jail or the Welfare of Staff and Prisoners.

This team is physically fit, mentally prepared and tactically capable of resolving the most dangerous situations modern corrections officers are confronted by.

Tactical Response Team (TRT) - Detention Center staff specially trained to respond to emergencies and incidents requiring a Cell Extraction of one or more inmates. The Tactical Response team can be deployed to any number of diverse emergencies and situations, to name a few:

Management of violent or emotionally disturbed inmates

Cell extractions

Prisoner escapes

Jail disturbances or riots

Bomb threat sweeps

Hostage situations

Acts of God (tornado, flood, blackout)

First responders to medical emergencies

Suicide attempts

Fire evacuation

High risk prisoner escorts

Facility search operations

Details- Joint operations with Local LEA's