



LEADING FROM THE FRONTIER TO THE FUTURE

**KENTON
COUNTY**
HOMELAND SECURITY
EMERGENCY MANAGEMENT

Kenton County Kentucky Emergency Operations Plan (2024 ~ 2025)



Kenton County Homeland Security Emergency Management

Authority:

Kenton County Fiscal Court

Judge Executive

Kris Knochelmann

Prepared By:

Kenton County Homeland Security

Emergency Management

Director Steve Hensley

(Version: KCEOP 059-01-2024)



*In Coordination With The
Kentucky Division Of
Emergency Management*



PROMULGATION STATEMENT

Transmitted herewith is the Kenton County Emergency Operations Plan for Kenton County, Kentucky. This plan constitutes the framework for Emergency Operation Functions during a major emergency or disaster within Kenton County, Kentucky.

This Emergency Operations Plan includes the following phases:

- § **Prevention**: Mitigation activities designed to eliminate or reduce the probability of an incident.
- § **Preparation**: Activities designed to save lives and minimize damage.
- § **Response**: Emergency response activities designed to prevent loss of lives, property and to provide emergency assistance.
- § **Recovery**: Those short-term and long-term activities designed to return systems to normalcy.

This plan is prepared in accordance with Federal, State and Local statutes. It will be tested, revised and updated as necessary and required.



KENTON COUNTY EMERGENCY OPERATION PLAN

RECORD OF CHANGES

DATE OF CHANGE	CHANGE MADE BY	COMMENTS
10/20/2015	KCHSEM Staff - R. Watkins	Basic Plan update/review
06/27/2016	KCHSEM Staff - R. Watkins	Updated Roster/plan review
04/25/2017	KCHSEM Staff - R. Watkins / S. Hensley	Updated & ESF Roster updated
05/14/2018	KCHSEM Staff - S. Hensley / T. Schulkers	Updated ESF Roster Review Changed SAR Plan
07/01/2019	KCHSEM Staff - T. Schulkers / D. Jansing	Updated FD names/review
01/31/2020	KCHSEM Staff – S. Hensley, T. Schulkers / R. Becker	See Change Memo 1/21/2020, Updated all ESF files. Annual Review, update, ESF roster update and Approval
4/1/2021	KCHSEM – T. Schulkers / R. Becker / Steve Hensley	Updated Critical Infrastructure list/ Annual Review-Hazard Matrix chart updated. Annual update. Added Appendix G - Plan Distribution List
02/07/2022	KCHSEM – Ron Becker / T. Schulkers / Steve Hensley	Review & update all ESF's (grammatical and formatting changes only)
01/02/2023	KCHSEM – Steve Hensley, Schulkers, Becker	Annual Review, update, ESF roster update and Approval
1/02/2024	KCHSEM-Steve Hensley, T. Schulkers, D. Jansing, R. Becker	Annual Review, Updated to States New EOP Template, Added Appendix H-Communication



KENTON COUNTY EMERGENCY OPERATION PLAN



TABLE OF CONTENTS

RECORD OF CHANGES..... 3

TABLE OF CONTENTS 5

ATTACHMENTS, APPENDICES, AND EMERGENCY SUPPORT

FUNCTIONS – 7

Support Plans..... 8

Incident Specific Plans (ISP)..... 8

FOREWORD..... 8

Kenton County Emergency Operations Plan Introduction..... 9

Kenton County Basic Demographics 11

Geography 11

Demographics..... 11

Purpose 12

Scope..... 12

Structure 13

Situation Overview: 13

SITUATIONS AND ASSUMPTIONS 14

Situations 14

Assumptions..... 15

HAZARD ANALYSIS AND ASSESSMENT..... 16

Summary 17

Common Identified / Summarized Hazards for Kenton County 21

DIRECTION AND CONTROL..... 26

Emergency Operations Plan (EOP) Implementation 27

Continuity of Operations and Government 27

Alternative Locations for Essential Operations..... 28

Continuity of Government (COG) 29

Planning 30

CONCEPT OF OPERATIONS 31

I. General 32

II. Continuity of Government 34

III. Kenton County Emergency Operations Plan (EOP) Implementation..... 34

IV. Phases of Emergency Management..... 35

V. Emergency Operations Center (EOC or KCEOC)..... 36

VI. EOC Activation Procedures 37



KENTON COUNTY EMERGENCY OPERATION PLAN

VII. Virtual Emergency Operations Center (VEOC) / Virtual Monitoring..... 38

Deactivation of EOC..... 40

Resource Management..... 41

Preparedness/Planning Activities 41

Emergency Support Functions 44

ESF Coordinator 44

ESF Primary Agency 45

ESF Support Agency 46

EMERGENCY SUPPORT FUNCTIONS WITH DESCRIPTIONS..... 47

Kenton County Agency & ESF Responsibility Matrix 49

Incident Resource Management 50

Requesting Resources 50

VIII. Organization and Assignment of Responsibilities 54

IX. Emergency Operations Center Organization 55

Command and Control Section 57

EOC ORGANIZATIONAL CHART 58

X. Roles and Responsibilities 59

Kenton County Judge Executive and Commissioners:..... 62

PLAN MAINTENANCE 79

DISTRIBUTION PLAN 79

AUTHORITIES, DIRECTIVES, SOURCES & REFERENCES..... 81

STATEMENT OF CONCURRENCE..... 83



ATTACHMENTS, APPENDICES, AND EMERGENCY SUPPORT FUNCTIONS –

Attachments

- 🕒 Kenton County Homeland Security Emergency Management Director Approval Notice
- 🕒 Kenton County Judge Executive/Fiscal Court Executive Order
- 🕒 Kentucky Emergency Management Agency Concurrence Statement

Appendices

- Appendix A ~ Kenton County Community Profile and Statistical Demographics
- Appendix B ~ Acronyms & Abbreviations
- Appendix C ~ Glossary of Terms & Definitions
- Appendix D ~ Resource Partners & Support Agencies Listings
- Appendix E ~ List of KCEOP Support & ISP Plans
- Appendix F ~ KCEOC Standard Operating Guideline
- Appendix G ~ KCEOP Distribution Plan & List
- Appendix H ~ Emergency Communications Plan
- Appendix I ~ Critical Infrastructures & Target Hazards

Emergency Support Functions

- ESF # 1 – Transportation
- ESF # 2 – Communications & Alerting
- ESF # 3/12 – Public Works / Energy
- ESF # 4 – Fire Fighting
- ESF # 5 – Emergency Management
- ESF # 6 – Mass Care, Housing & Human Services
- ESF # 7 – Resource Management
- ESF # 8 – Health and Medical Services
- ESF # 9 – Search & Rescue
- ESF # 10 – Oils Spills & Hazardous Materials
- ESF # 11 – Agriculture
- ESF # 12 – See ESF 3
- ESF # 13 – Law Enforcement
- ESF # 14 – Long-Term Recovery and Mitigation
- ESF # 15 – Public Information

Support Plans

- ④ Access Control Plan
- ④ Alerts and Warnings Plan
- ④ Communications Plans (*Command 100, PLUM Case, Radio Cache, Radio SOG, Communications Support Plan*)
- ④ Dams
- ④ Debris Management Plan
- ④ Donations Management Plan
- ④ Evacuation Plan
- ④ Family Re-Unification Center / Family Assistance Center (FRC/ FAC) Plans
- ④ Hazard Mitigation Plans
- ④ Joint Information Center / Joint Information Services (JIC / JIS) Plan
- ④ Mass Care And Sheltering Plan
- ④ National Incident Management System / Incident Command System Plans
- ④ Point Of Distribution (POD) Plan
- ④ River Response Plans
- ④ Resource Management
- ④ Volunteer Management Plan

Incident Specific Plans (ISP)

- | | |
|--|--|
| <ul style="list-style-type: none"> ④ Aircraft Incident Plan ④ Animal Disaster Plan ④ ASHER (Active Shooter / Hostile Event Response) Plan ④ Crowd Control / Civil Disturbance Plan ④ Earthquake Preparedness Plan ④ Flood Preparedness Plan ④ Health And Medical Plans <ul style="list-style-type: none"> ④ <i>CHEMPACK Plan</i> ④ <i>Mass Causality Incident Plan</i> ④ <i>Mass Fatalities Plan</i> ④ <i>Strategic National Stockpile Plan</i> ④ <i>Northern Kentucky Heat And Cold Emergency Plan</i> | <ul style="list-style-type: none"> ④ <i>Pandemic Influenza Plan</i> ④ Missing Person / Search And Rescue (SAR) Plan ④ Homeland Security Plan - Includes plans for: <ul style="list-style-type: none"> ④ <i>Bomb Threats</i> ④ <i>Suspicious Package / Suspected Explosives</i> ④ <i>Terrorism / WMD</i> ④ <i>Maritime Threats</i> ④ <i>Coordination Of Federal Responses</i> ④ Railroad Incident Plan ④ Weather / Outdoor Warning System Plan |
|--|--|

FOREWORD

This is the Kenton County Emergency Operations Plan (KCEOP or EOP), created in conjunction with the Commonwealth of Kentucky Division of Emergency Management. The KCEOP is developed using Emergency Support Functions (ESF's), which are disciplines or capabilities critical to our ability to manage an incident. ESF's identify an ESF Coordinator and define the responsibilities of the ESF Coordinator, agencies of government and others who serve within that support function.

This KCEOP is also supplemented by Support Plans, Incident Specific Plans, Tactical Worksheets (field use checklists developed to help first responders act in accordance with the provisions of the EOP), and Standard Operating Procedures or Guidelines (detailed operating procedures maintained by the ESF Coordinator and/or individual departments, agencies or organizations). These additional documents required for implementation of the EOP are not included because of their voluminous nature.

*The term “**Incident**”, when used in this Basic Plan, Appendices, ESF's, SOP's, SOG's, Support Plans and or Incident Specific “Stand Alone” Plans, will mean: “An occurrence or event, natural, technological or human-caused, which requires an emergency response to protect life, the environment or property. Incidents can, for example, include major disasters, emergencies, terrorist attacks, terrorist threats, civil unrest, woodland/brush fires, urban fires, floods, flash floods, hazardous materials spills, radiological or nuclear accidents, aircraft accidents, earthquakes, tornadoes, wind storms, snow/ice storms, war-related disasters, public health and medical emergencies, mass casualty and mass fatality incidents, and other occurrences requiring an emergency response” as stated in the National Response Framework.*

An annual review of the KCEOP will be done by the HSEM Director, Emergency Support Function (ESF) Coordinators, and those agencies, departments, county and city governments having emergency assignments. The HSEM Director will insure that a list of all plan holders is maintained at the HSEM Office and that updates are sent to all of these individuals.

All response and recovery operations pursuant to this EOP and its supporting documents shall utilize the Incident Command System (ICS) incident management system as outlined in KRS 39A.230 and the National Incident Management System (NIMS).

*The comprehensive emergency management program is the cornerstone of Kenton County's emergency and disaster prevention, mitigation, preparedness, response, and recovery efforts. The county will conduct all response and recovery operations following the **National Incident Management System** guidelines and the **National Response Framework**. This includes both governmental and non-governmental organizations that have a role in saving lives, caring for the injured, recovering the dead, mitigating property loss and restoring services and facilities.*

This plan, including updates, remains in effect from the time it was adopted until modified by executive order.



KENTON COUNTY EMERGENCY OPERATION PLAN

Kenton County Emergency Operations Plan Introduction

This plan is the all-hazards emergency operations plan as described and required in Kentucky Revised Statute (KRS) 39A and is activated upon order of the County Judge Executive and / or a Mayor of any Kenton County Kentucky city, the Director of HSEM, or their authorized representatives.

This plan is the cornerstone document of the Commonwealth Comprehensive Emergency Management Program established to support an integrated emergency management system providing for adequate assessment and mitigation of, preparation for, response to, and recovery from the threats to public safety and the harmful effects or destruction resulting from all major hazards.

The KCEOP is the overarching, organizing document for implementing all county emergency management plans. The program is built around the unified, multi-disciplinary disaster and emergency response infrastructure which is focused on aligning resources to accomplish the emergency missions, goals, and objectives of the program.

This document is the Emergency Operations Plan for Kenton County, Kentucky and serves as a framework to enable Kenton County to prepare to manage hazards that threaten the lives and property of the citizens, businesses, and visitors in our community. It is an all-hazards plan and is designed to ensure coordinated and effective emergency action by all elements of our community by outlining their responsibilities in advance of such situations as natural and man-made disasters, acts of terrorism and enemy attack, civil disobedience and other disruptive emergencies. This community must be prepared for the possibility that a disaster of a magnitude beyond the normal day-to-day capabilities of regular government can strike Kenton County at any time. The Emergency Operations Plan provides the outline by which Kenton County's organized resources, volunteer agencies, and the public will operate to reduce the destruction that such disasters can create.

This plan is designed to bring together government officials, industry, commerce, non-governmental organizations, and the citizenry of Kenton County to work together as one team for the protection of our county, our neighboring counties, our region, and the Commonwealth of Kentucky. The first priority will always be to save lives, the second priority is protection of the environment and the third priority is mitigation of damage to property. Strong and effective emergency planning, preparation, response and recovery require participation and responsibilities from all facets of the community at every level. Each of these team elements have specific responsibilities and obligations in emergency planning, emergency preparation, emergency response, and recovering from emergency events.

The governments of Kenton County and the Cities located in Kenton County have the responsibility and obligation to work together on behalf of our citizenry and those individuals that work in and visit our county to mitigate or lessen the possible impact of these conditions by emergency planning, advance preparation, coordinated response,



KENTON COUNTY EMERGENCY OPERATION PLAN

and recovery. Every official within each of the Cities and County governments has both a responsibility to be familiar with the contents of this plan and to ensure that personnel under their jurisdiction are prepared in advance to meet the responsibilities contained within this plan. Equally important is the responsibility of industries, commerce, and non-governmental organizations to their members and their community to conduct emergency planning, which provides for warning and emergency procedures within their place of business, and to assist the community with available resources. Each citizen has the responsibility and obligation to seek instructions and assistance in emergency situations, to plan, prepare and design personal courses of action in advance of emergency situations, and to provide aid to those people around them.

An annual review of the EOP will be undertaken by the Kenton County Homeland Security Emergency Management Director and those agencies, departments, county and city governments having emergency assignments. The Kenton County Homeland Security Emergency Management Agency Director will insure that a list of all plan holders is maintained at the Emergency Management Agency office and that updates are sent to each one of these individuals.

This plan requires fair and equal treatment to all regardless of race, creed, color, national origin, sex, age, or handicap.

Kenton County will conduct all response and recovery operations following the National Incident Management System guidelines and the National Response Framework. The Integrated Emergency Management System is the cornerstone of Kenton County's emergency and disaster preparedness, response, recovery and mitigation program. This includes both governmental and non-governmental organizations that have a role in saving lives, caring for the injured, recovering the dead, mitigating property loss and restoring services and facilities.

This plan, including updates, remains in effect from the time it was adopted until modified by executive order.

This plan is written in accordance with the guidelines provided by the Kentucky Division of Emergency Management and is consistent with the tenets of the National Response Framework.

Kenton County has a major responsibility and obligation in emergency planning, preparation, response, and recovery. Each of us individually has a major responsibility and obligation in emergency planning, preparation, response and recovery, whether we are a government official, a citizen, an employee or a visitor in this county. Emergency situations affect each of us in a variety of ways and at a variety of levels. Assuming our responsibilities and our obligations to our community, our families, and our places of work and business and to those around us, we become one team with the mission to protect our home and community.



KENTON COUNTY EMERGENCY OPERATION PLAN

Kenton County Basic Demographics

Kenton County is located in the Commonwealth of Kentucky and is the third most populous county in Kentucky. The county was formed in 1840 and is named after Simon Kenton, a frontiersman notable in the early history of the state. Kenton County, with Boone and Campbell Counties are part of the Northern Kentucky metropolitan area. Kenton County was established on January 29, 1840.

Geography

According to the U.S. Census Bureau, the county has a total area of 164 square miles, of which 160 square miles is land and 4.1 square miles (2.5%) is water. The county is located at the confluence of the Licking River and Ohio River. The elevation in the county ranges from 455 feet to 960 feet above sea level.

Demographics

County Seat(s): Covington and Independence ♦ Coordinates: 38°56'N / 84°32'W

Total Population: In the 2020 census, the population was 169,064.

Total Square Miles: 164 total sq. mi. ♦ 160 sq. mi. of Land ♦ 4.1 sq. mi. Water

Total Housing Units: 69,894 (Owned - 43,326; Vacant - 6,207; Rental - 20,325)

See Appendix A for additional Kenton County Statistical Demographics, Community Profile and other vital statistical information.

Incorporated Cities in Kenton County - *All of these communities list KCHSEM as the Emergency Management Agency for the city* (See Appendix I – Section 2)

- | | | | |
|--------------------|-----------------|-----------------|-------------------------|
| ✓ Bromley | ✓ Elsmere | ✓ Fort Wright | ✓ Ryland Heights |
| ✓ Covington | ✓ Erlanger | ✓ Independence | ✓ Taylor Mill |
| ✓ Crescent Springs | ✓ Fairview | ✓ Kenton Vale | ✓ Villa Hills |
| ✓ Crestview Hills | ✓ Fort Mitchell | ✓ Lakeside Park | ✓ Walton (Boone/Kenton) |
| ✓ Edgewood | | ✓ Ludlow | |
| | | ✓ Park Hills | |

Major Interstates / Highways

- | | | | |
|--------|-------|---------|---------|
| I-71 | US 42 | KY 177 | KY 1486 |
| I-75 | KY 8 | KY 371 | KY 1829 |
| I-275 | KY 14 | KY 536 | KY 2042 |
| US 25 | KY 16 | KY 1072 | KY 2043 |
| US 127 | KY 17 | KY 1303 | KY 2046 |

Adjacent Counties / State

- | | | | | |
|-------------------|-------------------------|---------------------|----------------|--------------------------------|
| ✓ Campbell (East) | ✓ Pendleton (Southeast) | ✓ Grant (Southwest) | ✓ Boone (West) | ✓ Hamilton County (Ohio) North |
|-------------------|-------------------------|---------------------|----------------|--------------------------------|



KENTON COUNTY EMERGENCY OPERATION PLAN

Purpose

The purpose of the Kenton County Emergency Operations Plan is:

- ✓ To outline the responsibilities of Local, State, and Federal governments in the event of an incident;
- ✓ To provide guidance to Local agencies as to their responsibilities in the event of an incident;
- ✓ To provide procedures to determine the severity and magnitude of incidents and outline the integrated emergency management system utilized for overall coordination of the incident response within the County;
- ✓ To outline the aid and assistance available to Local government, individuals and businesses when a Local, State or Federal Disaster Declaration is issued;
- ✓ To outline the actions required of local governments to be eligible for state and federal assistance under Public Law 93-288, the Homeland Security Act of 2002 and other related Public Laws;
- ✓ To reduce the loss of life and property of County residents, property owners, businesses and visitors due to natural, technological and/or man-made disasters;
- ✓ To provide an efficient and comprehensive structure that is compliant with the National Incident Management system;
- ✓ To manage emergency operations within the County by coordinating the use of available governmental, private, industrial, civic and volunteer resources; and
- ✓ To assist the County in recovering from emergency circumstances through an immediate and coordinated restoration and rehabilitation of affected persons and properties.

Scope

This Plan establishes direction for coordinating local, state and federal emergency response to an incident. The plan also details preparedness actions to be taken by local governments prior to an incident. This plan does not restrict the development of more complex and in-depth local, state and other agency plans or standard operating procedures.

- ✓ Provides a county-wide scope and encompasses coordination with the governments and resources of Kenton County and the cities of Kenton County;
- ✓ Provides an all-hazard organizational structure for emergency operations;
- ✓ Provides basic direction and control for all levels of a disaster to establish a consistent and unified approach to emergency management operations;
- ✓ Assigns specific functional responsibilities to the appropriate local departments and agencies in Kenton County, the cities of Kenton County, as well as groups from the private sector and volunteer organizations;
- ✓ Defines the means of coordinating municipal, state and federal partners to achieve the maximum utilization of available resources.

Structure

The Kenton County EOP consists of the following components:

- ✓ The Basic Plan – Describes the purpose, scope, situations and assumptions, hazard analysis, concept of operations, plan management, and authorities of the County / Local jurisdictions and agencies in response to an incident.
- ✓ Emergency Support Functions (ESF's) – Delineates the primary and support agencies concept of operations, roles and responsibilities, and recommends necessary standard operating procedures / guidelines to implement those functions.
- ✓ Resource List – A typed listing of resources available to support local jurisdictions during an incident (Appendix I).
- ✓ Support Plans & Annexes – Provide additional information necessary for an informed and managed response to incidents.
- ✓ Incident Specific Plans / Annexes to the KCEOP – Outline the response to a specific type of incident (i.e., earthquake).
- ✓ Administrative supplements that include a list of acronyms / abbreviations, terms and definitions, a compendium of emergency authorities and directives, and hazard analysis and assessment, which serve as points of reference and information for the users.

Situation Overview:

The following describes how Kenton County has prepared for disasters:

- § Kenton County Homeland Security Emergency Management is the lead emergency planning agency for Kenton County (including the city governments located in the county) and has developed basic planning policies, guidelines and emergency operations plan;
- § The Kenton County Emergency Operations Plan (EOP) is maintained by the Kenton County emergency management planner and is updated in accordance with KRS Chapter 39 and guidelines from the Kentucky Division of Emergency Management;
- § The EOP is distributed to all Emergency Operations Center (EOC) staff, support staff, and other appropriate parties (upon request), and is available on the Kenton County Homeland Security Emergency Management agency website at www.kentoncountykentucky.com;
- § Each lead and support agency is required to develop, update, and distribute operational procedures that ensure consistency with the EOP and define specific internal procedures;
- § The EOP will be updated as changes occur or according to state and federal requirements;



KENTON COUNTY EMERGENCY OPERATION PLAN

- § The Kenton County Homeland Security Emergency Management Director will act for the Chief Elected Official(s) to coordinate incident response by and between all county/local agencies and all local political subdivisions in conformance with KRS chapter 39b.

SITUATIONS AND ASSUMPTIONS

Situations

Kenton County is subjected to a variety of hazards and must contend with the possibility of an incident or threat of an incident.

Severe weather including flooding, flash flooding, strong winds, large hail and tornadoes are the most prevalent weather related hazards; however, winter snow/ice storms occasionally cause damage and restrict highway transportation.

Geologic faults increase the vulnerability to seismic disturbances. The highest seismic risk zone is the western part of the Commonwealth of Kentucky, in an area affected by the New Madrid Fault. An earthquake along the New Madrid would likely cause light to moderate damage in Kenton County.

A terrorist type attack using conventional, chemical, biological or nuclear weapons is a possibility. Such attacks could be directed against human beings, animals, property, or any combination thereof. Radioactive materials are employed by industry, medical institutions and educational centers. Consequently, these radioactive materials are shipped by air, rail and highway and create a potential for a radiological hazardous materials incident.

Hazardous materials (including chemical, biological, radiological and explosive) are transported and used throughout the Commonwealth of Kentucky. Kenton County has Interstates 71, 75, 275, US 25, two rail lines, the Cincinnati/Northern Kentucky International Airport, the Licking and Ohio Rivers, a crude oil pipeline, large liquid propane storage cavern, weigh station (scales), and facilities which manufacture, store or use hazardous materials. This increases the probability of the occurrence of a hazardous materials incident within Kenton County.

Hazardous Materials planning is done in conjunction with the requirements of Title III of the Superfund Amendments and Reauthorization Act (SARA) of 1986 and the Comprehensive Environmental Response Compensation and Liability Act (CERCLA) of 1980. Kenton County Homeland Security Emergency Management actively participates with the Northern Kentucky Emergency Planning Committee (NKEPC). The NKEPC is a Multi-County District Local Emergency Planning Committee (LEPC).

Some of the incidents which may occur in Kenton County could result in mass casualties and / or mass fatalities.

This EOP identifies Emergency Support Function (ESF) Coordinators for each of the 15 Emergency Support Functions. The ESF Coordinators expect that each Local government and Local department / agency with responsibilities identified in this EOP will have an individual available who is a decision maker fully empowered to commit their resources.



KENTON COUNTY EMERGENCY OPERATION PLAN

Kenton County and its cities are required by Chapter 39B.010 of the Kentucky Revised Statutes to create, support, and maintain a Local Emergency Management agency and program. Kenton County Homeland Security Emergency Management has been designated as the department responsible for the local comprehensive emergency management program.

The National Weather Service (NWS) sends critical data out through NOAA Weather Tone Alert Radios and local media, enabling Local governments to receive rapid warnings of impending severe weather.

Assumptions

The Kenton County Homeland Security Emergency Management Director, or if unavailable one of the Deputy HSEM Directors, will act for the Chief Elected Official(s) to coordinate incident response by and between all County / Local agencies and all Local political subdivisions in accordance with KRS Chapter 39B.

In the development of this plan, the following were considered:

- Local resources will be made available to respond to incidents affecting any area of the county;
- Local governments will fully commit their resources before requesting assistance from the region or the Commonwealth, but may be unable to satisfy all emergency resource requests during an incident;
- Regional or Commonwealth of Kentucky assistance will be requested by the ESF 7 Resource Support Coordinator when incident response requirements exceed the County's capability, and state assistance will be provided under the provisions of the National Response Framework (NRF);
- The United States Federal government may provide funds and assistance in accordance with the National Response Framework (NRF) to areas of the County for incidents declared major disaster areas by the President;
- A disaster may occur with little or no warning, and may escalate rapidly;
- Disaster effects may extend beyond county boundaries and many areas of the state may experience casualties, property loss, disruption of normal life support systems, and loss of regional, economic, physical, and social infrastructures;
- Emergency response personnel may become casualties and experience damage to their homes and personal property and become "victims" of the disaster;
- Disasters differ in character by magnitude, severity, duration, onset, distribution, area affected, frequency, and probability, increasing the difficulty of plan development;
- All organizations in the County will continue to respond to disaster events utilizing their SOP's until deterioration occurs of effective inter- and intra-organizational communications, involvement of multiple response agencies becomes essential, and/or internal resources are exhausted;
- The Emergency Management command and control structure in Kentucky is based on a bottom-up approach to response and recovery resource allocation (municipal

- organization to the Kenton County EOC, to the State EOC, to the federal government) with each level exhausting its resources prior to elevation to the next level;
- Disaster support from agencies outside the county may take 72 hours or more to arrive;
 - Effective disaster preparedness requires continual public awareness and education programs to enable citizens to take appropriate action;
 - Evacuation and shelter strategies must be based on citizen cooperation, best-available shelter options until the shelter deficit can be reduced, and a regional approach to evacuation decision making is effectively implemented;
 - Convergent groups of responders, public, and outside resources hinder the local effort. This includes traffic congestion, unsolicited supplies and donations, and extra strain on degraded lifelines and facilities;
 - There may be competition among citizens and communities for scarce resources;
 - Due to limited transportation capacity, a large vulnerable regional population, and a shelter deficit, evacuation time may be insufficient to meet clearance time thresholds for regional evacuations; and
 - Some form of inter- and intra-county communications is available including communications with the State EOC.

HAZARD ANALYSIS AND ASSESSMENT

The Hazard Analysis for the County indicates no population area is hazard free. The vulnerability to these hazards offers a continuing threat (earthquakes, landslides, transportation accidents, and human actions). Many threats vary according to seasonal and climatic factors. The County covers 164 square miles, 4.1 square miles being made up of water, with a population of 169,064 (*2020 Census*). The terrain varies from rolling hills to flat farmland, encompassing urban, suburban and rural communities. Kenton County is bordered on the north by the Ohio River and the east by the Licking River with numerous tributaries feeding the rivers including the Banklick Creek. Flooding occurs mainly in the Banklick Creek tributary areas occasionally along the Ohio and Licking Rivers. Major transportation routes are Interstates I-75, I-71, and I-275; US Routes 25/42 and 127; Kentucky State Routes 8, 14, 16, 17, 177, 371, 536, 1072, 1303, 1486, 1829, 2042, 2043, 2046; along with rail traffic along the Norfolk Southern and CSX railroads. The Cincinnati/Northern Kentucky International Airport is located in Boone County on the border of Boone County and Kenton Counties (owned by Kenton County Airport Board) with hundreds of flights departing and arriving daily. Natural gas pipelines of Columbia Gas cross the County. Hazardous facilities and storage areas are identified by the Northern Kentucky Emergency Planning Committee in ESF 10.



Summary

Kenton County has come to understand the risks of terrorism and natural hazards in a variety of ways. Our greatest experience lies in the area of dealing with the effects of natural hazards, particularly weather-related incidents. Additionally, Kenton County has responded to disaster events in other areas of Kentucky on a consistent basis.

Situated in one of the highest population areas in the state, and in the tristate region of Kentucky-Ohio-Indiana and metro area of Boone, Kenton, Campbell counties, requires this county to have mutual aid agreements in place and to be ready to respond in the event of man-made actions that threaten the safety of the public. Additionally, in the past three years, Kenton County has held exercises in the areas of a school shooting, pandemic flu shots, a train derailment and several simulated hazardous materials incidents. In each one, not only have first responders exercised, but the county's Emergency Operations Center has also been exercised.

Many weather-related events have initially paralyzed the county and required a well-coordinated recovery from the county's incident management team.

Kenton County's worst flooding occurred in March 1997. This flood established the 100-year record for the county. Through a joint project with FEMA and the Kentucky Division of Water, Kenton County has received updated flood plain maps. As a mitigation action, all new construction projects in Kenton County are required to coordinate building plans with the flood plain coordinator, which is the Planning Department Coordinator with Planning and Development Services of Kenton County.

Kenton County has experienced other significant events as well that have not risen to the level of Presidential Declarations, but still serve as keen reminders of the county's vulnerabilities requiring planning and preparation for response.

Kenton County Homeland Security Emergency Management has co-developed the Northern Kentucky Weapons of Mass Destruction / Hazardous Material Team (Hazmat 41 Task Force); a specialized team of Firefighters trained and certified as Hazmat Technicians, from the numerous fire departments that serve various jurisdictions in Northern Kentucky. Also through the Kenton County Homeland Security Emergency Management Agency, Kenton County serves as a board member and fiscal agent for the WMD/HAZMAT 41 Regional Response Team, which serves a seven county region, comprised of the Northern KY counties. In this role, the County has carefully assess the equipment needs of the region to respond to a variety of incidents involving hazardous materials and terrorism events. WMD/HAZMAT 41 has multiple task forces in place to respond to such incidents. Kenton County is involved in emergency planning with Boone, Campbell, Grant, Pendleton and Hamilton County (Cincinnati) Ohio and other surrounding counties to provide a coordinated response.



KENTON COUNTY EMERGENCY OPERATION PLAN

Kenton County Specific Target Hazards

The definition of Target Hazards are primarily defined in Kenton County as critical infrastructure, high-life hazard occupancies, places of assembly, or has symbolic significant importance. Target hazards can pose specific risks to occupants, has significant importance to the county, and or can be a target for harm, extreme activism and or terrorism.

- ✓ Thomas More University
- ✓ Transit Authority Of Northern Kentucky
- ✓ Kenton County Government Center Building / Aka Kenton County Fiscal Court / Aka Kenton County Courthouse
- ✓ St. Elizabeth Healthcare Facilities
- ✓ Kenton County Justice Center
- ✓ IRS At Gateway Building
- ✓ Crestview Hills Town Center
- ✓ Congressional District Offices
- ✓ Petroleum Facilities / Tank Farms
- ✓ Gateway Community Technical College
- ✓ Mainstrasse Village / Clock Tower
- ✓ Ohio River & Licking River
- ✓ Cellular Telephone Towers / Systems
- ✓ Cathedral Basilica Assumption
- ✓ United States Post Office – Covington
- ✓ EHS Facilities And/or Large Chemical Storage & Manufacturing Facilities
- ✓ Cincinnati Bell Information Systems & Infrastructures
- ✓ Emergency Responder Communications Systems / Towers
- ✓ United States Federal District Court Building
- ✓ Critical Transportation Infrastructures
 - Interstates ~ I-75 / I-71 / I-275
 - I-71/I-75 Brent Spence Bridge
 - I-275 Bridge over Licking River
 - Clay Wade Baily Bridge
 - CSX RR Bridge
 - Norfolk Southern RR Bridge
 - John A. Roebling Suspension Bridge
- ✓ Northern Kentucky Convention Center & Rivercenter Convention Hotels (The Cincinnati Marriott At Rivercenter And Embassy Suites By Hilton At Rivercenter)
- ✓ Cincinnati / Northern Kentucky International Airport (Owned By Kenton County And Located In Boone County)
- ✓ Water / Waste Water Treatment Plants
- ✓ Owen Electric & Duke Energy - Gas Pipelines & Electrical Grid Systems Infrastructures
- ✓ Riverfest (WEBN Fireworks)

Bridge Vulnerability (See Appendix I for a complete bridge listings)

In Kenton County there are seven major bridges that cross the Ohio and Licking Rivers:

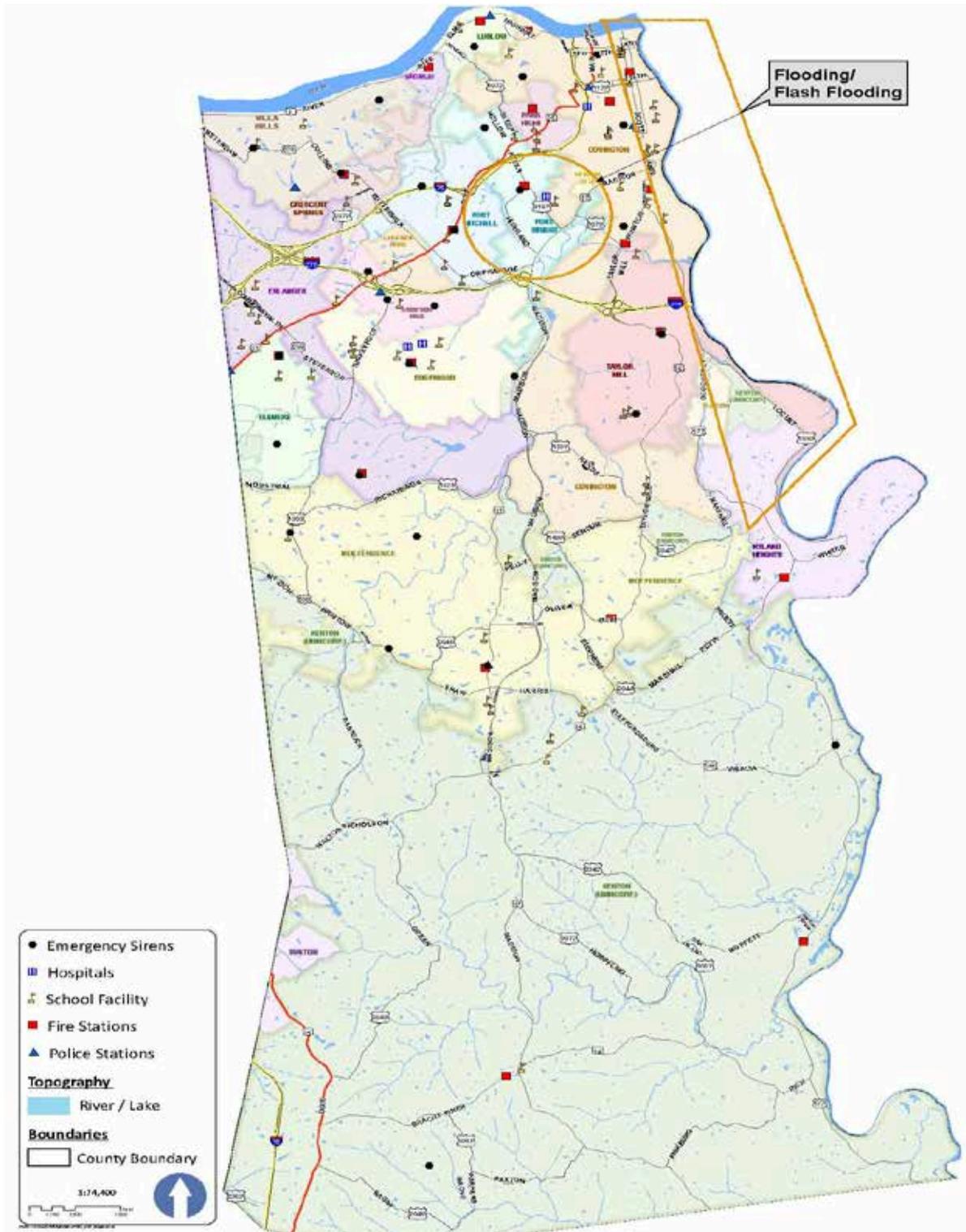
- ✓ Cincinnati Southern Bridge – Carries Norfolk Southern railroad traffic between Cincinnati and Ludlow. [39°05'54"N, 84°32'31"W](#)
- ✓ Brent Spence Bridge – A double decker cantilever truss bridge that carries Interstates 71 and 75 between Cincinnati and Covington [39°05'29"N, 84°31'21"W](#)
- ✓ C & O Railroad Bridge – Carries CSX railroad traffic between Cincinnati and Covington. [39°05'29"N, 84°31'10"W](#)
- ✓ Clay Wade Bailey Bridge – A cantilever bridge carrying U.S. Route 42 and U.S. Route 127 between Cincinnati and Covington. [39°05'28"N, 84°31'09"W](#)
- ✓ John A. Roebling Suspension Bridge – Spans the Ohio River between Cincinnati and Covington. [39°05'34"N, 84°30'36"W](#)
- ✓ Fourth Street & Twelfth Street Bridge from Covington To Newport
- ✓ I-275 Bridge from Kenton County to Campbell County.

KENTON COUNTY EMERGENCY OPERATION PLAN

HAZARD MATRIX ANALYSIS

Risk	Natural	Technological	Adversarial or Human Caused
Severe Risk Hazards	Flash Flooding Severe Thunderstorms Straight-Line-Winds	Digital/Information Technology Outages / Failures	Cyber/Digital Infrastructure Attack Mis, Dis, Mal-Information
High Risk Hazards	River Basin Flooding Tornadoes Landsides Pandemic	Industrial Accident Train Derailment	Digital Information / Technology Outages or Failures Utility Outages/Attacks Transportation Incidents Hazardous Materials Incidents
Moderate Risk Hazards	Winter Storms Energy Shortages / Outages Extreme Heat / Cold Temperatures Space Weather Epidemic	Utility Shortages / Outages Communication Outages Hazardous Materials Incidents Pipeline Explosion Train Derailment	Active Shooter / Hostile Event Response/Threat(s) Communication Outages Wildfires / Large Grass Fires Train Derailment
Limited Risk Hazards	Earthquakes Dam Failures Wildfires / Large Vegetation Fires / Urban Conflagration Agriculture Incidents	Aircraft Crash Dam / Levee Failure Radiological Release	Civil Unrest / Riot Acts of Terrorism Aircraft Crash Urban Conflagration
Low Risk Hazards	Drought / Water Shortages		Biological / Chemical Attack

KENTON COUNTY HAZARD ANALYSIS MAP





KENTON COUNTY EMERGENCY OPERATION PLAN

Common Identified / Summarized Hazards for Kenton County

Severe Weather

- ✓ Thunderstorms (and related activity) – Quite frequent in our County. A severe thunderstorm may be accompanied by strong winds, hail or other phenomena. Lighting is the most deadly phenomena associated with thunderstorms.
- ✓ Winter storms – Due to its mild, temperate climate, Kenton County has experienced few severe winter storms. Occasionally severe ice and / or snowstorms do occur, but they are commonly light and of short duration. Severe weather conditions normally occur during January and February.
- ✓ Floods – Are probably the most common hazard to affect the State, and are usually more prevalent during spring and summer months. Two types of flooding have been identified: Flash Floods and River Basin (Riverine) Floods
- ✓ Flash Floods – Occur as the result of excessive rainfall over short periods of time. This type flooding is more prevalent, especially in eastern Kentucky, where incidence is abetted by the region's mountainous terrain and the many narrow gorges and riverbeds. There is also the potential for a dam failure which may cause localized flash flooding.
- ✓ River Basin (Riverine) Flooding – More common during winter and early spring (January to April). Flooding of this nature is common along the Ohio & Licking Rivers and its tributaries, major streams, and or along with other smaller streams.

Tornadoes

Tornadoes may occur in any part of the County, mainly during the months of March, April, and May, which also seems to have the most severe tornadoes. Tornadoes have been recorded in the state as far back as 1830, but they seem to have become more frequent in recent years. Injuries, damages and fatalities attributed to tornadoes have also been on the increase in recent years. The last tornado with significant damage, injuries, and four fatalities occurred on March 2, 2012 when an EF-4 Tornado struck in the Piner/Fiskburg area of Kenton County as students were preparing to board busses to return home for the day.

Earthquakes

The County is situated in an area which may be affected by an earthquake along the New Madrid Fault, located in the Western Kentucky / Western Tennessee / Southeast Missouri area along the Mississippi River. However, there are numerous lesser fault lines in and around Kentucky that could also affect Kenton County. The County has not been affected by an earthquake of major proportion since 1812, but there have been numerous tremors over the years to serve as reminders of this threat. Any major earthquake is expected to cause other problems such as releases of Hazardous Materials, Dam Failures, Road and Bridge Failure and Debris Management.



KENTON COUNTY EMERGENCY OPERATION PLAN

Landslides

With all the construction in the County the possibility of landslides exists. Landslides cause property damage, injury and death and adversely affect a variety of resources. Water supplies, fisheries, sewage disposal systems, forests, dams and roadways can be affected for years after a slide event.

The negative economic effects of landslides include the cost to repair structures, loss of property value, disruption of transportation routes, medical costs in the event of injury, and indirect costs such as lost timber and lost fish stocks. Water availability, quantity and quality can be affected by landslides.

Transportation Incidents

These accidents occur on a daily basis and pose a constant hazard to the County. They most commonly take the form of motor vehicle collisions involving two or more cars, objects, or persons. Railroad-crossing accidents represent a portion of these incidents, but air and water accidents are less frequent.

Major transportation incidents anticipated in Kenton County include:

- § Major vehicle collisions and resulting road closures on Interstates 71/75 and 275, as well as other major roadways;
- § Road closures due to severe weather;
- § Road closures due to major construction; and
- § Train derailments on the two railways.

Highway/Interstate 71/75 through Kenton County is in the process of being widened. This is multi-phase, multi-year project presenting long-term risks extraordinary to the daily risks associated with interstate traffic. Kenton County Homeland Security Emergency Management has facilitated a plan of action to address road closures on Interstate 71/75. This comprehensive plan entailed cooperation from officials and agencies in Boone and Kenton counties as well as state transportation cabinet. This plan details the roles, responsibilities and expectations of all agencies in road closure situations.

Energy Related Hazards and Energy Shortages / Outages

- √ Natural gas / petroleum products – Present several potentially hazardous situations, primarily centered around transportation of these products in the County. Accidental rupture of pipelines can cause fires and / or explosions, resulting in property damage and possible injuries or loss of life. Another major hazard involves the accident potential within storage areas. The potential is especially great for fires and explosions in this area, when careless handling or improper use of fire can produce catastrophic accidents.
- √ Electrical transmission – Creates additional energy hazards. Rupture or breakage of transmission lines is probably the most common hazard; this may result in structural fires or loss of life.



KENTON COUNTY EMERGENCY OPERATION PLAN

- ✓ Power shortages / outages – A possibility that may be intensified by restrictions that could be placed on energy supplies nationwide. The County should have an energy allocations plan available in the event of such a situation.

Water Shortages

The County water system can be affected by equipment failures or occasional drought, which may require voluntary conservation measures; The issuing of water advisories or mandatory conservation orders; And locating emergency pumps at other water systems. This occurs primarily during summer months.

Hazardous Materials Incidents

The most serious threat comes from a transportation accident when chemicals or other hazardous materials are involved. These have the potential of affecting great numbers of people over large distances. Businesses that store or use hazardous materials on their property may pose a threat to life and property.

Kenton County has a high risk for hazardous materials incidents. Under Title II of Public Law 99-499, Emergency Planning and Community Right-to-Know Act of SARA, facilities that manufacture, store, or use one or more substances covered in Section 302 must report to the State Emergency Response Commission and the Northern Kentucky Emergency Planning Committee. A list of current facilities can be found in the Tier II reporting software/system. The Northern Kentucky Emergency Planning Committee provides Extremely Hazardous Substances Facility Emergency Response Plans to the State Emergency Response Commission annually for review and approval.

Kenton County also has major underground pipelines that can present fire and hazardous materials situations.

Terrorism

Possible targets in the County include (Cincinnati/Northern Kentucky International Airport, transportation corridors including bridges, government centers, industrial locations, agricultural production sites, Malls and shopping centers, and large attendance and/or VIP attended events). While conventional weapons are most likely to be used there is also the possibility of CBRNE (Chemical, Biological, Radiological, Nuclear, Explosives) use. Other potential methods include the use of a motor vehicle as a weapon by driving into a crowd or use a knife or other sharp instrument as a weapon. CBRNE (Chemical, Biological, Radiological, Nuclear, Explosives) are agents that may be illegally employed to promote a specific philosophy or goal.

Active Shooter / Hostile Event Response (ASHER)

The active shooter threat is real. While any location may be a potential target, past incident locations in the United States include schools, workplaces, churches, airports, theaters, Malls and other retail locations. An active shooter is an individual actively engaged in killing or attempting to kill people in a building or other populated area. In



KENTON COUNTY EMERGENCY OPERATION PLAN

most cases, active shooters use firearms and there is no pattern or method to their selection of victims. Active shooter situations are unpredictable and evolve quickly.

Public Health Emergencies

The potential exists for a serious public health emergency. This incident may involve Pandemic, Flu, other epidemiological outbreaks or Bioterrorism. The impact on the health care system in the County would be significant.

Agricultural Incidents

Kenton County has a number of farms raising various crops and livestock. The potential exists for animal or crop disease from both natural occurrence and intentional exposure.

Major/Catastrophic Event

There is the potential for any of the threats described above or other incidents to result in a major or catastrophic incident. Such an incident could quickly overwhelm the resources in Kenton County and necessitate a request for assistance from neighboring jurisdictions, the State and/or Federal governments.

Civil Disturbance / Unrest

Under the rights guaranteed by the First Amendment to the United States Constitution, the public has the right to assemble in large numbers for the purpose of demonstrating their opinion. The government has the obligation to protect the public's First Amendment right by maintaining order and protecting lives and property during such assembly demonstrations.

Local governments allow for peaceful exercise of constitutional rights & privileges. Government permits, promotes, and supports the free expression of speech, ideas, views, and opinions by its community members. The cities and county are committed to rights of expression, affiliation, and peaceful assemblage. Citizens should be free to discuss, debate and express ideas and opinions in public or private forums as long as they do not disrupt daily routines and community functions.

Civil disorders and disturbances are human-caused events with the potential for causing damage. Although these events can be taken for granted since they occur infrequently, they often occur at times of already heightened societal tensions. Civil disturbances can be mitigated through shared planning responsibility among City/County governments, community leaders, business leaders, service organizations, and community members. The county maintains a separate support plan for "Civil Unrest" and a draft Incident Action Plan.

Any incident that disrupts a community where intervention is required to maintain Law and Order and or public safety is a civil disturbance. An assembly may be declared unlawful, pursuant to KRS 525.010(5). For the purposes of this document, the term civil disturbance can be used interchangeably with: · Civil Disobedience · Civil Disorder · Civil Unrest · Demonstration · Riot · Spontaneous Event · Unlawful Assembly.



KENTON COUNTY EMERGENCY OPERATION PLAN

Any city or county department may be called upon to manage an emergency or crisis at public events or civil disturbances. Political rallies, demonstrations, strikes, or riots are examples of possible events that could cause agencies to respond quickly and outside of their normal operations. In periods of civil unrest, certain public and private facilities may be identified as likely targets for attack by individuals or groups either by fire, bombing, sabotage, looting, or a combination of these acts. Major routes of travel and/or public transportation must be identified and protected. Emergency evacuation routes or routes for emergency vehicles should be identified for use.

Definition:

Kentucky State Law, KRS 525.010(5): defines riot as a public disturbance involving an assemblage of five or more persons, which by tumultuous and violent conduct creates grave danger of damage or injury to property or persons or substantially obstructs law enforcement or other government function.

Dam Failure

Kenton County has two high-risk dams which present risks to the community:

- § Bullock Pen @ Doe Run Lake (owned and operated by Kenton County Fiscal Court)
- § Crystal Lake Dam #2 (owned and operated by Sanitation District 1)

Through grants with the U.S. Army Corps of Engineers, comprehensive engineering studies have been done to predict the results of failures at these dams. These studies have helped provide an understanding of the worst-case scenario of dam failure, identified the residents at risk, and produced emergency plans that have involved the affected residents and applicable emergency services agencies. Community hearings have been held on these with affected residents. Each affected household has received a weather/all-hazards radio to help provide early warning of a possible dam failure.

Aircraft

Aircraft risk for Kenton County lies in its proximity to CVG Airport in Boone County, which places it in the flight path of arriving and departing aircraft. As a result, emergency response personnel are required to train for responses to an aircraft incident. Kenton County does not have a public airport, although CVG is owned and operated by the Kenton County Airport Board.

There are also six known privately owned and operated airstrips in rural Kenton County.



KENTON COUNTY EMERGENCY OPERATION PLAN

DIRECTION AND CONTROL

This plan provides a well-defined frame work for an integrated emergency management system which will support the mitigation, preparedness, response and recovery activities of a disaster incident which impacts, or may impact, residents and property in the County. The policies in this section provide for a centralized and coordinated response, and allocation of resources, using a command structure which is capable of adapting to changes in the situation.

In KRS 39B.010, the Kentucky Division of Emergency Management supports and encourages the joint establishment of a single Emergency Management Department for the entire County. The Kenton County Judge/Executive and the Mayors of cities located within the county have established the Kenton County Homeland Security Emergency Management agency with direct responsibility for the organization, administration, and operation of the local organization for emergency and disaster mitigation, preparedness, response and recovery.

The Kenton County Judge Executive and the Mayors retain legal responsibility for these functions in their jurisdiction. The Kenton County Judge Executive is responsible for emergency operations in the unincorporated areas of the County. The Mayor(s) is / are responsible for emergency operations within their own city limits.

In order for Kenton County to adequately respond to an incident, the Chief Elected Officials have established pursuant to KRS 39B.010 the Kenton County Homeland Security Emergency Management agency to develop the Emergency Operations Plan and to provide direction to Kenton County Emergency Operations Center (KCEOC) staff to coordinate government and private response to an incident. The KCEOC staff will operate from the Kenton County EOC under the direction of the Chief Elected Official(s) and Kenton County Homeland Security Emergency Management. ESF Coordinators will report to the EOC as requested.

The Kenton County HSEM Director shall maintain a list of EOC Staff, their contact information and an "Alert Roster" of Chief Elected Officials and Emergency First Responder Services leadership that includes emergency contact information such as addresses, phone numbers and email addresses.

While operating in an activated EOC, each ESF Coordinator will act as a point of contact for field personnel and coordinate all resource requests and incident information through the KCEOC.



KENTON COUNTY EMERGENCY OPERATION PLAN

Emergency Operations Plan (EOP) Implementation

This Emergency Operations Plan (EOP) will be implemented when:

- § An emergency has been declared by the Chief Elected Official of Kenton County or by the Mayor of a city located in Kenton County (or their designee's);
- § An incident is considered imminent or probable, and the implementation of this EOP and/or the activation of the Kenton County Emergency Operations Center (EOC) is considered a prudent proactive response to the impending incident; or
- § Directed by the Kenton County Homeland Security Emergency Management Director (or their designee).

Continuity of Operations and Government

Continuity Of Operations (COOP) is defined as the as the ability to continue essential government and business functions across a broad spectrum of emergencies, whether natural or man-made.

There are two issues which must be addressed by Kenton County Fiscal Court, and each City located in Kenton County, to continue essential functions and operations throughout the duration of a state of emergency:

- § Planning for alternative locations of essential operations when the ability to conduct the affairs at the regular or usual places is imprudent, ineffective or impossible, thus disrupting the normal operations of government and their agencies; and
- § Continuity Of Government (COG) or planning for emergency interim successors when elected and/or appointed officials are unavailable to assume the duties and powers of their office.

The objectives of COOP plans include:

- § Ensuring the continuous performance of the essential functions/operations of a government/agency/business during an emergency;
- § Reducing the loss of life, minimizing damages, and minimizing losses;
- § Executing successful succession to office with accompanying authorities in the event a disruption renders government/agency/business leadership unavailable or incapable of assuming the authorities and performing the responsibilities of office;
- § Reducing or mitigating disruptions to operations;
- § Ensuring that governments/agencies/businesses have alternate facilities from which to continue to perform their essential functions during an emergency;
- § Protecting essential facilities, equipment, records and other assets;
- § Achieving a timely and orderly recovery from an emergency and resumption of normal operations and essential functions;



KENTON COUNTY EMERGENCY OPERATION PLAN

- § Training that includes an exercise of the plan to evaluate readiness; and
- § Providing a basic organizational structure to include line of succession.

Alternative Locations for Essential Operations

When government departments and/or offices are displaced to another building by an incident, prompt action will be taken by all agencies to re-establish their offices at their normal site as soon as possible. Each department or agency has the responsibility to establish written procedures for accomplishing this, and department/agency heads are responsible for keeping the plans current and their employees informed of these plans.

Destruction caused by an incident can cover a large or small area. County and city facilities may be partially or totally destroyed, but destruction of government property and records doesn't end the responsibility to provide prompt and timely services.

Kentucky Revised Statutes 39D.020 addresses the issue of Continuity Of Operations for Kenton County Fiscal Court and each City located in Kenton County:

- § The governing body of each county, urban-county, charter county, and city of this Commonwealth may meet at any place within or without the territorial limits of that political subdivision, at the direction of the elected chief executive officer or his or her successor;
- § The governing body shall proceed to establish and designate by ordinance, resolution, or other manner, alternate or substitute places as the temporary locations of government where all, or any part, of the public business may be transacted and conducted during the emergency situation;
- § The alternate or substitute places may be within or without the territorial limits of the county, urban-county, charter county, and city, and shall be within those of the state;
- § If practicable, they shall be the places designated as the temporary locations of government in the current local emergency operations plan;
- § While the public business is being conducted at a temporary location, the governing body and other officers of a county, urban-county, charter county, and city of this Commonwealth shall have and exercise, at that location, all of the executive, legislative, administrative, and judicial powers and functions conferred upon that body and officers under state law;
- § The powers and functions, except judicial, may be exercised in the light of the exigencies of the emergency situation without regard to or compliance with time-consuming procedures and formalities prescribed by law and pertaining thereto; and
- § All acts of the body and officers shall be as valid and binding as if performed within the territorial limits of their county and city.



KENTON COUNTY EMERGENCY OPERATION PLAN

Continuity of Government (COG)

Each Department Head of the governments located in Kenton County will designate a Deputy to act in their place during an emergency.

COG will be maintained during or following an incident in the county and city governments through the:

- § Utilization of all available resources and manpower;
- § Pre-designation of alternates for key county and city officials;
- § Identification and appointment of standby officers to various county and city boards and committees;
- § Selection and preparation of alternate sites for government; and
- § Preservation of vital records needed for government to function.

Kentucky Revised Statutes 39D.030 addresses the issue of COG for Kenton County Fiscal Court, and for each city located in Kenton County.

- § The governing body of each county, urban-county government, charter county government, and city shall enact the ordinances and resolutions necessary to provide for the continuity of government throughout the duration of a state of emergency; and
- § The ordinances and resolutions shall provide a method by which temporary emergency appointments to public office are made, except as limited by express constitutional provisions, and shall define the scope of the powers and duties which may be exercised, and provide for termination of the appointment so made.

Kentucky Revised Statutes 39D.040 addresses the issues of emergency interim successors, order of successions, vacancies and the applicability of the statute to all special districts and political subdivisions:

- § "Unavailable" means during a state of emergency that:
 - A vacancy in office exists and there is no deputy authorized to exercise all of the powers and discharge the duties of the office; or
 - The lawful incumbent of the office and any duly authorized deputy are absent or unable to exercise the powers and discharge the duties of the office.
- § "Emergency Interim Successor" is defined in KRS 39D.040(1) and refers to the person designated to exercise the powers and discharge the duties of that office until a successor is appointed or elected and qualified as provided by law, or until the lawful incumbent is able to resume the exercise of the powers and discharge the duties of the office;
- § The local legislative bodies of cities, counties, urban-counties, and charter counties shall enact ordinances or orders governing the manner in which vacancies in offices and employment shall be filled, and for the prompt filling thereof during



KENTON COUNTY EMERGENCY OPERATION PLAN

times of disaster and emergency, if the filling of these vacancies is not otherwise provided for by law;

- § The legislative bodies shall enact ordinances providing for the appointment of not fewer than three (3) nor more than seven (7) emergency interim successors for each local office, department, and agency specified in the Kentucky Emergency Operations Plan and local emergency operations plans and annexes thereto;
- § Emergency interim successors, in the order of their successions, shall have the full power to exercise all powers of the office, department, or agency and to commit its resources during a time of emergency or disaster if the person normally exercising the position is unavailable;
- § If the preceding emergency successor becomes available, he or she shall resume the duties being performed by the emergency interim successor, unless he or she chooses to permit the emergency interim successor to remain in the position until relieved; and
- § The administrative orders and ordinances shall not be inconsistent with this section.

Planning

Planning considerations for COOP and COG capability include:

- § Maintaining a high level of readiness;
- § Ensuring capability of implementing the plan elements with and without advance warning;
- § Becoming operational no later than 12 hours after activation;
- § Maintaining sustained operations for up to 30 days;
- § Taking advantage of existing government/agency field infrastructures;
- § Outlining the processes that government/agencies will follow to designate essential functions and resources;
- § Define short- and long-term goals and objectives;
- § Forecast budgetary requirements;
- § Anticipate and address issues and potential obstacles; and
- § Establish planning milestones.

The elements of a COOP include:

- § Response procedures;
- § Roster of fully equipped and trained emergency personnel with authority to perform essential functions;
- § An organizational charts that shows lines of succession;
- § Identification of essential functions;
- § Delegation of authority;



KENTON COUNTY EMERGENCY OPERATION PLAN

- § Provision of operational capability;
- § Reliable processes and procedures to acquire resources to continue essential activities;
- § Procedures for employee advisories and alerts and COOP plan activation with relocation instructions;
- § Personnel accountability;
- § Alternate facilities;
- § Interoperable communications;
- § Vital records and databases;
- § Tests, training, and exercises; and
- § Sustainability.

CONCEPT OF OPERATIONS

All incidents within Kenton County begin with an initial level of response and will escalate in accordance with the requirements of the incident.

In the event of an incident in Kenton County, affected local communities will respond in accordance with their citizens' needs and request additional support as needed through local, state and federal response networks.

The Commonwealth's comprehensive emergency management system, as created by KRS 39A, recognizes three distinct types of incidents:

Emergency: Any incident or situation which poses a major threat to public safety so as to cause or threaten to cause loss of life, serious injury, significant damage to property, major harm to public health or the environment, and which a local emergency response agency determines is beyond its capabilities.

Disaster: Any incident or situation declared as such by Executive Order of the Governor or the President of the United States.

Catastrophe: A disaster or series of concurrent disasters which adversely affect the entire Commonwealth of Kentucky, or a major geographical portion thereof.

Organization and Assignment of Responsibilities:

Under KRS 39B.020, the County Judge Executive of each county and the Chief Executive of each city or urban-county or metropolitan government shall appoint an emergency management (EM) director who has direct responsibility for the organization, administration, and operation of the local organization for disaster and emergency response. The Chief Executive may appoint a director to serve both jurisdictions. The Chief Executive retains legal responsibility for development and implementation of the emergency preparedness program. In Kenton County, the director of the Kenton County Homeland Security Emergency Management Agency has these responsibilities for the county as well as all the cities in Kenton County.



KENTON COUNTY EMERGENCY OPERATION PLAN

The EOC Standard Operating Procedures describe the activation, staffing, assigned responsibilities of EOC personnel and detailed agency representatives and the operations of the EOC. The Director of the Kenton County Homeland Security Emergency Management Agency maintains these. Copies are kept at all EOC sites.

When requested by the County, Kentucky Division of Emergency Management (KYEM) will initiate and coordinate the response operations of state agencies assisting the county.

All responses shall utilize an Incident Command or Incident Management System as outlined in KRS 39A.230. Below is the structure under which the Kenton County Emergency Operations Center operates:

I. General

All incidents within the County begin with an initial level of response and will escalate in accordance with the requirements of the incident.

In the event of an incident, local public safety agencies will respond in accordance with the needs of the incident and request additional support as needed through existing local mutual aid and automatic aid agreements. Should Regional, State and/or Federal assistance be required, such assistance will be requested through Kenton County Homeland Security Emergency Management.

OPERATIONAL / INCIDENT PRIORITIES / PRIORITY AND COMMAND EMPHASIS:

Operational Priorities

Irrelevant to the type of threat, hazard, incident, or event, there has to be a prioritization of response, recovery, and KCEOC operations. This priority is based on the belief that human life is the most precious of all commodities and resources, followed by safety and health/wellbeing, then that of the environment and property. Therefore, these operational priorities are used to guide all response and recovery efforts (in priority order):

- 1) Life
- 2) Safety
- 3) Health / Wellbeing
- 4) Coordination Among all Levels of Government
- 5) Sustain / Restoration of Essential Functions and Services
- 6) Environmental Protection
- 7) Property Conservation and Protection
- 8) Restoration of Non-Essential Functions and Services
- 9) Recovery - Return to Normalcy



KENTON COUNTY EMERGENCY OPERATION PLAN

Incident Priorities: (in priority order);

- 1) Life Safety, Health, Wellbeing And Protection of Human Life;
- 2) Incident Stabilization;
- 3) Preserving and Protecting the Environment & Property Conservation;
- 4) Return to Normalcy

Priority Emphasis:

- 1) Safety, Security, Protection, Health & Welfare of First Responders and Civilian Population
- 2) Respond, Confine, Contain, Control, Extinguish, Treatment & or Mitigation Of Emergencies, Violations, & or Hazards/Threats
- 3) Preserve & Protect The Environment, Critical Infrastructures/Facilities, Right-A-Ways And Public And Private Property
- 4) Risk / Threat / Attack Planning, Prevention, Protection, Promotion & Education
- 5) Ensure Unity of Operations & Common Operating Picture through interoperability, Inter/Intra-Agency Communication, Coordination, Collaboration, Cooperation, Support, & Information Sharing with Cities, County, and other Partners

Command Emphasis (Minimum for all incidents):

- 1) Safety, Security, Protection & Welfare of First Responders and Civilians
- 2) Ensure Incident Action Plans Objectives And Priorities Are Met
- 3) Provide Emergency Medical Care As Needed
- 4) Maintain Situational Awareness
- 5) React And Respond To Assistance Immediately
- 6) Take Reasonable Action To Prevent Harm And Property Damage
- 7) Encourage Safety Precautions
- 8) Protect And Limit Environmental Impacts
- 9) Communicate Promptly And Effectively to City/County Officials, Responders and Community Members
- 10) Rule-Of-Law ~ Enforcement of Current Laws, Regulations, Codes, And Ordinances
- 11) Fulfill Agency And Discipline Specific Statutory Requirements & Obligations
- 12) Identify, Protect And Secure Critical, Sensitive And Vital Infrastructures & Facilities
- 13) Promote Individual Wellbeing and Self Care Practices
- 14) Adhere To Agency Guidelines, Protocols, Policies And Procedures
- 15) Thwart Unsafe & Bad Behaviors
- 16) Report And React To Significant Intelligence Discoveries And Unusual Activity
- 17) Ensure Unity of Effort And Operations With Partners
- 18) Communicate, Cooperate, Collaborate, And Coordinate With Partners
- 19) Review And Familiarize plans, IAP's, Safety Messages And Medical Plans
- 20) Monitor Hazards / Threat Streams
- 21) Provide Resource Support to Command Center(s) And On-Scene Personnel As Needed or Necessary



KENTON COUNTY EMERGENCY OPERATION PLAN

II. Continuity of Government

Succession of County and City elected officials will be in conformity to Kentucky Revised Statutes (KRS).

Each County and City Department Head will designate a Deputy to act in their place during an emergency.

When displaced to another building by an incident, prompt action will be taken by all agencies to re-establish their offices at their normal site as soon as possible.

Destruction caused by an incident can cover a large or small area. County and City buildings may be partially or totally destroyed. Destruction of government property and records does not end the responsibility of government to provide prompt and timely services.

Continuity of government will be maintained in the County through:

- ✓ Utilization of all available resources and manpower.
- ✓ The pre-designation of alternates to key County and City officials.
- ✓ The identification and appointment of standby officers to various County and City Boards and committees.
- ✓ The selection and preparation of alternate sites for government.
- ✓ The preservation of vital records, i.e., papers, maps, books, and computer tapes needed for government to function, to ensure that vital records of the county are preserved and that local government continues to function during or following an incident.

III. Kenton County Emergency Operations Plan (EOP)

Implementation

This Plan will be implemented when an emergency has been declared by the Chief Elected Official(s), or their designee, and / or an incident is considered imminent or probable and the implementation of the Plan and the activation of the County Emergency Operations Center (EOC) are considered a prudent proactive response to the impending incident.

Execution of Plan

This plan is effective for planning and operational purposes when:

- ✓ An incident occurs or is imminent.
- ✓ An emergency is declared by the Chief Elected Official(s) or their designee.
- ✓ Directed by the HSEM Director, Deputy HSEM Director or designee.

IV. Phases of Emergency Management

Prevention & Mitigation:

Activities designed to eliminate or reduce risks to persons or property or to lessen the actual or potential effects or consequences of an incident. Mitigation measures may be implemented prior to, during, or after an incident. Mitigation measures are often developed in accordance with lessons learned from prior incidents. Mitigation involves ongoing actions to reduce exposure to, probability of, or potential loss from hazards.

Examples of mitigation measures include:

- ④ Zoning and building codes
- ④ Floodplain buyouts
- ④ Analysis of hazard-related data to determine where it is safe to build or locate temporary facilities
- ④ Efforts to identify and prepare temporary facilities
- ④ Efforts to educate governments, businesses, and the public on measures they can take to reduce loss and injury.

Preparedness:

The range of deliberate, critical tasks and activities necessary to build, sustain, and improve the operational capability to prevent, protect against, respond to, and recover from domestic incidents. Preparedness is a continuous process involving efforts at all levels of government and between government, private-sector and non-governmental organizations to identify threats, determine vulnerabilities, and identify required resources.

Normal readiness and preparedness operations include:

- ④ Selecting and training staff and emergency response personnel
- ④ Developing operations plans
- ④ Designate and equip an EOC
- ④ Develop procedures and skills to effectively respond to emergencies and disasters.

Response:

Activities that address the short-term, direct effects of an incident. Response includes immediate actions to save lives, protect property, and meet basic human needs. Response also includes the execution of emergency operations plans and execution of incident mitigation activities designed to limit the loss of life, personal injury, property damage and other unfavorable outcomes.

As indicated by the situation, response activities include:

- ④ Applying intelligence and other information to lessen the effects or consequences of an incident
- ④ Increased security operations



KENTON COUNTY EMERGENCY OPERATION PLAN

- ④ Continuing investigations into the nature and source of the threat
- ④ Ongoing public health and agricultural surveillance and testing processes
- ④ Immunizations, isolation, or quarantine
- ④ Specific law enforcement operations aimed at preempting, interdicting or disrupting illegal activity, and apprehending actual perpetrators and bringing them to justice.

Recovery:

Activities designed to return the area to normal as soon as possible. This phase may extend for a lengthy time depending upon the effects of the incident and the resources available to cope with them. It is not unusual for this period to take more than 5 years.

Recovery involves the development, coordination and execution of restoration plans for services and sites in impacted communities, and the reconstitution of government operations and services through individual, private-sector, non-governmental and public assistance programs that:

- ④ Identify needs and define resources
- ④ Provide housing and promote restoration

- ④ Address long-term care and treatment of affected persons
- ④ Implement additional measures for community restoration
- ④ Incorporate mitigation measures and techniques, as feasible
- ④ Evaluate the incident to identify lessons learned
- ④ Develop initiatives to mitigate the effects of future incidents.

V. Emergency Operations Center (EOC or KCEOC)

In order for the county to adequately respond to an incident, the Chief Elected Officials of Kenton County Government, and all cities in Kenton County have appointed an Emergency Operations Center (EOC) staff to coordinate government and private response to an incident. They will operate from the Kenton County EOC under the direction of the Chief Elected Officials. It may be activated by the Kenton County Judge Executive, the Mayor of any City within Kenton County, or the Director of Kenton County Homeland Security Emergency Management, or the designees of these identified government officials.

This is the physical location at which the coordination of information and resources to support domestic incident management activities normally takes place. It may be a temporary facility or may be located in a more central or permanently established facility, perhaps at a higher level of organization within a jurisdiction. EOC's may be organized by major functional disciplines (e.g. Federal, State, Regional, County, and City) or by a combination thereof. The EOC serves as the point for collection, analysis and dissemination of disaster related information for response agencies and the public.



KENTON COUNTY EMERGENCY OPERATION PLAN

The Kenton County EOC will utilize the National Incident Management System (NIMS) to:

1. Provide for the safe and effective management of the incident through communication and coordination with the on scene Incident Commander(s);
2. Provide direction, communication, control and coordination of resources during emergency operations;
3. Ensure the efficient use of all resources to protect lives, the environment and property;
4. Collect, process and disseminate information about an actual or potential emergency.

Agency Operations Centers (AOC) – The AOC’s are the County agencies’ versions of the KCEOC. These additional operation centers allow the agencies involved in the emergency or incident to engage their subject matter experts, communications capabilities, and resource management teams in supporting the goals and objectives of the overall response and operations plans. An AOC works directly with their ESF liaison in the KCEOC and coordinates with local internal response elements, districts, and community agencies.

Department Operations Center (DOC) - Local agencies may choose to activate a Departmental Operations Center to coordinate resources within their specific jurisdiction or operational area. The DOC should be located at the department / agencies usual place of business – not at the EOC. DOC’s should not prevent or limit the department or agency from full participation in County EOC operations as required. A DOC works directly with their ESF liaison in the KCEOC and coordinates with local internal response elements, districts, and community agencies.

- On-Scene Command Posts may be established in the emergency / disaster area and staffed by appropriate agencies and organizations.
- In the event of a large-scale emergency or disaster, a Joint Information Center (JIC) may be established within the Kenton County EOC or at another location nearby.

VI. EOC Activation Procedures

1. The Kenton County EOC may be activated in response to natural, technological and human caused incidents or any significant or potential event which endangers public health, safety or well-being and/or public property, or which disrupts essential community services.
2. The Kenton County EOC may be activated to support emergency operations within Kenton County by the Kenton County Homeland Security Emergency Management Director, or when requested by the Kentucky Division of Emergency Management to support response/recovery operations in another part of the Commonwealth.



KENTON COUNTY EMERGENCY OPERATION PLAN

3. When conditions warrant the County Judge-Executive (or designee) or a City Mayor (or designee) will order the activation of the Kenton County EOC and declare that a local State of Emergency exists. At this point, the Kenton County EOC will coordinate emergency response operations countywide and/or citywide.
4. All requests to activate the Kenton County EOC are directed to the Kenton County Homeland Security Emergency Management Director (or if unavailable the Deputy EM staff). After Hours HSEM staff can be reached through the Kenton County Emergency Communications Center. The Kenton County EOC will be activated based on the emergency activation level established by the Homeland Security Emergency Management Department and or KCEOC Policies.
5. Self-triggering – In the event of an emergency impacting the community if ESF Coordinators are unable to make contact with the Homeland Security Emergency Management Director, Kenton County Emergency Communication Center or the EOC the primary ESF Coordinators should report to the EOC.

VII. Virtual Emergency Operations Center (VEOC) / Virtual Monitoring

This is a virtual location or activity at which the coordination of information and resources to support domestic incident management activities normally takes place. It may be a temporary location or may be located in a more central or permanently established facility, perhaps at a higher level of organization within a jurisdiction. VEOC's may be organized by major functional disciplines (e.g. Federal, State, Regional, County, and City) or by a combination thereof. The EOC serves as the point for collection, analysis and dissemination of disaster related information for response agencies and the public.

- Monitoring, supporting, and managing normal daily readiness steady state, incident and or threat activities via virtual mediums that includes one or more of the following apparatuses: situational awareness reports or observations, telephone, audio & video camera / footage, intelligence & surveillance reports, media broadcast, digital technologies (including internet, Internet of Things (IoT), computer networks, telephonic and video teleconference calling, digital emergency two-way radio operations, software's (WebEOC network, GIS/ESRI systems, computer aided dispatch (CAD) records), social media, email, personal / mobile device technology, text messaging, etc.), etc.
- Virtual activities can organize within traditional Emergency Operation Centers and / or off site satellite locations in Real-Time. Satellite locations can include but are not limited to command apparatus, office, conference room, private dwelling, etc.



KENTON COUNTY EMERGENCY OPERATION PLAN

- Virtual Operations Support Team (VOST) - Monitors Social Media Feeds / Activity. May also assist with VEOC Monitoring Activities & Operations. Missions to include publishing accurate, factual information and limiting Mis, Dis, Mal-Information (MDM).
- The Kentucky Division of Emergency Management provides JUVARE WebEOC as a clearinghouse of information for communication and coordination of event, incidents and disasters within the Commonwealth between Kenton County and the cities within the Commonwealth of Kentucky and Federal partners. WebEOC is provided to County EMA's to assist with disaster coordination at the local level and to provide incident information to the State level for better communication and coordination of activity. WebEOC is an internet web-based internet crisis management system that provides a central location for situation awareness during an incident. This system is one of many tools being used by Kenton County to ensure the best possible disaster/emergency response and recovery system.

Kenton County Emergency Operations Center Facilities / Location(s):

Kenton County has a primary Emergency Operations Center and two alternate Emergency Operations Center sites. The primary Kenton County Emergency Operations Center (EOC) is located at 1840 Simon Kenton Way, Covington, KY 41011. It is a partnership between the Kenton County Judge Executive, and each city within Kenton County. This location offers sufficient working space for members of the EOC staff, television capabilities, commercial telephone system, public safety communications, kitchen, and bathroom facilities, and is not located in a high threat zone. This facility has an emergency generator so that 24-hour operations can be maintained. There are working tools available at the EOC including flip charts, white boards, and maps. There is the ability to access internet resources through LAN, unsecured and secured Wi-Fi.

The alternate Kenton County EOC is in the Erlanger Fire Department located at 515 Graves Avenue, Erlanger, KY 41018. The site has wireless internet capabilities. This facility has an emergency generator so that 24-hour operations can be maintained. There are working tools available at the EOC including flip charts, white boards, and maps. This site has kitchen, bathing and bathroom facilities.

The second alternate Kenton County EOC is the Kenton County Detention Center located at 3000 Decker Crane Lane, Covington, KY 41017.

The Primary KCEOC is located at:

- Ø Kenton County Government Center, 1840 Simon Kenton Way, Covington, KY 41011 on the Second Floor/North Tower (Room 2011 - EOC Room).

Alternate KCEOC locations are:

- Ø Erlanger Fire / EMS Department Station 1, 515 Graves Avenue, Erlanger Ky 41018
- Ø Kenton County Detention Center, 3000 Decker Crane Lane, Covington, Ky 41017



KENTON COUNTY EMERGENCY OPERATION PLAN

The primary KCEOC encompasses an operational area of approximately 2,000 square feet in a twin five-story structures with the EOC in the North Tower. This space includes storage facilities, emergency dispatch communications room, access to adjoining fiscal court chambers and conference rooms, a kitchenette, restroom and shower facilities. An emergency generator, one specifically for north tower provides emergency back-up power. Fifteen Lap Top computer stations can be connected to an Emergency Operations Center Server in the Kenton County Government Center for each of the Emergency Support Functions (ESF).

There are multiple displays incorporated into the EOC. An Overhead Projector will be utilized to display the most current Situational Awareness dashboard information and / or local weather information including radar.

There are also three TV / computer monitor displays in the EOC for displaying:

- Ø KCECC Computer Aided Dispatch (CAD) system.
- Ø Planning and Development Services of Kenton County Geographic Information System (GIS) mapping images.
- Ø Local / National news reports.
- Ø Weather Radar
- Ø Camera Feeds
- Ø WebEOC Resource Request and “County Significant Events” board

These systems can also connect to an overhead LCD display projector that will allow for the EOC staff to obtain immediate situational awareness and information on the status of the incident / event and public safety resources.

Main Emergency Operation Center contact numbers:

Kenton County Homeland Security Emergency Management

- Ø HSEM Main Business – (859) 392-1488
- Ø HSEM Office Fax Line (859) 392-1489
- Ø HSEM Conference (Room 2072) – (859) 392-1408

Additional phones and phone lines are available from the Kenton County Fiscal Court (KCFC) and the Planning and Development Services of Kenton County (PDS) employee work stations. Most phones from the Kenton County Government Center located at 1840 Simon Kenton Way can be utilized within the KCEOC if necessary.

Deactivation of EOC

The deactivation of the Kenton County EOC is determined, by the progress made on the objectives of the incident action plans. The plan to scale down the size of the EOC will be a joint decision of the EOC Manager with the ESF Coordinators in conjunction with the Chief Elected Officials of Kenton County Fiscal Court and each city within Kenton County, and Kenton County Homeland Security Emergency Management Agency. Some of the



KENTON COUNTY EMERGENCY OPERATION PLAN

emergency support functions may deactivate prior to others depending on the situation as determined by the EOC management team. All decisions are made based on the objective evidence of the current situation as presented by the ESF Coordinators and other information sources.

Resource Management

Preparation and readiness for emergency/disaster events require knowledge of the public and private sector assets and resources jurisdictions have available to them to address the hazards which have been identified in the community. Resource management is a systematic development of methods for using personnel, services, materials and major items of equipment for essential emergency functions. Emergency management and incident response activities require carefully managed resources to meet incident needs. Utilization of the standardized resource management concepts such as typing, inventorying, organizing, and tracking will facilitate the dispatch, deployment, and recovery of resources before, during, and after an incident.

The resource management process can be separated into two parts:

- § Resource management as an element of preparedness, and;
- § Resource management during an incident.

Preparedness/Planning Activities

The preparedness activities (resource typing, credentialing, and inventorying) are conducted on a continual basis to help ensure that resources are ready to be mobilized when called to an incident.

Resource management includes implementing procedures, which provide information on the resources in the community including:

- § Identification of resources;
- § Location;
- § Acquisition;
- § Storage;
- § Maintenance;
- § Timely distribution and accounting;
- § Capacity;
- § Capability, and;
- § Inventory management.



KENTON COUNTY EMERGENCY OPERATION PLAN

Kenton County utilizes the following protocol in preparedness for resource management:

Step 1: Identify associated risks/consequences.

- § Severe weather
- § Technological disaster
- § Man-made disaster
- § Hazardous materials incident
- § Major transportation accidents

Step 2: Identify probable resource needs.

- § Personnel
- § Facilities
- § Equipment
- § Vehicles
- § Teams
- § Aircraft
- § Supplies

Step 3: Identify potential sources of resources.

- § In-house sourcing
- § Mutual aid
- § Other levels of government
- § Volunteer organizations
- § Commercial sources
- § Contracts
- § Donations

The resources available for the jurisdictions within Kenton County are managed through the Kenton County Homeland Security Emergency Management Agency using resource typing. Resource typing is the categorization and description of response resources by capacity and capability that are commonly exchanged in emergency/disaster situations through mutual aid agreements. In this manner, resources are typed, or clearly described by function and capability, using universal terms and classified by levels of capability and capacity. This systematic approach:

- § Provides the necessary information to ensure that the correct resource is requested, ordered and received in Kenton County during an emergency;
- § Provides a method by which disaster response resources can be tracked, documented and inventoried in terms of categories, kinds, components and typing definitions by Kenton County during an emergency; and
- § Provides the necessary information to insure that the correct resources are offered and respond from Kenton County to requesting jurisdictions.



KENTON COUNTY EMERGENCY OPERATION PLAN

Resource assets in the jurisdictions in Kenton County are organized for each emergency support function (ESF) with the following information:

- § Resource;
- § FEMA type;
- § Detailed description of the resource;
- § Location by physical address of the resource;
- § Quantity; and
- § Point of contact information, including name, 24-hour contact information, and e-mail address.

Maintaining current information on all public and private resources is critical to planning, readiness and response. In general, the maintenance of current information is a joint responsibility between the ESF Coordinators and the Kenton County Homeland Security Emergency Management Agency.

Additionally, it is important to be aware of and identify shortages in resources on a continuous basis. This is a joint responsibility of the ESF Coordinators, the governments and agencies of Kenton County Fiscal Court, each of the cities located in Kenton County and Kenton County Homeland Security Emergency Management Agency. This will enable identification of resources that need to be:

- § Purchased and stockpiled;
- § Requested through hazard mitigation grants;
- § Secured through contracts and agreements with commercial vendors;
- § Requested through mutual aid agreements with other counties and agencies in the region; and
- § Anticipated in order to make an early request to the state emergency operations center in the event of a disaster/emergency.

To insure that information concerning resources is current:

- § Members of emergency support functions should report new resource acquisitions to the ESF Coordinator as soon as possible;
- § Members of emergency support functions should report changes in status/availability of current equipment to the ESF Coordinator;
- § Members of emergency support functions should report changes resource shortages to the ESF Coordinator;
- § ESF Coordinators should review the current resource list for new resource acquisitions, changes in status/availability of current resources and resource shortages as a standard agenda item during the regular meetings of Emergency Support Function planning committees;
- § ESF Coordinators check with members of their planning committees for information on new resource acquisitions, changes in status/availability of current



KENTON COUNTY EMERGENCY OPERATION PLAN

resources and resource shortages on a quarterly basis in January, April, July and October;

- § Kenton County Homeland Security Emergency Management updates the information in the resource management database; and

Emergency Support Functions

During a disaster, Kenton County Homeland Security Emergency Management may activate the Emergency Operations Center (EOC) to support the responding agencies through the Incident Commander(s). The EOC serves as the point for collection, analysis and dissemination of disaster related information for response agencies and the public. The EOC is staffed and operated by governmental representatives of Kenton County and various cities located in Kenton County. The agencies and departmental representatives are organized according to the function they are tasked to support such as Law Enforcement, Firefighting, Mass Care and Social Services. These functions are designated Emergency Support Functions (ESF's), each of which has an appointed ESF Coordinator and reports to the EOC as requested. While operating in an activated EOC, each ESF Coordinator will act as a liaison for their agency and coordinate all information through the EOC.

The ESF's provide the structure for coordinating interagency support for this community's response to an incident. The ESF's are mechanisms for grouping functions most frequently used to provide support to responders during disasters and emergencies. The Incident Command System provides for the flexibility to assign ESF and other stakeholder resources according to their capabilities, tasks, and requirements to augment and support the other sections of the Kenton County EOC in order to respond to incidents in a more collaborative and cost cutting manner.

Each ESF Annex identifies the coordinator and the primary and support agencies pertinent to the Emergency Support Function. Several ESF's incorporate multiple components, with primary agencies designated for each component to ensure seamless integration of and transition between preparedness, response, and recovery activities. ESF's with multiple primary agencies designate an ESF coordinator for the purposes of pre-incident planning and coordination of primary and supporting agency efforts throughout the incident.

ESF Coordinator

The ESF coordinator is the entity with management oversight for that particular ESF. The coordinator has ongoing responsibilities throughout the preparedness, response, and recovery phases of incident management. The role of the ESF coordinator is carried out through a "Unified Command" approach as agreed upon collectively by the designated primary agencies and, as appropriate, support agencies. Responsibilities of the ESF coordinator include:

- § Coordination before, during, and after an incident, including pre-incident planning and coordination;

- § Maintaining ongoing contact with ESF primary and support agencies;
- § Conducting periodic ESF meetings and conference calls;
- § Coordinating efforts with corresponding private-sector organizations; and
- § Coordinating ESF activities relating to catastrophic incident planning and critical infrastructure preparedness, as appropriate.

ESF Primary Agency

An ESF primary agency is an agency with significant authorities, roles, resources, or capabilities for a particular function within an ESF. ESF's may have multiple primary agencies, and the specific responsibilities of those agencies are articulated within the relevant ESF Annex. An agency designated as an ESF primary agency serves as an agent under the Kenton County EOC to accomplish the ESF mission. When an ESF is activated in response to an incident, the primary agency is responsible for:

- § Supporting the ESF coordinator and coordinating closely with the other primary and support agencies;
- § Orchestrating Kenton County support within their functional area;
- § Providing staff for the operations and functions at fixed and field facilities;
- § Notifying and requesting assistance from support agencies;
- § Managing mission assignments and coordinating with support agencies, as well as appropriate county and city officials, the emergency operations centers, and applicable local agencies;
- § Working with appropriate private-sector organizations to maximize use of all available resources;
- § Supporting and keeping other ESFs and organizational elements informed of ESF operational priorities and activities;
- § Conducting situational and periodic readiness assessments;
- § Executing contracts and procuring goods and services as needed;
- § Ensuring financial and property accountability for ESF activities;
- § Planning for short- and long-term incident management and recovery operations;
- § Maintaining trained personnel to support interagency emergency response and support teams; and
- § Identifying new equipment or capabilities required to prevent or respond to new or emerging threats and hazards, or to improve the ability to address existing threats.

ESF Support Agency

Support agencies are those entities with specific capabilities or resources that support the primary agency in executing the mission of the ESF. When an ESF is activated, support agencies are responsible for:

- § Conducting operations, when requested by the designated ESF primary agency or EOC Manager, consistent with their own authority and resources;
- § Participating in planning for short- and long-term incident management and recovery operations and the development of supporting operational plans, SOP's, checklists, or other job aids, in concert with existing first-responder standards;
- § Assisting in the conduct of situational assessments;
- § Furnishing available personnel, equipment, or other resource support as requested by the ESF primary agency or EOC Manager;
- § Providing input to periodic readiness assessments;
- § Maintaining trained personnel to support interagency emergency response and support teams; and
- § Identifying new equipment or capabilities required to prevent or respond to new or emerging threats and hazards, or to improve the ability to address existing threats.



EMERGENCY SUPPORT FUNCTIONS WITH DESCRIPTIONS

Emergency Support Function #1 – TRANSPORTATION

To coordinate and organize transportation resources in preparing for, responding to and recovering from emergency / disaster incidents which impact the citizens of Kenton County.

Emergency Support Function #2 – EMERGENCY COMMUNICATIONS

To maintain a reliable communications capability for alert & notification instructions by key officials of the County; To communicate with Local and State agencies in an incident.

**Emergency Support Functions #3 – PUBLIC WORKS / INFRASTRUCTURE MANAGEMENT
(Combined with ESF #12 as ESF 3 / 12)**

To coordinate the overall response to the failure of infrastructure including roads, bridges and government facilities due to natural, technological or human caused incidents; To coordinate with the private sector for the emergency repair and restoration of critical public energy utilities (i.e., gas, electricity, etc.); To coordinate the rationing and distribution of emergency power and fuel, if necessary.

Emergency Support Function #4 – FIREFIGHTING

To provide for the protection of life and property; To minimize actual or potential fire damage resulting from an incident; To assist in rescue operations.

Emergency Support Function #5 – EMERGENCY MANAGEMENT

To provide staff, facilities and procedures for the coordination of Local, State, Federal and private response agencies during an impending or existing incident; To assist in formulating policy, establishing priorities, gathering and analyzing information, monitoring the execution of plans, and directing response and recovery operations as necessary.

Emergency Support Function #6 – MASS CARE, HOUSING, AND HUMAN SERVICES

To provide staff, facilities and procedures for the coordination of food, water and sheltering operations during an impending or existing emergency or disaster; To assist the Emergency Operations Center (EOC) in formulating policy, establishing priorities, gathering and analyzing information, monitoring the execution of plans, and directing response and recovery operations related to mass care and sheltering. KCHSEM Staff shall serve as the Primary Coordinating agency for this ESF.

Emergency Support Function #7 – RESOURCE SUPPORT

To provide resource support consisting of emergency relief supplies, telecommunications, transportation services, security services and personnel to support immediate response activities.



Emergency Support Function #8 – PUBLIC HEALTH AND MEDICAL SERVICES

To coordinate and direct health care related activities within the County; To provide emergency care and treatment of casualties resulting from an incident, including CBRNE incidents that could occur during a war or terrorist attack; To help continue provision of routine emergency and medical care for the general population; To provide emergency public health services that will prevent and/or mitigate the spread of infectious diseases; To provide mental health services for both victims and emergency responders.

Emergency Support Function #9 – SEARCH AND RESCUE

To provide an organizational structure and guidance for search and rescue, by means of ground, marine, or air activity, of any person who becomes lost, injured, stranded, trapped or has died. The procedures include searches for lost persons, downed or missing aircraft, structural explosions or transportation accidents, and natural or man-made incidents, where search and rescue is an integral part of the overall operations.

Emergency Support Function #10 – HAZARDOUS MATERIALS

To protect human health and the environment from releases of hazardous materials.

Emergency Support Function #11 – AGRICULTURE

To ensure the safety and security of the County’s agricultural market (crop, livestock production, transportation and processing) and ensure that animal and veterinary issues in natural disasters are supported; To provide guidance for dealing with animals impacted by disaster or disease.

Emergency Support Function #12 – ENERGY AND UTILITIES (Combined with ESF #3 as ESF 3 / 12 - INFRASTRUCTURE MANAGEMENT)

To coordinate with the private sector for the emergency repair and restoration of critical public energy utilities (i.e. gas, electricity, etc.); To coordinate the rationing and distribution of emergency power and fuel as necessary.

Emergency Support Function #13 – LAW ENFORCEMENT & SECURITY

To maintain law and order, protect life and property, undertake traffic control, provide law enforcement support to other law enforcement agencies, guard essential facilities and supplies, and coordinate law enforcement mutual aid.

Emergency Support Function #14 – LONG-TERM RECOVERY & MITIGATION

To provide coordination and guidance for recovery operations to include restoration of damaged or destroyed public property, services and assistance to private citizens affected by a major incident; To coordinate damage assessment activities, county / state declaration requirements and facilitate Damage Assessment Reports and Project Applications; To coordinate and administer the county’s Public Assistance, Individual Assistance and Hazard Mitigation Programs.

Emergency Support Function #15 – PUBLIC INFORMATION

To keep the citizens of the County informed of the developing situation; To give instructions for protective actions in a threatened or actual incident; To control rumors and speculation; To provide recovery operations instructions. Virtual Operations Support Team (VOST) - Monitors Social Media Feeds / Activity. May also assist with VEOC Monitoring Activities & Operations.



KENTON COUNTY EMERGENCY OPERATION PLAN

Kenton County Agency & ESF Responsibility Matrix

Agency / Organization	Emergency Support Functions														
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
	ESF 1 Transportation	ESF 2 Emergency Communications	ESF 3 Public Work & Engineering	ESF 4 Fire Fighting	ESF 5 Emergency Management	ESF 6 Mass Care, Housing & Human	ESF 7 Resource Support	ESF 8 Health and Medical Services	ESF 9 Search & Rescue	ESF 10 Hazardous Materials	ESF 11 Agriculture	ESF 12 Energy	ESF 13 Law Enforcement	ESF 14 Long-Term Recovery and Mitigation	ESF 15 Public Information
County Judge Executive / Mayors					S		S					S		P	P
County/City Administrative Offices	P		S		S		S					S		P	P
Kenton County Homeland Security Emergency Management		S			P	P	P		P	S			S	S	P
Kenton County Emergency Communications Center		P												S	
State / County / City Road & Public Works Agencies	S		P									P		S	S
County / City Law Enforcement Agencies	S	S					S		S	S			P		S
County / City Fire Departments		S		P			S	S	S	S					S
Northern Kentucky Health Department						S		P							
Water District / Sanitation District #1			S											S	S
Cin. Northern Ky International Airport	S														
Transit Authority of Northern Kentucky	P														
CSX / Norfolk Southern Railroads	S														
St. Elizabeth HealthCare Hospital(s)						S		S							
Board of Education / Schools (Colleges)	P					S									
Local Media (Radio, TV, Cable, Newspaper) / Public Information		S													S
American Red Cross / Salvation Army / VOAD / CERT						S								S	
Northern Ky. Haz-Mat / WMD Team										P					
Northern Ky. Technical Rescue Team									S						
Boone County Water Rescue									S						
US Army Corp of Engineers	S		S												
US Coast Guard									S	S					
Civil Air Patrol									S						
Kenton County Co-op Extension Office											P				
Utilities - Duke Energy / Owen Electric												P		S	

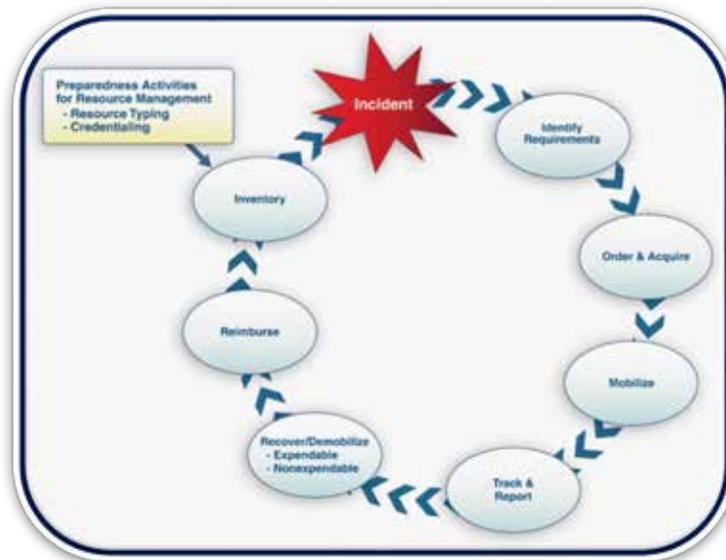
P = Denotes Primary Agency / Primary Responsibility

S = Denotes Support Agency / Secondary Responsibility

Incident Resource Management

Resource management during an incident is a finite process, as shown in the below figure, with a distinct beginning and ending specific to the needs of the particular incident. Resource management should be flexible and scalable in order to support any incident and be adaptable to changes. Efficient and effective deployment of resources requires that resource management concepts and principles be used in all phases of emergency management and incident response.

When a disaster/emergency occurs, resource management is the responsibility of ESF-7/Resource Support as outlined in the Kenton County Emergency Operations Plan. Kenton County Homeland Security Emergency Management is the lead agency for this emergency support function. The Director of Kenton County Homeland Security Emergency Management activates this support function.



In the Kenton County Emergency Operations Center, ESF-7/Resource Support operates within the established Incident Command Structure and is located in the Logistics section.

Requesting Resources

All requests for resources from Kenton County Fiscal Court, and each city located in Kenton County during an emergency/disaster event are routed through the Kenton County Emergency Operations Center (EOC) as outlined in the Kenton County Emergency Operations Plan (EOP).

The reason for this procedure is:

- § To provide a single source to request resources;
- § To maintain an organized approach for requesting resources;
- § To provide accountability and fiscal responsibility for requesting resources; and
- § To prevent multiple sources from requesting duplicate resources.

Requesting resources for an emergency/disaster event in Kenton County is progressive as demonstrated in the Figure 1: “Progressive Requests for Emergency/Disaster Resources”.

All requests for resources to respond to the emergency/disaster are routed through the Incident Commander to the Kenton County EOC. There may be multiple incidents and incident commanders requiring resources. Request for resources are lifted to the Kenton County EOC. As the request is received at the EOC, it will be reviewed by the EOC Operations section and routed to the appropriate Emergency Support Function desk where it is reviewed and appropriate action to fulfill the resource request is made.

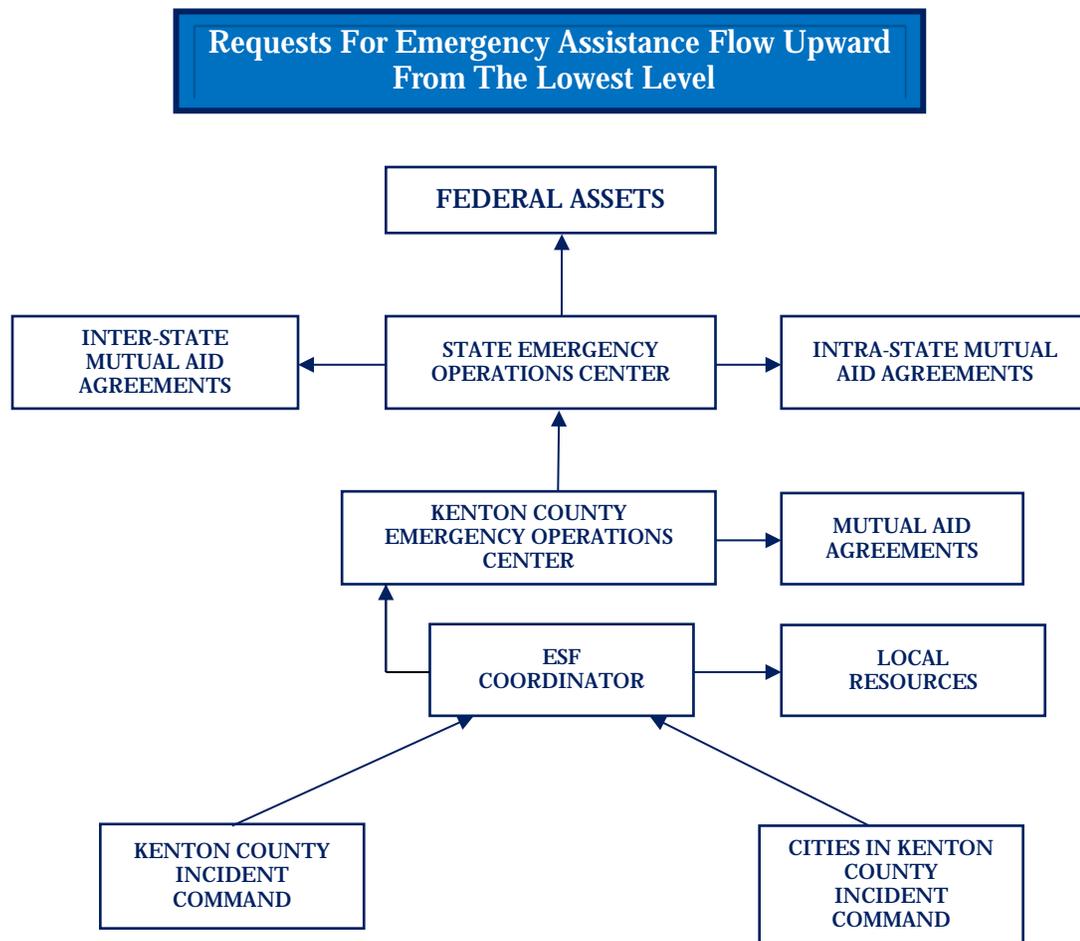


Figure 1: “Progressive Requests for Emergency/Disaster Resources”



KENTON COUNTY EMERGENCY OPERATION PLAN

The first action will be to determine what local resources may be available from:

- § Kenton County Fiscal Court, or any affected city in Kenton County
- § Local agencies within these local jurisdictions;
- § Businesses within these local jurisdictions;
- § Contract resources;
- § Volunteer organizations; and/or
- § Donations

When the need for resources and/or services exceed the capability of what is available in the jurisdictions within Kenton County, established mutual aid agreements with surrounding counties to provide such resources are utilized.

When needed resources cannot be located through mutual aid agreements, the Kenton County Emergency Operations Center requests resources through the state Emergency Operations Center. The state Emergency Operations Center locates resources through intra- and inter-state mutual aid agreements and federal assets.

Emergency Operations Center Activation Levels

Activation Level		Description
3	Normal Operations / Ready/Steady State	<ul style="list-style-type: none"> Activities that are normal for the EOC when no incident or specific risk or hazard has been identified. Routine watch and warning activities if the EOC normally houses this function (including Virtual Monitoring).
2	Enhanced Steady-State / Partial Activation	<ul style="list-style-type: none"> Certain EOC team members / organizations are activated to monitor a credible threat, risk, or hazard and / or to support the response to a new and potentially evolving incident.
1	Full Activation	<ul style="list-style-type: none"> EOC team is activated, including personnel from all assisting agencies, to support the response to a major incident or credible threat.
<p>Can Virtual Monitoring / Virtual Emergency Operations Center (VEOC)</p> <p>(Virtual Monitoring And Or Virtual Emergency Operations Center Occurs During Normal Readiness State And Or Can At Any Activation Level Or Standalone)</p>		<ul style="list-style-type: none"> Monitoring, supporting, and managing normal daily readiness steady state, incident and or threat activities via virtual mediums that includes one or more of the following apparatuses: situational awareness reports or observations, telephone, audio & video camera / footage, intelligence & surveillance reports, media broadcast, digital technologies (including internet, Internet of Things (IoT), computer networks, telephonic and video teleconference calling, digital emergency two-way radio operations, software's (WebEOC network, GIS/ESRI systems, computer aided dispatch (CAD) records), social media, email, personal / mobile device technology, text messaging, etc.), etc. Virtual activities can organize within traditional Emergency Operation Centers and or off site satellite locations in Real-Time. Satellite locations can include but not limited to command apparatus, office, conference room, private dwelling, etc.
<p>Virtual Operations Support Team (VOST) (Monitors Social Media Feeds / Activity. May also assist with VEOC Operations)</p>		
<p>A VOST can be establish to monitor and potentially respond to social media activity related to an incident.</p>		
<p>Time-Phased Activation ~ As the size, scope and complexity of the incident grow, the level of activity within an EOC often grows. Key personnel normally include the KCHSEM Director, EOC Floor Manager, EOC Support staff, Law Enforcement, Fire and EMS representatives that perform public affairs, situational awareness, resource management and planning.</p>		



KENTON COUNTY EMERGENCY OPERATION PLAN

VIII. Organization and Assignment of Responsibilities

General

Local Government has the responsibility, through the Emergency Management Director, for mitigation, preparedness, response and recovery. This section identifies the organizational structure of the County jurisdiction during emergency operations. Each major organizational section is discussed individually with a statement that defines how the various sections will coordinate with one another upon activation.

This section also identifies who is responsible for directing County departments / organizations to implement their plans and procedures / guidelines and, if delegated, who has responsibility for coordinating overall State / Local responses to incidents.

- ✓ The Local Chief Elected Official(s) (County or City), or the HSEM Director, may activate the EOC.
- ✓ The EOC Standard Operating Procedures (EOC-SOP's), which describe the activation, staffing and operations of the EOC, are developed and maintained by Kenton County Homeland Security Emergency Management. They will be followed for all activations of the EOC, and are located at the primary EOC.
- ✓ The Primary and Alternate EOC locations have emergency generators so that 24-hour operations can be maintained. Currently the emergency generators are tested and maintained on a regular schedule, and have enough fuel to operate uninterrupted for a period of five (5) twenty-four hour days.
- ✓ The EOC is equipped to provide the agencies and officials with communications to their offices, field units, disaster sites, and other locations. Systems include commercial telephone systems, local radio circuits, and the amateur radio service (if available) (See ESF #2).
- ✓ When requested by Kenton County, the Kentucky Division of Emergency Management (KyEM) will initiate and coordinate the response operations of State agencies assisting the county.
- ✓ A roster of the EOC staff, including their emergency contact information, will be maintained by Kenton County Homeland Security Emergency Management.

All responses shall utilize an Incident Command or Incident Management System as outlined in KRS 39A.230.



KENTON COUNTY EMERGENCY OPERATION PLAN

IX. Emergency Operations Center Organization

The Kenton County EOC will coordinate the information, planning, operations and resource activities at the local and county level. The EOC shall utilize an Incident Command or Incident Management System as outlined in KRS 39A.230. The EOC will also follow the National Incident Management System (NIMS) guidelines. See the Kenton County EOC Standard Operating Guidelines for additional details on EOC organization.

1. EOC Management

In KRS 39B.010, the Kentucky Division of Emergency Management supports and encourages the joint establishment of a single Emergency Management Department for the entire County. The Kenton County Judge/Executive and the Mayors have established the Kenton County Homeland Security Emergency Management (HSEM) Department with direct responsibility for the organization, administration, and operation of the local organization for emergency and disaster mitigation, preparedness, response and recovery. The County Judge/Executive and the Mayors retain legal responsibility for these functions in their jurisdiction.

The EOC Management staff is responsible for the strategic direction of local and county level operations. It performs or supports the command function and may include representation from other county agencies or jurisdictions. Mutual aid liaison at the policy level is established here. Strategic direction is articulated from the Management Group which consists of the following members:

- (1) Director of Kenton County Homeland Security Emergency Management
- (2) Kenton County Judge Executive / County Administrator
- (3) City Mayor(s) / City Administrator(s) / Coordinator(s)
- (4) Public Information Officer

The EOC Management Group includes the Public Information Officer (PIO):

- (1) The PIO is responsible for all contact with the media including compiling media releases and conducting media briefing.
- (2) A Joint Information Center (JIC) may be established and managed by the PIO for a significant incident or when necessitated by state and/or federal officials responding to Kenton County for an emergency or disaster. The JIC is responsible for jointly processing and disseminating emergency public information.
- (3) Rumor Control/Public Inquiry may be established to receive and respond to public inquiries regarding the disaster. Information to be released will be provided by the EOC PIO and/or the JIC.

- (4) The EOC PIO and/or ESF 15 Public Information may establish a Virtual Operations Support Team (VOST) to monitor and potentially respond to social media activity related to an incident.

The EOC Management Group may include a Liaison Officer who is tasked with receiving incoming department/agency representatives and assisting them with provision of work space, supplies and support as needed.

The EOC Management Group may include a Safety Officer who is tasked with working with Safety Officers at the field incidents to ensure the safety of all personnel responding to the incident.

2. Operations Section

- a. The Operations Section is responsible for coordination of incident response. This section accomplishes liaison with tactical level mutual aid agencies. The Operations Section monitors and assesses current operational conditions, shortfalls, and unmet human needs. The Operations Section is composed of the ESF Coordinators needed to manage and/or provide support for the incident.
- (1) Operations Section Chief: Deputy Director, Kenton County Emergency Management
 - (2) ESF 1 - Transportation Coordinator
 - (3) ESF 3/12 – Infrastructure Management Coordinator
 - (4) ESF 4 - Firefighting Coordinator
 - (5) ESF 6 – Mass Care and Sheltering Coordinator
 - (6) ESF 8 – Public Health Coordinator
 - (7) ESF 9 – Search and Rescue
 - (8) ESF 10 - Hazardous Materials Coordinator
 - (9) ESF 11 – Agriculture
 - (10) ESF 13 - Law Enforcement Coordinator
 - (11) Other federal, state, county or local representatives.

3. Planning Section

- a. The Planning Section coordinates elements of information to provide incident analysis. The Planning Section is responsible for monitoring and reporting the current situation status and projecting and planning for possible incident developments in the future. It has the primary responsibility for the production of EOC Action Plans and works directly with other Kenton County EOC staff elements to coordinate operational requirements. The Planning Section is responsible for maintaining documentation of the EOC operations.



KENTON COUNTY EMERGENCY OPERATION PLAN

- b. The Planning Group consists of the following members:
 - (1) Planning Section Chief: Deputy Director, Kenton County Emergency Management.
 - (2) Representative from other ESFs as needed
 - (3) ESF 14 – Long Term Recovery Coordinator
 - (4) Other local/county/state/federal agency representatives.

4. Logistics Section

The Logistics Section coordinates personnel, resources, communications augmentation, supplies, etc. required to support response to the incident. The elements of the Logistics Section are information management; resources support, and supply procurement, fiscal services and other EOC support. Requests for assets, whether internal or external, are prioritized, validated and processed by this group. Logistics maintains the documentation of the resources requested and deployed for the incident. This group consists of the following members:

- (1) ESF 7 Resource Support Coordinator
- (2) ESF 2 - Communications Coordinator
- (3) Other support staff as required.

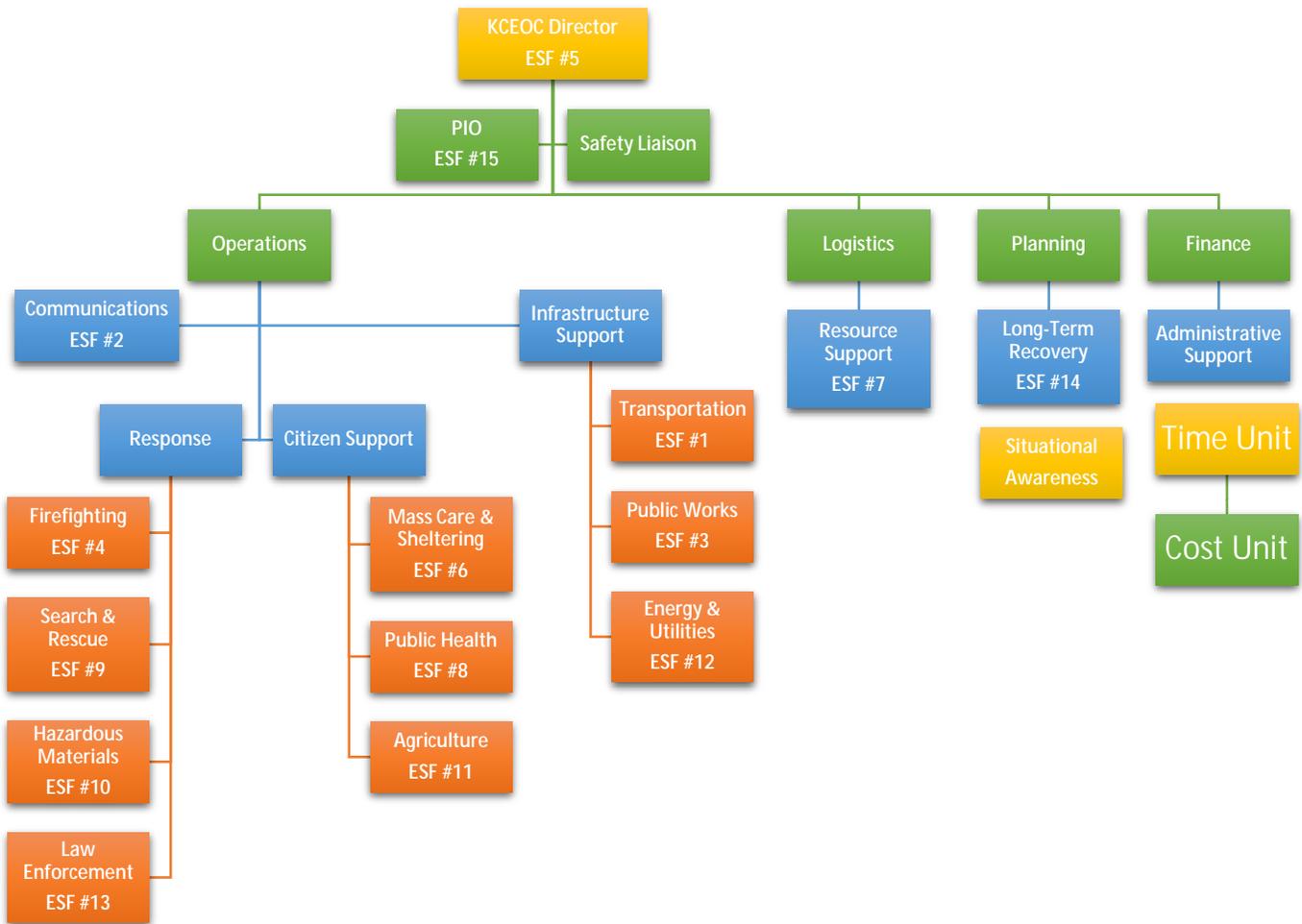
5. Finance & Administration Section

The Finance & Administration Section handles the financial aspects of the incident. The Section will handle emergency procurement of assets needed for to manage the incident. The Finance Section will maintain a record of all expenditures. The Section will also provide reports of total expenditures to the Command Staff as requested.

Command and Control Section

Under KRS 39B.020, the County Judge Executive of each County and the Chief Executive of each City, Urban-county or Metropolitan government shall appoint an Emergency Management (EM) Director who has direct responsibility for the organization, administration, and operation of the local disaster and emergency response. All of the Mayors in Kenton County have chosen to appoint a single Director and agency (Kenton County Homeland Security Emergency Management) to serve their jurisdictions. All Chief Executives retain legal responsibility for development and implementation of the emergency preparedness program.

EOC ORGANIZATIONAL CHART



X. Roles and Responsibilities

This section describes general emergency roles and responsibilities of Local, State, and Federal government agencies, as well as those for business and non-governmental agencies supporting, preparing for, responding to, and recovering from an incident.

NIMS is the primary incident management system used by all agencies, private and public, government, and non-government, when responding to an incident. The only exception to this requirement is when the KY National Guard must operate outside of NIMS to avoid compromising operational missions or disrupting military command authority.

Agencies responding to an incident establish a NIMS incident command or integrate with an established unified command and operate in accordance with the rules and regulations as established by NIMS.

Role of Federal Government

The Federal Government, through the Federal Emergency Management Agency (FEMA), shall provide assistance in a timely manner to save lives and to protect property, the economy, and the environment. Federal response will be organized through the use of the National Response Framework (NRF) to facilitate the delivery of resources for significant emergencies and disasters.

Role of the Commonwealth of Kentucky

The Commonwealth of Kentucky, through its Emergency Management Plan and Emergency Operations Center, shall coordinate all emergency management activities of the State to protect lives and property of the people, and preserve the environment. Further, it will take appropriate actions to mitigate the effects of, prepare for, respond to, and recover from the impacts of emergencies or disasters.

State government departments are responsible for providing various services such as specialized skills, equipment, and resources, in support of State and Local government emergency operations.

Role of Local Government

The following are basic responsibilities for emergency management operations provided by and through the County. Detailed responsibilities and essential activities are found in the appropriate Emergency Support Functions (ESF's) and appendices to this document. Department level operation procedures detail how individual departments shall perform their responsibilities as delineated in this basic plan, ESF's and appendices.

Kenton County government has the responsibility for disaster mitigation, preparedness, response, and recovery for unincorporated areas of the county, and a county-wide responsibility for coordination of response and recovery operations including warning, public information, damage assessment, resource coordination, and recovery guidance for individuals and political jurisdictions.

The city governments of all cities in Kenton County are responsible for providing mitigation, preparedness, response, and recovery within their jurisdictions, except where contracts or agreements with the County are in place for such services.

Each department in the three governments has basic responsibilities in the four phases of emergency management: mitigation, preparedness, response and recovery. All Departments (including judicial & legislative organizations) shall:

- ④ The County has the responsibility for disaster mitigation, preparedness, response, and recovery for unincorporated areas of the County, and a County-wide responsibility for coordination of response and recovery operations including warning, public information, damage assessment, resource coordination, and recovery guidance for individuals and political jurisdictions.
- ④ Municipal governments are responsible for providing mitigation, preparedness, response, and recovery within their jurisdictions, except where contracts or agreements with the County are in place for such services.
- ④ Various response agencies are responsible for their own different communications systems.
- ④ Each department in the County has basic responsibilities in the four phases of emergency management: mitigation, preparedness, response and recovery.
- ④ Ensure that all employee work areas are safe, clear of equipment and supplies, that may compromise access/egress routes, and that no equipment or supplies can injure employees;
- ④ Participate in emergency management training, drills and exercises to test county plans and procedures;
- ④ Train department employees on disaster plans and procedures to ensure operational capabilities and facilitate an effective response;
- ④ Ensure that equipment and tools are protected from seismic activity (computer and file server tie-downs, secure file cabinets, shelving, and storage areas, etc.);
- ④ Ensure that adequate disaster supplies and equipment are available for department staff;
- ④ Develop mutual support agreements with other “like” departments or organizations in other jurisdictions;
- ④ Develop procedures to re-establish department operations, including notification of critical personnel, assessment of damage and resources, relocation of critical department functions, and estimated time to open for business;
- ④ Provide department resources (supplies, equipment, services, personnel), as coordinated through the EOC; and
- ④ Develop procedures to document all costs of disaster response and recovery.

All County and City Departments (including judicial & legislative organizations):

- ④ Ensure that all employee work areas are safe, clear of equipment and supplies that may compromise access / egress routes, and that no equipment or supplies can injure employees.
- ④ Participate in emergency management training, drills and exercises to test County plans and procedures.
- ④ Train department employees on disaster plans and procedures to ensure operational capabilities and facilitate an effective response.
- ④ Ensure that equipment and tools are protected from seismic activity (computer and file server tie-downs, secure file cabinets, shelving and storage areas, etc.).
- ④ Ensure adequate disaster supplies and equipment are available for department staff.
- ④ When appropriate, develop mutual support agreements with similar departments or organizations in other jurisdictions.
- ④ Develop procedures to re-establish department operations, including notification of critical personnel, assessment of damage and resources, relocation of critical department functions and estimated time to open for business.
- ④ Provide department resources (supplies, equipment, services, and personnel) as coordinated through the EOC.
- ④ Develop and implement procedures to document all costs of disaster response and recovery.

The County Judge Executive and Mayor(s):

- ④ Formulate major policy decisions.
- ④ Preserve the continuity of the Executive branch of County government.
- ④ Coordinate emergency operations and provide liaison, as required.
- ④ Coordinate and manage the use of all available resources.
- ④ Make emergency proclamations when needed.
- ④ Request Mutual Aid when needed.
- ④ Request support from the Commonwealth of Kentucky Emergency Management Division.

Kenton County Government:

The roles and responsibilities of Kenton County government includes:

- § Providing for continuity of the county in order to continue legislative duties;
- § Passing ordinances and motions pursuant to emergency proclamations;
- § Appropriating revenue and expenditures as needed for disaster mitigation, preparedness, response and recovery



KENTON COUNTY EMERGENCY OPERATION PLAN

- § Conducting public meetings and actions to assist in reassuring and informing the public, and identifying public needs;
- § Providing for auditing of the emergency financial operations of county government and for emergency performance audits;
- § Assisting in public information and the dissemination of emergency information through county offices, coordinated with the Emergency Operations Center and Public Information Officers;
- § Directing citizen's requests for assistance to appropriate governmental agencies;
- § Providing public information officers or support personnel as required;
- § Assisting in collecting information and compiling data for operational reports necessary to emergency operations;
- § Re-establishing county operations;
- § Providing resources (supplies, equipment, services, personnel), as coordinated through the EOC; and
- § Supporting response and recovery activities as required.

Kenton County Judge Executive and Commissioners:

As the Chief Elected Officials of Kenton County Fiscal Court, the roles and responsibilities of the Kenton County Judge Executive and Commissioners include:

- § Formulating major policy decisions for the county;
- § Preserving the continuity of the executive branch of county government;
- § Coordinating emergency operations and provide liaison, as required;
- § Coordinating and managing the use of all available resources in the county;
- § Issuing emergency proclamations for the county when needed;
- § Reporting damages of department facilities, equipment, or resources to the Kenton County Emergency Operations Center;
- § Requesting Mutual Aid for the county when needed; and
- § Requesting support for the county from the Kentucky Division of Emergency Management.

Kenton County Homeland Security Emergency Management:

The roles and responsibilities of the Kenton County Homeland Security Emergency Management Agency includes:

- § Establishing and managing the Emergency Operations Center (EOC);
- § Advising and assisting county and city officials on direction and control of emergency operations and acting as liaison with appropriate organizations, as required;



KENTON COUNTY EMERGENCY OPERATION PLAN

- § Acting as coordinating agent and preparing requests for emergency resources to the Commonwealth of Kentucky Division of Emergency Management or Federal agencies;
- § Providing advice and assistance for the preparation and dissemination of emergency information;
- § Collecting emergency operations information, analyze data, and prepare operational reports;
- § Coordinating with the Department of Military Affairs and Commonwealth Office of Technology to ensure that a system of communications is in place that is capable of meeting the emergency operations requirements of county government;
- § Maintaining, operating, coordinating and recommending the appropriate use of Emergency Alert System (EAS) messages through the National Weather Service as it pertains to the county;
- § Advising executive heads of Kenton County Fiscal Court, and all the cities in Kenton County on direction and control of their emergency operations, and coordination with county operations and plans;
- § Acting as Applicant Agent for Kenton County in the recovery process following a Presidential declared disaster;
- § Advising Kenton County officials on emergency administrative and recovery procedures and requirements;
- § Developing and coordinating the preparation and use of emergency plans necessary to county government's accomplishing essential emergency management phases of mitigation, preparedness, response and recovery; and
- § Advising and assisting Kenton County officials in obtaining and using military support to civil authority.

The County / City:

- ④ Provide for continuity of the County government in order to continue legislative duties.
- ④ Pass ordinances and motions pursuant to emergency proclamations and authorize appropriate revenue and expenditures as needed for disaster mitigation, preparedness, response and recovery.
- ④ Conduct public meetings and actions to assist in reassuring and informing the public, and to help identify public needs.
- ④ Provide for auditing of the emergency financial operations of County government and for emergency performance audits.
- ④ Assist in the dissemination of public information and emergency information through County offices, coordinated with the Emergency Operations Center and Public Information Officers of affected jurisdictions.
- ④ Direct citizen's requests for assistance to appropriate governmental agencies.
- ④ Provide public information officers or support personnel as required.
- ④ Assist in collecting information and compiling data for operational reports necessary to emergency operations.



KENTON COUNTY EMERGENCY OPERATION PLAN

- ④ Re-establish County operations.
- ④ Provide resources (supplies, equipment, services, and personnel) as coordinated through the EOC.
- ④ Support response and recovery activities as required.

The County Property Valuation Administrator:

- ④ Assess property damage and provide assessments to the County Judge Executive and Emergency Operations Center (EOC).
- ④ Provide information to the Office of Emergency Management for damage assessment reports.
- ④ Assist in the preparation of public information on property damage.
- ④ Provide department resources (supplies, equipment, services, and personnel) as coordinated through the EOC.
- ④ Report any damage of department occupied facilities, equipment, or resources to the EOC.
- ④ Support response and recovery activities as required.
- ④ Return department activities to normal levels unless involved with recovery activities.
- ④ Provide representatives to the EOC when required.
- ④ Provide Public Information Officers or support personnel as required.
- ④ Assist in collecting information and compiling data for operational reports necessary to emergency operations.

The County Attorney:

- ④ Advise County government officials on legal matters relating to emergency management authority and responsibility.
- ④ Represent County government in all criminal and civil proceedings in which it may be a party, as a result of emergency planning and operations.
- ④ Provide department resources (supplies, equipment, services, and personnel) as coordinated through the EOC.
- ④ Report any damage of department occupied facilities, equipment, or resources to the EOC.
- ④ Support response and recovery activities as required.
- ④ Return department activities to normal levels unless involved with recovery activities.
- ④ Provide representatives to the EOC when required.
- ④ Provide Public Information Officers or support personnel as required.
- ④ Assist in collecting information and compiling data for operational reports necessary to emergency operations.



KENTON COUNTY EMERGENCY OPERATION PLAN

- ④ Collecting information and compiling data for operational reports necessary to emergency operations;
- ④ Supporting response and recovery activities; and
- ④ Returning department activities to normal levels unless involved with recovery activities.

Presiding Judge, Circuit / District Courts:

- ④ Provide for continuity of Administrative Office of the Courts (AOC) operations.
- ④ Continue to operate the judicial courts as efficiently as possible in order to maintain due process of law in civil and criminal justice matters.
- ④ Perform coordination with other Divisions, County Probation Division, Health and Human Services, Prosecuting Attorney, and Adult and Juvenile Detention to insure efficient trial operations.
- ④ Provide department resources (supplies, equipment, services, and personnel) as coordinated through the EOC.
- ④ Report any damage of department occupied facilities, equipment, or resources to the EOC.
- ④ Support response and recovery activities as required.
- ④ Return department activities to normal levels unless involved with recovery activities.
- ④ Provide representatives to the EOC when required.
- ④ Provide Public Information Officers or support personnel as required.
- ④ Assist in collecting information and compiling data for operational reports necessary to emergency operations.

Finance Officer:

- ④ Provide assistance in the preparation of County government emergency operating reports by providing budgetary, fiscal and program development analysis and data relevant to emergency operations and management provided by County government.
- ④ Provide department resources (supplies, equipment, services, and personnel) as coordinated through the EOC.
- ④ Report any damage of department occupied facilities, equipment, or resources to the EOC.
- ④ Support response and recovery activities as required.
- ④ Provide representatives to the EOC when required.
- ④ Provide Public Information Officers or support personnel as required.
- ④ Assist in collecting information and compiling data for operational reports necessary to emergency operations.
- ④ Provide assistance in emergency financial management and preparation of County government emergency financial reports.

- ④ Provide for the receipt, disbursement and accounting of Federal and other funds provided to County government for emergency welfare services.
- ④ Provide emergency procedures for purchasing of equipment and supplies needed by all County Departments and other outside governmental agencies required to provide County government emergency services.
- ④ Plan for and develop procedures to manage disaster procurement operations and staging areas as part of the EOC Logistics Section.
- ④ Appoint a trust officer for unclaimed funds from estates.
- ④ Return office division and/or department activities to normal levels unless involved with recovery.
- ④ Planning for and developing procedures to manage disaster procurement operations and staging areas as part of the EOC Logistics Section;
- ④ Collecting information and compiling data for operational reports necessary to emergency operations; and
- ④ Supporting response and recovery activities;

Human Resources Director:

- ④ Serve as the ESF 7 Resource Support Coordinator.
- ④ Provide for the recruitment, allocation, and general management of labor forces required during emergency operations, to include managing the staffing requirements of the EOC.
- ④ Provide for the identification, recruitment, and allocation of County employees for emergency operations in coordination with directors of County departments.
- ④ Report any damage of department occupied facilities, equipment, or resources to the EOC.
- ④ Support response and recovery activities as required.
- ④ Return department activities to normal levels unless involved with recovery activities.
- ④ Assist in collecting information and compiling data for operational reports necessary to emergency operations.

County Clerk, Fiscal Court Clerk and City Clerk(s):

- ④ Establish, and make available to County agencies, services for the protection of Vital Records; Consult with other agencies regarding the management of Vital Records.
- ④ Provide agencies with guidelines for recovery of records after an emergency, and assist agencies in the recovery of damaged records after an emergency when feasible.
- ④ Provide resources for elections as soon as feasible.
- ④ Provide selected personnel and vehicles for courier and messenger service to the EOC, as required.
- ④ Provide animal control services and shelters within the extent of department resources.

- ⦿ Provide selected vehicles, radios and personnel to assist the EOC with damage assessment.
- ⦿ Provide licensing services as soon as feasible following the disaster event.
- ⦿ Provide personnel to record and protect all documents (incident reports, logs, etc.) relevant to the disaster event.
- ⦿ Report any damage of department occupied facilities, equipment, or resources to the EOC.
- ⦿ Support response and recovery activities as required.
- ⦿ Return department activities to normal levels unless involved with recovery activities.
- ⦿ Provide representatives to the EOC when required.
- ⦿ Provide Public Information Officers or support personnel as required.
- ⦿ Assist in collecting information and compiling data for operational reports necessary to emergency operations.
- ⦿ Supporting response and recovery activities; and
- ⦿ Returning office activities to normal levels unless involved with recovery.

Animal Services / Control:

- ⦿ Provide animal control services and shelter within the extent of department resources.
- ⦿ Provide selected vehicles, radios and personnel to assist the EOC as necessary
- ⦿ Provide licensing services as soon as is practicable, following the disaster event.
- ⦿ Report to the EOC any damage of department facilities, equipment, or resources.
- ⦿ Provide representatives to the Emergency Operations Center as required.
- ⦿ Assist in collecting information and compiling data for operational reports necessary to emergency operations.
- ⦿ Supporting response and recovery activities; and
- ⦿ Returning office activities to normal levels unless involved with recovery.

Kenton County Solid Waste:

The roles and responsibilities of Kenton County Solid Waste includes:

- § Conducting assessment of damages to recycling and/or solid waste services in Kenton County;
- § Reporting to the Kenton County EOC any damage of department occupied facilities, equipment, or resources;
- § Keeping the Kenton County EOC apprised of emergency repair and restoration of recycling and solid waste services;
- § Reporting damages of department facilities, equipment, or resources to the Kenton County Emergency Operations Center;



KENTON COUNTY EMERGENCY OPERATION PLAN

- § Supporting response and recovery activities as required;
- § Returning department activities to normal levels as soon as possible unless involved with recovery activities;
- § Providing representatives to the Emergency Operations Center when required;
- § Providing public information officers or support personnel as required;
- § Assisting in collecting information and compiling data for operational reports necessary to emergency operations;
- § Supporting response and recovery activities; and
- § Returning office activities to normal levels unless involved with recovery.

Northern Kentucky Independent District Health Department:

- ⦿ Coordinate and provide emergency health services, including communicable disease control, immunizations and quarantine procedures.
- ⦿ Coordinate and provide triage and limited first aid care and treatment of minor injuries at Public Health facilities.
- ⦿ Provide staff and resources as the lead agency in the County for Bio-Terrorism planning, response, recovery and mitigation.
- ⦿ Coordinate and provide environmental health services, including inspections for water and food contamination, vector control, inspections of temporary emergency housing and schools for proper sanitation and disposal of disaster related solid waste.
- ⦿ Assist Emergency Medical Service providers (fire department, paramedic providers and private ambulance companies) with logistical coordination of:
 - ∅ Basic and Advanced Life Support services.
 - ∅ Emergency resources (supplies and equipment) to hospitals and medical facilities.
- ⦿ Coordinate and provide mortuary services, including investigating causes of sudden unexpected, non-natural deaths; handling mass deaths and burials; and body identification and disposition.
- ⦿ Assist in the coordination of public information on identification and confirmation of deceased disaster victims.
- ⦿ Coordinate and contract for provision of Critical Incident Stress Management services for emergency services workers after emergency operations, as resources allow.
- ⦿ Conduct public information and education programs on emergency health treatment, prevention and control programs.
- ⦿ Maintain vital records, including collection and recording of environmental health, public health and death data and information for required operational reports.
- ⦿ Regularly communicate and interact with the EOC, and provide a representative when appropriate and resources allow.
- ⦿ Report any damage of department occupied facilities, equipment, or resources to the EOC.

- ④ Support response and recovery activities as required.
- ④ Return department activities to normal levels unless involved with recovery activities.
- ④ Provide Public Information Officers or support personnel as required.
- ④ Assist in collecting information and compiling data for operational reports necessary to emergency operations.

Sheriff's Office / County and City Police Department(s):

- ④ Coordinate crime prevention and detection programs and the apprehension of criminals.
- ④ Provide efficient service to the public through crowd and traffic control, emergency aid and safety programs.
- ④ Prevent and control civil disorder.
- ④ Provide security to the County EOC, shelters, food and water distribution staging areas, and transportation, as needed.
- ④ Provide personnel and equipment to assist in the rapid dissemination of warnings and emergency information.
- ④ Provide for the self-protection monitoring and the reporting of environmental and other type hazards, including radiological and unexploded ordinance (bombs), by department field forces.
- ④ Conduct a public information program on public safety to include, but not limited to, traffic and crowd control, and safety and crime prevention.
- ④ Provide for the use of available personnel and equipment to support emergency communications requirements.
- ④ Direct and control the use of available resources required to conduct search and rescue operations.
- ④ Report damage to county facilities, equipment, or personnel to the EOC.
- ④ Support response and recovery activities as required.
- ④ Return department activities to normal levels unless involved with recovery activities.
- ④ Provide representatives to the EOC when required.
- ④ Provide Public Information Officers or support personnel as required.
- ④ Assist in collecting information and compiling data for operational reports necessary to emergency operations.
- ④ Providing the use of available resources required to conduct search and rescue;
- ④ Reporting damages of department facilities, equipment, or resources to the Kenton county emergency operations center;
- ④ Providing representatives to the emergency operations center as required;
- ④ Collecting information and compiling data for operational reports necessary to emergency;
- ④ Supporting response and recovery activities; and

- ⦿ Returning department activities to normal levels unless involved with recovery activities.

Kenton County Emergency Communications Center (KCECC):

The roles and responsibilities of the Kenton County E911 Dispatch includes:

- ⦿ Working with appropriate telephone companies to assure high quality and continuous operation of the 911 system, and the timely restoration of 911 services in the event of the lack of service;
- ⦿ Reporting damages of department facilities, equipment, or resources to the Kenton county emergency operations center;
- ⦿ Providing representatives to the emergency operations center as required;
- ⦿ Collecting information and compiling data for operational reports necessary to emergency;
- ⦿ Supporting response and recovery activities; and
- ⦿ Returning department activities to normal levels unless involved with recovery activities.

Kenton County Public Works / Road / Fleet Departments:

The roles and responsibilities of the Kenton County Road Department includes:

- ⦿ Assessing damage, blockage, debris (including ice and snow) removal and determines clearance strategies;
- ⦿ Closing flooded and damaged roadways;
- ⦿ Providing repairs to damaged roadways;
- ⦿ Providing personnel and equipment to assist in the rapid dissemination of warnings and emergency;
- ⦿ Reporting damages of department facilities, equipment, or resources to the Kenton county emergency operations center;
- ⦿ Providing representatives to the emergency operations center as required;
- ⦿ Collecting information and compiling data for operational reports necessary to emergency;
- ⦿ Supporting response and recovery activities; and
- ⦿ Returning department activities to normal levels unless involved with recovery activities.

Kenton County Extension Agent / Agriculture:

- ⦿ Be responsible for, but not limited to, coordinating the disposition of abandoned, diseased, disabled or dead animals, animal protection, animal health emergency management and agro-terrorism. Will recognize certain catastrophic events related to

animals, animal and production agriculture as events requiring activation of the state emergency operations plan. Will coordinate with and support ESF-8 in zoonotic disease or toxicities where the public health may be affected. Will support ESF-8 in acts of terrorism where animal industry and / or production agriculture is the vehicle for dissemination of a chemical or biologic agent.

- ④ Implement a response to an outbreak of a highly contagious or economically devastating animal / zoonotic disease, an outbreak of a highly infective exotic plant disease or an economically devastating plant pest infestation.
- ④ Ensure, in coordination with ESF-8, that animal / veterinary / wildlife issues in an incident are supported.
- ④ Develop mutual aid agreements with government agencies, professional associations and private agencies and organizations.
- ④ Provide for surveillance for foreign and animal disease or an animal disease syndrome; chemical, poison or toxin that may pose a substantial threat to the animal industries, economy or public health of the County.
- ④ Provide for surveillance of plant pests of unknown or questionable origin which may pose a potential or substantial threat to agriculture, horticulture, economy or public health of the County.
- ④ The primary agency must have access to or the authority to restrict movement, detain in one location or move to another, animals, equipment, products and personnel for the purpose of control and eradication of disease. Such authority or access to authority must be both interstate and intrastate.
- ④ Manage and direct evacuation of animals from risk areas and provide technical assistance to prevent animal injury and disease dissemination.
- ④ Coordinate with appropriate agencies and organizations to ensure operational readiness. The primary and support agencies will develop and maintain Standard Operating Procedures (SOP's) for surveillance and response. This includes, but is not limited to, poultry, cattle, swine, dairy, sheep, goats, equine and companion animal industries as well as wildlife and exotic animals. Such SOP's will be developed for surveillance and response to pests of crops and horticulture. These procedures will relate to catastrophic disaster and disease that pose a significant impact on human life, property or the economy.
- ④ Secure supplies, equipment, personnel and technical assistance from support agencies, organizations and other resources to carry out the response plans associated with animal health emergency management or any act of agro-terrorism that may pose a substantial threat to the County.
- ④ Assist in monitoring and reporting environmental hazards.
- ④ Provide personnel and equipment available to support the emergency operations of other County departments and agencies consistent with capability.
- ④ Provide for self-protective monitoring and the reporting of environmental and other hazards, by department field forces.

- ④ Provide assistance in preparation and dissemination of emergency public information
- ④ Provide representatives to the EOC as required.
- ④ Assist in collecting information and compiling data for operational reports necessary to emergency operations.
- ④ Support response and recovery activities as required.
- ④ Return department activities to normal levels unless involved with recovery activities.

Public Works / Services / Road Department:

- ④ Coordinate and provide emergency bus and vehicle transportation support and services for the County and other jurisdictions.
- ④ Coordinate emergency transportation services with other private and public transportation providers for the movement of people, equipment, and supplies.
- ④ Provide personnel and resources to plan for, coordinate, and distribute food and water resources through the same system that provides shelters.
- ④ Assist other first responders (fire, police, emergency medical services, and public works) by assisting with barricades and other traffic related activities.
- ④ Report to the EOC any damage of roads, bridges, department facilities, equipment, or resources.
- ④ Coordinate and provide for the maintenance, repair, construction or restoration of damaged or destroyed County roads, bridges, and transportation facilities.
- ④ Assist in the planning, upgrading and construction of emergency public shelters by providing personnel, equipment, and engineering support.
- ④ Provide and coordinate a public information program on the Department of Transportation's emergency services.
- ④ Direct, control, and manage sandbag resources for the County.
- ④ Provide facilities, personnel, vehicles, heavy equipment and supplies, to assist the County in disaster planning, emergency operations, response and recovery.
- ④ Restore transit services to normal levels as soon as possible following the emergency or disaster.
- ④ Provide representatives to the EOC as required.
- ④ Provide Public Information Officers or support personnel as required.
- ④ Assist in collecting information and compiling data for operational reports necessary to emergency operations.
- ④ Return department activities to normal levels unless involved with recovery activities.

Kenton County Coroner:

The roles and responsibilities of the Kenton County Coroner's Office includes:



KENTON COUNTY EMERGENCY OPERATION PLAN

- § Conducting assessment of damages to affecting fatality management in Kenton County;
- § Keeping the Kenton County EOC apprised of emergency repair and restoration of fatality management services;
- § Reporting damages of department facilities, equipment, or resources to the Kenton County Emergency Operations Center;
- § Supporting response and recovery activities as required;
- § Returning department activities to normal levels as soon as possible unless involved with recovery activities;
- § Providing representatives to the Emergency Operations Center when required;
- § Providing public information officers or support personnel as required;
- § Collecting information and compiling data for operational reports necessary to emergency operations;
- § Supporting response and recovery activities; and
- § Returning office activities to normal levels unless involved with recovery.

All City Governments' in Kenton County:

The roles and responsibilities of all the City governments in Kenton County includes:

- § Providing continuity of city government in order to continue legislative duties;
- § Passing ordinances and motions pursuant to emergency proclamations;
- § Appropriating revenue and expenditures as needed for disaster mitigation, preparedness, response and recovery;
- § Conducting public meetings and actions to assist in reassuring and informing the public, and identifying public needs;
- § Auditing the emergency financial operations of city government and emergency performance audits;
- § Assisting in public information and the dissemination of emergency information through city offices, coordinated with the emergency operations center and public information officers of all affected jurisdictions in the county;
- § Directing citizen's requests for assistance to appropriate governmental agencies;
- § Providing public information officers or support personnel as required;
- § Collecting information and compiling data for operational reports necessary to emergency operations;
- § Re-establishing city operations;
- § Providing resources (supplies, equipment, services, personnel), as coordinated through the EOC; and
- § Supporting response and recovery activities.



KENTON COUNTY EMERGENCY OPERATION PLAN

Mayor & City Council for Each City:

As the Chief Elected Officials of the Cities of Kenton County, the roles and responsibilities of the Mayor and the City Council include:

- § Formulating major policy decisions for your particular city
- § Preserving the continuity of the executive branch of city government;
- § Coordinating emergency operations and provide liaison, as required;
- § Coordinating and managing the use of all available resources in your particular city;
- § Issuing emergency proclamations for your city when needed;
- § Requesting Mutual Aid for your city when needed;
- § Reporting damages of department facilities, equipment, or resources to the Kenton County Emergency Operations Center; and
- § Requesting support for your city from the Kentucky Division of Emergency Management.

Fire Departments Located in Kenton County:

The roles and responsibilities of each Fire Department in Kenton County includes:

- § Responding to and providing fire protection/suppression and rescue operations to the cities of Kenton County and pursuant to mutual aid agreements;
- § Responding trained and certified personnel to EMS runs pursuant to protocol;
- § Offering safety programs to the public;
- § Providing personnel and equipment to assist in the rapid dissemination of warnings and emergency;
- § Providing the use of available resources required to conduct search and rescue;
- § Reporting damages of department facilities, equipment, or resources to the Kenton County Emergency Operations Center;
- § Providing representatives to the Emergency Operations Center as required;
- § Collecting information and compiling data for operational reports necessary to emergency;
- § Supporting response and recovery activities; and
- § Returning department activities to normal levels unless involved with recovery activities.

Police Departments Located in Kenton County:

The roles and responsibilities of the Kenton County Police Departments includes:

- § Coordinating crime prevention and detection programs and the apprehension of criminals;



KENTON COUNTY EMERGENCY OPERATION PLAN

- § Providing efficient service to the public through crowd and traffic control, emergency aid and safety programs;
- § Preventing and controlling civil disorder;
- § Providing security to the Kenton county EOC, shelters, food and water distribution staging areas, and transportation, as needed;
- § Provides personnel and equipment to assist in the rapid dissemination of warnings and emergency;
- § Providing the use of available resources required to conduct search and rescue;
- § Reporting damages of department facilities, equipment, or resources to the Kenton county emergency operations center;
- § Providing representatives to the emergency operations center as required;
- § Collecting information and compiling data for operational reports necessary to emergency;
- § Supporting response and recovery activities; and
- § Returning department activities to normal levels unless involved with recovery activities.

Public Works Departments Located in Kenton County:

The roles and responsibilities of the Kenton County Public Works Departments includes:

- § Assessing damage, blockage, debris (including ice and snow) removal and determines clearance strategies;
- § Closing flooded and damaged roadways;
- § Providing repairs to damaged roadways;
- § Providing personnel and equipment to assist in the rapid dissemination of warnings and emergency;
- § Reporting damages of department facilities, equipment, or resources to the Kenton county emergency operations center;
- § Providing representatives to the emergency operations center as required;
- § Collecting information and compiling data for operational reports necessary to emergency;
- § Supporting response and recovery activities; and
- § Returning department activities to normal levels unless involved with recovery activities.

City Treasurers Officers Located in Kenton County:

The roles and responsibilities of all the Kenton County Treasurers/Finance Officers in Kenton County includes:

- § Providing assistance in the preparation of each city government emergency operating reports by providing budgetary, fiscal and program development



KENTON COUNTY EMERGENCY OPERATION PLAN

analysis and data relevant to emergency operations and management provided by each city government;

- § Reporting damages of department facilities, equipment, or resources to the Kenton county emergency operations center;

Fire Districts Located in Kenton County:

The roles and responsibilities of each Fire Protection District includes:

- § Responding to and providing fire protection/suppression and rescue operations to the district and pursuant to mutual aid agreements;
- § Responding trained and certified personnel to ems runs pursuant to protocol;
- § Offering safety programs to the public;
- § Providing personnel and equipment to assist in the rapid dissemination of warnings and emergency;
- § Providing the use of available resources required to conduct search and rescue;
- § Reporting damages of department facilities, equipment, or resources to the Kenton county emergency operations center;
- § Providing representatives to the emergency operations center as required;
- § Assisting in collecting information and compiling data for operational reports necessary to emergency;
- § Supporting response and recovery activities;
- § Returning department activities to normal levels unless involved with recovery activities.
- § Supporting response and recovery activities; and
- § Returning department activities to normal levels unless involved with recovery activities.
- § Providing representatives to the emergency operations center as required;
- § Assisting in collecting information and compiling data for operational reports necessary to emergency;
- § Supporting response and recovery activities;
- § Returning department activities to normal levels unless involved with recovery activities.
- § Respond to and provide fire protection/suppression and rescue operations to their respective districts and pursuant to mutual aid agreements;
- § Respond trained and certified personnel to ems runs pursuant to protocol;
- § Offer safety programs to the public;
- § Provides personnel and equipment to assist in the rapid dissemination of warnings and emergency;
- § Provides the use of available resources required to conduct search and rescue;



KENTON COUNTY EMERGENCY OPERATION PLAN

- § Reports damage to county facilities, equipment, or personnel to the EOC;
- § Provides representatives to the emergency operations center as required;
- § Assists in collecting information and compiling data for operational reports necessary to emergency;
- § Supports response and recovery activities; and
- § Return department activities to normal levels unless involved with recovery activities.
- § Reporting damages of department facilities, equipment, or resources to the Kenton county emergency operations center;
- § Providing representatives to the emergency operations center as required;
- § Assisting in collecting information and compiling data for operational reports necessary to emergency;
- § Supporting response and recovery activities; and
- § Return department activities to normal levels unless involved with recovery activities.

Sanitation District Number 1:

The roles and responsibilities of the Sanitation District # 1

- § Assessing damages to water and sewer service in Kenton County;
- § Reporting damages to facilities, equipment, or resources to the Kenton County Emergency Operations Center;
- § Keeping the Kenton County EOC apprised of emergency repair and restoration of water and sewer service;
- § Supporting response and recovery activities;
- § Returning department activities to normal levels as soon as possible unless involved with recovery activities;
- § Providing representatives to the Emergency Operations Center when required;
- § Providing public information officers or support personnel as required; and
- § Collecting information and compiling data for operational reports necessary to emergency operations.

Duke Energy Utilities (Gas & Electric):

The roles and responsibilities of Duke Energy includes:

- § Assessing damages to electrical and gas service in Kenton County;
- § Reporting damages to facilities, equipment, or resources to the Kenton County Emergency Operations Center;
- § Keeping the Kenton County EOC apprised of emergency repair and restoration of electrical and gas service;



KENTON COUNTY EMERGENCY OPERATION PLAN

- § Supporting response and recovery activities;
- § Returning department activities to normal levels as soon as possible unless involved with recovery activities;
- § Providing representatives to the Emergency Operations Center when required;
- § Providing public information officers or support personnel as required; and
- § Collecting information and compiling data for operational reports necessary to emergency operations.

Owen Electric (Electric Only):

The roles and responsibilities of Owen Energy Cooperative includes:

- § Assessing damages to electrical service in Kenton County;
- § Keeping the Kenton County EOC apprised of emergency repair and restoration of electrical service;
- § Reporting damages to facilities, equipment, or resources to the Kenton County Emergency Operations Center;
- § Supporting response and recovery activities;
- § Returning department activities to normal levels as soon as possible unless involved with recovery activities;
- § Providing representatives to the Emergency Operations Center when required;
- § Providing public information officers or support personnel as required; and
- § Collecting information and compiling data for operational reports necessary to emergency operations.
- § Collecting information and compiling data for operational reports necessary to emergency operations.

Other Agencies/Organizations:

- ④ The County does not have any direct authority over supporting agencies like the American Red Cross, VOAD, County Fire Chiefs Association, etc. The responsibilities listed above for County departments are recommended for other supporting agencies.
- ④ The following is an example list of agencies which may be called upon to assist county government in providing disaster assistance. Additional specific agencies and associations should be listed in appendices to the Emergency Support Functions (ESF's), or in individual Department operating procedures or resource lists.
 - ∅ Emergency Management
 - ∅ Transportation
 - ∅ State Fire Marshall
 - ∅ Kentucky Fire Commission
 - ∅ American Red Cross
 - ∅ Salvation Army

PLAN MAINTENANCE

The following instructions are to be followed for making revisions and updates to the County Emergency Operations Basic Plan (Basic Plan) and/or Emergency Support Functions (ESF's):

- ④ All revisions will be accompanied by a change memorandum giving details of the revision.
- ④ Make all changes as indicated in the memorandum.
- ④ Change the dates and change numbers only on the documents you are making changes to. Open the footer of either the Basic Plan or the ESF. On the right hand side, change the number to reflect which change you are making (example: first change you make will be -01 changed to -02) and close the footer and save document.
- ④ If you are not making a change to the Basic Plan or an ESF, the dates and change numbers will not change.
- ④ Retain a copy of the memorandum for future reference and place in Basic Plan or ESF behind Record of Change page.
- ④ Send to KyEM Area Manager a copy of memorandum and a complete corrected copy of Basic Plan or ESF no later than July 31st of each year.
- ④ The Basic Plan and all ESFs will be submitted to the Kentucky Division of Emergency Management Planning Branch annually for concurrence, review and reference.

DISTRIBUTION PLAN

The Kenton County Homeland Security Emergency Management Director shall determine the distribution (and method thereof) for the Kenton County Emergency operations Plan (KCEOP); however, the plan should be distributed to those individuals, departments, agencies and organizations tasked within the EOP. The plan should be readily available in the EOC. Distribution of the plan is the responsibility of the Kenton County Homeland Security Emergency Management Director and will be recorded in Appendix G.

Upon adoption of the plan by the Kenton County Fiscal Court, an electronic copy of the final plan will be distributed to the heads of all county departments, a representative from every Coordinating and Supporting Agency listed in the plan, including law enforcement, fire/EMS, and administrative representative from each jurisdiction within Kenton County. A copy of the plan will also be sent to all contiguous county Emergency Management Agencies for their record as well as the Kentucky Emergency Management Agency.



KENTON COUNTY EMERGENCY OPERATION PLAN

A copy of this document will be made publicly available on the county website (<http://www.KentonCounty.org>) and as such, a complete record of distribution cannot be maintained. Any additional requests for copies of the Emergency Operations Plan will be documented in Appendix G.

- ④ Typically, the Kenton County Emergency Operations Plan is formally distributed every four years post-election of the Judge Executive and after formal approval via Executive Order.
- ④ Internal distribution should include at least Judge Executive, Deputy Judge Executive, Department Heads, Mayors and City Managers.
- ④ External distribution should include the Law Enforcement Organizations, Fire/EMS/Rescue Organizations, Hospitals, Long Term Care Facilities, American Red Cross, Kentucky Emergency Management Agency, contiguous county Emergency Management Agencies, School Districts, Utility Companies, Significant Support Agencies, and Public Works Agencies.
- ④ The KCEOP Basic Plan shall be posted on the county’s website for access by the public.

Distribution: This plan and its supporting materials are controlled documents. While distribution of the “Basic Plan” is allowable, the Checklists, Notification and Resource Manual and some Incident Specific Plans contain specific response or personal information and are not considered to be available to the public. Distribution is based upon regulatory or functional “need to know”. Copies of this plan are distributed according to an approved control list (See Appendix G). A record of distribution, is maintained on file by the Kenton County Homeland Security Emergency Management Director. Controlled copies of revisions will be distributed to designated plan holders. Revisions or changes are documented by means of the “Record of Changes”. A receipt system will be used to verify the process.

Record of Distribution

The record of distribution is usually a table with fields that indicate the title and the name of the person receiving the plan, the agency to which the receiver belongs, the date of delivery, and the number of copies delivered.

- ④ “Appendix G” shall serve as the “Plan Distribution and Record of Distribution” model.

Agency	Title	Printed Name	Signature	Date
			<i>Sample Record of Distribution</i>	

AUTHORITIES, DIRECTIVES, SOURCES & REFERENCES

The following guidance and authorities have been used in the development of the Kenton County Emergency Operations Plan (KCEOP or EOP).

- ④ Governor of Kentucky Executive Orders 96-1120 and 2004-1314
- ④ Kentucky Division of Emergency Management Planning Guidance
- ④ Developing and Maintaining Emergency Operations Plans – Federal Emergency Management Agency (FEMA) CPG 101 Version 2.0
- ④ The Atomic Energy Act of 1954, (PL 83-703 as amended)
- ④ The Robert T. Stafford Disaster and Emergency Relief Act of 1966 and all amendments.
- ④ Flood Disaster Protection Act of 1973 (PL 93-234)
- ④ Earthquake Hazards Reduction Act (PL95-124)
- ④ The Superfund Amendment and Reauthorization Act of 1986, (PL99-499), Title III (SARA)
- ④ National Flood Insurance Reform Act (PL 103-325)
- ④ Disaster Mitigation Act of 2000 (PL 106-390)
- ④ Kentucky Revised Statutes Chapter 39A through 39G
- ④ National Incident Management System (NIMS)
- ④ National Incident Management System (NIMS) Training Program
- ④ National Preparedness System
- ④ National Preparedness Goal
- ④ National Response Framework
- ④ National Disaster Recovery Framework
- ④ National Infrastructure Protection Plan
- ④ National Mitigation Framework
- ④ Continuity Guidance Circular 1 (Continuity Guidance for Non-Federal Entities)
- ④ NFPA 1600 – National Fire Protection Association Standard on Disaster / Emergency Management and Business Continuity Programs
- ④ Presidential Homeland Security Directives 1 to 12
- ④ Presidential Directive Decisions 39 & 62 (Anti-Terrorism)
- ④ Public Law 81-920, 88-352, 91-190, 91-606, 91-616, 91-646, 92-255, 92-385, 93- 234, 93-288, 93-523, 94-68, 96-511, 99-499, 100-707, 101-121, 107-296
- ④ Homeland Security Act of 2002
- ④ Executive Order 11795, Delegating Disaster Relief Functions Pursuant to the Disaster Relief Act of 1974
- ④ Executive Order 11988, Flood Plain Management
- ④ Executive Order 11990, Protection of Wetlands
- ④ Executive Order 12656, Assignment of Emergency Preparedness Responsibilities
- ④ County Ordinance(s) 340.4 (Title III, Chapter 38)
- ④ City Ordinance(s)
- ④ Historical, Present-Time and Real-Life Experiences and Training



KENTON COUNTY EMERGENCY OPERATION PLAN



STATEMENT OF CONCURRENCE

Kenton County Fiscal Court

Kenton County, Kentucky

Kenton County

Emergency Operations Plan

KCFC Approved: 01 / 10 / 2023 KCHSEM Reviewed/Updated: 01 / 02 / 2024

The signature appearing below indicates the individual has the authority to approve this Emergency Operations Plan. Additionally, the following signatures document that all Local response organizations tasked within the KCEOP have coordinated their portion of the plan and are committed to its effective implementation.

These Emergency Operations Plans addresses Kenton County's planned response to extraordinary disaster situations associated with all hazards such as natural disasters, technological accidents and adversarial / human-caused incidents. It is the principal guide for ensuring the protection of life, health, safety, environment and property of the public and aiding in short-term recovery operations for the agencies and jurisdictions that lie within. It is intended to facilitate multi-agency and multi-jurisdictional coordination, particularly among local, state, and federal agencies in emergency management, and establish a framework for an effective system of comprehensive emergency management.

This All-Hazards Emergency Operations Plan is developed using generally accepted Emergency Management principles and practices. Incorporated are planning elements derived from guidance provided by the Federal Emergency Management Agency and the Commonwealth of Kentucky Emergency Management Agency planning documents. This plan, Incident Specific Plans and Support Plans are also collections from previous incident experiences, applicable websites, open sources, intelligence reports, best practices, planning/training manuals & publications and After Action Reports within the US, Commonwealth of Kentucky, Greater Cincinnati and the Northern Kentucky region.



KENTON COUNTY EMERGENCY OPERATION PLAN

Modifications to this plan may be made under the direction of the Director of the Kenton County Homeland Security Emergency Management. Adoption will occur following the established maintenance schedule and proper approvals. This plan is approved and ratified by the Kenton County Judge Executive and Kenton County Fiscal Court Commissioners every four (4) years and or after any significant modifications are made via Executive Order. Additionally, this plan is appraised and approved annually by the Director of Kenton County Homeland Security Emergency Management and submitted to the Kentucky Emergency Management Agency for Statement of Concurrence.

This current plan has been approved by Kenton County Judge Executive Kris Knochelmann, the Kenton County Fiscal Court (Executive Order # 23-01, Director Steve Hensley, Kenton County Homeland Security Emergency Management agency and the Kentucky Emergency Management Agency Federal FY2023/24. The Kenton County Emergency Operations Plan, Emergency Support Functions, separate Support Plans and Incident Specific Plans (ISP) are adopted as the official plans for the providing of emergency management services when life-saving and property protection services cannot be accomplished as a normal daily function of county and city government agencies, departments and offices.

This plan and its supporting Emergency Support Functions, including updates, remains in effect from the time it was adopted until modified by executive order.

Supersession: This current plan, Version: KCEOP 059-01-2024 supersedes any previous versions.

Approved By:

Kris Knochelmann
(Signature)

Kris Knochelmann
(Printed Name)

01 / 10 / 2023
(Date)

Judge Executive
Kenton County Fiscal Court **(See Executive Order attachment # 23-01)**

Steve Hensley
(Signature)

Steve Hensley
(Printed Name)

01 / 02 / 2024
(Date)

Director
Kenton County Homeland Security
Emergency Management

NOTE: SIGNATURES ON FILE – SEE ATTACHMENTS



KENTON COUNTY EMERGENCY OPERATION PLAN



***KENTON COUNTY
HOMELAND SECURITY
EMERGENCY MANAGEMENT
EMERGENCY OPERATIONS
PLAN***

***CONCURRENCE /
APPROVAL NOTICES***

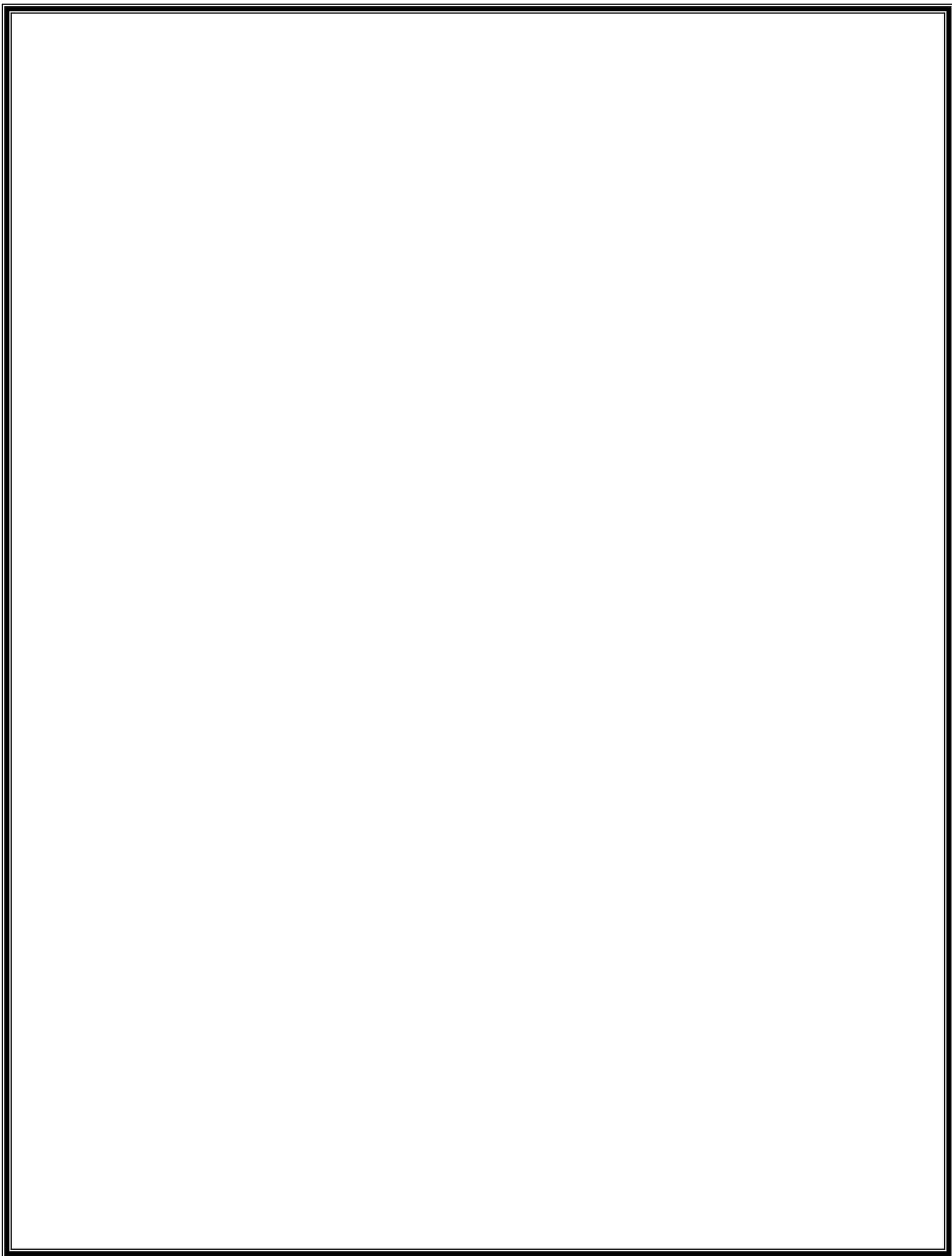
**Kenton County Homeland Security
Emergency Management**

Director Steve Hensley

(Version 059-01-2024)



*In Coordination With The
Kentucky Division Of
Emergency Management*



EXECUTIVE ORDER
OFFICE OF THE KENTON COUNTY JUDGE-EXECUTIVE
KRIS A. KNOCHELMANN

EXECUTIVE ORDER 23-01

**Re: HOMELAND SECURITY AND EMERGENCY OPERATIONS PLAN AND
SUPPORT PLANS**

WHEREAS, KRS 39B.010(1), KRS 39B.030(3), KRS 39C.050(3), and applicable Kentucky Administrative Regulations requires the development and maintenance of a local emergency operations plan which sets forth the local government organizational structure, policies, procedures, and guidelines for the management and coordination of all disaster and emergency response in Kenton County and its cities; and

WHEREAS, KRS 39B.030(3), KRS 39B.060(2), KRS 39C.050(3), applicable Kentucky Administrative Regulations, and planning guidance issued by the Kentucky Division of Emergency Management require the local emergency operations plan be officially approved and adopted by signed executive order of the County Judge/Executive or Mayor; and

WHEREAS, the director of the Kenton County Office of Homeland Security and Emergency Management has submitted the Kenton County Emergency Operations Plan to the County Judge/Executive for official approval and adoption in accordance with the aforementioned laws, administrative regulations and planning guidance:

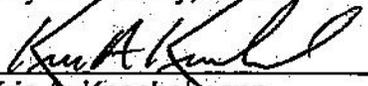
NOW THEREFORE, I, Kris A. Knochelmann, Kenton County Judge/Executive, by the virtue of the powers and authorities vested in me by the Constitution and laws of the Commonwealth of Kentucky, and in accordance with the provisions of KRS 39A to 39F, applicable Kentucky Administrative Regulations, and the Kenton County Emergency Management Ordinance, do hereby order and direct the following:

1. The Kenton County Emergency Operations Plan is officially approved and adopted effective the date of this Executive Order as shown herein.
2. The Conveyance of the official approval and adoption of the Kenton County Emergency Operations Plan through this Executive Order shall remain continuously in effect from the date of this Executive Order as shown herein, or until superseded by a subsequent Executive Order promulgated in accordance with KRS 39B.030 (3), KRS 39B.060 (2), KRS 39C.050 (3),

applicable Kentucky Administrative Regulations, and planning guidance issued by the Kentucky division of Emergency Management.

3. A copy of the officially approved and adopted Kenton County Emergency Operations Plan, including this Executive Order, shall be placed on file for public inspection during regular office hours in the Kenton County Office of Homeland Security and Emergency Management.

In witness whereof, I have hereunto set my hand at Covington, Kentucky, this 10th Day of January, 2023/


Kris A. Knocheimann
Kenton County Judge/Executive

Order ratified by the Fiscal Court of the County of Kenton

ATTEST:


Fiscal Court Clerk



STATEMENT OF CONCURRENCE

Kenton County

Emergency Operations Plan

Kenton County, Kentucky

Kenton County Homeland

Security Emergency

Management

2023-2028

KCFC Approved: 01 / 10 / 2023 KCHSEM Reviewed/Updated: 01 / 09 / 2023



The signatures appearing below indicates the individuals has the authority to approve this Emergency Operations Plan. Additionally, the following signatures document that all Local response organizations tasked within the KCEOP have coordinated their portion of the plan and are committed to its effective implementation.

These Emergency Operations Plans addresses Kenton County's planned response to extraordinary disaster situations associated with all hazards such as natural disasters, technological accidents and adversarial / human-caused incidents. It is the principal guide for ensuring the protection of life, health, safety, environment and property of the public and aiding in short-term recovery operations for the agencies and jurisdictions that lie within. It is intended to facilitate multi-agency and multi-jurisdictional coordination, particularly among local, state, and federal agencies in emergency management, and establish a framework for an effective system of comprehensive emergency management.

This All-Hazards Emergency Operations Plan is developed using generally accepted Emergency Management principles and practices. Incorporated are planning elements derived from guidance provided by the Federal Emergency Management Agency and the Commonwealth of Kentucky Emergency Management Agency planning documents. This plan, Incident Specific Plans and Support Plans are also collections from previous incident experiences, applicable websites, open sources, intelligence reports, best practices, planning/training manuals & publications and After Action Reports within the US, Commonwealth of Kentucky, Greater Cincinnati and the Northern Kentucky region.

Modifications to this plan may be made under the direction of the Director of the Kenton County Homeland Security Emergency Management. Adoption will occur following the established maintenance schedule and proper approvals. This plan is approved and ratified by the Kenton County Judge Executive and Kenton County Fiscal Court Commissioners and Mayors every four (4) years and or after any significant modifications are made via Executive Order and City Resolution. Additionally, this plan is appraised and approved annually by the Director of Kenton County Homeland Security Emergency Management and submitted to the Kentucky Emergency Management Agency for Statement of Concurrence.

This current plan has been approved by Kenton County Judge Executive Kris Knochelmann, the Kenton County Fiscal Court (Executive Order # 23-01), City Mayor's (listed below), Director Steve Hensley, Kenton County Homeland Security Emergency Management agency and the Kentucky Emergency Management Agency Federal FY's 2023-28. The Kenton County Emergency Operations Plan, Emergency Support Functions, separate Support Plans and Incident Specific Plans (ISP) are adopted as the official plans for the providing of emergency management services when life-saving and property protection services cannot be accomplished as a normal daily function of county and city government agencies, departments and offices.





This plan and its supporting Emergency Support Functions, including updates, remains in effect from the time it was adopted until modified by executive order. This current plan, Version: KCEOP 059-01-2023 supersedes any previous versions.

Approved By: (See Executive Order # 23-01)

Signature on File

Kris Knochelmann

01/ 02/2024

(Signature)

(Printed Name)

(Date)

Judge Executive
Kenton County Fiscal Court

Signature on File

Steve Hensley

01 / 02 / 2024

(Signature)

(Printed Name)

(Date)

Director
Kenton County Homeland Security
Emergency Management

Signature on File

01 / 02 / 2024

(Signature)

(Printed Name)

(Date)

Mayor
Bromley, City of

Signature on File

01 / 02 / 2024

(Signature)

(Printed Name)

(Date)

Mayor
Covington, City of

Signature on File

01 / 02 / 2024

(Signature)

(Printed Name)

(Date)

Mayor
Crescent Springs, City of





Signature on File

01 / 02 / 2024

(Signature)

(Printed Name)

(Date)

Mayor
Crestview Hills, City of

Signature on File

01 / 02 / 2024

(Signature)

(Printed Name)

(Date)

Mayor
Elsmere, City of

Signature on File

01 / 02 / 2024

(Signature)

(Printed Name)

(Date)

Mayor
Erlanger, City of

Signature on File

01 / 02 / 2024

(Signature)

(Printed Name)

(Date)

Mayor
Fairview, City of

Signature on File

01 / 02 / 2024

(Signature)

(Printed Name)

(Date)

Mayor
Fort Mitchell, City of

Signature on File

01 / 02 / 2024

(Signature)

(Printed Name)

(Date)

Mayor
Fort Wright, City of



Signature on File

01 / 02 / 2024

(Signature)

(Printed Name)

(Date)

Mayor
Independence, City of

Signature on File

01 / 02 / 2024

(Signature)

(Printed Name)

(Date)

Mayor
Kenton Vale, City of

Signature on File

01 / 02 / 2024

(Signature)

(Printed Name)

(Date)

Mayor
Lakeside Park, City of

Signature on File

01 / 02 / 2024

(Signature)

(Printed Name)

(Date)

Mayor
Ludlow, City of

Signature on File

01 / 02 / 2024

(Signature)

(Printed Name)

(Date)

Mayor
Park Hills, City of

Signature on File

01 / 02 / 2024

(Signature)

(Printed Name)

(Date)

Mayor
Ryland Heights, City of



Signature on File

01 / 02 / 2024

(Signature)

(Printed Name)

(Date)

Mayor
Taylor Mill, City of

Signature on File

01 / 02 / 2024

(Signature)

(Printed Name)

(Date)

Mayor
Villa Hills, City of

Signature on File

01 / 02 / 2024

(Signature)

(Printed Name)

(Date)

Mayor
Walton, City of

◆ Planning ~ Prevention ~ Protection ~ Education ◆

It Is Our Mission To Provide Modern, Effective And Quality Disaster And Emergency Services
To All Citizens Of Kenton County



LEADING FROM THE FRONTIER TO THE FUTURE



KENTUCKY EMERGENCY MANAGEMENT

Andy Beshear
Governor

Boone National Guard Center
100 Minuteman Parkway
Frankfort, KY 40601-6168

Jeremy Slinker
Director

16 March 2023

Mr. Steve Hensley
Director, Kenton County Emergency Management
1840 Simon Kenton Way
Suite 2400
Covington, KY 41011

Mr. Hensley,

The Kentucky Division of Emergency Management has received your Kenton County updates for your EMPG 2023, Emergency Operations Plan and Emergency Support Functions dated January 2023 for concurrence. After review of the information, I find that the submittal meets the requirements set forth in KRS 39B.030 (3), KRS 39B.060, KRS 39C.050, and the National Incident Management System (NIMS). I have informed your KYEM Area Manager, the KYEM Training Branch and the KYEM Planning Branch of the update and concurrence review for program audit requirements.

Sincerely,

A handwritten signature in black ink, appearing to read "Dustin Heiser", followed by the date "4/5/23".

Dustin Heiser,
Assistant Director of Operations
Kentucky Emergency Management





KENTON COUNTY EMERGENCY OPERATION PLAN