



KENTON COUNTY EMERGENCY SUPPORT FUNCTION

KENTON COUNTY, KENTUCKY EMERGENCY OPERATIONS PLAN FIREFIGHTING ESF-4

Coordinates and organizes firefighting and rescue resources in preparing for, responding to and recovering from emergency/disaster incidents which impact the citizens of Kenton County.

FIREFIGHTING ESF-4

ESF Coordinator:

Primary:

Chairman of Kenton County Fire Chiefs,

Alternates:

Fire Chief of Covington, Fire Chief of Erlanger

Primary Agencies:

Bromley Fire Department
Covington Fire Department
Crescent Springs/Villa Hills Fire Department
Edgewood Fire Department
Elsmere Fire Department
Erlanger Fire Department
Fort Mitchell Fire Department
Fort Wright Fire Department
Independence Fire Department
Kenton Fire Department
Ludlow Fire Department
Park Hills Fire Department
Ryland Heights Fire Department
Taylor Mill Fire Department
Kenton County Fire Chiefs Association.

Support Agencies:

Bromley Fire Department
Covington Fire Department
Crescent Springs/Villa Hills Fire Department
Edgewood Fire Department



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Elsmere Fire Department
Erlanger Fire Department
Fort Mitchell Fire Department
Fort Wright Fire Department
Independence Fire Department
Kenton County Coroner's Office
Kenton County Emergency Management Agency
Kenton County EMS
Kenton County Fire Chiefs Association
Kenton Fire Department
Kenton County Fiscal Court
Kenton County Judge Executive and Commissioners
Kenton County Sheriff's Office
Kenton County Police Department
Ludlow Fire Department
Park Hills Fire Department
Ryland Heights Fire Department
Taylor Mill Fire Department

City of Covington:

Mayor of Covington and Covington City Council members
Covington Police Department
Covington Code Enforcement
City of Covington School Board

Other Local Agencies

Edgewood Police Department
Elsmere Police Department
Erlanger Police Department
Fort Wright Police Department
Independence Police Department
Kenton County Police Department
Kenton County Sheriff's Department
Lakeside Park Police Department
Ludlow Police Department
Park Hills Police Department
Taylor Mill Police Department
Villa Hills Police Department
Erlanger Dispatch Center
Kenton County Dispatch Center
Kenton County School Board



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Kenton County School Resource Officer
Kenton County Jailer
American Red Cross
Cincinnati Bell
FBI

Regional Support/Resources:

Boone County Dispatch
Campbell County Dispatch

State:

Kentucky Forestry Service
Kentucky State Fire Marshal Office
Kentucky State Police
Kentucky Motor Vehicle Enforcement
Kentucky Department of Transportation
Kentucky Division of Emergency Management
Kentucky Community and Technical College System
Kentucky Fire Commission

(Not all agencies are listed under these sections, as it would vary and be difficult to include all agencies that could be affected by the impact of a disaster. This ESF will expand/collapse as needed during an incident.)

Introduction:

The Firefighting Emergency Support Function (ESF-4):

- identifies and organizes the resources (human, technical, equipment, facility, materials and/or supplies) available to Kenton County, the City of Covington, the City of Bromley, the City of Crescent Springs/Villa Hills, the City of Edgewood, the City of Elsmere, the City of Erlanger, the City of Fort Mitchell, the City of Fort Wright, the City of Independence, the City of Kenton Vale, the City of Lakeside Park, the City of Ludlow, the City of Park Hills, the City of Ryland Heights and the City of Taylor Mill to address and support firefighting needs in the event of either a natural or man-made disaster or emergency situation;
- identifies the responsibilities of organizations charged with providing firefighting in the case of a disaster or emergency situation;
- is established to assure the provision of firefighting support to Kenton County, the City of Covington, the City of Bromley, the City of Crescent Springs, the City of Edgewood, the City of Elsmere, the City of Erlanger, the City of Fort Mitchell, the City of Fort Wright, the City of Independence, the city of Kenton Vale, the City of Lakeside Park, the City of Ludlow, the City of Park Hills,



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- the City of Ryland Heights, the City of Taylor Mill, the City of Villa Hills and private-sector response before, during and after an incident/event;
- provides personnel and resources to support prevention, preparedness, protection, response, recovery and mitigation in support of the primary emergency management objectives of firefighting in emergency and disaster situations.

Mission

The mission of the Firefighting Emergency Support Function is to coordinate and organize firefighting and rescue resources in preparing for, responding to and recovering from emergency/disaster incidents which impact the citizens of Kenton County and the surrounding cities.

Scope

The scope of this ESF includes:

- assessing firefighting system damage and determining the required resources to restore such firefighting systems;
- coordinating with ESF-4/Firefighting support agencies for assistance in helping firefighting suppliers obtain information, equipment, specialized labor, fuel and transportation to repair or restore energy systems;
- coordinating information with local, state, and federal officials and suppliers about available firefighting supply recovery assistance;
- providing technical assistance concerning firefighting systems.

ESF-4/Firefighting is a functional annex to the Kenton County Kentucky Emergency Operations Plan and to the extent possible, information contained in other sections of the EOP will not be repeated in this ESF annex. Many of the agencies involved in ESF-4/Firefighting activities have existing emergency plans and procedures which this ESF Annex is designed to complement and support.

This Emergency Support Function applies to all agencies with assigned firefighting emergency responsibilities as described in the Kenton County Kentucky Emergency Operations Plan.

Situations and Assumptions

Some of the situations and assumptions involved in ESF-4 planning include:

- fire protection and rescue operations are challenges faced daily by local fire departments and rescue squads;
 - these activities become even more intense during emergency/multi-hazard situations such as fires, major hazardous materials incidents,



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flooding, widespread power outages, loss of supporting critical infrastructure, etc.

- such occurrences require training and equipment for specialized emergency firefighting, hazardous materials response, and rescue activities including provisions for extended mass care/triage operations, and extensive decontamination operations;
- fire emergencies may reach such magnitudes as to require resources from adjacent local, state, federal, or private organizations, through local mutual aid agreements;
- the potential for a fire due to an incident can result in the same level of mobilization as an actual fire;
- any disaster may necessitate mobilization of fire service resources for the preservation and protection of life and property from threats other than fire;
- there is the potential for immobilization of local fire service resources due to terrorist actions, civil disturbances, bombing, blackmail, sniping, or other acts of violence, directed at the fire resources;
- available fire protection and rescue personnel and equipment within Kenton County will be able to cope with most emergency situations using local resources and mutual aid agreements, when necessary;
- the fire departments and rescue squads within Kenton County must be prepared to support each other during emergency situations using available expertise, equipment, and manpower, to ensure efficient and effective emergency operations;
- fire service personnel may assist in rescue operations;
- drought conditions can be a contributing factor to wild land and forest fires with wild land and forest areas being especially vulnerable to arson;
- a catastrophic earthquake could result in many urban, rural and wild land fires in which local fire services may be totally committed depending on the specific impact area;
- local fire services may become involved in operations that do not directly involve fires and may be utilized to augment emergency services personnel during major disasters;
- when local resources do not exist or are depleted; outside assistance may be made available through other local, state, and federal governments, but may not arrive on scene for many hours.

Concept of Operations

The Kenton County Emergency Operations Center (EOC) serves as the central location for interagency coordination and executive decision-making, including all activities associated with ESF-4/Firefighting during a disaster/emergency event.



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The ESF-4/Firefighting Primary Agencies work with the EOC management team to ensure necessary firefighting tasks are accomplished. The Support and Partnering Agencies provide resources and personnel to assist in accomplishing ESF-4 activities as required by the size and demands of the event. As calls are received requesting services and resources during an emergency/disaster situation, they are routed to the ESF-4/Firefighting desk to determine appropriate action.

General

ESF-4/Firefighting is organized consistent with the requirements of the National Response Plan, the National Incident Management System and uses the Incident Command System (composed of Planning, Operations, Logistics and Finance/Administration Sections with their standardized Units, Teams, positions, forms and terminology) to manage its emergency/disaster responsibilities. This structure and system supports incident assessment, planning, procurement, deployment and coordination of firefighting support operations for Kenton County, the City of Covington, the City of Bromley, the City of Crescent Springs, the City of Edgewood, the City of Elsmere, the City of Erlanger, the City of Fort Mitchell, the City of Fort Wright, the City of Independence, the city of Kenton Vale, the City of Lakeside Park, the City of Ludlow, the City of Park Hills, the City of Ryland Heights, the City of Taylor Mill, and the City of Villa Hills. Pursuant to the Incident Command System structure, the Planning, Logistics, Finance/Administration and Operations Section Coordinators and staff at the Emergency Operations Center (EOC) assist the EOC Manager in achieving the overall mission. Sections, Units, Teams, staffing levels, etc. are modular and scalable, depending on the type, size, scope and complexity of the emergency or disaster event. Procedures, protocols and plans for firefighting disaster response activities provide guidelines for operations at the Kenton County Emergency Operations Center and in the field.

- the Emergency Operations Plan and corresponding Appendices, Incident Annexes, Support Annexes and Standard Operating Guidelines that describe ESF-4/Firefighting capabilities are based on National Planning Scenarios, Universal Task List and Target Capabilities and are the basis of these guidelines;
- periodic training and exercises are conducted to enhance effectiveness;
- firefighting planning is continuous, beginning well before impact of approaching natural disasters and immediately upon those not forecasted.

A large event requiring regional, state and/or interstate mutual aid assistance will require ESF-4/Firefighting implementation. ESF-4/Firefighting will coordinate with



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support agency counterparts to seek and procure, plan, coordinate and direct the use of any required firefighting assets.

When an event requires a specific type or response mode, firefighting technical and subject matter expertise may be provided by an appropriate person(s) from a supporting agency with skills relevant to the type of event. The individual will advise and/or direct operations within the context of the Incident Command System structure.

As illustrated in Figure 4-1: ESF-4/Firefighting Concept of Operation, ESF-4 will give priority to five fundamental, interrelated functions:

- use technology and human intelligence to collect, analyze and disseminate information on direct and indirect disaster impacts,
- assess the capabilities of local government, the business community and volunteer agencies to effectively respond to the disaster;
- assess and prioritize the immediate needs of impacted communities, neighborhoods and areas of the county;
- incorporate the analyses into Incident Action Plans that establish operational objectives and identify resource requirements to accomplish these objectives;
- utilize an Incident Action Matrix to establish priorities, assign tasks to agencies and track progress in meeting objectives.

ESF-4/FIREFIGHTING CONCEPT OF OPERATIONS

1. ASSESS IMPACTS

2. ASSESS LOCAL RESPONSE CAPABILITIES

3. PRIORITIZE NEEDS OF IMPACTED AREAS

5. PREPARE AND IMPLEMENT INCIDENT ACTION MATRIX

4. PREPARE AND IMPLEMENT INCIDENT ACTION PLANS (IAP)

Figure 4-1: ESF-4/Firefighting Concept of Operations

Each firefighting organization which enters into a mutual aid agreement will furnish a copy of the agreement to the Kenton County Emergency Management Agency.

The Kenton County Emergency Management Agency will maintain up-to-date information of firefighting services in Kenton County including-

- names of responsible officials (reviewed/updated quarterly),
- ESF-4/Firefighting staffing directory (reviewed/updated quarterly),
- ESF-4/Firefighting notification lists (reviewed/updated quarterly),
- major firefighting equipment identified in Resource Typing and readiness status (reviewed/updated annually).



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The ESF-4/Firefighting Emergency Operations Plan plus accompanying Appendices, Annexes and Standard Operating guidelines are maintained by the Kenton County Emergency Management Agency and are reviewed and updated by the firefighting planning committee with the Kenton County Emergency Management Agency at least

Figure 4-1: ESF-4/Firefighting Concept of Operations con't:

annually. Support agencies may develop and maintain their own similar documents for internal use, which must be compatible with and in support of the overall Emergency Operations Plan. All such documents must be compliant with the National Response Plan, National Incident Management System, Incident Command System and the Emergency Operations Plan (EOP).

Firefighting organizations are responsible for training and continuing education of their personnel.

The Kenton County Emergency Operations Center uses WebEOC (crisis management software) to supplement disaster management planning and actions. Specifically, all of the applicable Emergency Support Functions, agency based emergency operations centers, and other facilities or functions as appropriate are able to communicate their needs and status through WebEOC. This allows all of the information to be integrated for the specific event and to assess what actions, resources and needs exist.

Notifications:

Kenton County E911 Dispatch is the county's 24 hour Warning Point.

When the county or an area of the county has been threatened or impacted by an emergency or disaster event, Kenton County E911 Dispatch will notify the Kenton County Emergency Management Agency Director who in turn will notify the State Emergency Operations Center Duty Officer. The state Emergency Operations Center notifies applicable state agencies including the Regional Response Manager of KyEM Region 6.

ESF-4/Firefighting will be activated or placed on standby upon notification by the Kenton County Emergency Management Agency. Upon instructions to activate this Emergency Support Function, the ESF-4/Firefighting Coordinator and Support Agencies will implement their procedures to notify and mobilize all personnel, facilities and physical resources potentially needed, based on the emergency circumstance.

Direction and Control:

The Kenton County Firefighters and Emergency Services Association, in coordination with the seven fire departments, is the lead agency for ESF-4 and will manage the



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emergency activities of ESF-4/Firefighting. ESF-4/Firefighting operates from the Kenton County Emergency Operations Center (EOC) on a 24 hour/7 days a week schedule to help maintain the flow of firefighting services.

The Kenton County Emergency Management Agency functions as the official disaster organization for preparedness, mitigation, response and recovery within Kenton County and serves as the focal point for ESF-4 activities. It is responsible for ensuring that all appropriate program departments, support agencies, other Emergency Support Functions and private voluntary agencies have knowledge about the system and ESF-4 expectations.

The ESF-4 system operates at two levels – the Emergency Operations Center and field operations.

All management decisions regarding county and/or regional resource allocation are made at the Emergency Operations Center by the ESF-4/Firefighting Coordinator during emergency activations. In accordance with a mission assignment from ESF-4 and further mission tasking by a local primary agency, each support organization assisting in an ESF-4 assignment will retain administrative control over its own resources and personnel but will be under the operational control of ESF-4/Firefighting.

FEDERAL ASSETS

INTER-STATE MUTUAL AID AGREEMENTS

INTRA-STATE MUTUAL AID AGREEMENTS

MUTUAL AID AGREEMENTS

Requests for Emergency Assistance Flow Upwards from the Lowest Level

COVINGTON CITY RESOURCE

KENTON COUNTY RESOURCE

ESF-4 COORDINATOR

KENTON COUNTY EMERGENCY OPERATIONS CENTER

STATE EMERGENCY OPERATIONS CENTER

Figure 4-2: Progressive Requests for Emergency/Disaster Resources Organization

Response to an emergency/disaster event in Kenton County is progressive as demonstrated in Figure 4-2: Progressive Requests for Emergency/Disaster Resources. The initial response to an emergency/disaster situation is met by the use of the firefighting resources available at the local level. Kenton County Fiscal Court, Kenton County, the City of Covington, the City of Bromley, the City of Crescent Springs, the City of Edgewood, the City of Elsmere, the City of Erlanger, the City of Fort Mitchell, the City of Fort Wright, the City of Independence, the City of Kenton Vale, the City of Lakeside



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Park, the City of Ludlow, the City of Park Hills, the City of Ryland Heights, the City of Taylor Mill, the City of Villa Hills and the City of Covington activate available resources.

When the firefighting needs for resources and/or services exceed the capability of what is available in the jurisdictions within Kenton County and the cities therein, established mutual aid agreements with surrounding counties to provide firefighting and/or rescue, such resources are utilized.

When needed firefighting and/or rescue resources cannot be located through mutual aid agreements, the Kenton County Emergency Operations Center requests resources through the state Emergency Operations Center. The state Emergency Operations Center locates resources through intra- and inter-state mutual aid agreements and federal assets.

County

Kenton County Emergency Management will initiate ESF-4/Firefighting notification and will request assistance from the primary and support agencies to help staff the ESF-4 position in the Kenton County Emergency Operations Center.

In the Incident Command Structure, ESF-4/Firefighting is located in the Public Safety Branch of Operations as shown in Figure 4-3: Incident Command System Structure: ESF-4/Firefighting.

KENTON COUNTY EOC MANAGER

LIAISON

PUBLIC INFORMATION

SAFETY

OPERATIONS

LOGISTICS

FINANCE

PLANNING

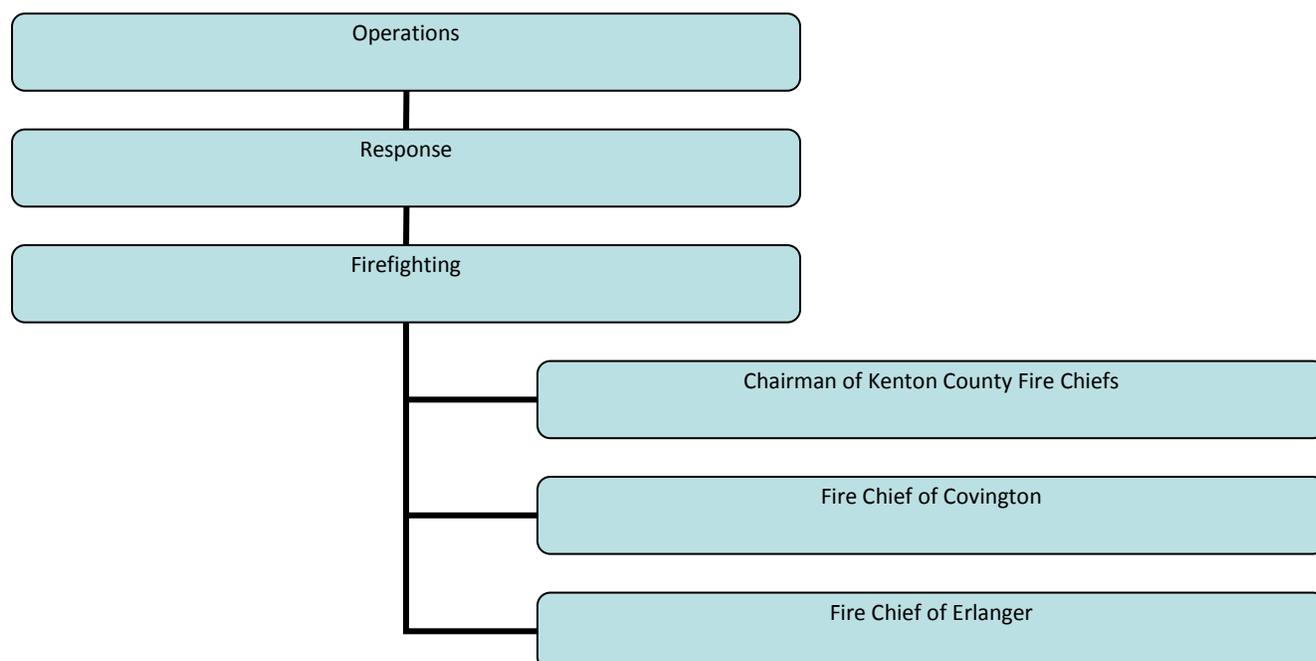
PUBLIC SAFETY BRANCH

FIREFIGHTING ESF-4



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Figure 4-3: Incident Command System Structure ESF-4/Firefighting



During an activation of the EOC, support agency staff is integrated with the firefighting staff to provide support that will allow for an appropriate, coordinated and timely response.

Throughout the response and recovery periods, ESF-4/Firefighting:

- collects, analyzes, and disseminates tactical information on the nature, scope and potential impacts of an incident or major disaster related to firefighting
- evaluates and analyzes information regarding firefighting requests;
- develops and updates assessments of current and anticipated future firefighting needs and resource requirements,
- implements contingency planning to meet anticipated firefighting demands or needs;



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- incorporates this analysis into Incident Action Plans; and
- uses this intelligence to support the Logistics, Operations and other ESFs in their impact assessment and response missions.

Region

When local resources are overwhelmed or depleted, additional firefighting resources are obtained through established mutual aid agreements Kenton County has with counties in the region. The Public Safety Branch Director, in consultation with the requesting jurisdiction, contacts the agencies with whom mutual agreements are in effect to determine if the requested resources are available. Additionally, either the KyEM Region 6 Response Manager or the state Emergency Operations Center can be contacted to determine the appropriate state agency serving as the lead agency for firefighting coordination/support at the state level. That agency can designate a liaison to the Kenton County EOC to assist Emergency Support Function 4 and to the extent capable provide coordinators, assessors and operational personnel in support of the EOC or field activities.

On activation of an emergency operations center in more than one county, the lead agency for firefighting coordination/support at the state level may support the coordination of the event response with regional resources or request additional resources through the State Emergency Operations Center.

State

During an emergency or disaster event, ESF-4/comparable primary and support agencies at the State Emergency Operations Center report and function under the overall direction of the Kentucky Division of Emergency Management Director.

During the response phase, ESF-4/comparable evaluates and analyzes information regarding firefighting requests. ESF-4/comparable also develops and updates assessments of the firefighting situation/status in the impact area and initiate contingency planning to meet anticipated demands and needs.

The Kentucky Division of Emergency Management develops and maintains the overall State Emergency Operations Plan and accompanying Appendices and Standard Operating Guidelines that govern response actions related to emergencies.

Support agencies may develop and maintain their own similar documents for internal use, which must be compatible with and in support of the overall Emergency Operations



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Plan. All such documents will comply with the National Response Plan, the National Incident Management System and the Incident Command System.

ESF-4/Firefighting encompasses a full range of activities from training to the provision of field services. It also coordinates and may assume direct operational control of the following provided services:

- assessment of fire service needs and potential impacts;
- fire service personnel;
- fire service equipment and supplies;
- evacuation and re-entry support;
- emergency responder health and safety;
- radiological/chemical/biological hazards monitoring/mitigation;
- mental health and crisis counseling for responders;
- fire service public information and risk communication;
- fire service management, command and control of assets;
- fire service activities related to terrorist threats and/or events;
- logistical Staging Areas and Points of Dispensing;
- catastrophic incident and alternate fire service facility support.

Actions initiated by ESF-4/Firefighting are grouped into the phases of emergency management: preparation, mitigation, response and recovery. Each phase requires specific skills and knowledge to accomplish. Each phase requires significant cooperation and collaboration between all supporting agencies and the intended recipients of service.

Preparedness Actions

Actions and activities that develop fire service response capabilities may include planning, training, orientation sessions and exercises for ESF-4/Firefighting personnel and other emergency support functions that will respond with ESF-4. This involves the active participation of local inter-agency preparedness organizations, which collaborate in such activities on a regular basis.

Local agencies will jointly address planning issues on an on-going basis to identify response zones, potential staging areas, potential medical facilities and the maintenance and future development of specialized teams.

Initiatives also include:

- conducting planning with ESF-4/Firefighting support agencies and other emergency support functions to refine fire service operations;



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- developing and refining procedures for rapid impact assessment per field surveys;
- conducting training and exercises for Emergency Operations Center and fire service response team members;
- preparing and maintaining emergency operating procedures, resource inventories, personnel rosters and resource mobilization information necessary for implementation of the responsibilities of the lead agency;
- ensuring lead agency personnel are trained in their responsibilities and duties;
- developing and implementing emergency response and firefighting strategies;
- developing and presenting training courses for ESF-4/Firefighting personnel, provide information on critical facilities/infrastructure to the Kenton County Emergency Management Agency and develop protocols for frequently provided services;
- maintaining liaison with support agencies;
- conducting vulnerability analyses at critical facilities and make recommendations to improve the physical security;
- conducting All Hazards exercises involving ESF-4/Firefighting.

Response Actions

Response actions/initiatives include:

- coordinating operations at the ESF-4/Firefighting position in the Kenton County EOC and/or at other locations as required;
- coordinating needs and response actions with each fire protection district and Covington Fire Department;
- establishing and maintaining a system to support on-scene direction/control and coordination with Kenton County's EOC, State EOC, or other coordination entities as appropriate;
- establishing mutual aid procedures for the following resources: fire suppression, interoperable communications and others as appropriate;
- coordinating resource management and logistical support;
- implementing Disaster Assessment Teams to determine post-event effect on emergency services, functional group resources and the ability to perform continuity of operations for essential functions;
- monitoring and directing firefighting resources and response activities to include pre-positioning for response/relocation due to the potential impact(s) of the emergency situation;
- participation in EOC briefings, development of Incident Action Plans and Situation Reports, and meetings;
- coordination with support agencies, as needed, to support emergency activities;



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- obtaining other resources through the Statewide Emergency Management Mutual Aid Agreements;
- coordinating all resources into the affected areas from designated staging areas;
- coordination with other jurisdictions' ESFs or like function to obtain resources and facilitate an effective emergency response among all participating agencies.

Recovery Actions

Recovery actions/initiatives include:

- contacting each fire district for initial damage assessment of personnel, equipment and supplies;
- maintaining documentation of all reported damage by fire district;
- consulting with the Public Safety Branch Director and obtain additional firservice resources via established mutual aid agreements.

Mitigation Actions

Mitigation actions/initiatives include-

- identifying and seeking funding for retrofitting critical facilities and providing auxiliary power;
- providing personnel with the appropriate expertise to participate in activities designed to reduce or minimize the impact of future disasters.

Response Actions

All tasked agencies will:

- develop applicable standard operating procedures, guidelines and/or checklists which clearly define the role of this emergency support function in the overall functioning of the Kenton County EOC and detail the accomplishment of their assigned functions;
- train staff in the standard operating procedures, guidelines and/or checklists that outline the courses of action to be taken during a pending or actual disaster or emergency situation;

Response Actions

- participate in drills to exercise these procedures and actions on a regular basis;
- participate in honest appraisals of the performance of the firefighting role and actions after each drill, exercise and actual activation of the Kenton County EOC;
- participate in a continuous quality improvement process that uses the findings of the performance appraisals and the lessons learned to continuously refine the role and actions of this emergency support function in the overall functioning of the Kenton County EOC and incorporate these into clearly written procedures which are shared with all staff and involved agencies;



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- deploy a representative to the EOC to assist with firefighting activities;
- provide on-going status reports as requested by the Firefighting Coordinator;
- document all costs and expenses associated with response and recovery activities taking care to clearly separate disaster-related work from daily work in the event that State and Federal reimbursement becomes available;
- maintain up-to-date rosters for notifying personnel and 24-hour EOC staffing capabilities, and provide this information to the Kenton County Emergency Management Agency;
- perform other emergency responsibilities as assigned.

Primary Agencies:

Bromley Fire Department, Covington Fire Department, Crescent Springs/Villa Hills Fire Department, Edgewood Fire Department, Elsmere Fire Department, Erlanger Fire Department, Fort Mitchell Fire Department, Fort Wright Fire Department, Independence Fire Department, Kenton Fire Department, Ludlow Fire Department, Park Hills Fire Department, Ryland Heights Fire Department, Taylor Mill Fire Department and the Kenton County Fire Chiefs Association.

Duties include but are not limited to the following:

- provide first line response for fires and other major disasters requiring trained personnel and equipment;
- provide leadership in directing, coordinating and integrating overall Kenton County to efforts to provide fire service assistance to affected areas and populations;
- staff and operate a National Incident Management System compliant, command and control structure (i.e., Incident Command System), to assure that services and staff are provided to areas of need;
- coordinate and direct the activation and deployment of urban and suburban fire agencies' personnel, supplies and equipment and provide certain direct resources;
- ESF-4/Firefighting representatives/designees jointly evaluate the emergency, make strategic decisions, identify resource needs and secure resources required for field operations;
- task support agencies as necessary to accomplish ESF-4/Firefighting support responsibilities;
- monitor firefighting emergency response and recovery operations. ESF-4 Incident Commanders or designees will coordinate all state and federal firefighting resources into the affected areas from Staging Areas;



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- manage firefighting and other emergency incidents in accordance with each department's Standard Operating Guidelines and under the direction of ESF-4/Firefighting representatives or designee;
- requests firefighting assistance to the State ESF-4/comparable as needed. The State will activate resources through the State Emergency Response Plan;
- re-assess priorities and strategies throughout the emergency according to the most critical fire service needs;
- assist with emergency evacuations and re-entry of threatened areas;
- demobilize resources and deactivate the ESF-4/Firefighting function upon direction from the EOC Manager.

Support Agencies:

Support agencies will provide assistance to the Emergency Support Function with:

- performing the above-outlined tasks as requested by the ESF Coordinator; services, staff, equipment, and supplies that complement the entire emergency response effort
- reporting current resources capabilities on a regular basis.

Administration and Support

Support

Requests for emergency firefighting assistance will be resolved at the lowest level direction and control facility with appropriate response resources capabilities. Unresolved assistance requests will normally flow upward from the cities of Covington and Simpsonville to the Kenton County EOC and/or field deployed command posts to responsible representatives in the State Emergency Operations Center, and as required to other states or the federal government for assistance support.

Agreements and Understandings

All agreements and understandings entered into for the purchase, lease, or otherwise use of equipment and services, will be in accordance with the provision of laws and procedures.

Status Reports

The primary agency will maintain status of all outstanding assistance requests and unresolved ESF-4/Firefighting related issues. This information will be summarized into periodic status reports and submitted in accordance with applicable operating procedures.



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Expenditures and Recordkeeping

Each ESF-4/Firefighting agency is responsible for establishing administrative controls necessary to manage the expenditure of funds and to provide reasonable accountability and justification for federal reimbursement in accordance with the established guidelines. The first source of funds for expenditures by agencies in response to emergency, imminent disaster, or recovery from a catastrophic incident, is to be from funds associated with each local agency.

Expenditures and Recordkeeping

ESF-4/Firefighting is responsible for managing financial matters specific to ESF-4 activity and related to resources procured/used during an event and forwarding that information to the Finance/Administration Section. However, each local government/agency/department must also track and record its own expenditures to ensure accuracy with any submissions for potential reimbursement. Information will be provided post-event as to application procedures for reimbursement.

The Finance/Administration Section will coordinate with the Logistics Section to ensure that procurements and staff hours are properly documented and processed for potential reimbursement. It will also be responsible for follow-up on all financial issues through coordination with Kenton County Government and other local governments' fiscal and personnel management officials, Kentucky Division of Emergency Management fiscal agents, Federal Emergency Management Agency fiscal agents and directly with vendors as necessary.

Expenditures by other departments for activity not directly related to ESF-4/Firefighting will be documented by those entities and submitted directly to the Finance/Administration Section as soon as possible.

Critiques

Following the conclusion of any significant emergency, incident or exercise, the primary agency representative will facilitate a critique of the group activities during the emergency/incident/exercise with the ESF-4/Firefighting agencies, identifying the successes and identifying areas that can be strengthened and enhanced for efficiency in a continuous quality improvement process.

ESF-4/FIREFIGHTING 4.17



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Statement of Concurrence FIREFIGHTING ESF-4

The signature appearing below indicates the individual has the authority to commit resources of the agency represented and agrees to the functions and tasks prescribed for this ESF.

Primary Agencies:

Bromley Fire Department, Covington Fire Department, Crescent Springs/Villa Hills Fire Department, Edgewood Fire Department, Edgewood Fire Department, Erlanger Fire Department, Fort Mitchell Fire Department, Fort Wright Fire Department, Independence Fire Department, Kenton Fire Department, Ludlow Fire Department, Park Hills Fire Department, Ryland Heights Fire Department, Taylor Mill Fire Department and the Kenton County Fire Chiefs Association.

SIGNATURES ON NEXT PAGE



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Bromley Fire Department (Signature) (Printed Name) (Date)

Covington Fire Department (Signature) (Printed Name) (Date)

Crescent Springs/Villa Hills Fire Department, (Signature) (Printed Name) (Date)

Edgewood Fire Department (Signature) (Printed Name) (Date)

Edgewood Fire Department (Signature) (Printed Name) (Date)

Erlanger Fire Department (Signature) (Printed Name)(Date)

Fort Mitchell Fire Department (Signature) (Printed Name) (Date)

Independence Fire Department (Signature) (Printed Name) (Date)

Kenton Fire Department (Signature) (Printed Name) (Date)

Ludlow Fire Department (Signature) (Printed Name) (Date)

Park Hills Fire Department (Signature) (Printed Name) (Date)

Ryland Heights Fire Department (Signature) (Printed Name) (Date)

Taylor Mill Fire Department (Signature) (Printed Name) (Date)



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Kenton County Fire Chiefs Association

(Signature) (Printed Name) (Date)

SUPPORTING AGENCIES:

Kenton County Fiscal Court, Kenton County Judge Executive and Commissioners, Kenton County Police Department, Kenton County Sheriff's Office, Kenton Emergency Management Agency, Kenton County Public Works, Kenton County EMS, Kenton County Coroner's Office, Region 6 Kenton County Task Force WMD/HAZMAT Regional Response Team

City of Covington:

Mayor of Covington and Covington City Council members, Covington Code Enforcement, Covington Dispatch, Covington Police Department, City of Covington School Board.

Other Local Agencies and State Agencies

American Red Cross, Boone County Dispatch, Campbell County Dispatch, Cincinnati Bell, Edgewood Police Department, Elsmere Police Department, Erlanger Dispatch Center, Erlanger Police Department, FBI, Fort Wright Police Department, Independence Police Department, Kenton County Dispatch Center, Kenton County Jailer, Kenton County Police Department, Kenton County School Board, Kenton County School Resource Officer, Kentucky Division of Emergency Management, Kentucky Department of Transportation, Kentucky Forestry Service, Kentucky State Fire Marshal Office, Kentucky Motor Vehicle Enforcement, Kentucky State Police, Kentucky Community and Technical College System, Kentucky Fire Commission, Lakeside Park Police Department, Ludlow Police Department, Park Hills Police Department, Taylor Mill Police Department.