



COMMERCIAL ANIMAL ESTABLISHMENT

License Application Form

Are you a Commercial Animal Establishment (CAE)? A CAE is defined in ordinance 840.11 as;

COMMERCIAL ANIMAL ESTABLISHMENT. Any pet shop, boarding or breeding kennel, grooming facility, auction, petting zoo, zoological park, circus, performing animal exhibit, breeder, or any person engaged in the business of breeding, buying, letting for hire, training for a fee, or selling at retail or wholesale, any species of animal for profit.

CAE are to be licensed as follows;

SECTION 90.13 LICENSING PROVISIONS.

(A) Licensing. All commercial animal establishments shall obtain and maintain a valid commercial animal establishment license in order to operate a commercial animal establishment within the county.

(B) The commercial animal establishment licenses shall be issued by the Kenton County Fiscal Court through Animal Services. An application to obtain a commercial animal establishment license shall be completed by each commercial animal establishment. A separate application must be completed for each location in the case of commercial animal establishment chains and/or franchises. The premises for which a license is being granted shall be inspected by Animal Services. Animal Services shall issue a commercial animal license establishment license to the applicant upon payment of the required fee and passing of the required inspection.

(C) The commercial animal establishment license shall be valid for a period of one year. Licenses issued between July 1, 2019 and June 30, 2020 will be extended until January 31, 2021. After January 31, 2021 all licenses are due for renewal in the month of February.

(D) The commercial animal establishment license shall be renewed annually.

(E) The annual fee for a commercial animal establishment license shall be set by the Director of Animal Services and approved by the Fiscal Court.

CAE standards are available upon request or by visiting our website at www.KentonCounty.org

To apply, complete the information below and submit this form with a check/money order for \$75 to;

Kenton County Animal Services
Attn: Commercial License
1020 Mary Laidley Dr
Covington, KY 41017

Types of Services Offered (check all that apply)

- Checkboxes for: Pet Shop, Boarding, Auction, Zoological Park, Grooming Facility, Breeder/Breeding Kennel, Animal Exhibit, Circus, Boarding at Vet Office, Training Center, Petting Zoo, Other (Specify)

Business Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Main Contact: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_

Normal Business Hours: \_\_\_\_\_

Best days/times for inspection: \_\_\_\_\_