



TRASH FOR CASH GROUP COORDINATOR CHECKLIST

By participating in Trash for Cash program, not only are you and your group cleaning litter from our environment and our community, your participation will help to increase public awareness of the littering problem along our roadways and foster greater public concern for finding solutions to the problem.

As a Trash for Cash Group Coordinator, your role is vital to assuring the success of the cleanup efforts as well as making sure everyone is safe. We here in the Kenton County Solid Waste Management Division and the County of Kenton appreciate your commitment and leadership in this important effort.

EVENT:

- Welcome volunteers
- Make sure each volunteer has signed a waiver form (very important!!!!)
- Assign adult supervisor for each work group

Give volunteers instructions:

- Who to contact in case of an emergency (on-site supervisor)
- What the ending time will be
- Where to get water
- Where the restrooms are located (if applicable)
- Explain the area to be covered in the cleanup
- Give volunteers the equipment they need, gloves, trash bags & litter sticks (if available)
- Allow volunteers to apply insect repellent and sunscreen if necessary
- Volunteers should leave bagged trash **off the roadway** where Kenton County Public Crews can easily see and pick up.
- Volunteers to fill bags only half to three-quarters full and knot the bag tightly

Remember if you cannot lift the bag over your head, our County workers cannot lift the bag either!



SAFETY FIRST

CLOTHING REQUIREMENTS:

- Wear bright colored clothing and/or safety vests
- Wear hard-soled shoes with no open toes
- Wear long pants (even in warm weather)
- Use gloves when handling litter – rubber/latex gloves can be worn under jersey gloves

CLEANUP TEAMS:

- Children under 18 should have the supervision of at least one adult for every four children
- Youth volunteers 16 or older should always work in groups of at least two,
- Consider the physical limitations of volunteers when assigning work areas; those with limited mobility should be utilized on level, smooth surfaces.

SAFE WORKING TIPS:

- Don't overextend when lifting or reaching
- Turn over things including tires before lifting; be very careful with tires they make nice homes for snakes and mosquitoes
- DO NOT PICK UP hazardous items, including but not limited to hypodermic needles/syringes, broken glass, dead animals, items that resemble drug paraphernalia as described in the safety packet
- Do NOT open or remove lids from any containers.
- Make note of Hazardous items and location and report to the Solid Waste Management when event is over.
- Use gloves when handling any type of debris
- Don't try to lift appliances, tires filled with mud or water or other heavy items