

**KENTON COUNTY FISCAL COURT
KENTON CHAMBERS
1840 Simon Kenton Way
Covington, KY 41011**

MEETING MINUTES

June 23, 2020

5:30 P.M.

Call to Order Judge/Executive Kris Knochelmann
Invocation and Pledge of Allegiance Commissioner Beth Sewell

Present: Judge/Executive, Kris Knochelmann
Commissioner Beth Sewell, District 1
Commissioner Joe Nienaber, District 3
Assistant County Attorney Drew Harris

Staff: Joe Shriver, County Administrator
Scott Gunning, Assistant County Administrator
Sue Kaiser, Fiscal Court Clerk
Roy Cox, County Treasurer

Approval of Minutes

A. Approval of the Minutes from the meeting of May 26, 2020.

Commissioner Nienaber made the motion for approval; seconded by Commissioner Sewell. Judge Knochelmann called for a voice vote, and the motion passed unanimously 3-0.

Citizens Address

No citizens came before the Fiscal Court.

General Business

A. Claims List - Dated June 8, 2020, and June 19, 2020.

There were no questions on the Claims List.

Treasurer Roy Cox asked for approval to add an invoice in the amount of \$11,950 to the Claims List for the removal of all items from 303 Court St. and the old PDS building on Royal Dr.

Commissioner Sewell made the motion for approval; seconded by Commissioner Nienaber. Judge Knochelmann called for a voice vote, and the motion passed unanimously 3-0.

Resolutions

**A. Resolution No. 20-01K
A Resolution for the Kenton County Fiscal Court concerning Fiscal Year
2019-2020 Budget Adjustments.**

Treasurer Roy Cox stated that for the sake of time, he is just going to mention a couple of them. They are as follows: \$22,000 for additional work that was completed by ABM through the year on

the parking garage, \$100,000 for COVID 19 expenses (we are currently at \$90,000), \$25,000 for overtime for the police, \$12,000 for Drug Strike Force wages and \$14,800 for an adjustment to the Erlanger TIF.

Commissioner Nienaber made the motion for approval; seconded by Commissioner Sewell. Judge Knochemann called for a voice vote, and the motion passed unanimously 3-0.

B. Resolution No. 20-16

A Resolution for the Kenton County Fiscal Court approving and adopting the compensation rates for the Kenton County employees, and authorizing the County Treasurer to pay the rates on scheduled pay days.

Treasurer Roy Cox explained that we do this Resolution annually. It is done to make it easier for the auditors to find the information in one place.

Commissioner Nienaber made the motion for approval; seconded by Commissioner Sewell. Judge Knochemann called for a voice vote, and the motion passed unanimously 3-0.

C. Resolution No. 20-17

A Resolution authorizing the Judge/Executive to negotiate and execute an agreement with the Kentucky Transportation Cabinet for the routine maintenance of Rural Secondary and other various routes in Kenton County.

Nick Hendrix explained that this just a renewal of our Rural Secondary Agreement with the Kentucky Transportation Cabinet.

Commissioner Sewell asked if there are any changes?

Mr. Hendrix answered that the only changes is about the materials. Last year's agreement had the Transportation Cabinet buying large materials, and this year we have budgeted appropriately and we will be buying those materials through our agreement and passing that cost onto the Transportation Cabinet. Otherwise, it is the same scope.

Judge Knochemann stated that this is a little bit of an improvement in efficiency.

Commissioner Sewell made the motion for approval; seconded by Commissioner Nienaber. Judge Knochemann called for a voice vote, and the motion passed unanimously 3-0.

D. Resolution No. 20-18

Adoption of a Resolution of the Kenton County Fiscal Court ("County") authorizing the filing of a Coronavirus Relief Fund ("CRF") application for reimbursement of incurred expenses in CRF Funds with the Department for Local Government ("DLG"); authorizing and directing the Kenton County Judge/Executive to execute any documents which are deemed necessary by DLG to reimburse Kenton County; and authorizing the Judge/Executive to act as the authorized correspondent for reimbursement.

Judge Knochemann stated that the State is working to allocate dollars to cities and counties. This allows us to build a proposal and partnership to go after this.

Commissioner Nienaber made the motion for approval; seconded by Commissioner Sewell. Judge Knochemann called for a voice vote, and the motion passed unanimously 3-0.

Ordinances

A. Ordinance No. 225.89- Second Reading
An Ordinance of the Kenton County Fiscal Court relating to the approval and adoption of the Kenton County Fiscal Court budget for the Fiscal Year 2020-2021.

Treasurer Roy Cox stated that we put the Behringer Crawford Museum and the Carnegie back into the budget. Also, they added the Elsmere Senior Center.

Judge Knochelmann stated that to be clear, the senior dollars will be used to help support the work that the City of Elsmere has been doing to support the seniors.

Commissioner Nienaber made the motion for approval; seconded by Commissioner Sewell. Judge Executive Knochelmann called for a roll call vote with the results being Commissioner Nienaber, yes, Commissioner Sewell, yes and Judge Knochelmann, yes. The motion passed with a vote of 3-0.

B. Ordinance No. 950.89 - First Reading
An Ordinance creating an Energy Project Assessment District (EPAD) within the County pursuant to the provisions of KRS 65.205-209 and establishing a program to advance conservation and efficient use of energy and water resources.

Judge Knochelmann stated the Energy Project Assessment District will be formed County-wide. This mimics the Campbell County proposal, and Boone and Campbell have both passed this already. This gives business owners an opportunity to connect with financing to help invest in their energy efficiency, as well as other parts of the projects that they would otherwise have a hard time financing. This puts that dollar amount on the County tax bill, but it doesn't hold the county liable for any of those dollars. A couple of local projects have been trying to get this accomplished in Kenton County for too long. The Sheriff's office and the Clerk's office have been in agreement with this, and we needed to get the documentation together to approve this. It is a unique thing. The City of Covington did it, and he believes Edgewood or Crestview Hills did it individually. This would give the ability for anyone in the county to go after these projects.

County Administrator Joe Shriver stated that the property owner first gets approved by the Greenworks financing for whatever their energy improvements are going to be. Secondly, they come before this body to get approved to be put onto the tax bill. We will have an interlocal at the next meeting, and it is all worked out through the County Clerk, County Attorney and the Sheriff as far as collecting the taxes. The Sheriff has already negotiated his fee, and how the delinquent taxes will be handled is worked out in the interlocal. It will be treated just like any other bill. There would be a restriction on the property moving forward, so if they sold that, the assessment would go with the property.

C. Ordinance No. 924.60 - First Reading
An Ordinance adopting the recommendations of the Kenton County Planning Commission approving the Amended Stage 1 Development Plan for 2323 Anderson Road in Unincorporated Kenton County.

Judge Knochelmann stated that this is next to PeeWees. This is a development plan that is being presented, and was approved by the Planning Commissioner. We could just not take action, and it would automatically take effect after 90 days.

Consent Agenda

- A. Exhibit No. 20-72
Request approval to ratify the contract for a security electronic computer upgrade with Accurate Controls, Inc. for the Kenton County Detention Center.
- B. Exhibit No. 20-73
Request approval to accept the grant from Northern Kentucky Agency for Substance Abuse Policy for the QRT Client Direct Support Project for the Kenton County Detention Center.
- C. Exhibit No. 20-74
Request approval to renew the contract for an additional 12 months for IT Services with C-Forward.
- D. Exhibit No. 20-75
Request approval to surplus various items for Technology Services.
- E. Exhibit No. 20-76
Request approval of the lease agreement modification between Kenton County Fiscal Court and the Kenton County Unified Prosecutorial System providing for the waiver of the termination notice between Kenton County Fiscal Court and the Kenton County Unified Prosecutorial System.
- F. Exhibit No. 20-77
Request approval of the lease agreement between Kenton County Fiscal Court and the Kenton County Unified Prosecutorial System for use of 4,977 square feet of space in the new Kenton County Administration Building.
- G. Exhibit No. 20-78
Request approval of the lease agreement modification between Kenton County Fiscal Court and the Kenton County Unified Prosecutorial System for a decrease in the number of parking spaces under lease from twenty to eight, and for the addition of one automatic extension period.
- H. Exhibit No. 20-79
Request approval to award the in-place paving bid to Bluegrass Paving, Inc. for the Kenton County Public Works Department.
- I. Exhibit No. 20-80
Request approval to award the asphalt seal coating bid to Riegler Blacktop, Inc. for the Kenton County Public Works Department.
- J. Exhibit No. 20-81
Request approval to award the hot mix asphalt bid to Riegler Blacktop, Inc. for the Kenton County Public Works Department.
- K. Exhibit No. 20-82
Request approval to surplus a Highway Handyman 48 inch squeeze roller for the Kenton County Public Works Department.
- L. Exhibit No. 20-83
Request approval to accept the bid for the second phase of renovations for the

Independence Courthouse from Mid-State Contractors.

- M. **Exhibit No. 20-84**
Request approval to extend the contract for concrete with Ernst Concrete for the Kenton County Public Works Department.
- N. **Exhibit No. 20-85**
Request approval to award the barn metal roof replacement bid to Alpha Home Pros, LLC. for the Kenton County Police Department.
- O. **Exhibit No. 20-86**
Request approval of a parking agreement between Hilltop Basic Resources, Inc. and the Kenton County Fiscal Court for the lease of up to 15 parking spaces at the parking garage located at 220 Madison Avenue, Covington, KY.
- P. **Exhibit No. 20-87**
Request approval to accept the CDBG Grant for Transitions.
- Q. **Exhibit No. 20-88**
Request approval to go out to bid for the sale of the Transitions Building, located at 313 Madison Pike, Erlanger, KY.
- R. **Exhibit No. 20-89**
Request approval to reject all bids and to re-bid the Tree/Brush Removal Services for the Kenton County Public Works Department.
- S. **Exhibit No. 20-90**
Request approval to award the Cart Path Paving bid at the Kenton County Golf Courses to Riegler Blacktop Inc.
- T. **Exhibit No. 20-91**
Request approval of a one-year extension to the road salt purchasing agreement with Compass Minerals.
- U. **Exhibit No. 20-92**
Request approval for renewal of property, casualty, liability, and workers compensation insurance including TPA services.
- V. **Exhibit No 20-93**
Request approval to go out to bid for renovations in the Kenton County Clerk's office at the Independence Courthouse for compliance with Covid-19 safety standards.
- W. **Exhibit No. 20-94**
Request approval to accept the annual service level agreements for Technology Services to the various agencies.

All items on the Consent Agenda were voted on together.

Commissioner Sewell made the motion for approval; seconded by Commissioner Nienaber. Judge Knochelmann called for a voice vote, and the motion passed unanimously 3-0.

Executive Orders

- A. **Executive Order 20-43**
An Executive Order relating to the Fiscal Court approving the re-appointment

of Joan Arlinghaus to the Transitions Board.

Commissioner Nienaber made the motion for approval; seconded by Commissioner Sewell. Judge Knochemann called for a voice vote, and the motion passed unanimously 3-0.

- B. Executive Order 20-44**
An Executive Order relating to the Fiscal Court approving the re-appointment of Joe Koester to the Northern Kentucky Water District Board.

Commissioner Sewell made the motion for approval; seconded by Commissioner Nienaber. Judge Knochemann called for a voice vote, and the motion passed unanimously 3-0.

- C. Executive Order 20-45**
An Executive Order relating to the Fiscal Court approving the resignation of Timothy Zimmerman as an Animal Control Officer for the Kenton County Animal Services Department.

Commissioner Sewell made the motion for approval; seconded by Commissioner Nienaber. Judge Knochemann called for a voice vote, and the motion passed unanimously 3-0.

- D. Executive Order 20-46**
An Executive Order relating to the Fiscal Court approving the resignation of Mike Moran as a Seasonal Laborer for the for the Kenton County Parks Department.

Commissioner Nienaber made the motion for approval; seconded by Commissioner Sewell. Judge Knochemann called for a voice vote, and the motion passed unanimously 3-0.

- E. Executive Order 20-47**
An Executive Order relating to the Fiscal Court approving the resignation of Tom Heilig as a Seasonal Laborer for the for the Kenton County Parks Department.

Commissioner Sewell made the motion for approval; seconded by Commissioner Nienaber. Judge Knochemann called for a voice vote, and the motion passed unanimously 3-0.

- F. Executive Order 20-48**
An Executive Order relating to the Fiscal Court approving the appointment of Jason Scheiding as a Police Officer II for the Kenton County Police Department.

Commissioner Nienaber made the motion for approval; seconded by Commissioner Sewell. Judge Knochemann called for a voice vote, and the motion passed unanimously 3-0.

- G. Executive Order 20-49**
An Executive Order relating to the Fiscal Court approving the appointment of Julie Arlinghaus, Jeremy Lynn and Austin Smith as Seasonal Laborers for the Kenton County Parks Department.

Commissioner Sewell made the motion for approval; seconded by Commissioner Nienaber. Judge Knochemann called for a voice vote, and the motion passed unanimously 3-0.

- H. Executive Order 20-50**
An Executive Order relating to the Fiscal Court approving the appointment of Bennett Nelson as a Seasonal Trustee for the Kenton County Parks Department.

Commissioner Nienaber made the motion for approval; seconded by Commissioner Sewell. Judge Knochelmann called for a voice vote, and the motion passed unanimously 3-0.

I. Executive Order 20-51
An Executive Order relating to the Fiscal Court approving the re-appointment of Rick Wessels to the Sanitation District No. 1 Board.

Commissioner Nienaber made the motion for approval; seconded by Commissioner Sewell. Judge Knochelmann called for a voice vote, and the motion passed unanimously 3-0.

J. Executive Order 20-52
An Executive Order relating to the Fiscal Court approving the re-appointment of Russ Horsley to the Sanitation District No. 1 Board.

Commissioner Sewell made the motion for approval; seconded by Commissioner Nienaber. Judge Knochelmann called for a voice vote, and the motion passed unanimously 3-0.

Administrative Reporting

Treasurer

Roy Cox asked that the records reflect that the March, April and May, 2020, financial reports have been submitted.

County Attorney 's Report

Assistant County Attorney Drew Harris had nothing to report.

Commissioners ' Reports

Commissioner Beth Sewell

Commissioner Sewell had nothing to report.

Commissioner Joe Nienaber

Commissioner Nienaber had nothing to report.

Judge/Executive 's Report

Judge Knochelmann asked for a vote to amend the Fiscal Court meeting schedule to have meetings only in Covington indefinitely, until the work is completed at the Independence Courthouse.

Commissioner Sewell made the motion for approval; seconded by Commissioner Nienaber. Judge Knochelmann called for a voice vote, and the motion passed unanimously 3-0.

Judge Knochelmann then stated that today we are up in the 700s for COVID19 cases in Kenton County. He wishes safety for everyone, and the good news is that we are going to get through this. There are plenty of beds at the hospital, and there are a lot of people working hard preparing and making sure that we stay healthy.

Lastly, Judge Knochelmann stated that we are working on our efforts to get the work done at the Independence Courthouse so that we can reopen.

Adjournment

Having completed all business before the Court, Commissioner Nienaber offered a motion to adjourn which was seconded by Commissioner Sewell. Judge Knochelmann requested a voice vote whereupon all members present voted in the affirmative with a 3-0 vote.

Text for all proposed and recently passed ordinances may be acquired by accessing the Fiscal Court web page at <http://www.kentoncounty.org> or by contacting the administrative offices at 859.392.1400.

CLERK CERTIFICATION

I, Sue J. Kaiser, having been appointed to the office of Fiscal Court Clerk, do hereby certify that this is a true and accurate record of the actions taken by the Kenton County Fiscal Court at the meeting of June 23, 2020.



Sue J. Kaiser
Fiscal Court Clerk