

**KENTON COUNTY FISCAL COURT  
MEETING MINUTES  
Covington Courthouse  
303 Court St.  
Covington, KY 41011**

**February 19, 2019  
5:30 P.M.**

**Call to Order**

Judge/Executive Knochelmann called to order the February 19, 2019, meeting of the Kenton County Fiscal Court. Judge Knochelmann led the invocation and the Pledge of Allegiance.

Present: Judge/Executive, Kris Knochelmann  
Commissioner Beth Sewell, District 1  
Commissioner Jon Draud, District 2  
Commissioner Joe Nienaber, District 3  
County Attorney Stacy Tapke

Staff: Joe Shriver, County Administrator  
Scott Gunning, Assistant County Administrator  
Sue Kaiser, Fiscal Court Clerk  
Roy Cox, County Treasurer

**Approval of Minutes**

**A. Approval of the Minutes from the meeting of January 22, 2019.**

Commissioner Sewell made the motion for approval; seconded by Commissioner Nienaber. Judge Knochelmann called for a voice vote, and the motion passed unanimously 4-0.

**Citizens Address**

No citizens came before the Fiscal Court at this time.

**General Business**

**A. Claim's List-Dated February 8, 2019, and February 15, 2019.**

There were no questions on the Claims Lists.

**B. Update from Secretary Thomas regarding infrastructure needs.**

Secretary Thomas stated that from the Transportation Cabinet perspective, they are all about implementing the vision and direction from the Governor and that is jobs, jobs, jobs. They all recognize that transportation connects jobs with people, and during the Governor's Commonwealth Address he announced 50,000 jobs. In his humble opinion, that is the way out

of the financial challenges by growing the economy and jobs. To that end, they are in their second year of SHIFT, which is the prioritization process. He is happy to report that our legislature worked with them, and took a road plan that was previously 200% over programmed and got it to 8% over programmed. Along with that, the General Assembly agreed that we need to focus on bridges, pavement and repair of infrastructure. In the previous plans, there was about one third asset management, two thirds capital projects and in this last plan they moved to about a 50/50 split. This brings him to why he is here tonight, in way of concern about bridges, pavements and repair of infrastructure. They realize that there are not only 27,000 miles that the state is responsible for, but there are 80,000 miles that is spread out over the counties and municipalities in the Commonwealth.

Secretary Thomas then stated that they are purposely trying to get out to talk to Fiscal Courts. They are trying to see what priorities there are at the local level. They are looking for projects that contribute to direct job growth or critical infrastructure that needs to be repaired. They have the Governor's Discretionary Fund, Bridging Kentucky and other pots of money to help. Along the lines of Bridging Kentucky, they are looking to repair around 1,000 bridges over the next six years. There is about a one billion dollar backlog of pavements across the Commonwealth, so they are looking to address that over the next five to ten years. The need for funding is there, and they are here to listen to any needs that the county may have.

State Highway Engineer, Andy Barber stated that it has been fun to go out and meet everyone at the various Fiscal Courts, and it is great to get feedback. The Secretary mentioned bridges, and there are eight bridges in Kenton County that will be taken care of through the bridge project. It is tackling a big issue with all of the bridges. They are also getting to the potholes in the area.

Judge Knochelmann stated that in going to visit Frankfort, Secretary Thomas has been amazingly available to everyone. It is nice to have a partner.

Commissioner Draud stated that there is never enough funding for roads, so is there any discussion of a gas tax to help fund the roads?

Secretary Thomas answered that he testified back in June to General Transportation Committee regarding the dire need. He does know that there are a lot of discussions in this session, primarily on the House side and he is not sure about the Senate side. The Governor has been very supportive of the need for additional revenue.

Judge Knochelmann asked the Secretary to recap the facts, in terms of the mileage and gallons and how it is affecting the budget with higher mileage vehicles.

Secretary Thomas stated that as the mileage efficiency goes up, the gas tax revenue goes down and the deficit is about 6 ½ cents a gallon. Every penny is approximately \$30 million, and they split that with the counties. There has been about \$150 million lost over the last few years. They have \$6 billion of unfunded projects, and the General Assembly added about \$1.8 billion so there is almost \$8 billion. That doesn't even consider two major bridges, including the Brent Spence Bridge. There is about a \$450 million gap, even if we use tolling in the west.

### **C. Update from Amanda Peters on the Northern Kentucky Office of Drug Control Policy.**

Amanda Peters stated that the board of directors was restricted in June, so they have expanded. Their purpose is to reduce the prevalence of substance abuse disorders among the youth and adult populations of Northern Kentucky. They work with many partners to help with their responses. They have the Northern Kentucky Helpline, which will now be run in house starting on March 1<sup>st</sup>. They will be adding case management to the Helpline. There is a Community Response Plan, and they are aligning their key initiatives with the data advisory group. They are also working to advocate for local, state and national policy around substance abuse disorders.

Ms. Peters then stated the different ways that the Helpline will be changing (follow-ups, Casey's Law, pre-arrest diversion, etc.). They will be focusing on the follow-up with citizens. The goal is to save lives. As they are getting more data together, she will be able to give more information.

Commissioner Sewell stated that it is always good to hear from the group. She always likes the data wheel. She doesn't see the faith-based folks represented in any of the data, and how can this be partnered with the community?

Ms. Peters answered that it is almost divided into sectors. There is a re-entry area, known as the NKY Re-entry Council, and that is where a lot of the faith people fall into and it is a big part of their recovery. It isn't an official faith collaborative. The board works in a lot of ways with committees, family and children which work in a lot of the same ways.

Judge Knochelmann stated that Ms. Peters becomes the connection between all of the organizations to help cut down on duplication, and to make sure they are all get along well.

### **D. Update from Linden Grove Cemetery.**

Cole Imperi from Linden Grove Cemetery gave the annual update of the cemetery. She touched on the various programs and upgrades that have been made at the cemetery.

Commissioner Draud asked if the Superintendent's position at the cemetery is paid or voluntary?

Ms. Imperi answered that it is a paid position. The individual makes about \$18,000/year for part time hours. This cemetery isn't competitive with that salary, and it is hard to find someone to fill the position.

### **E. Presentation by the Kentucky Transportation Cabinet regarding Rural Secondary Roads.**

Andy Yeager of the Kentucky Transportation Cabinet stated that for the Fiscal Year 2019-2020, Kenton County was allotted \$521,000. Out of that, they set aside approximately \$168,600 for routine traffic and maintenance. The mileage dropped from last year, because they switched a couple of roads with the county. There are \$104,350 in Flex funds that the county can elect to use. When they take out the county and administrative expenses, we are left with \$246,000 along with a free balance from last year, to take the total to \$390,000 to complete roadway projects this year. They determined that the two greatest needs were to resurface KY 2046 from KY 17 to KY 14 at a length just under 2.7 miles for \$169,000. Then to resurface the last portion on Decoursey Pike,

will leave a balance of around \$35,000. If the county decides to use the Flex funds, he will come up with a small project to use the funding.

Judge Knochelmann stated that he appreciates Mr. Yeager working with Nick Hendrix on a plan, and making every dollar count.

**F. Adopt the proposed strategy by PDS to assess the needs and set directions for a Kenton County Addressing Authority.**

Dennis Gordon stated that he has handed out a proposal from PDS regarding a problem that this community has regarding the exceptions to the otherwise very logical addressing protocol that is used in Kenton County. It ends up being a curse to emergency service providers, postal carriers and delivery trucks. This is costing citizens time, and costing business resources trying to find exceptions to the system. Ultimately, it is those exceptions that could cost people their lives or their homes if an emergency service provider can't find them. The reason they are making this proposal to the Fiscal Court, because as long as these exceptions exist it is going to be that much more difficult for our Dispatch service here in Kenton County to utilize the benefits of enhanced 911 or next generation 911 technology when it becomes available. This is something that we need to address before that technology arrives here. Simply living with these exceptions is costing the community problems. The proposal is to create a task force to look at the scope of this problem, and to establish an addressing authority that then becomes responsible for fixing these problems.

Commissioner Draud asked why he needs the Fiscal Court's approval to do this?

Mr. Gordon answered that they envision at the end of the task force, there would be an Ordinance sent forward to the Fiscal Court that would formally establish this addressing authority and would lay out specific objectives and tasks that the authority would be responsible to do. The task force will be responsible for bringing cities into this process, so that they recognize that they need to be a part of the solution.

Judge Knochelmann stated that no action needs to be taken tonight.

County Administrator Joe Shriver stated that the Fiscal Court can come back with an Executive Order naming the individuals on the task force.

Commissioner Draud stated that he doesn't see anything negative with this.

Judge Knochelmann stated that he doesn't see anything negative either. He does think that eventually, there will be people upset about the recommendations to change either a name or number.

Commissioner Nienaber stated that he thinks that it is a worthy cause, but he knows that name changes may be difficult.

Dennis Gordon stated that we aren't the only community that is doing this. One of his staff members went to a national conference last month, and brought back a booklet with the protocol to ease into this program. This will help make more public the reason why this should be fixed.

Commissioner Draud made the motion for approval; seconded by Commissioner Nienaber. Judge Knochelmann called for a voice vote, and the motion passed unanimously 4-0.

**G. Request approval of the proposal from NAPA Auto Parts and authorize the Judge/Executive to execute a contract contingent on review by the County Attorney's office, for the joint procurement for Vehicle & Equipment Parts Management and Supply for Boone and Kenton County.**

Nick Hendrix stated that this effort has been a joint effort that has been ongoing for over a year. It has been one of his goals, and the joint procurement with Boone County went out in late December. There were three responses to the solicitation, and their recommendation is NAPA Auto Parts. Tonight, Boone County will be making the same recommendation. Prior to this proposal, if we had a fleet part that cost more than \$200 we would have to get three quotes. The mechanics were spending a good bit of time shopping for parts and prices. They would then have to send to Treasury to get a P.O. The guys that he has that are very good at working on vehicles and equipment were spending a whole lot of time shopping. This new model will have NAPA do the shopping. Our team makes the call to NAPA, orders that part and it gets delivered. It will be invoiced on a monthly invoice. This is going to save the staff a lot of time.

Mr. Hendrix then stated that this program also establishes an electronic inventory for the parts that NAPA will stock for us, and also an inventory of our existing parts. Electronic ordering and invoicing is now going to be possible, and will be more streamlined than it is today. There will be reduction in the cost of high volume parts of nearly 30%.

Commissioner Sewell asked what the difference is between high volume, medium volume and low volume? Will there be a reduction on everything?

Mr. Hendrix answered that the way the RFP was drafted is that we asked for two bid components. The vendors were asked to give us a bid component mark up for parts that they carry in the shop, and then a markup for any parts that they may have to go get for us (i.e. Bobcat parts). The break comes across the board, but the impact is the highest for the high volume parts.

Commissioner Sewell asked how this is being tracked over time?

Mr. Hendrix answered that the initial term is two years, and there is an opportunity for five one year renewals. They will be talking with the vendor every year to see how it is working.

Commissioner Draud made the motion for approval; seconded by Commissioner Nienaber. Judge Knochelmann called for a voice vote, and the motion passed unanimously 4-0.

**H. Request approval of the change order for the tower sites in Kenton County.**

County Administrator Joe Shriver stated that when we first signed a contract with Mobilcom, we had sights identified. They had not done any testing to those sights. Several of those sights failed, and we had to find alternative. This change order is for some of the fine detail work that needs to be done at the sites.

Commissioner Draud made the motion for approval; seconded by Commissioner Sewell. Judge Knochelmann called for a voice vote, and the motion passed unanimously 4-0.

**I. Discussion regarding the new Administration Building.**

**1. Request approval for the Contractor's Application for Payment #17.**

County Administrator Joe Shriver stated that the pay app has been reviewed by the County Engineer and the owner's rep. They find it to be appropriate expenditures pursuant to the contract.

Commissioner Sewell made the motion for approval; seconded by Commissioner Draud. Judge Knochelmann called for a voice vote, and the motion passed unanimously 4-0.

**2. Request approval of the Memorandum of Understanding between Sanitation District No. 1 and Kenton County for in-kind labor services and assignment of ownership of real assets at the new administration building site.**

County Administrator Joe Shriver stated that this is where we discovered that SD1 had a 24" line going to our property. It was a public easement, because it used to service multiple properties. During construction, it was found that this 24" line only had a 12" line caulked inside of it so we have half of the capacity that we thought. On top of that, we had to take on the storm water that is coming off of the building. Our initial estimate from our contractor for the fix was around \$600,000. Instead of going the contractor route, we contacted SD1 and offered to take ownership of part of the line and they take ownership of part of the line at their costs that we will reimburse. The cost is now down to \$60,000.

Commissioner Nienaber made the motion for approval; seconded by Commissioner Sewell. Judge Knochelmann called for a voice vote, and the motion passed unanimously 3-0.

**3. Request approval of the Change Order #10 and #11 for the new administration building, reflecting tax exempt purchases.**

County Administrator Joe Shriver stated that these are the tax exempt purchases, so they will be deducted off of the contract.

Commissioner Nienaber made the motion for approval; seconded by Commissioner Sewell. Judge Knochelmann called for a voice vote, and the motion passed unanimously 3-0.

**Resolutions**

**A. Resolution No. 19-01C (Action Requested)  
A Resolution for the Kenton County Fiscal Court concerning Fiscal Year  
2018-2019 Budget Adjustments.**

Treasurer Roy Cox stated that he will only hit the highlights. There is a \$30,000 adjustment for hazardous material cleanup. This is where we have already received the reimbursement for the expenses, this just allows us to distribute the money to the responding authorities. Then there is \$8,700 for the work plan for the excess soil at the new administration building. There is \$4,000 for the Justice Center telephone, \$18,000 for the parking garage utilities, \$7,000 to pave the Public Works back lot and \$16,000 for Lakeside Park sidewalks that the court agreed on a couple of years ago. Lastly, there is \$180,000 for jail overtime that should get us through the end of the year and \$8,850 for the 911 hosting system.

Commissioner Nienaber made the motion for approval; seconded by Commissioner Sewell. Judge Knochelmann called for a voice vote, and the motion passed unanimously 4-0.

**B. Resolution No. 19-04 (Action Requested)**

**A Resolution of Kenton County, Kentucky authorizing the Judge/Executive to execute the second amendment to the Northern Kentucky Drug Strike Force Interlocal Agreement dated November 5, 2013.**

Assistant County Attorney Chris Nordloh stated that their office is currently the legal advisor to the Northern Kentucky Drug Strike Force. They have found that in the current interlocal agreement, there are two areas that needed some attention. The first issue is to clarify that there is equal responsibility among the three member counties to contribute for the insurance costs and any cost of defense and indemnity should anyone get sued while serving in their law enforcement capacity for the Drug Strike Force. The second issue is that the board had decided to limit membership to the board to delegates from solely the three member counties. If another agency provides manpower, they don't automatically get a seat on the board.

Commissioner Nienaber made the motion for approval; seconded by Commissioner Sewell. Judge Knochermann called for a voice vote, and the motion passed unanimously 3-0.

**Ordinances**

**A. Ordinance No. 924.59-Second Reading (Action Requested)**

**An Ordinance amending the official zoning ordinance of Unincorporated Kenton County allowing short-term rentals in the A-1 and A-2 zones, and requiring landscaping buffers between industrial zones**

Commissioner Sewell made the motion for approval; seconded by Commissioner Nienaber. Judge Knochermann called for a voice vote, and the motion passed unanimously 3-0.

**Consent Agenda**

**A. Exhibit No. 19-14**

**Request approval to accept the Janitorial Service proposal from Completely Clean, L.L.C. for the Kenton County Emergency Communications Center.**

**B. Exhibit No. 19-15**

**Request approval to ratify the service agreements for the Detention Center Grant Program.**

**C. Exhibit No. 19-16**

**Request approval of the invoice to The Brooks Safety Consulting Group, LLC for Loss Control Consulting Services.**

**D. Exhibit No. 19-17**

**Request approval to award the Lake and Pond Management bid to Jones Fish and Lake Management for the Kenton County Parks and Recreation Department.**

**E. Exhibit No. 19-18**

**Request approval to go out to bid for a Surgery Room Project for the Kenton County Animal Shelter.**

- F. **Exhibit No. 19-19**  
Request approval to ratify the Contract Modifications for the FEMA Public Assistance Grants.
- G. **Exhibit No. 19-20**  
Request approval of the proposal from Geotechnology to perform drilling services on Steepcreek Road.
- H. **Exhibit No. 19-21**  
Request approval to surplus a 2007 Chevrolet Silverado, and transfer the vehicle to the Conservation District for the Kenton County Public Works Department.
- I. **Exhibit No. 19-22**  
Request approval to surplus a Canon Imagerunner printer/copier Model 5055 for the Kenton County Sheriff's Department.
- J. **Exhibit No. 19-23**  
Request approval of the tower site contract.
- K. **Exhibit No. 19-24**  
Request approval of a Contract Modification with GRW Engineering for structural design on section one of the Bromley-Crescent Springs Road Project.
- L. **Exhibit No. 19-25**  
Request approval to go out to bid for adoption cages for the Kenton County Animal Shelter.

All items on the Consent Agenda were voted on together.

Commissioner Sewell made the motion for approval; seconded by Commissioner Nienaber. Judge Knochermann called for a voice vote, and the motion passed unanimously 3-0.

#### Executive Orders

- A. **Executive Order No. 19-31 (No Action Needed)**  
An Executive Order declaring a Level One Snow Emergency on January 30, 2019.
- B. **Executive Order No. 19-32 (Action Requested)**  
An Executive Order relating to the Fiscal Court approving the appointment of Mike Stava as a Deputy Coroner for the Kenton County Coroner's Office, with the effective date of January 30, 2019.

Commissioner Sewell made the motion for approval; seconded by Commissioner Nienaber. Judge Knochermann called for a voice vote, and the motion passed unanimously 3-0.

- C. **Executive Order No. 19-33 (No Action Needed)**  
An Executive Order rescinding the Level One Snow Emergency on January 30, 2019.

**D. Executive Order No. 19-34 (Action Requested)**

**An Executive Order relating to the Fiscal Court approving the re-appointment of Wayne Bach, Jim Shumate and Tony Tuttle to the Road Closure Committee, with the terms expiring on February 26, 2022.**

Commissioner Sewell made the motion for approval; seconded by Commissioner Nienaber. Judge Knochelmann called for a voice vote, and the motion passed unanimously 3-0.

**E. Executive Order No. 19-35 (Action Requested)**

**An Executive Order relating to the Fiscal Court approving the re-appointment of William Kruetzjans, Paul Metzger and Gene Weber to the Building Code Appeals Board, with the terms expiring on February, 10, 2021.**

Commissioner Nienaber made the motion for approval; seconded by Commissioner Sewell. Judge Knochelmann called for a voice vote, and the motion passed unanimously 3-0.

**F. Executive Order No. 19-36 (Action Requested)**

**An Executive Order relating to the Fiscal Court approving the re-appointment of Brad Ramey to the Ft. Mitchell TIF District Board, with the term expiring on December 15, 2022.**

Commissioner Sewell made the motion for approval; seconded by Commissioner Nienaber. Judge Knochelmann called for a voice vote, and the motion passed unanimously 3-0.

**G. Executive Order No. 19-37 (Action Requested)**

**An Executive Order relating to the Fiscal Court approving the termination of the employment contract of Darrin Gilvin as the Assistant Director for the Kenton County Emergency Communications Department, with the effective date of February 19, 2019.**

Commissioner Sewell made the motion for approval; seconded by Commissioner Nienaber. Judge Knochelmann called for a voice vote, and the motion passed unanimously 3-0.

**H. Executive Order No. 19-38 (Action Requested)**

**An Executive Order relating to the Fiscal Court approving the reorganization of the Emergency Communications Department, and the Information Technology Department.**

Commissioner Sewell stated that there is a part that says that annual service contracts will be established. Will they charge additional service contracts?

County Administrator answered yes, but it will not be at any additional cost.

Commissioner Nienaber made the motion for approval; seconded by Commissioner Sewell. Judge Knochelmann called for a voice vote, and the motion passed unanimously 3-0.

**I. Executive Order No. 19-39 (Action Requested)**

**An Executive Order relating to the Fiscal Court approving the promotion of Tim Walsh from a Dispatcher II to a Dispatch Supervisor for the Kenton County Emergency Communications Department, with the effective date of January 8, 2019.**

Commissioner Nienaber made the motion for approval; seconded by Commissioner Sewell. Judge KnocheImann called for a voice vote, and the motion passed unanimously 3-0.

**J. Executive Order No. 19-40 (Action Requested)**

**An Executive Order relating to the Fiscal Court approving the resignation of Ella Mobley as a Technician for the Kenton County Animal Shelter, with the effective date of February 5, 2019.**

Commissioner Sewell made the motion for approval; seconded by Commissioner Nienaber. Judge KnocheImann called for a voice vote, and the motion passed unanimously 3-0.

**K. Executive Order No. 19-41 (Action Requested)**

**An Executive Order relating to the Fiscal Court approving the hiring of Rick Buster as the Public Services Foreman for the Kenton County Public Works Department, with the effective date of February 19, 2019.**

Commissioner Nienaber made the motion for approval; seconded by Commissioner Sewell. Judge KnocheImann called for a voice vote, and the motion passed unanimously 3-0.

**L. Executive Order No. 19-42 (Action Requested)**

**An Executive Order relating to the Fiscal Court approving the resignation of Jeremy Willett as a Police Officer for the Kenton County Police Department, with the effective date of February 8, 2019.**

Commissioner Sewell made the motion for approval; seconded by Commissioner Nienaber. Judge KnocheImann called for a voice vote, and the motion passed unanimously 3-0.

**Administrative Reporting**

**Public Works**

Nick Hendrix stated that he wanted to give a brief update on Bromley/Crescent Springs Rd. This project has been hanging in the wings, but the Transportation Cabinet has approved the right of way funding. By the end of February, the right of way consultant will be making minor acquisition offers to anyone along the corridor that qualifies that is \$25,000 or less. We have sent out notices to any of the affected parcels along the corridor two weeks ago. The hope is that by mid-summer, all of the offers for any of the full takes and major acquisitions will have been made. This represents a huge step forward for the project.

**Emergency Management**

Steve Hensley stated that the budget adjustment for his department was from the response to the White Castle incident. Also, earlier in the agenda, two amendments to the FEMA contract were approved. Some of the FEMA processes were delayed due to the government shutdown. The

momentum has been restored with those projects, and the Public Works crew has been working diligently to move those projects forward.

Mr. Hensley then stated that another joint weather spotter training class is scheduled for March 5<sup>th</sup> in partnership with Boone County and the National Weather Service. The class will be at the Fire Training Center on Boron Dr. The kentoncounty.org website, or the National Weather Service website to sign up. In addition to that, they have had several responses to calls due to the heavy rain and floods. This is also the time of year that they begin their EHS Chemical Facility Inspections.

### **Parks and Recreation/Golf/Building and Grounds**

Scott Gunning congratulated and commended the parks crew leader Rick Buster for his recent promotion to the Road Foreman position. Rick was originally hired back in 2006 and he has served as the parks crew leader for the past 5 years, and has done a tremendous job keeping our parks up. Mr. Gunning and Mr. Buster worked very well together over the past few years and he hates to lose him, but he is very excited to see him move on to this new position. He is confident that Mr. Buster will serve the county well in his new role. A well-deserved congratulations goes out to him. In regards to the transition, they are in the process of setting up interviews for his replacement with around 23 people applying for the position. He and Nick Hendrix have discussed the transition, and Rick Buster will continue to serve as an advisor to this new person for a few months just to help them get on their feet, and to be able to hit the ground running with all our projects. They feel this should provide for a smooth transition and set the new person up for success.

Mr. Gunning then stated that in regards to projects, they are working on an RFP to replace the playground at the Mills Road Soccer field. The current one is over 15 years old, and it is being scheduled for replacement this summer. As expected, with all the rain over the past few weeks, there was some minor flooding at Pioneer Park that will require some cleanup. The good news is that they did not experience any significant damage to the park besides just general cleanup items. Also, he is happy to announce that the parks hosted the Sugar Camp last week, and even with the rainy weather there were 409 participants. This was a better turnout than they had last year, even with canceling two days due to rain. A big thanks to Rhonda Ritzi for all her hard work in making this program a success.

Lastly, Mr. Gunning stated that they are still moving forward with the Independence Roof project. All the dome work has been completed, and they are on schedule to start the replacement of the columns this week. They are still looking at a completion date by the end of March, based on the weather.

### **Animal Shelter**

Becky Reiter stated that they have been reviewing the Animal Control Services. She and Sarah Hightchew met with seven of our city Police Chiefs. She also attended the City Mayors' Group meeting, City Managers' meeting, and the Police Chiefs' meeting to discuss current service levels and to get feedback for any current issues. Her department is putting together a report for the cities that will give two years of statistics on animal intake and animal control calls for service by city. They hope to provide our cities with the information needed to determine service levels for their area. Moving forward, these reports will be provided quarterly.

Ms. Reiter then stated that volunteers logged over 1600 hours in 2018 at the Animal Shelter. This will be used as a benchmark. Year to date in 2019, the volunteers have already logged 315 hours, have 22 new volunteers, and six have completed training. Also, construction on the fence project is scheduled to begin on Monday, February 25<sup>th</sup>.

### Treasury

Treasurer Roy Cox asked that the records reflect that the January, 2019, Financial Reports have been submitted.

### County Attorney's Report

County Attorney Stacy Tapke had nothing to report.

### Commissioners' Reports

#### Commissioner Jon Draud

Commissioner Draud had nothing to report.

#### Commissioner Beth Sewell

Commissioner Sewell had nothing to report.

#### Commissioner Joe Nienaber

Commissioner Nienaber had nothing to report.

### Judge/Executive's Report

Judge Knochelmann had nothing to report.

### Executive Session

- A. Pursuant to KRS 61.810 (1) (C) proposed or pending litigation regarding Jordan vs. Kenton County.

The Executive Session was canceled.

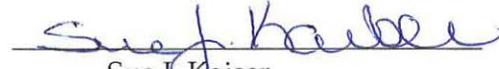
### Adjournment

Having completed all business before the Court, Commissioner Sewell offered a motion to adjourn, which was seconded by Commissioner Nienaber. Judge Knochelmann requested a voice vote, whereupon all members present voted in the affirmative with a 3-0 vote.

Text for all proposed and recently passed ordinances may be acquired by accessing the Fiscal Court web page at <http://www.kentoncounty.org> or by contacting the administrative offices at 859.392.1400.

CLERK CERTIFICATION

I, Sue J. Kaiser, having been appointed to the office of Fiscal Court Clerk, do hereby certify that this is a true and accurate record of the actions taken by the Kenton County Fiscal Court at the meeting of February 19, 2019.

  
Sue J. Kaiser  
Fiscal Court Clerk