

## MEMORANDUM

**DATE:** August 25, 2020  
**TO:** Kenton County Fiscal Court  
**FROM:** Holly Hill, Purchasing Manager  
**RE:** **Commissary Services**

The Kenton County Purchasing Department is requesting permission from the Kenton County Fiscal Court to award the Commissary Services bid to The CareACell Company for the Kenton County Detention Center and the Kenton County Fiscal Court. The Purchasing Department received five (5) bids on July 10, 2020 from the following:

- The CareACell Company
- Aramark
- DD Vending
- Victus Commissary
- Keefe Commissary Network

This recommendation was discussed and confirmed by Kenton County Chief Deputy, Marc Fields.

August 13, 2020

To: Holly Hill  
Purchasing Manager  
Kenton County Fiscal Court

From: Marc Fields  
Chief Deputy  
Kenton County Detention Center

Re: Commissary Services Bid

After reviewing the proposals received from our request dated June 22, 2020 we recommend that The CareACell Company, be awarded the contract to provide commissary services for the Kenton County Detention Center, for the following reasons:

- CareACell has the required demonstrated experience and expertise to provide the service
- CareACell has provided the required references and are a Kentucky Based Company
- CareACell has provided statements of their financial stability and condition
- CareACell's management information system and programs meet the requested requirements
- CareACell's operational plan and transitions schedule meet the requested requirements. Their technology solutions exceed the other bidders by offering state of the art reporting functions which will allow our staff enhanced investigative ability into inmate accounts with less effort. Their ability to use facial recognition capabilities for purchases and reporting functions for inmates, will remove and/or limit the human aspect of mistakes, theft and manipulation. Using this technology, will give inmates the ability to report complaints, grievances and request. This ability will enhance our supervision and control of these functions, to ensure that each inmates concerns are being addressed in a timely fashion.
- CareACell's financial return to the county will exceed the other bidders by using a lower guaranteed fee structure and allowing the Jailer to set the percentage of returned to the county on each item and which items are being offered. The ability to customize offering should maximize the return and also provide an enhanced benefit to the inmate.