



-MEMORANDUM-

DATE: January 13, 2025

TO: Kenton County Fiscal Court

FROM: Kurt Greivenkamp

RE: **Amending Life Learning Center ARPA Funding Agreement**

This memorandum is to inform Fiscal Court of an administrative adjustment to the American Rescue Plan Act (ARPA) subaward agreement between Kenton County and Life Learning Center, Inc., and to provide context for the recommended contract amendment.

In July 2023, the County entered into a subaward agreement with Life Learning Center to provide wraparound support services for adult participants enrolled in the Enzweiler skilled trades training programs. The program has been implemented as intended and continues to demonstrate positive outcomes for participants. There are no performance, compliance, or audit concerns associated with Life Learning Center's administration of this program.

Since the original award was approved, the County has continued to evaluate its overall ARPA portfolio, projected expenditure timelines, and remaining funding availability to ensure that funds are aligned with current priorities, spending capacity, and compliance requirements under U.S. Treasury guidance. As part of this ongoing financial stewardship and portfolio management process, staff have reassessed projected funding needs for this program relative to actual and anticipated utilization.



Based on this review, County staff recommend reducing the total not-to-exceed amount of the Life Learning Center subaward from \$1,010,000 to \$350,000, resulting in a reduction of \$660,000 in future obligated funds. This adjustment reflects a re-alignment of funding levels to better match current projections and County-wide funding needs, and does not reflect any concerns regarding Life Learning Center's eligibility, or compliance.

The underlying program will continue to operate, and Life Learning Center will continue to be reimbursed for eligible expenditures up to the revised contract amount.

This action is authorized under the terms of the existing agreement, which permits the County to adjust the level of obligation based on program review and funding considerations, and is consistent with prudent fiscal management of federal funds.

Please let me know if you have any questions or would like additional information.