

## MEMORANDUM

**DATE:** July 25, 2023  
**TO:** Kenton County Fiscal Court  
**FROM:** Holly Hill, Purchasing Manager  
**RE:** **Road Sign Material**

The Kenton County Purchasing Department is recommending to the Kenton County Fiscal Court to extend the Road Material Sign bid with Osburn Associates, Inc., and Lightle Enterprises of Ohio, LLC., for the Kenton County Public Works. The contract will be extended under mutual agreement by both parties.

This will be the second extension starting December 14, 2022 through December 13, 2023 with the possibility of extending the contract for two (2) one (1) year periods upon mutual agreement between the Contractor and the Kenton County Fiscal Court.

This recommendation was discussed and confirmed by Kenton County Public Works Director, Spencer Stork.