



July 18th, 2023

To: Kenton County Fiscal Court

From: Jessica Ramsey

Re: Payroll Import Software Development Bid Award – Seven Hills Technology

In June of 2023, Kenton County posted a public bid opportunity for custom development of a Payroll Import process what would enable payroll companies to upload a single file for all of their client's quarterly payroll return filings, and submit them for processing into our County Occupational Licensing system.

We received three responses, and per the requirements as defined within the bid request, a six person committee scored all bids received. The final tally identified Seven Hills Technology as the best response and lowest price. Bids received were scored based on price as well as tax experience and company qualities that our experience has demonstrated are crucial to the success of similar software development projects.

The winning bid from Seven Hills Technology is for a total of \$116,060, which includes a bid alternate that would refresh the design of our internal COLA site, improving the interface for faster data entry and reporting. The estimated timeline for completion is four months. This cost will require a budget adjustment of \$76,000 from reserves into the Technology Services budget.

The two other bidders included Nishtech (\$147,250) and Yanilex Systems (\$200,000). Please find attached the winning proposal from Seven Hills Technology for signature, and the summary scoring sheet of all bids received.

Thank you,

Jessica Ramsey
Director of Technology Services
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