



June 5th, 2023

To: Kenton County Fiscal Court

From: Jessica Ramsey

Re: Bid Posting for Payroll Import Software Development

In spring of 2023, Kenton County procured the services of Seven Hills Technology to design an interface and process adding functionality to allow payroll companies to import quarterly payroll information en masse through a simple data import template. This system would enable payroll companies to log in to a web interface, import all payroll information for their clients, and issue payment for the quarterly estimates and withholdings.

With the design complete, the Technology Services Department is requesting permission from the Fiscal Court to go out to bid on June 15th for the completion of the development of this functionality, with bids being due back on June 23rd.

Thank you,

Jessica Ramsey
Director of Technology Services
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