



March 22nd, 2023

To: Sue Kaiser

From: Michelle Foster

Re: Seven Hills Proposal for Payroll Import Project

Attached is a proposal from Seven Hills for labor required to add a series of features to the existing Kenton County COLA system. These features would enable companies to bulk upload their quarterly payroll filings. This would eliminate data entry errors and streamline interactions between Kenton County and local businesses.

Additional features include: Payroll provider management, XML specifications for documents, secure login for payroll providers and integration of online credit card payments. These will allow for faster filing verification and return processing. Users will be able to upload multiple files and receive immediate feedback. County staff can take advantage of improved auditing capabilities and a more modern, sleek design.

The total project cost for this site is \$12,500, paid from the 5337 fund. Seven Hills estimates that the project will be completed by Q3 2023.

Thank you,

Michelle Foster
Interim Director of Technology Services
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