



## **MEMORANDUM**

TO:           Kenton County Fiscal Court

FROM:        \_\_\_\_\_

              Scott Gunning

CC:           Joe Shriver, County Administrator; Sue Kaiser, Fiscal Court Clerk

RE:           Request to approve change order #001 for Historic Kenton County  
              Courthouse P3 Renovations – Century Construction

DATE:        February 24, 2023

At this time we are requesting approval of the attached change order (#001) with Century Construction and GRW for phase 3 of the Historic Courthouse Renovation. The change order consists of the following:

- Revise portico roof material from shingles to copper
- Add basement waterproofing on both sides of sheriff's entrance
- Replacement of concrete on front walk and flagpole
- Add site lighting
- Stain portico ceiling in place of painting
- Additional A/E Fee

The total requested amount for change order #001 is \$193,025, which includes additional architectural/engineering fees. The funds will be reallocated from account 5080/5742-Building Construction, originally intended for the next phase of renovations.

It is our recommendation along with GRW, who is serving as the project Architect to proceed with the attached change order. Thank you for your consideration and I look forward to answering any questions you might have on this matter.