



February 14, 2023

To: Sue Kaiser

From: Michelle Foster

Re: Surplus equipment

Attached please find a list of old and/or damaged equipment to be declared surplus. The list consists of desktop computers, batteries and miscellaneous materials. All hard drives are wiped of county data before Public Work is called to assist with disposal. If possible, devices are recycled.

Thank you,

Michelle Foster  
Interim Director of Technology Services  
[michelle.foster@kentoncounty.org](mailto:michelle.foster@kentoncounty.org)

# Kenton County Fiscal Court



## EXCESS AND SURPLUS PROPERTY DISPOSAL FORM

Purpose: Use this form to report all equipment that is excess to your department's needs. After approval, this form will be forwarded to all department heads for review to determine if the excess property can be used in another department. If after 2 weeks no other department expresses interest in the equipment, it will be listed as Surplus Property and will need to be sold via bidding on GovDeals.

Department: <b>Technology Services</b>		Current Location: <b>1840 Simon Kenton Way</b>		
Contact: <b>Michael Willen</b>		Phone: <b>859-392-1461</b>		
Asset Number / Inventory Tag Number	Description	Condition	Approximate Age	Special Notes and Recommendation (Scrap / Surplus)
	Battery Module Serial: 7A1842L34698	bad	5 years	batteries bad
	3 swollen HP batteries	swollen, bad	8 years	batteries swollen, bad, recycle
	Kenwood radio: KSC-35	bad, outdated	10+ years	surplus/recycle
	HP EliteDesk 800 S/N: MXL8162CNL	bad, outdated	8 years	surplus/recycle
	SI-ES-121D-LRT S/N: 41250190100014	bad, outdated	6 years	scrap
	SI-ES-121D-LRT S/N: 41250190100015	bad, outdated	6 years	scrap
	Compaq S2022A S/N: cnc045p55x	bad, outdated	11 years	scrap
	HP Compaq 8200 Ultra Slim S/N MXL1470GTV	bad, outdated	6+ Years	scrap
	HP Prodesk 600 S/N: 2UA8152QS7	bad, outdated	6+ Years	scrap
	HP Prodesk 600 S/N: 2UA7122QRY	bad, outdated	6+ Years	scrap
	HP Prodesk 600 S/N: 2UA5371KH7	bad, outdated	6+ Years	scrap
	HP Prodesk 600 S/N: 2UA5152FLG	bad, outdated	6+ Years	scrap
	Dell 19" LCD S/N:0G434H-74445-914-G701	bad, outdated	6+ Years	scrap
	Dell LCD S/N:0FP816-46633-799-0J3U	bad, outdated	6+ Years	scrap
	APC BR1000G S/N: 3B1511X27720	bad, outdated	6+ Years	scrap
	HP ProBook 655 G3 S/N:5CG8150DCH	bad, outdated	6+ Years	scrap
	HP ProBook 655 G3 S/N:5CG8124W9J	bad, outdated	6+ Years	scrap
	HP ProBook 655 G3 S/N:5CG8165V00	bad, outdated	6+ Years	scrap
Approval Signatures		Department Head <i>Michelle J. Foster</i>	Recommended Disposition <i>recycle + scrap</i>	
If Fleet maintained equipment, Fleet Services must approve removal from service				Recommended Disposition
If Computer or other electronic equipment, IT must approve removal from service		<i>Michelle J. Foster</i>		Recommended Disposition <i>recycle + scrap</i>
Treasurer <i>Roy D. Cox</i>				
County Judge / Executive				

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	Cisco Air AP 18321 Serial: KWC224804R2	bad, outdated	6+ Years	
	Dell Latitude 3450 S/N: FCS9X32	bad, outdated	6+ Years	
	Dell Latitude 3450 S/N: CBDBX32	bad, outdated	6+ Years	
	Dell Optiplex XE2 S/N: 82L6R22	bad, outdated	6+ Years	
	HP EliteDesk 800 S/N: 8162CP2	bad, outdated	6+ Years	
	HP EliteDesk 800 S/N: 8162CP3	bad, outdated	6+ Years	
	HP EliteDesk 800 S/N: 8162CNK	bad, outdated	6+ Years	
	HP EliteDesk 800 S/N: 8162CNW	bad, outdated	6+ Years	
	HP EliteDesk 800 S/N: 8162CNP	bad, outdated	6+ Years	
	HP EliteDesk 800 S/N: 8162CNS	bad, outdated	6+ Years	
	HP ProDesk 600 S/N: 2UA8152QS7	bad, outdated	6+ Years	
	HP ProDesk 600 S/N: 2UA5152FLG	bad, outdated	6+ Years	
	HP ProDesk 600 S/N: MXL841260L	bad, outdated	6+ Years	
	HP ProDesk 600 S/N: MXL82556CP	bad, outdated	6+ Years	
	HP ProDesk 600 S/N: MXL82556CV	bad, outdated	6+ Years	
	HP ProDesk 600 S/N: MXL8412611	bad, outdated	6+ Years	
	HP ProDesk 600 S/N: MXL92556B5	bad, outdated	6+ Years	
	HP ProDesk 800 S/N: 2UA5371KH7	bad, outdated	6+ Years	
Department Head		Recommended Disposition		
Approval Signatures If Fleet maintained equipment, Fleet Services must approve removal from service		Recommended Disposition		
If Computer or other electronic equipment, IT must approve removal from service		Recommended Disposition		
Treasurer				
County Judge / Executive				

Return completed form to Purchasing Manager in Treasurer's Office