



August 26, 2021

Kenton County  
Attn: Nicholas Hendrix, PE  
Director of Public Works/County Engineer  
420 Independence Station Road  
Independence, KY 41051

**RE: Pruett Road Improvement Project**

Dear Mr. Hendrix:

Palmer Engineering is pleased to submit this proposal for engineering services for the above-referenced project. The proposal provides the necessary steps for the curve realignment and miscellaneous maintenance improvements on Pruett Road.

**SCOPE OF SERVICES**

Based on our understanding of the project scope, Palmer Engineering will provide the services according to the items listed below:

1. Survey and Plans
  - Abbreviated Plans for Construction – Typicals, Plan, Profile, Cross Sections
  - Quantities
  - Identify Preliminary Right of Way and Utility Impacts
2. Property Plat

**Fee Proposal** **\$20,000.00**

The abbreviated plan set is not intended to be a full plan set typical for biddable projects.

**EXCLUSIONS**

This Scope of Services as outlined herein addresses all services required for Final Plans with a few exceptions due to unknown existing conditions. The following services are excluded from Palmer Engineering scope of services (can be added by modification):

1. Permits
2. Right of Way Plans
3. Utility Relocation Design & Coordination
4. Construction Inspection
5. ROW Appraisal & Acquisition
6. Structure Design

Any work not outlined in the Scope of Services shall be designated Additional Services, and will be billed in accordance with the attached rate sheet however, no such additional work shall be performed by Palmer Engineering without the advanced written approval. At such time it is determined that these Additional Services are required, Palmer Engineering reserves the right to amend this proposal or execute a separate agreement to provide such services.

**COMPENSATION**

Palmer Engineering will perform the above mentioned services for a lump sum of **\$20,000.00** If any additional work is required beyond this scope of this proposal, the previously agreed rates with the current Kenton County LPA Contract will be billed; Provided, however, that no such additional work shall be performed by Palmer Engineering without the advanced written approval.

**APPROVAL**

Attached to this letter proposal are General Terms and Conditions, which are an integral part of this proposal. If you agree to the terms set forth in the proposal and the attachment, please sign a copy of the proposal and return to Palmer Engineering for our files. If you have any questions regarding this proposal and the attachment, please feel free to contact me.

We appreciate the opportunity to provide this proposal and look forward to working with you.

Attachment: Terms & Conditions

We appreciate the opportunity to provide this proposal and look forward to working with you on this project. If you have any questions feel free to give me a call.

Sincerely,



Will Conkin, PE, PTOE, PMP  
Project Manager

Joe Shriver  
County Administrator  
Kenton County

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date