



**MEMORANDUM**

TO: Kenton County Fiscal Court

FROM:   
Scott Gunning

CC: Joe Shriver, County Administrator; Sue Kaiser, Fiscal Court Clerk

RE: Request to approve change order #4 (SI-002) for Historic Kenton County Courthouse Renovations - Midstate

DATE: May 10, 2021

At this time we are requesting the approval of the attached change order (#04 – S1-002) with Midstate Contractors for the renovation of the Fiscal Court chambers at the Kenton County Historic Courthouse. The change order is for window treatments, additional painting and plaster work in rooms 107, 108 & 109 and painting of courtroom desks.

The total requested amount for change order 04 is \$33,856.

It is our recommendation along with GRW, who is serving as the project Architect to proceed with the attached change order. Thank you for your consideration and I look forward to answering any questions you might have on this matter.



## S1-002 Breakdown

Labor (On/Off Site)	80hr	\$3,600.00
Material		\$504.00
Project Manager	24hr	\$1,608.00
Travel/Expense		\$1,600.00
Sub-General Paint		\$4,950.00
Sub-Cabinet Paint		\$8,555.00
Sub-Blinds		\$9,000.00
Bond		\$630.00
O/P		\$3,409.00
Total		\$33,856.00

Midstate can start on the May 24<sup>th</sup> and the painter can start directly after. The entire schedule should take 3 weeks.

# Design Supplemental Instruction

## Independence Courthouse Clerk Area Renovation

<b>ISSUED BY:</b>	GRW 801 Corporate Dr. Lexington, KY 40503	<b>SUPPLEMENTAL INSTRUCTION NO:</b>	SI-002
<b>OWNER:</b>	Kenton County 1840 Simon Kenton Way, Suite 5200 Covington, KY 41011	<b>DATE OF ISSUANCE:</b>	April 27, 2021
<b>GENERAL CONTACTOR:</b>	Midstate Contractors, Inc. 1569 Cascade Drive Marion, Ohio 43302	<b>GRW PROJECT NO:</b>	4500-04

By signature below, the parties hereto agree to the described design change(s).

**DESCRIPTION:** Please provide the following revisions / additions. Provide itemized pricing proposal for additional construction. Include breakdown of materials / labor by units and unit price / man hours and hourly rates / O&P.

**Specifications:**

**Drawings:**

Paint walls, ceiling, wood trim at rooms to the East of the Courtroom. 107 A.L.S, 108 TLT., 109 AV Rm. Colors to match Courtroom.

Provide window shades per attached specification at Courtroom 106 windows.

Provide window shades per attached specification at AV. 109 and A.L.S. 107 windows.

**Attachments:**

Specification 122413 Roller Window Shades.

**APPROVALS:**

OWNER:

\_\_\_\_\_  
*(Signature)*

\_\_\_\_\_  
*(Printed name and title)*

GC:

\_\_\_\_\_  
*(Signature)*

\_\_\_\_\_  
*(Printed name and title)*