

MEMORANDUM

DATE: April 13, 2021
TO: Kenton County Fiscal Court
FROM: Holly Hill, Purchasing Manager
RE: **Surplus**

The Kenton County Purchasing Department is requesting permission from the Kenton County Fiscal Court to surplus various items for the Kenton County Public Works Department. These items will be either sold on Govdeals.com or scraped.

This recommendation was discussed and confirmed by Kenton County Public Works Director, Nick Hendrix.

Kenton County Fiscal Court



EXCESS AND SURPLUS PROPERTY DISPOSAL FORM

Purpose: Use this form to report all equipment that is excess to your department's needs. After approval, this form will be forwarded to all department heads for review to determine if the excess property can be used in another department. If after 2 weeks no other department expresses interest in the equipment, it will be listed as Surplus Property and will need to be sold via bidding on GovDeals.

Department: KENTON COUNTY PUBLIC WORKS		420 INDEPENDENCE STATION RD INDEPENDENCE KY, 41051		
Contact: SCOTT McCLAIN		Phone: 859-392-1930		
Asset Number / Inventory Tag Number	Description	Condition	Approximate Age	Special Notes and Recommendation (Scrap / Surplus)
N/A	TRUCK FLOOR JACK (RED)	POOR	30+ YEARS	GOV DEALS/SCRAP
N/A	TRUCK FLOOR JACK (BLUE)	POOR	30+ YEARS	GOV DEALS/SCRAP
N/A	TRUCK TIRE LIFT	FAIR	15+ YEARS	GOV DEALS/SCRAP
N/A	DIESEL TANK 250 GAL (FOX RUN)	POOR	20+ YEARS	GOV DEALS/SCRAP
N/A	GAS FUEL TANK 500 GAL (GOLF)	POOR	15+ YEARS	GOV DEALS/SCRAP
N/A	BLADE BUDDY	FAIR	15+ YEARS	GOV DEALS/SCRAP
Approval Signatures		Department Head <i>Scott McClain</i> 3/30/21	Recommended Disposition PER ABOVE	
If Fleet maintained equipment, Fleet Services must approve removal from service			Recommended Disposition	
If Computer or other electronic equipment, IT must approve removal from service			Recommended Disposition	
Treasurer				
County Judge / Executive				

Return completed form to Purchasing Manager in Treasurer's Office