

# KENTON COUNTY FISCAL COURT VIRTUAL MEETING

<http://www.tbnk.org/togo2>

## MEETING MINUTES

March 23, 2021

5:30 P.M.

### Call to Order

Judge/Executive Knochelmann called to order the March 23, 2021, virtual meeting of the Kenton County Fiscal Court. Commissioner Beth Sewell led the invocation and the Pledge of Allegiance.

Present: Judge/Executive, Kris Knochelmann  
Commissioner Beth Sewell, District 1  
Commissioner Jon Draud, District 2  
County Attorney Stacy Tapke

Staff: Joe Shriver, County Administrator  
Scott Gunning, Assistant County Administrator  
Roy Cox, County Treasurer  
Sue Kaiser, Fiscal Court Clerk

### Approval of Minutes

#### **A. Approval of the Minutes from the meeting of March 9, 2021.**

Commissioner Sewell made the motion for approval; seconded by Commissioner Draud. Judge Executive Knochelmann called for a roll call vote with the results being Commissioner Draud, yes, Commissioner Sewell, yes, and Judge Knochelmann, yes. The motion passed with a vote of 3-0.

### Citizens Address

No citizens sent any questions to the Fiscal Court.

### General Business

#### **A. Public Hearing for a Community Development Block Grant Coronavirus Response (CDBG-CV) for Utility Relief Funding to residents.**

Kristin Scott from NKADD opened the hearing at 5:32 p.m. She explained that this application is for the fiscal year 2021 Community Development Block Grant Utility Assistance Program. This grant is made in order to help Kentuckians out with overdue utility bills within their jurisdiction. The application can be made up to \$200,000, and households will be eligible if they are within Unincorporated Kenton County or within the cities of Fairview, Kentonvale, Park Hills or Ryland Heights. Also, they have to be financially impacted by COVID, and be struggling to pay the utility bills. They have to have received notice for disconnect between January 21 of 2020 and present day. Households will apply to the Northern Kentucky Community Action Commissioner, and if approved these funds will then go directly to the utility company in their name. Kenton County is applying for these funds in the requested amount of \$200,000, and this will benefit the citizens of Unincorporated Kenton County and those cities previously mentioned. The \$190,000 will go to

the County and \$10,000 will go towards administration of the grant. All CDBG and HUD guidelines will be followed and adhered to during duration of this project. No residents will be displaced by this program.

She then closed the hearing at 5:34 p.m.

**B. Public Hearing for the closeout of CDBG Grants 17-057, 18-060 and 19-062 for Transitions.**

Kristin Scott from NKADD opened the hearing at 5:34 p.m. She explained that this hearing is for the Transitions grant, and is to close out various fiscal years. These funds have benefitted the Transitions Grateful Life Center program, and the purpose was to assist Kentuckians recovering from substance abuse problems. Each of these years, the Kenton County Fiscal Court has been a recipient of \$200,000 for these Recovery Kentucky grants. All funds have been completely paid out, and CDBG and HUD guidelines have been followed and adhered to during the duration of the projects. She then closed the hearing at 5:35 p.m.

Judge Knochelmann thanked Ms. Scott for all of the work on the grants, and facilitating this with Transitions. A lot of lives have been changed.

**C. Acknowledgement of the receipt of the Kenton County Jailer's 2021-2022 budget prior to the statutory deadline of April 1, 2021.**

There were no questions on the Jailer's budget.

Judge Knochelmann stated that a lot of great work has been accomplished at the Jail, and he thanked Jailer Fields for his hard work.

**D. Claims List dated March 19, 2021.**

There were no questions on the Claims List.

**Resolutions**

**A. Resolution No. 21-03**

**A Resolution of the Kenton County Fiscal Court authorizing Judge/Executive Kris A. Knochelmann to sign and file a Community Development Block CV grant application in the amount of \$200,000 to provide utility relief funding to residents.**

Commissioner Sewell made the motion for approval; seconded by Commissioner Draud. Judge Executive Knochelmann called for a roll call vote with the results being Commissioner Draud, yes, Commissioner Sewell, yes, and Judge Knochelmann, yes. The motion passed with a vote of 3-0.

**B. Resolution No. 21-05**

**A Resolution of the Kenton County Fiscal Court authorizing a Memorandum of Agreement for the Northern Kentucky Regional Hazard Mitigation Plan.**

Commissioner Draud made the motion for approval; seconded by Commissioner Sewell. Judge Executive Knochelmann called for a roll call vote with the results being Commissioner Draud, yes, Commissioner Sewell, yes, and Judge Knochelmann, yes. The motion passed with a vote of 3-0.

**C. Resolution No. 21-06**

**A Resolution of the Kenton County Fiscal Court authorizing the removal and relocation of an unknown cemetery, which is located near the intersection of Mount Zion Road and Bristow Road. Any and all graves therein from existing right of way bearing the postal address of KY 785 Bristow Road, Independence, KY, 41051 for the highway project described as reconstruction of KY 536 from the east end of the NS Railroad Bridge (b91) ( mp 14.363 in Boone) to KY 1303 ( mp 1.061) (16ccn)**

Amy Ishmael from the Kentucky Transportation Cabinet explained that the Resolution itself is granting them the ability to remove an unknown cemetery from the particular parcel named in the Resolution.

Judge Knochelmann stated that the Court has done this through the past years, with different developments and road projects and there's a process, legally, we have to go through.

Amy Ishmael stated that they will be re-interring in a perpetual care cemetery. It will be the Independence Cemetery because that is the closest. They have not had any next of kin come forward, however, if they do come forward before the end of the ad what they'll do is sign a consent and release also. The reason she asked for both the consent release from the next of kin and the Fiscal Court Resolution is because that way, they can make sure they have everyone covered. They don't know for sure that if next of kin comes forward that everybody is represented by that next of kin consent and release, so she wanted to make sure that everyone in the cemetery is equally represented. That is why they do the Resolution. The State Historic Preservation office has deemed that this one is moved by a funeral director, rather than archaeological means. So, a solicitation will go out for a funeral director to handle the remains.

Commissioner Draud made the motion for approval; seconded by Commissioner Sewell. Judge Executive Knochelmann called for a roll call vote with the results being Commissioner Draud, yes, Commissioner Sewell, yes, and Judge Knochelmann, yes. The motion passed with a vote of 3-0.

### **Consent Agenda**

- A. Exhibit No. 21-42  
Request approval of the contract modification with the Kentucky Transportation Cabinet for the Rural Secondary Road agreement.**
- B. Exhibit No. 21-43  
Request approval of the updated Policies and Procedures Manual for the Kenton County Technology Services Department.**
- C. Exhibit No. 21-44  
Request approval to surplus a John Deere Backhoe Model 310J for the Kenton County Public Works Department.**
- D. Exhibit No. 21-45  
Request approval of the Licking River Blue Water Trail Agreement and Schedule One between Copperhead Environmental Consulting, Inc. and the Kenton County Fiscal Court.**

All items on the Consent Agenda were voted on together.

Commissioner Sewell made the motion for approval; seconded by Commissioner Draud. Judge Executive Knochelmann called for a roll call vote with the results being Commissioner Draud, yes, Commissioner Sewell, yes, and Judge Knochelmann, yes. The motion passed with a vote of 3-0.

### **Executive Orders**

**A. Executive Order 21-25**

**An Executive Order relating to the Fiscal Court approving the appointment of Kevin Wall, DMD to the Local Board of Health.**

Commissioner Draud made the motion for approval; seconded by Commissioner Sewell. Judge Executive Knochelmann called for a roll call vote with the results being Commissioner Draud, yes, Commissioner Sewell, yes, and Judge Knochelmann, yes. The motion passed with a vote of 3-0.

**B. Executive Order 21-26**

**An Executive Order relating to the Fiscal Court approving the resignation of George Popp as a Seasonal Trustee for the Parks and Recreation Department.**

Commissioner Sewell made the motion for approval; seconded by Commissioner Draud. Judge Executive Knochelmann called for a roll call vote with the results being Commissioner Draud, yes, Commissioner Sewell, yes, and Judge Knochelmann, yes. The motion passed with a vote of 3-0.

**C. Executive Order 21-27**

**An Executive Order relating to the Fiscal Court approving the appointment of Michelle Foster as a Software Administrator for the Technology Services Department.**

Commissioner Sewell made the motion for approval; seconded by Commissioner Draud. Judge Executive Knochelmann called for a roll call vote with the results being Commissioner Draud, yes, Commissioner Sewell, yes, and Judge Knochelmann, yes. The motion passed with a vote of 3-0.

**D. Executive Order 21-28**

**An Executive Order relating to the Fiscal Court approving the step increase for Rebekah Carey from a Dispatcher 1, G5-2 to a Dispatcher 2, G7-1.**

Commissioner Sewell made the motion for approval; seconded by Commissioner Draud. Judge Executive Knochelmann called for a roll call vote with the results being Commissioner Draud, yes, Commissioner Sewell, yes, and Judge Knochelmann, yes. The motion passed with a vote of 3-0.

**E. Executive Order 21-29**

**An Executive Order relating to the Fiscal Court approving the promotion of Bryce Bonot Black from an Animal Control Officer to Animal Control Sergeant.**

Commissioner Draud made the motion for approval; seconded by Commissioner Sewell. Judge Executive Knochelmann called for a roll call vote with the results being Commissioner Draud, yes, Commissioner Sewell, yes, and Judge Knochelmann, yes. The motion passed with a vote of 3-0.

### **County Attorney's Report**

County Attorney Stacy Tapke

**Commissioners ' Reports**

**Commissioner Jon Draud**

Commissioner Draud had nothing to report.

**Commissioner Beth Sewell**

Commissioner Sewell had nothing to report.

**Commissioner Joe Nienaber**

Commissioner Nienaber had nothing to report.

**Judge/Executive 's Report**

- A. Request approval to amend the Kenton County Fiscal Court meeting schedule to move the location of the Fiscal Court meetings from the Historic Courthouse to the Covington Administration Building until further notice.**

Commissioner Sewell made the motion for approval; seconded by Commissioner Draud. Judge Executive Knochelmann called for a roll call vote with the results being Commissioner Draud, yes, Commissioner Sewell, yes, and Judge Knochelmann, yes. The motion passed with a vote of 3-0.

**Adjournment**

Having completed all business before the Court, Commissioner Draud offered a motion to adjourn which was seconded by Commissioner Sewell. Judge Knochelmann requested a voice vote whereupon all members present voted in the affirmative with a 3-0 vote.

Text for all proposed and recently passed ordinances may be acquired by accessing the Fiscal Court web page at <http://www.kentoncounty.org> or by contacting the administrative offices at 859.392.1400.

**CLERK CERTIFICATION**

I, Sue J. Kaiser, having been appointed to the office of Fiscal Court Clerk, do hereby certify that this is a true and accurate record of the actions taken by the Kenton County Fiscal Court at the meeting of March 23, 2021.



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Sue J. Kaiser  
Fiscal Court Clerk