

## MEMORANDUM

**DATE:** March 23, 2021  
**TO:** Kenton County Fiscal Court  
**FROM:** Holly Hill, Purchasing Manager  
**RE:** **Surplus**

The Kenton County Purchasing Department is requesting permission from the Kenton County Fiscal Court to surplus a John Deere Backhoe Model 310J for the Kenton County Public Works Department. This item will be sold on Govdeals.com.

This recommendation was discussed and confirmed by Director of Public Works, Nick Hendrix.

## Kenton County Fiscal Court



### EXCESS AND SURPLUS PROPERTY DISPOSAL FORM

Purpose: Use this form to report all equipment that is excess to your department's needs. After approval, this form will be forwarded to all department heads for review to determine if the excess property can be used in another department. If after 2 weeks no other department expresses interest in the equipment, it will be listed as Surplus Property and will need to be sold via bidding on GovDeals.

Department: <p style="text-align: center;">Kenton County Public Works</p>		Current Location: <p style="text-align: center;">420 Independence Station Road</p>		
Contact: <p style="text-align: center;">Nick Hendrix, P.E.</p>		Phone: <p style="text-align: center;">859-392-1920</p>		
Asset Number / Inventory Tag Number	Description	Condition	Approximate Age	Special Notes and Recommendation (Scrap / Surplus)
232	John Deere Backhoe - Model 310J	Poor	2008	Sell on Govdeals
Approval Signatures		Department Head 3/18/21		Recommended Disposition
If Fleet maintained equipment, Fleet Services must approve removal from service				Recommended Disposition
If Computer or other electronic equipment, IT must approve removal from service				Recommended Disposition
Treasurer				
County Judge / Executive				

Return completed form to Purchasing Manager in Treasurer's Office