

Kenton County Administration and Technology Services Reorganization

Need

The need to reorganize the Kenton County Administration and Information Technology Department is to:

1. Establish a more efficient and effective structure of services delivery for communication programs for the County with an emphasis on external communications.
2. Provide a more efficient and effective structure of services along with backup within the technology services department for software administration and implementation.
3. Streamline personnel to match technology services core functions.

How

1. Eliminate the position of Communications Coordinator from Technology Services at the current salary of \$46,453 and establish the position of Communications Manager in the Kenton County Administration at a pay grade 9 (\$49,611 - \$61,894). This position will report to the Director of External Affairs. Appoint Sara Sgantas to the Communications Manager position at a salary of \$51,453.
2. Reclassify the vacant Project Manager/Data Analyst position at pay grade 11 (\$60,524 - \$75,481) in Technology Services to Software Administrator at pay grade 10 (\$54,785 - \$68,329). This position will report to the Director of Technology Services.

Costs

Short term: The annual cost for the reorganization will be a savings of approximately \$8,107.

Position	Old Rate	New Rate	Variance to Budget
Communications Coordinator	\$46,454		
Communications Manager		\$51,454	\$ 5,000
Project Manager/ Data Analyst	\$67,892		
Software Administrator		\$54,785	\$-13,107
Subtotal	\$114,346	\$106,239	\$-8,107

Long term: The long term costs would only be those experienced in the short term but accentuated over time.

Existing and/or Proposed Personnel

The proposed changes transfers the position of Communications Coordinator from Technology Services to Communication Manger into the Kenton Administration and reclassifies the vacant Project Manager/Data Analyst position to a Software Administrator in Technology Services.