



AGENDA

March 17, 2026

5:30 P.M.

1. Call To Order - Judge/Executive Kris Knochemann
2. Invocation And Pledge Of Allegiance - Commissioner Joe Nienaber
3. Approval Of Minutes (Action Requested)
 - 3.I. Approval Of The Minutes From The Meeting Of February 24, 2026.

Documents:

[02-24-26.PDF](#)

4. Citizens Address
5. General Business
 - 5.I. Presentation Of A Proclamation To Tim Broering Honoring His Service At TBNK.

Documents:

[TIM BROERING DAY.PDF](#)

- 5.II. Request Approval Of Change Order For Extending Schedule Of The Kenton County Government Center Parking Structure Project (Podium).

Documents:

[PCO 078R1 - ADDED DAYS.PDF](#)

- 5.III. Request Approval To Execute The Certificate Of Substantial Completion The Kenton County Government Center Parking Structure Project.

Documents:

[AIA G704 KCFC PARKING STRUCTURE - CERTIFICATE OF SUBSTANTIAL COMPLETION.PDF](#)

6. Resolutions (Action Requested)

- 6.I. Resolution No. 26-01E (Action Requested) A Resolution For The Kenton County Fiscal Court Concerning Fiscal Year Budget Adjustments.

Documents:

[RESOLUTION 26-01E BUDGET ADJUSTMENT.PDF](#)

- 6.II. Resolution No. 26-07 (Action Requested) A Resolution Of The County Of Kenton, Kentucky Authorizing The Judge/Executive To Execute Documents Relating To The National Opioid Litigation For Approval Of The Six Remnant Defendants (RDSA) Settlement.

Documents:

[RESOLUTION 26-07 RESOLUTION APPROVING RDSA IN NATIONAL OPIOID LITIGATION.PDF](#)

7. Ordinances

- 7.I. Ordinance 930.6 – Second Reading (Action Requested) An Ordinance Amending The Official Zoning Ordinance Of Unincorporated Kenton County Revising Text Related To Qualified Manufactured Homes To Comply With 2025 Kentucky House Bill 160.

Documents:

[ORDINANCE 930.6 QUALIFIED MANUFACTURED HOMES TEXT AMENDMENT HB 160.PDF](#)

8. Consent Agenda (Action Requested)

- 8.I. Exhibit 26-36 Request Approval To Ratify The Agreement Between Duke Energy And The Kenton County Fiscal Court For Work On The Kenton County Government Center Parking Garage.

Documents:

[EXHIBIT 26-36 DUKE ENERGY FOR PARKING GARAGE.PDF](#)

- 8.II. Exhibit 26-37 Request Approval To Surplus A 2016 Ford Explorer And Transfer It From The Kenton County Sheriff's Department To The Kenton County Commonwealth's Attorney.

Documents:

[EXHIBIT 26-37 SURPLUS 1 VEHICLE.PDF](#)

- 8.III. Exhibit 26-38 Request Approval To Accept The Bid For Stop Loss And Third Party Administrator Services From Bardon For The Kenton County Fiscal Court.

Documents:

[EXHIBIT 26-38 EO STOPLOSS CDB ADMIN RENEWAL.PDF](#)

- 8.IV. Exhibit 26-39 Request Approval To Award The Bid For A Food-Paper Product Supplier To Atlantic For The Kenton County Detention Center.

Documents:

[EXHIBIT 26-39 FOOD AND PAPER SUPPLIER FOR DETENTION CENTER.PDF](#)

- 8.V. Exhibit 26-40 Request Approval To Accept The Bid From Brandstetter Carroll, Inc. For Architecture And Engineering (A&E) Services For The Kenton County Storage Facility Located At The Old KYTC Park And Ride On State Route 17 In Covington.

Documents:

[EXHIBIT 26-40 MEMO TO ACCEPT BID FOR AE SERVICES FOR STORAGE FACILITY AT OLD TANK PARK AND RIDE.PDF](#)

[EXHIBIT 26-40 ATLAS GEO PROPOSAL- KENTON COUNTY STORAGE BUILDING.PDF](#)

[EXHIBIT 26-40 KENTON COUNTY STORAGE BUILDING.PDF](#)

- 8.VI. Exhibit 26-41 Request Approval Of An RFP For Fresh Bread Delivery For The Kenton County Detention Center.

Documents:

[EXHIBIT 26-41 BREAD DELIVER FOR DETENTION CENTER.PDF](#)

- 8.VII. Exhibit 26-42 Request Approval To Award The RFP For Office And Janitorial Supplies To Federal Supply For The Kenton County Fiscal Court.

Documents:

[EXHIBIT 26-42 MEMO TO AWARD FEDERAL SUPPLY.PDF](#)

- 8.VIII. Exhibit 26-43 Request Approval To Award The RFP For The Evidence Room Renovation (Re-Bid To Radius Construction For The Kenton County Police Department.

Documents:

[EXHIBIT 26-43 MEMO TO AWARD POLICE EVIDENCE ROOM.3.17.2026.PDF](#)

- 8.IX. Exhibit 26-44 Request Approval To Surplus Various Items For The Kenton County Public Works Department.

Documents:

[EXHIBIT 26-44 PUBLIC WORK SURPLUS.PDF](#)

- 8.X. Exhibit 26-45 Request Approval Of The Purchase Of One (1) 2026 Caterpillar 926 14A Wheel Loader From Ohio Cat For The Kenton County Public Works Department.

Documents:

[EXHIBIT 26-45 FISCAL COURT LOADER.PDF](#)

- 8.XI. Exhibit 26-46 Request Approval Of The Purchase Of One (1) 2026 Weiler P75 Asphalt Paver From Ohio Cat For The Kenton County Public Works Department.

Documents:

[EXHIBIT 26-46 FICAL COURT PAVER.PDF](#)

- 8.XII. Exhibit 26-47 Request Approval To Accept The Bid For An Infrared Roof Scan From Rooftec For The Kenton County Detention Center.

Documents:

[EXHIBIT 26-47 ROOF REPORT 2026.PDF](#)

- 8.XIII. Exhibit 26-48 Exhibit 26-48 Request Approval To Approve The Quote From CDWG For Wi-Fi Access Points And Switches At 1840 Simon Kenton Way For The Technology Services Department.

Documents:

[EXHIBIT 26-48 COVER MEMO - CDWG SOURCEWELL MERAKI PURCHASE - 1840 SKW - SWITCHES APS.PDF](#)
[EXHIBIT 26-48 CDWG QUOTE - PTVC493 - CISCO MERAKI HARDWARE 1840 SKW.PDF](#)

9. Executive Orders

- 9.I. Executive Order 26-36 (Action Requested) An Executive Order Relating To The Fiscal Court Approving The Appointment Of Brian Sims To The Building Code Appeals Board.

Documents:

[EXECUTIVE ORDER 26-36 BOARD APPT. BUILDING APPEALS - BRIAN SIMS.PDF](#)

- 9.II. Executive Order 26-37 (Action Requested) An Executive Order Relating To The Fiscal Court Approving The Appointment Of Danny McMahan, George Popp, Terrence Donohue And Anderson Ealy As Part- Time Seasonal Park Laborers For The Kenton County Parks And Recreation Department.

Documents:

[EXECUTIVE ORDER 26-37 PARKS \(SEASONAL EMPLOYEES\).PDF](#)

- 9.III. Executive Order 26-38 (Action Requested) An Executive Order Relating To The Fiscal Court Approving The Appointment Of Tyler Heeger As A Parks Services Technician I For The Kenton County Parks And Recreation Department.

Documents:

[EXECUTIVE ORDER 26-38 PARKS \(TYLER HEEGER\).PDF](#)

10. Administrative Reporting

- 10.I. Jessica Ramsey- Technology Services
10.II. Kelly Sauer - Animal Services
10.III. Spencer Stork- Public Works
10.IV. Kurt Greivenkamp - Treasury
11. County Administrator's Report

12. County Attorney's Report
13. Commissioners' Report
14. Judge/Executive's Report
15. Executive Session
16. Adjournment

KENTON COUNTY FISCAL COURT
Kenton County Government Center
1840 Simon Kenton Way
Covington, KY 41011
Kenton Chambers - Second Floor

Meeting Minutes
February 24 , 2026
5:30 P.M.

Call to Order

Judge Knochelmann called to order the February 24, 2026, meeting of the Kenton County Fiscal Court. Commissioner Draud led the invocation and the Pledge of Allegiance.

Present: Judge/Executive Kris Knochelmann
Commissioner Beth Sewell, District 1
Commissioner Jon Draud, District 2
Commissioner Joe Nienaber, District 3
County Attorney, Stacy Tapke

Staff: Joe Shriver, County Administrator/Deputy Judge
Scott Gunning, Assistant County Administrator
Sue Kaiser, Fiscal Court Clerk
Kurt Greivenkamp, Treasurer

Approval of Minutes

A. Approval of the Minutes from the meeting of February 10 , 2026.

Commissioner Sewell made the motion for approval; seconded by Commissioner Nienaber. Judge Knochelmann called for a voice vote, and the motion passed unanimously 4-0.

Citizens Address

Gary Meyer stated that about a month ago he saw an article in the paper talking about people arguing about the relationship with Kenton County Jail and Immigration and Customs Enforcement. There's a lot of people like him who tend to just stay silent about things, so he wanted to bring another opinion or another point of view around that. He is glad that the county is maintaining a relationship with Immigration and Customs Enforcement, and he encourages them to keep that going forward. He would have a concern if there wasn't an agreement. It would be very easy for a warehouse to get rented, and people be in non-optimal conditions. He knows the jailer here, and he has a great facility. He encourages the Court to continue to maintain that relationship with Immigration and Customs Enforcement so that we can do what's best for people that are being detained and the community at large.

Greta Etenbaas stated that she is a Fort Wright constituent, and she actually has concerns about the 287G agreements that we have across the state. She is hoping that we don't expand those, and we don't continue to pursue those types of agreements. There are 16,523 people with no criminal record housed and detained as of October of 2025. In 2025, over 170 U.S. citizens were

detained for at least one day by immigration without access to family or to an attorney. Our laws are not always just, and we've got history that supports that. We've seen slavery, not in our lifetimes, but we've seen the remnants of that with an inability for people to marry across race up through the 1960s.

We've seen the remnants of eugenics through the 1980s. The law is not always on our side.

Immigration law hasn't been truly overhauled since 1986. The remnants of what we're seeing, it's not our fault, it's not your fault, it's not any of our fault, but what we're seeing now is a lack of an ability for people to enter the country legally. Asylum is being revoked. We don't have an opportunity for people to come to the States lawfully, and we are lucky enough to have been born here, so we have the privilege. What she is asking is not for broad, sweeping gestures and not asking for statements. She is asking for quiet and thoughtful solutions. She is asking for us to still continue to act lawfully and make sure that where a crime has been committed, that's rectified and that's remedied. For the civil cases that we're talking about, for those 16,523 at one time detained, she is asking that we not contribute to that. She is asking that we act with kindness, compassion, and in the best interest of our neighbors and our communities, knowing that whether someone is here lawfully or unlawfully, the likelihood is that they're contributing financially, they're our friends, they're our neighbors, and she is asking that we act with conscience.

Muhammad Ahmed stated that he wasn't in Independence two weeks ago for the last Fiscal Court meeting, but he saw some people weren't very happy with demands of local residents who are calling for an end to the 287G agreement. He actually wants to look at some of those quoted comments. He believes one gentleman said that we are, quote, knowingly tugging at your heartstrings, giving you half-baked stories by leaving out important details, and that we, quote, simply live on social media. Never mind that millions of Americans didn't watch a mother get shot in the face multiple times, being called an effing B by her killer, nor subsequently watch a VA nurse who served this country get shot over and over by multiple agents. He went on to add, quote, sob stories aside, they, being us, are a vocal minority that does not speak for most of the community. Then another gentleman simply said that he wants law enforcement to, quote, follow the Constitution and the law, and that, quote, normal law-abiding citizens are tired of this. Okay, so to that, what he says is that we, the people of actual consciousness, are tired of this really, in his opinion, mediocre and simplistic way of viewing this issue that's devoid of any complexity and nuance worth discussing. He thinks that this kind of simplistic framing separates modern-day America from economic decay and despair, along with a dying American empire that we are funding that fuels this despair, such as the billions we give to genocidal Israel, along with the cultural displacement and political powerlessness that results from these factors. Now, anyone who wants to take that aforementioned view of those gentlemen can run with it, and deny the reality he just posed, if you so choose, but you can say whatever you want over and over and assume your own self-evident truths are valid, but that doesn't actually make them true. So, opposing this isn't some fringe vocal minority. He thinks what's actually fringe is just going along with this as a law-abiding citizen without questioning how effective is this, why is it effective, who benefits, and does it fight the problems in America that he mentioned? Not to be a broken record, but we can achieve stability, unity, and civic trust through common-sense reforms that don't resort to militarization. The English immigrant and founding father Thomas Paine said in exact words that the cause of America is in great measure the cause of all mankind. If you take that at face value and believe in a better America like he does, let's combine our empathy with our cognitive abilities to create wise-minded solutions instead of relying on reductive, crude, and dehumanizing narratives.

Randy Evans stated that he was going to speak about something else tonight, but he decided to change that. Now, in this country, things have been going on with immigration and supposedly people like Minnesota are peacefully demonstrating. People come to this country and they want to use what we have, how our government is founded, our republic, not our democracy, and they want to use it against us. Now, if we were in another country and we did the things those people did, we would be beaten and maybe killed. People come to this country and they want to use our laws and our customs and all that stuff against us. They want Islam over here. They want it to be

an Islamic state. They want Sharia law where women will be half a man. We should stand up against that whenever anybody tries to impose it, because if you don't, this country's going to be in trouble. It won't exist anymore.

Michael Staverman stated that he wanted to thank the Fiscal Court once again for having him and hearing his address, as well as listening to all the concerned citizens that have arrived here today. Two weeks ago, we visited the Kenton County Detention Center with Jailer Fields. He was very gracious. He brought us in, and had an extended dialogue with us. Some of our concerns were alleviated somewhat, but others were confirmed. As of February 5th, the Kenton County Detention Center that we're all holding in such high esteem was 49 individuals above capacity. At the time of our visiting, about a week later, it was still above capacity. He expects it still is above capacity right now. Jailer Fields indicated that overcrowding would be a concern headed into the warmer months, as the local population would increase, along with local crime, as it always does in the spring and summer. According to the UN, overcrowding in prisons and detention centers reduces access to food, health care, and rehabilitative services, turning prisons into dangerous environments, not only for those housed there, but also those who work there. Reduction in services would affect both Federal ICE detainees, immigration and nonimmigration, as well as local prisoners who would see their access to needed resources reduced. Jailer Fields assured us he would seek to reduce ICE detainee levels in the coming months to maintain acceptable standards of care for all of those in the Kenton County Detention Center. He asked the Fiscal Court to do the job of oversight to ensure that conditions within the Kenton County Detention Center are maintained within acceptable standards, and overcrowding does not get worse as he expects it will in the coming months

General Business

A. Request approval of a Payment in Lieu of Taxes agreement for the Building Marfofma Corp.

County Administrator Joe Shriver stated that this project is in Elsmere by Fleury Michon, a multinational agri-food company that, among other things, provides meals for airlines worldwide. They are going to do a \$37 million acquisition and improvement, as well as equipping for manufacturing facilities in Covington. It is expected to create up to 98 new full-time positions and approximately 78 of those will be subject to Kentucky individual income tax. Covington has presented this to us to give half a reduction for 10 years.

Judge Knochelmann stated that it's basically the higher-end meals that you see in planes up front there. That's what they're going to be making here in Kenton County. It is going into the old White Castle production building.

Commissioner Sewell made the motion for approval; seconded by Commissioner Nienaber. Judge Knochelmann called for a voice vote, and the motion passed unanimously 4-0.

B. Request approval of the Kenton County Detention Center 's Policy Manual.

There were no questions.

Commissioner Draud made the motion for approval; seconded by Commissioner Nienaber. Judge Knochelmann called for a voice vote, and the motion passed unanimously 4-0.

C. Request approval of pay applications #25 and #26 to Dugan and Meyers for the Kenton County Government Center Parking Garage.

County Administrator Joe Shriver stated that the pay applications have been approved, and are deemed appropriate.

Commissioner Draud made the motion for approval; seconded by Commissioner Sewell. Judge Knochelmann called for a voice vote, and the motion passed unanimously 4-0.

D. Claims Lists dated February 24, 2026.

There were no questions on the Claims List.

Resolutions

**A. Resolution No. 26-01D
A Resolution for the Kenton County Fiscal Court concerning Fiscal Year Budget Adjustments.**

Treasurer Kurt Greivenkamp stated that the budget adjustments are for the following: \$600 at the detention center for fuel at the fleet pumps, and \$10,000 for emergency management in the hazardous materials response. That's a pass-through that once we get the money from the responsible party, we'll then disperse the money to the responding agencies

Commissioner Nienaber made the motion for approval; seconded by Commissioner Sewell. Judge Knochelmann called for a voice vote, and the motion passed unanimously 4-0.

Ordinances

**A. Ordinance 930.6
An Ordinance amending the official zoning ordinance of Unincorporated Kenton County revising text related to qualified manufactured homes to comply with 2025 Kentucky House Bill 160.**

Andy Videkovich from PDS stated that this was a house bill that was passed at the last legislative session which basically mandated that no local jurisdiction could discriminate against a qualified manufactured home or treat that any differently than any other single-family home. Now, to be clear, we're talking about qualified manufactured homes, and that means a very specific type of home. It's not a mobile home. It's not a manufactured home that typically comes to mind when you hear manufactured home. These homes are just assembled off-site in a factory somewhere, and then they're brought out and put together on the site. In practice, they look no different than any other type of single-family home. They still need to meet all the building codes and all the health and safety requirements of any other single-family home. So, because this affected all of the jurisdictions in Kenton County, the Planning Commission authorized this text amendment so we didn't have to go through this 20 different times with 20 different jurisdictions.

Commissioner Nienaber asked if that kind of construction is becoming more common locally, or is this driven by the statewide KRS?

Mr. Videkovich answered that it is driven by the statewide KRS. When he actually asked how many requests we get per year, just for the jurisdictions we serve, it was like 10 countywide. So, not too much. We could certainly start seeing more, but it's definitely not a majority of our workload.

Consent Agenda

**A. Exhibit 26-27
Request approval to surplus a Glock Model 17 for the Kenton County Sheriff's Department.**

- B. Exhibit 26-28**
Request approval to surplus two (2) dump body plow trucks, V-Box salt spreader and a stainless steel flat bed for the Kenton County Public Works Department.
- C. Exhibit 26-29**
Request approval of the contract with Cincinnati Circus for the Kenton County Fiscal Court.
- D. Exhibit 26-30**
Request approval of Addendum One for the New Kenton County Park.
- E. Exhibit 26-31**
Request approval to purchase two (2) 2026 Chevrolet 3500HD Utility Body trucks from Bachman Chevrolet utilizing Kentucky MA 605 2600000599 as part of the fleet replacement program for the Kenton County Public Works Department.
- F. Exhibit 26-32**
Request approval of the renewal of the maintenance and service agreement with Stryker Corporation as the Sole Source for a Stryker Power-LOAD cot-fastening system and ambulance cost for the county 's spare ambulance.
- G. Exhibit 26-33**
Request approval to solicit proposals for Road Reconstruction in the Harvest Hill Subdivision for the Kenton County Public Works Department.
- H. Exhibit 26-34**
Request approval of the modified snow and ice agreement between KYTC and Kenton County.
- I. Exhibit 26-35**
Request approval of the modified maintenance agreement between KYTC and Kenton County.

All items on the Consent Agenda were voted on together.

Commissioner Sewell made the motion for approval; seconded by Commissioner Draud. Judge Knochelmann called for a voice vote, and the motion passed unanimously 4-0.

Executive Orders

- A. Executive Order 26-30**
An Executive Order relating to the Fiscal Court approving the re-appointment of Lee Crume and Karen Finan to the NKY Port Authority Board.

Commissioner Sewell made the motion for approval; seconded by Commissioner Nienaber. Judge Knochelmann called for a voice vote, and the motion passed unanimously 4-0.

- B. Executive Order 26-31**
An Executive Order relating to the Fiscal Court appointing Jessica Fette to the Emergency Communications Board.

Commissioner Draud made the motion for approval; seconded by Commissioner Sewell. Judge Knochelmann called for a voice vote, and the motion passed unanimously 4-0.

- C. Executive Order 26-32**
An Executive Order relating to the Fiscal Court approving the lateral hire of Jeremy Lynn from the Parks and Recreation Department to a Public Services Technician III for the Kenton County Public Works Department.

Commissioner Nienaber made the motion for approval; seconded by Commissioner Sewell. Judge Knochelmann called for a voice vote, and the motion passed unanimously 4-0.

- D. Executive Order 26-33**
An Executive Order relating to the Fiscal Court accepting the resignation of Tracy Tattershall as an Animal Shelter Technician for the Kenton County Animal Services Department.

Commissioner Sewell made the motion for approval; seconded by Commissioner Draud. Judge Knochelmann called for a voice vote, and the motion passed unanimously 4-0.

- E. Executive Order 26-34**
An Executive Order relating to the Fiscal Court approving the rehire of Lee Weeks as a Part-Time Seasonal Maintenance Laborer for the Kenton County Parks and Recreation Department.

Commissioner Sewell made the motion for approval; seconded by Commissioner Draud. Judge Knochelmann called for a voice vote, and the motion passed unanimously 4-0.

Administrative Reporting

Emergency Communications

Ashley Hawks stated that over the last several months, she has been updating the court in regards to a project that has been ongoing with our training program. Last year, the Fiscal Court approved the hiring of a training consultant that would come in and revamp our training program. After nine long months, she is proud to report that that has been completed. They had the training consultant come in last week where we had a class in the training facilities down at the jail. All of our trainers were able to come together and have a unified train-the-trainer event. This consultant also went through and revamped all of our training curriculum and our training program in general. We recently just brought in two new hires on Monday of this week. We have another one coming in next week, so we'll be able to take three new hires and put them through this new revamped training program. Hopefully, in about six months, she will be able to report back how those changes and that investment that you have made are returning in our new employees.

Police Department

Chief Jones stated that they recently turned over 86 firearms to the Kentucky State Police. He thanked Detective that-thank you, Detective Scheiding for doing all this work. These weapons were either used in the commission of or somehow involved in criminal activity. These weapons will be sold by the state, and the proceeds will be used to purchase protective body armor for our officers and officers across the Commonwealth of Kentucky. Also, they are very excited about the recent graduation of recruit Nick Geraci from our state's basic training academy, and we're happy to welcome him to our team. Nick will be in field training for the next few months with a training officer before beginning solo patrol. Lastly, he traveled to Frankfort to stand in support of House Bill 299, which is an act related to making improvised machine guns illegal under Kentucky law. Currently they're illegal under federal law, but there are instances that we come in contact with Glock switches or devices or improvised machine guns where the Federal government will not

adopt the case. In this instance, it gives our prosecutors and our officers an ability to take those very dangerous weapons off the street and keep our communities safer.

Detention Center

Jailer Fields stated that he wanted to talk a little bit about home incarceration. This past week, Kurt Greivenkamp and Drew Harris were on standby. We had our Kenton County Community Corrections Board meeting which governs our home incarceration program. We did that so that we could approve the grant application for this next year. There were some numbers that we went over that were pretty enlightening. In the first quarter of this year, which is June through September, diverted costs are just averaging \$40. This is what the state says, \$40.11 a day is what it costs to house somebody. He thinks that's a little low, and he thinks at the legislature this year they're asking for \$63. If we're using their \$40.11 per day, the first quarter we diverted \$157,151 in days and that diverted 3,918 days from being in our jail. That's in one quarter. The second quarter we even did more. We diverted 4,492 days and saved \$180,000 on that side of it. He shared these numbers with Joe Shriver, and he brought up a very good point. It doesn't have anything to do with external medical. So as you all know, a couple meetings ago the court increased our budget by another \$250,000 for external medical expenses. So far, at the end of January, we've spent \$333,000 and a little change on external medical costs. There's really no way of knowing how much we're diverting, but if we took that number and we averaged it by the number of inmates that we have, it came up with \$595 for each inmate of what we were spending for that during that period of time. If in fact that would hold true, and he is not saying that it does, using this as just a guesstimate, which Mr. Shriver has asked him to do. He thinks that we have probably diverted somewhere around \$126,000 in medical costs if we look at it that way. There's no way to know if that's true because we don't know the seriousness of the illnesses that maybe those people in home incarceration do have. So far in that time period, we've had 16 cancer patients that have been physically in the jail that accounted for about 22% of that cost. We had two people on dialysis during the seven months. We've had 38 people go to ortho kind of things. We've had 26 OB patients, and we've had five childbirths. Those were the big-ticket items that are outside of our facility that we end up paying, and that's what that \$334,000 has paid for so far. We're lucky because there is a state law that says that we have to have Medicaid rates. So every bill that we get from these medical providers is sent to be repriced, and we get that, and that's a big deal for us to have. We want to make sure that the legislature never changes that, because it's a great savings to us to do that. He wants the Court to know how much he thinks that home incarceration really is helping us. We have now started inside looking at these people that we know have serious medical problems, and are trying to work with the prosecutors, defense attorneys, and the judges to maybe move them on that program because if they get moved on that program, they can have health insurance that pays for their medical needs, and it wouldn't be the Kenton County taxpayers' problem at that point in time.

Commissioner Draud asked if the people on home incarceration have their own insurance?

Jailer Fields answered that they may, or they can get on Medicaid or Medicare. Medicaid gets suspended once they become an inmate in a facility. So, even if they were on Medicaid prior to an arrest, once they come in our facility, the state suspends their Medicaid, and then they become our issue for medical.

Commissioner Draud asked if this happens with home incarceration too?

Jailer Fields answered that no it doesn't. Home incarceration is the exact opposite. They can stay on Medicaid, Medicare or their health insurance. They don't become a responsibility of the locals.

Commissioner Sewell asked if she heard him say that we bill at Medicaid rates?

Jailer Fields answered that every bill that we get from an outside provider was sent for repricing, and it is repriced at Medicare rates, but we are still going to have to pay that bill. Medicaid rates do not cover the real cost, but we're just getting reduced in cost by that number.

Commissioner Nienaber stated that if it's \$40.11 a day, that's \$14.640 a year. In Kentucky, the poverty level is considered \$15.650, and he would argue that for that \$14.650 you're living a lot better than a lot of people who are outside on the poverty level. He isn't advocating for it, but he just finds it really interesting that those are the numbers.

Homeland Security/Emergency Management

Steve Hensley stated that we are the County of affiliation for the Northern Kentucky Technical Rescue Team, and that team is made up of fire agencies and a few police agencies from Boone, Kenton and Campbell County. They do all the specialized rescues. We assisted them in putting together a grant with Kentucky Emergency Management, and we have received a \$28,000 award they plan to utilize to purchase some swift water rescue equipment. It's very frequently utilized, and so it'll be really nice to bring that into the equipment inventory. They appreciate Kurt Greivenkamp and Treasury's help on that. As we're talking about the Northern Kentucky Technical Rescue Team, we are also the County of affiliation with the Hazmat Materials Team. A lot of the members from the Hazmat Team are the same members that are on the Technical Rescue Team, and we're finding ourselves having quarterly meetings with these people. Oftentimes, we'll have a meeting in one week for the Hazmat Board, and a meeting the following week with the Technical Rescue Board, and it's the same people in the room. So in order to increase efficiency, we're looking at the possibility of merging those two teams. We've been working with Mr. Shriver and the surrounding counties to try to bring those two teams together. There will be more to follow on that. They have also been reviewing our Hazmat Materials Cost Recovery Ordinance that we utilize when we make responses like the one that we had to do the budget adjustment for here recently. Every few years, we have to look at that because, obviously, cost increase, payroll increases and we want to make sure that the monies we're recovering are actually making the response agencies whole for their personnel and their equipment that they're responding with. That will be coming before the Court probably in the next few months for approval once we get the input of some of the agencies that will be involved in that. Our last hazmat materials bill has been paid, and he is happy to report that without the assistance of Drew Harris this would not have been possible. Drew usually has to send a friendly letter from the County Attorney's office, and generally we get immediate results.

County Administrator 's Report

Joe Shriver stated that Director Hawks pointed out that despite the appointments to the dispatch board, we still have a vacancy that was created by one Scott Hardcorn. Since the Drug Strike Force re-employed Mr. Hardcorn, subject to the County Attorney's review, he would ask this court to re-appoint him back to the Dispatch Board to serve under his own unexpired term.

Commissioner Draud made the motion for approval; seconded by Commissioner Sewell. Judge Knochelmann called for a voice vote, and the motion passed unanimously 4-0.

Mr. Shriver then stated that this is Drew Harris' last meeting. He has done a great job.

County Attorney 's Report

County Attorney Stacy Tapke stated that it is Drew Harris' last meeting with us. He is going to the private sector. So we will certainly miss him.

Commissioners ' Reports

Commissioner Beth Sewell

Commissioner Sewell had nothing to report.

Commissioner Jon Draud

Commissioner Draud stated that he doesn't know if the people out in the audience are as particular as he is, but he doesn't like running over these sewer lids. Some of the sewer lids are like potholes to him. He has been in touch with Bob Yeager and also Adam Chaney, who's the head of the Sanitation District. They have agreed to look into this problem and try to solve it. He asked Spencer Stork to look into the issue for him.

Commissioner Joe Nienaber

Commissioner Nienaber stated everyone that came to the meeting to speak tonight. Regardless of what side of what issue you're on, we're here to kind of have the open dialogue. Policy from this board is informed from one meeting to the next. It's formed over the term of the year, month, or months and years, and even a term. We've never shied away from tough issues. Everybody is welcome, and he appreciates everybody's concerns. He does think that we have the premier jail in State of Kentucky. He is always amazed at the resources that are afforded from the federal government, state government, or local government. He is impressed by how efficiently we're able to operate our jail and the quality of life that we provide for anybody no matter what your plot in life may be or what the resources anyone has. Regardless of who's in there, whether you're drug addicted or you're just in there for petty theft or something, everybody's treated the same and he thinks our jail does a pretty good job of that. He complimented the people that have made their statements, both pro and con, about ICE because actually there have been some pretty intelligent statements made on each side of the issue. He certainly agrees with your right to express your opinion, and he has been impressed with the points that everyone has made.

Judge/Executive Kris Knochelmann

Judge Knochelmann had nothing to report.

Executive Session

- A. Pursuant to KRS 61.810 (1) (C) pending litigation regarding Grand Lodge v. Kenton County, et al, as well as any proposed or pending litigation regarding the Kenton County Detention Center.**

Commissioner Draud made the motion for approval of Executive Session; seconded by Commissioner Nienaber. Judge Knochelmann called for a voice vote, and the motion passed unanimously 4-0.

Commissioner Nienaber made the motion for approval to return from the Executive Session; seconded by Commissioner Sewell. Judge Knochelmann called for a voice vote, and the motion passed unanimously 4-0.

Adjournment

Having completed all business before the Court, Commissioner Draud offered a motion to adjourn which was seconded by Commissioner Nienaber. Commissioner Sewell requested a voice vote whereupon all members present voted in the affirmative with a 4-0 vote.

Text for all proposed and recently passed ordinances may be acquired by accessing the Fiscal Court web page at <http://www.kentoncounty.org> or by contacting the administrative offices at 859.392.1400.

CLERK CERTIFICATION

I, Sue J. Kaiser, having been appointed to the office of Fiscal Court Clerk, do hereby certify that this is a true and accurate record of the actions taken by the Kenton County Fiscal Court at the meeting of February 24, 2026.



Sue J. Kaiser
Fiscal Court Clerk

DRAFT



PROCLAMATION

COUNTY OF KENTON
COMMONWEALTH OF KENTUCKY
OFFICE OF THE JUDGE/EXECUTIVE

WHEREAS: The Telecommunications Board was founded in 1996 to cover news overlooked by the larger Greater Cincinnati coverage, and represents 16 member municipalities in Kenton County including Kenton County; and

WHEREAS: Tim Broering was hired by the TBNK Board of Directors on September 13, 2000 and has faithfully served for 25 and a half years. Tim oversaw multiple franchise contract negotiations with the cable companies striving to reach the best outcomes for TBNK members; and

WHEREAS: Tim was responsible for overseeing the unbiased recording and archiving of 30 local government meetings, training community members to edit and produce their own programs, and creating such local educational programming as City Talk, Election Night Coverage, and Discover Northern Kentucky. He also assisted TBNK member municipalities in overcoming COVID restrictions by coordinating seamless live, on-line government meetings; and

WHEREAS: Tim and his wife Teresa look forward to spending more time with their 7 children and two grandchildren when Tim isn't playing a round of golf or traveling with his wife.

NOW, THEREFORE, I, Kris Knochelmann, the Kenton County Judge/Executive do hereby officially proclaim the 19th day of March 2026, as

Tim Broering Day

and call upon our citizens in this great County to give recognition to this day.

Judge/Executive Kris A. Knochelmann

Commissioner Beth Sewell

Commissioner Dr. Jon Draud

Commissioner Joe Nienaber



11110 Kenwood Road | Cincinnati, OH 45242 | 513.891.4300
dugan-meyers.com

AN EQUAL OPPORTUNITY EMPLOYER

Mr. Joe Shriver
Kenton County Fiscal Court
1840 Simon Kenton Way
Covington, KY

02/11/2026

Re: Kenton County Government Center Parking Structure & Site Modifications
PCO#078 – Added Days

Dear Mr. Shriver:

Herein is Dugan & Meyers, LLC. pricing for the above reference project compiled for your review and approval. This Approval Letter request is for fifteen (15) additional days to be added to the construction schedule.

On January 25, 2026, the geographical area of the project site received 10+ inches of snow. January 26 through January 30th produced sub-zero temperatures that lingered through the first week of February. This abnormal weather caused critical path delays to the project schedule for placement of SOD pour #2 totaling five (5) days as well as excavations for the elevator pit located in the South Podium area totaling five (5) days. On Wednesday February 4th during our project OAC meeting, Dugan & Meyers was asked to modify our project sequence for Merus so they could begin work in the North Podium area sooner. This adjustment will delay our completion by another five (5) days. Dugan & Meyers, LLC. requests for a total of fifteen days (15) working days to be added to the construction schedule due to force majeure. Dugan & Meyers has already absorbed a three-week (21 day) delay while waiting for overbuild embeds to show up to the site. The construction schedule did not have provisions within it to recognize all of these added delays.

This proposal includes changes only to the extent detailed in the attached breakdown of estimated costs and quotations. Any additions or changes to the attached scope would necessitate an additional quotation.

We trust this quotation meets your approval. If you are to have any questions, please do not hesitate to reach out to me at any time.

Sincerely:

DUGAN & MEYERS, LLC

Josh Mason
Project Manager

Kenton County Fiscal Court

CC: Giles Galbraith

Signature

Name and Title



AIA® Document G704® – 2017

Certificate of Substantial Completion

PROJECT: *(name and address)*
Kenton County Government Cnter
Parking Structure & Site Modifications
1840 Simon Kenton Way
Covington, Kentucky 41011
Gresham Smith Project No.: 47084.00

CONTRACT INFORMATION:
Contract For: Kenton County Government
Cnter Parking Structure & Site
Modifications
1840 Simon Kenton Way
Covington, Kentucky 41011

CERTIFICATE INFORMATION:
Certificate Number: 001

Date: December 4, 2023

Date: February 23, 2026

OWNER: *(name and address)*
Kenton County Fiscal Court
1840 Simon Kenton Way
Covington, Kentucky 41011

ARCHITECT: *(name and address)*
Gresham Smith
222 2nd Avenue South, Suite 1400
Nashville, Tennessee 37201

CONTRACTOR: *(name and address)*
Dugan & Meyers LLC
11110 Kenwood Road
Cincinnati, Ohio 45242

The Work identified below has been reviewed and found, to the Architect's best knowledge, information, and belief, to be substantially complete. Substantial Completion is the stage in the progress of the Work when the Work or designated portion is sufficiently complete in accordance with the Contract Documents so that the Owner can occupy or utilize the Work for its intended use. The date of Substantial Completion of the Project or portion designated below is the date established by this Certificate.

(Identify the Work, or portion thereof, that is substantially complete.)

Kenton County Government Parking Structure & Site Modifications

Gresham Smith

ARCHITECT *(Firm Name)*


Jennie LeNoue (Feb 23, 2026 11:06:22 CST)
SIGNATURE

Jennie LeNoue, Senior
Architect

PRINTED NAME AND TITLE

October 10, 2025

DATE OF SUBSTANTIAL COMPLETION

WARRANTIES

The date of Substantial Completion of the Project or portion designated above is also the date of commencement of applicable warranties required by the Contract Documents, except as stated below:

(Identify warranties that do not commence on the date of Substantial Completion, if any, and indicate their date of commencement.)

N/A

WORK TO BE COMPLETED OR CORRECTED

A list of items to be completed or corrected is attached hereto, or transmitted as agreed upon by the parties, and identified as follows:

(Identify the list of Work to be completed or corrected.)

N/A.

The failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents. Unless otherwise agreed to in writing, the date of commencement of warranties for items on the attached list will be the date of issuance of the final Certificate of Payment or the date of final payment, whichever occurs first. The Contractor will complete or correct the Work on the list of items attached hereto within N/A (N/A) days from the above date of Substantial Completion.

Cost estimate of Work to be completed or corrected: \$0.00

The responsibilities of the Owner and Contractor for security, maintenance, heat, utilities, damage to the Work, insurance, and other items identified below shall be as follows:

(Note: Owner's and Contractor's legal and insurance counsel should review insurance requirements and coverage.)

As required per Owner & Contractor Agreement

The Owner and Contractor hereby accept the responsibilities assigned to them in this Certificate of Substantial Completion:

Dugan & Meyers LLC
11110 Kenwood Road
Cincinnati, OH 45242

CONTRACTOR (*Firm Name*)

Kenton County Fiscal
Court
1840 Simon Kenton Way
Covington, KY 41011

OWNER (*Firm Name*)

Linc Ketterer

Linc Ketterer (Feb 25, 2026 10:55:49 AST)

SIGNATURE

Linc Ketterer,

Executive Vice President

PRINTED NAME AND TITLE

02/25/2026

DATE

Kris Knochelmann,
Judge

PRINTED NAME AND TITLE

DATE

**RESOLUTION
NO. 26-01-E**

**A RESOLUTION FOR THE KENTON COUNTY FISCAL COURT CONCERNING FISCAL YEAR 2025-2026
BUDGET ADJUSTMENTS.**

**WHEREAS, essential operating requirements have been identified that were not anticipated at the
time of budget preparation, and,**

**WHEREAS, the County Treasurer recommends adjustments between appropriation account to
provide necessary funding for these items as identified on the attached schedule, and,**

**NOW, THEREFORE, BE IT RESOLVED BY THE FISCAL COURT, COUNTY OF KENTON, COMMONWEALTH
OF KENTUCKY, THAT:**

**The Kenton County Fiscal Court hereby approves the adjustments, reclassifications and transfers
between appropriation accounts as recommended by the County Treasurer, a copy of which is
attached hereto and made a part hereof.**

Adopted this 17th day of March, 2026.

COUNTY OF KENTON, KENTUCKY

**BY: _____
KRIS KNOCHELMANN
Kenton County Judge/Executive**

ATTEST:

**Sue Kaiser
Kenton County Fiscal Court Clerk**



Kenton County Fiscal Court
1840 Simon Kenton Way
Suite 5100
Covington 41011

Government Budget Adjustment

Effective Date: 03/17/2026

Status: Pending Approval

Resolution Number: 26-01-E

Memo: Budget Adjustment 03/17/2026

Account	Increase	Decrease	Grant	Project	Memo
01 - General Fund-5401 - Parks-178 178 - Overtime	\$9,000.00				Budget Adjustment requested by Scott Gunning to cover expenses for the remainder of the fiscal year.
01 - General Fund-5401 - Parks-177 177 - Parks Wages		\$9,000.00			Budget Adjustment requested by Scott Gunning to cover expenses for the remainder of the fiscal year.
02 - Road Fund-6105 - Road Maintenance-178 178 - Overtime	\$15,000.00				Budget Adjustment requested by Spencer Stork to cover expenses for the remainder of the fiscal year.
02 - Road Fund-6105 - Road Maintenance-143 143 - Road Worker Wages		\$15,000.00			Budget Adjustment requested by Spencer Stork to cover expenses for the remainder of the fiscal year.
02 - Road Fund-6105 - Road Maintenance-471 471 - Salt	\$225,000.00				Budget Adjustment requested by Spencer Stork to cover salt expenses related to recent snow events as well as replenish the County's salt bin.
02 - Road Fund-6105 - Road Maintenance-314 314 - Contracts - Govt Agencies		\$110,000.00			Budget Adjustment requested by Spencer Stork to cover salt expenses related to recent snow events as well as replenish the County's salt bin.
02 - Road Fund-9200 - Contingent Appropriations-999 999 - Reserve For Transfer		\$115,000.00			Budget Adjustment requested by Spencer Stork to cover salt expenses related to recent snow events as well as replenish the County's salt bin.
02 - Road Fund-6105 - Road Maintenance-581 581 - Water And Sewer	\$2,000.00				Budget Adjustment requested by Spencer Stork to cover expenses for the remainder of the fiscal year.
02 - Road Fund-9200 - Contingent Appropriations-999 999 - Reserve For Transfer		\$2,000.00			Budget Adjustment requested by Spencer Stork to cover expenses for the remainder of the fiscal year.



26-01-E



Kenton County Fiscal Court
1840 Simon Kenton Way
Suite 5100
Covington 41011

Government Budget Adjustment

Effective Date: 03/17/2026

Status: Pending Approval

Resolution Number: 26-01-E

Memo: Budget Adjustment 03/17/2026

Account	Increase	Decrease	Grant	Project	Memo
01 - General Fund-5205 - Animal Services-365 365 - Security Services	\$350.00				Budget Adjustment requested by Kelly Sauer to cover expenses for the remainder of the fiscal year.
01 - General Fund-5205 - Animal Services-366 366 - Solid Waste Collection	\$1,300.00				Budget Adjustment requested by Kelly Sauer to cover expenses for the remainder of the fiscal year.
01 - General Fund-5205 - Animal Services-445 445 - Office Supplies	\$1,000.00				Budget Adjustment requested by Kelly Sauer to cover expenses for the remainder of the fiscal year.
01 - General Fund-5205 - Animal Services-578 578 - Utilities	\$5,000.00				Budget Adjustment requested by Kelly Sauer to cover expenses for the remainder of the fiscal year.
01 - General Fund-5205 - Animal Services-548 548 - Special Projects		\$1,000.00			Budget Adjustment requested by Kelly Sauer to cover expenses for the remainder of the fiscal year.
01 - General Fund-5205 - Animal Services-334 334 - Building And Grounds		\$6,650.00			Budget Adjustment requested by Kelly Sauer to cover expenses for the remainder of the fiscal year.
01 - General Fund-5105 - County Police-398 398 - Contracted Services-Other	\$2,000.00				Budget Adjustment requested by Chief Spike Jones to cover expenses through the remainder of the fiscal year.
01 - General Fund-5105 - County Police-329 329 - Janitorial Services	\$2,000.00				Budget Adjustment requested by Chief Spike Jones to cover expenses through the remainder of the fiscal year.
01 - General Fund-5105 - County Police-340 340 - Vehicle Maintenance	\$8,000.00				Budget Adjustment requested by Chief Spike Jones to cover expenses through the remainder of the fiscal year.



26-01-E



Kenton County Fiscal Court
1840 Simon Kenton Way
Suite 5100
Covington 41011

Government Budget Adjustment

Effective Date: 03/17/2026

Status: Pending Approval

Resolution Number: 26-01-E

Memo: Budget Adjustment 03/17/2026

Account	Increase	Decrease	Grant	Project	Memo
01 - General Fund-5105 - County Police-573 573 - Telephone	\$3,000.00				Budget Adjustment requested by Chief Spike Jones to cover expenses through the remainder of the fiscal year.
01 - General Fund-5105 - County Police-717 717 - Law Enforcement Equipment		\$15,000.00			Budget Adjustment requested by Chief Spike Jones to cover expenses through the remainder of the fiscal year.



26-01-E

**KENTON COUNTY FISCAL COURT
KENTON COUNTY, KENTUCKY
RESOLUTION NO. 26-07**

**A RESOLUTION OF THE COUNTY OF KENTON, KENTUCKY AUTHORIZING
THE JUDGE/EXECUTIVE TO EXECUTE DOCUMENTS RELATING TO THE
NATIONAL OPIOID LITIGATION FOR APPROVAL OF THE SIX REMNANT
DEFENDANTS (RDSA) SETTLEMENT**

WHEREAS, the Kenton County Fiscal Court has joined with other cities and counties in the Commonwealth of Kentucky in a multi-district litigation to bring legal claims against contributors to the opioid epidemic, including distributor/dispensers, and to hold them accountable for damages associated with the opioid epidemic; and

WHEREAS, the Kenton County Fiscal Court's legal counsel in the national opioid litigation has notified the Court of a new national settlement with the Remnant Defendants Settlement Agreement (RDSA) dated Feb. 23, 2026, including: Associated Pharmacies, Inc. (and American Associated Pharmacies); JM Smith Co.; Morris and Dickson; Louisiana Wholesale Drug Company, Inc.; North Carolina Wholesale Drug Company, Inc.; and UNFI/SuperValue, with said settlements requiring approval by the Fiscal Court; and

WHEREAS, these settlement funds must be used for opioid abatement efforts; and

WHEREAS, the Kenton County Fiscal Court's legal counsel in the national opioid litigation recommends that it is in Kenton County's best interest to participate in the RDSA Settlements involving the above-named defendants;

NOW, THEREFORE, BE IT RESOLVED THAT:

The Kenton County Fiscal Court hereby approves the RDSA case settlements against the above-named defendants and authorizes Judge/Executive Kris Knochelmann to execute the Combined Subdivision Participation and Release Form. The Fiscal Court further authorizes the Judge/Executive to sign any additional documents relating to the RDSA settlements as may be required under the terms of each settlement.

APPROVED THIS 17th day of March, 2026, BY THE KENTON COUNTY FISCAL COURT.

Kris Knochelmann
Kenton County Judge/Executive

ATTEST: _____
Sue Kaiser, Fiscal Court Clerk

**COMMONWEALTH OF KENTUCKY
COUNTY OF KENTON
ORDINANCE NO. 930.6**

**AN ORDINANCE AMENDING THE OFFICIAL ZONING ORDINANCE OF
UNINCORPORATED KENTON COUNTY REVISING TEXT RELATED TO QUALIFIED
MANUFACTURED HOMES TO COMPLY WITH 2025 KENTUCKY HOUSE BILL 160**

WHEREAS, Kentucky Revised Statutes 100.203 authorizes legislative bodies to provide text for zoning; and

WHEREAS, in 2025 the Kentucky General Assembly passed HB 160 relating to Qualified Manufactured Homes, prohibiting local governments from adopting or enforcing any ordinance or zoning regulations that exclude or discriminate against Qualified Manufactured Homes where single-family residences are permitted; and

WHEREAS, The Kenton County Planning Commission per Brian Dunham, Chair, submitted an application requesting that the Kenton County Planning Commission Review and make recommendations on proposed text amendments to the Kenton County Zoning Ordinance, including: (1) amending the definition of Qualified Manufactured Homes; (2) amending the definition of Single-Family Detached Dwelling to include Qualified Manufactured Homes; (3) removing Qualified Manufactured Homes as a separate use; (4) removing use specific standards for Qualified Manufactured Homes; and (5) making any other necessary revisions for compliance with House Bill 160; and

WHEREAS, the Kenton County Planning Commission, after holding a public hearing on the application on Thursday, December 4, 2025 at 6:15 pm at the Kenton County Chambers located at 1840 Simon Kenton Way, Covington, Kentucky, voted for favorable recommendation on the proposed text amendments to the Kenton County Zoning Ordinance to implement updates necessary to comply with KRS 100.348, effective July 1, 2026; and

WHEREAS, the Kenton County Planning Commission based its recommendation upon the following: (1) the proposed text amendments are authorized to be included within the text of the Kenton County Zoning Ordinance pursuant to KRS 100.203(1); (2) the proposed text amendments are necessary to comply with changes to KRS 100.348 which were adopted by the Kentucky General Assembly during the 2025 session; and (3) based upon testimony provided during the public hearing on December 4, 2025.

**NOW, THEREFORE BE IT ORDAINED BY THE KENTON COUNTY FISCAL
COURT, COMMONWEALTH OF KENTUCKY AS FOLLOWS:**

Section One

The Kenton County Zoning Ordinance is hereby amended to incorporate the text amendment provisions of the documents that are attached hereto and incorporated

herein by reference and identified as Attachment A, amending Sections VII, IX, and X of the Kenton County Zoning Ordinance.

Section Two

That should any section or part of any section or any provision of this Ordinance be declared invalid by a Court of competent jurisdiction, for any reason, such declaration shall not invalidate, or adversely affect, the remainder of this Ordinance.

Section Three

That any provision of any Ordinance in conflict with this Ordinance shall be repealed to the extent of said conflict.

Section Four

That this Ordinance shall take effect and be in full force when passed, published, and recorded according to the law.

Adopted this ____ day of _____, 2026.

1st Reading – February 24, 2026
2nd Reading – Vote: __, Yes, __ No

By: _____
Kris Knochelmann
Kenton County Judge/Executive

Attest:

Fiscal Court Clerk

INTERNAL

PAYMENT FORM

Job/Agreement No: 61175238

The Undersigned hereby agrees to pay the Utility Company the amount specified below for the work performed by the Utility Company pursuant to the above referenced Job/Agreement or, in the event of no separate agreement, for the work described below. The entire amount shall be due upon receipt of invoice. A monthly interest charge of 1.5% shall apply to amounts not paid within 30 days of the invoice date. ***Estimated charges shall merely be the Utility Company's estimate and final amount due shall reflect the actual costs, regardless of the estimate.** Regular charges are based on standard workday hours. Work performed outside of standard hours may include additional charges.

Utility Company

Amount

☐ Duke Energy Ohio, Inc.

\$2,247.95

☒ Estimated Cost

☒ Duke Energy Kentucky, Inc.

☐ Quoted Charge

☐ Duke Energy Indiana, Inc.

Utility Company Representative : Douglas Addo (513-287-4017)

Description of Location of Work: 1129 MAIN ST, COVINGTON KY

ESTIMATED COST FOR ELECTRIC POLE HOLD DURING NORMAL BUSINESS HOURS/OVERTIME HOURS TO EXCAVATE & POUR CONCRETE NEAR POLE DOWNGUY

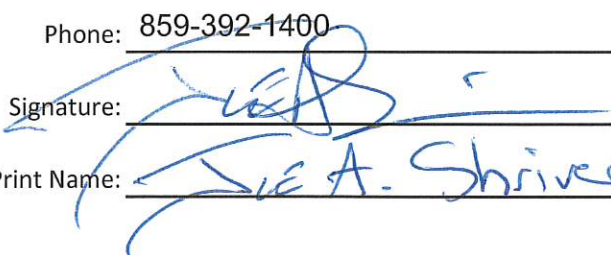
Please Print Below:

Invoice To: Kenton County Fiscal Court

Address: 1840 Simon Kenton Way, Suite 5100

City: Covington, KY 41011

Phone: 859-392-1400

Signature: 

Date: 3/2/2020

Print Name: D. A. Shriver, DSE



Office: 859-392-1800

Jude S Hehman
Sheriff's Office
Kenton County, Kentucky

Kenton County Building
1840 Simon Kenton Way, Suite 1200
Covington, Kentucky 41011



Fax: 859-392-1829

MEMORANDUM

DT: 03 March 2026
TO: Sue Kaiser
FR: Jerry Knochelmann
RE: Surplus Vehicle

Sue,

We would like to surplus this vehicle and transfer it to the Commonwealth Attorney's Office.

1. 2016 Ford Explorer VIN#1FM5K8AR5GGC61472. Current mileage is just over 102,000 miles.

Will you put these on the agenda for the Fiscal Court meeting on 17 March 2026?

Thanks,
Jerry 



Memorandum

To: Kenton County Fiscal Court

FROM: 
Scott Gunning, Assistant County Administrator

RE: Accept bid for Stop Loss and Third Party Administrator Services for the County Health Insurance Program

DATE: March 17, 2026

Please find the attached annual renewal and bids for Stop Loss Insurance services for the County Health Insurance Program. It is our recommendation as well as our broker that we remain with Bardon to be effective April 1, 2026.

Bardon bid came in lowest against three (3) other offers with -2.6% decrease.

Additionally, included is a summary of fees for TPA services through Custom Design Benefits that represents a slight increase from \$57.75 to \$60.60 PEPM.

Thank you for your consideration.

Kenton County Fiscal Court

Stop Loss Options 4/1/26

Based on enrollment of 160 Single, 154 Family, Total 314

	Firm								
	Current	Renewal		iSi	HM	SM Quote			
Stop Loss Carrier	Bardon	Bardon							
Specific Contract	24/12	24/12		24/12	24/12	24/12			
Coverage	Medical & Rx	Medical & Rx		Medical & Rx	Medical & Rx	Medical & Rx			
Lifetime Maximum	Unlimited	Unlimited		Unlimited	Unlimited	Unlimited			
Annual Maximum	Unlimited	Unlimited		Unlimited	Unlimited	Unlimited			
Specific Deductible	\$175,000	\$175,000		\$175,000	\$175,000	\$175,000			
Single Premium Rate	\$35.86	\$32.67		\$32.30	\$27.73	\$34.03			
Family Premium Rate	\$79.23	\$79.56		\$94.90	\$84.68	\$108.65			
Aggregating Specific Deductible	\$125,000	\$125,000		\$125,000	\$125,000	\$125,000			
No New Laser /Rate Cap	Yes/50%	Yes/50%		see proposal	Yes/50%	Yes/50%			
Annual Specific Premium	\$215,268.24	\$209,753.28		\$237,391.20	\$209,730.24	\$266,122.80			
Interface Fee for non-preferred CDB stop loss carrier \$4.50 pepm	\$0.00	\$0.00		\$0.00	\$0.00	\$16,956.00			
Total Premium and Interface Fee	\$215,268.24	\$209,753.28		\$237,391.20	\$209,730.24	\$283,078.80			
Percentage increase/decrease from current spec. premium		-2.6%		10.3%	-2.6%	31.5%			
Additional Laser Liability:				2 HCs will be on 12/12 basis					
Total Potential Additional Laser Liability and Premium, and Interface Fee	\$215,268.24	\$209,753.28		\$237,391.20	\$209,730.24	\$283,078.80			

Received Declines to Quote from the following: Prudential, Skyward, Carbon, SwissRe, Optum, WellPoint, Sun, Crum/Forster.

Proposal Highlights for Medical Administration



Custom Design Benefits is pleased to offer this proposal on behalf of your client:

Kenton County Fiscal Court

Effective date: April 1, 2026		SUMMARY OF FEES	
		Current	Renewal
Medical Administration Fees Included In Our Proposal			
Broker Consultant Fee		\$29.40	\$30.30
Medical Risk Management & Population Health		\$8.50	\$8.50
TrueCost Support Fees:			
- includes: repricing, patient advocacy and defense, bill resolution, and TrueCost Connect, a member tool providing instant access to a wider network of accepting providers.		\$7.75	\$7.85
Compliance Solutions:			
- Machine Readable Files production & Qualified Payment Determination		\$1.10	\$0.70
- Independent Dispute Resolution			\$1.25
EAS		\$2.00	\$3.00
ACA Monthly Fee		\$0.50	\$0.50
Total Administration PEPM		\$57.75	\$60.60

	Current	Renewal
Annual Compliance Fee:	\$2,500	\$2,500
Optional Claim Fiduciary, new service (PACE) - PEPM		\$2.50
Specialty Drug Prior Auth Monthly Fee:	\$900	\$900
FMLA Administration Fee (\$300 monthly min):	\$2.85	\$2.85
FSA/HSA/HRA Annual Enrollment Fee:	\$400	\$400
FSA/HSA/HRA Administration Fee PEPM (\$85 monthly min.):	\$5.00	\$5.00
Dental Administration Fee PEPM (\$200 monthly min):	\$2.15	\$2.15
ACA Monthly fee (not included on page 10 as elig. differs from med enrollment)	\$0.50	\$0.50
Custom Enroll Fee: (not included on page 10 as elig. differs from med enrollment)	\$4.05	\$4.05

No Surprise Act Fees - Fees associated with use of the Federal IDR process under the No Surprises ACT (NSA), which was enacted as part of the Consolidated Appropriations Act, 2021 (CAA) will be passed through to the client on the monthly invoice. This includes any administrative and certified IDR Entity fees.

Notes:

1. Terms are now firm. Because Bardon and HM cleared everyone at the specific deductible without any 12/12 contract limitations, we did not include the iSi firm offer (which imposed a 12/12 contract type on two member and their fixed costs were greater than both the firm Bardon & HM offer). Both Bardon & HM include a 50% NNL rate cap. Bardon does not require a signed disclosure and their offer is firm through 2/27/26. HM's offer expires 3/11/2026.
2. Assumes retirees are not covered under stop loss.
3. There is an admin fee per filled prescription.
4. For any custom data exchanges or reporting requests outside of our standard services, we offer support at an hourly rate of \$200. CDB will always provide an estimate and get your approval before starting any work.
5. There is a flat \$4.50 PEPM fee for stop loss integration of claims data with Stop Loss carriers that are not one of CDB's current integrated stop loss partners.
6. If monthly accommodation is included in the stop loss policy, CDB charges an additional \$1.25 PEPM for administration of this provision.
7. Broker compensation included at \$8.50 per employee per month.
8. There is a monthly minimum for CDB's base administration fee of \$2,200.

Custom Design Benefits does not guarantee EAS access fees or other outside vendor rates as these rates are subject to change.

CDB works to secure rates for a minimum of 12-month periods.


Signature
Scott Brunning
Printed Name


Date



To: Treasury Department
From: Jailer Marc Fields
Date: 03/12/2026
Request: Food-Paper Products

Kenton County Detention Center has reviewed the eight (8) bids received for the Food-Paper Products RFP and has chosen Atlantic Foods Corporation as the winning bidder. They have the lowest cost of all the products that we currently use and that were requested in the RFP.

Jailer Marc Fields



MEMORANDUM

TO: Kenton County Fiscal Court

FROM: _____
Scott Gunning

CC: Joe Shriver, County Administrator; Sue Kaiser, Fiscal Court Clerk

RE: Request to accept bid from Brandstetter Carroll Inc. for Architecture and Engineering (A&E) Services for the Kenton County Storage Facility located at the old KYTC Park and Ride on State Route 17 in Covington.

DATE: March 11 20226

At this time, we are requesting approval to accept the bid from Brandstetter Carroll Inc. for design services for the construction of a County storage facility at the old TANK Park and Ride facility on KY State Route 17 in Covington. The facility will be utilized for Emergency Management storage along with Parks and Recreation equipment.

This is a budgeted expense, with the total cost being 8% of construction cost not to exceed \$100,000. A copy of the proposal is attached for your review.

In addition, we are requesting approval to proceed with site exploration including geotechnical review provided by ATLAS Technical Consultants. The estimated cost is \$7,500. A copy of the proposal is attached for your review.

Thank you for your consideration. We look forward to answering any questions you might have on the matter.

March 9, 2026

Scott Gunning
Assistant County Administrator
1840 Simon Kenton Way, Suite 5200
Covington, Kentucky 41011

SUBJECT: Proposal for Geotechnical Engineering Services – Revision No. 1
Proposed Kenton County Storage Building
4109 Madison Pike, Covington, Kentucky 41017
Atlas Proposal No. LOUGE26029

Dear Mr. Gunning:

Atlas Technical Consultants LLC (Atlas) appreciates the opportunity to offer this proposal for geotechnical engineering services in support of the referenced project. This proposal includes a summary of project information provided, a description of proposed services, fee estimate, and proposed schedule.

PROJECT INFORMATION

Project information was provided via email on March 2, 2026. A Schematic Presentation dated February 24, 2026 was provided consisting of a site plan and floor plan. Planned for design and construction is a new approximate 3,000 square foot storage building that will house gator-type vehicles, mowers, a track hoe, a boat, and other equipment. In addition to the new building, a drive lane with an arc radius of 80 feet will be added south of the storage building. The building is expected to be a pre-engineered metal building (PEMB).

The area of the planned improvements appears to currently consist of a paved parking area. Based on review of publicly available Google Earth elevation data, existing elevations range from about 535 feet at the southwest corner of the planned building footprint to about 538 feet at the northeast corner. Less than 2 feet of grading is expected.

Maximum applied loading conditions for columns, walls, and slabs are not expected to exceed 50 kips, 2 kips per linear foot, and 250 pounds per square foot, respectively. A proposed grading plan, traffic loading information, and maximum structural loading should be provided to Atlas for review, once available.

SCOPE OF SERVICES

The proposed services will require review of available information pertaining to the site, collection of subsurface data, and various geotechnical studies. These studies will be based on experience with local subsurface conditions and construction techniques. The services will be directed and supervised by a licensed professional engineer specializing in geotechnical engineering.

The initial evaluation will consist of a reconnaissance of the site by an engineer. The engineer will walk areas of the site in an attempt to identify conditions which could influence site preparation techniques and/or foundation design and determine if current site conditions reflect those encountered during the previous exploration. The engineer will also review available geologic information for the site vicinity.

Following the initial evaluations, the following test locations will be advanced across the site. This scope may justify alteration if additional project details, including development details and arrangements, are provided. A total of four (4) borings are proposed for this project. The borings will be advanced within the proposed building footprint, to a depth of 20 feet or refusal, whichever is encountered at a shallower depth. A hollow split-spoon sample will be advanced at regular intervals (less than 5 feet) using a 140 pound hammer and 30 inch drop. The proposed boring locations are shown in the image below:



Recovered soil samples will be returned to Atlas' laboratory where they will be examined by a geotechnical engineer. Soil samples will be visually classified according to the Unified Soil Classification System (USCS) (ASTM D 2488) and based on measured laboratory test data. Following visual classification, the engineer will select samples for laboratory testing. These tests will enable us to estimate the behavior of the subsurface soils on the basis of empirical correlations and our experience. For planning and estimating purposes, we propose to perform the following laboratory tests, at a minimum, in general accordance with ASTM or other widely accepted standards:

- Soil plasticity test (Atterberg limits)
- Natural moisture content determinations
- Unconfined compressive strength of soil

A written report describing the exploration and analyses and providing appropriate geotechnical recommendations will be prepared after reviewing project information provided and analyzing collected subsurface information. The report will include the following:

- A brief summary of project information provided.
- A brief summary of the exploration at the site.
- A brief review of the test procedures and the results of all testing conducted.
- A review of area and site geologic conditions.
- A review of surface topographical features and site conditions.
- A review of subsurface soil stratigraphy with pertinent available physical properties.
- A general assessment of the site suitability for intended use.
- A general evaluation of the site considering the proposed project and estimated subsurface conditions.
- A summary of recommended general design and construction criteria for the project.
- A summary of recommendations for excavations and fills.
- Seismic site classification
- A description of groundwater conditions including measures to mitigate problematic groundwater conditions.
- Recommendations for design and construction of earth-supported slabs.
- Shallow foundation recommendations including:
 - Recommended bearing depths and parameters,
 - Required embedment for frost protection,
 - Settlement estimates

The geotechnical exploration fee is based upon experience and understanding of the project requirements. The lump sum fee for the proposed services is based, in part, upon the following assumptions:

- The maximum total soil boring footage is expected to be 80 feet. The provided fee includes one (1) day of fieldwork.
- In instances where any additional time due to difficult drilling conditions, or site access issues, we will notify the client for additional direction. Where difficult drilling conditions are encountered, borings may require offsets or termination. Any additional time incurred due to difficult drilling conditions, weather conditions, or site access issues will be invoiced at the daily rate of \$4,500 per day.
- The boring locations will have been cleared for underground utilities by others prior to mobilization of our field personnel and equipment. Atlas will contact the public underground utility locator service to clear utilities in existing and adjacent easements. Clearance of utilities within the site interior is typically not performed by the locator service. Atlas will locate the borings away from easements; however, we will not be liable for damage to utility

lines serving any existing sources within the property interior. Atlas has included fees to contract a private utility locator service to locate interior site utilities.

- The site requires all-terrain mounted drilling equipment. Delay time associated with site trafficability problems or dozer rental in excess of the allotted time has not been included in the cost of this proposal.
- The repair of landscaping or tire ruts due to drilling operations has not been included in the estimate. The borings will be backfilled with the auger cuttings upon completion.

FEES

The estimated project costs for geotechnical site review and exploration are not expected to exceed the lump sum amounts listed. The following table summarizes the scope of services and lump sum/estimated fees for this project:

Tasks	Fees
Geotechnical Fieldwork, Lab Testing, and Engineering (Lump Sum)	\$7,500.00

SCHEDULE

Following written authorization to proceed, Atlas intends to conduct the proposed scope of services as described in the table below.

Task	Service	Deliverable	Schedule
Geotechnical Exploration	Field Services	N/A	Within 20 to 25 days of authorization
	Preliminary findings	Via email or verbally	Within 48 hours of completion of field services
	Report	PDF via email, hardcopy upon request	Within 15 to 20 business days of the completion of field services

Please contact Atlas if this schedule is unacceptable so that we may reevaluate the deliverable schedules.

ASSUMPTIONS

This fee assumes the study area will be readily accessible, with no standby time being incurred and work is conducted during normal weekday hours. If work is required to be conducted at night or on weekends, a 25% surcharge will be added.

AUTHORIZATIONS

To retain Atlas to provide these services, please sign the attached Client Service Agreement and forward to our office via email. We will then sign and return an executed copy to you. Any

exceptions to this proposal or special requirements not covered in the proposal should be indicated on the copy you return to us. Please note the Terms and Conditions are part of this proposal.

Our professional services will be performed, our findings obtained and our recommendations prepared in accordance with customary principles and practices in the fields of environmental science and engineering. This warranty is in lieu of all other warranties either expressed or implied and no other warranties will be given.

Thank you for the opportunity to be of service to you on this project. If you have any questions or require further information, please email the undersigned or call 502-710-0264.

Respectfully submitted,

ATLAS TECHNICAL CONSULTANTS, LLC

A handwritten signature in black ink, appearing to read "Zane Nichols", written in a cursive style.

Zane Nichols, EIT
Staff Geotechnical Engineer
Email: Zane.Nichols@oneatlas.com

A handwritten signature in black ink, appearing to read "Ryan C. Ortiz", written in a cursive style.

Ryan C. Ortiz, PE
Senior Geotechnical Engineer
Email: Ryan.Ortiz@oneatlas.com

ATLAS

CLIENT SERVICES AGREEMENT

This AGREEMENT is made this _____ day of _____, 20____, by and between _____ its employees, officers, directors, affiliates, subsidiaries, and agents (CLIENT) at _____ and ATLAS TECHNICAL CONSULTANTS LLC, its employees, officers, directors, affiliates, subsidiaries, and agents (ATLAS) at _____.

Whereas, CLIENT intends to employ ATLAS to provide Environmental Phase 1 Site Assessment and Geotechnical Subsurface Exploration Services (hereinafter referred to as "Services");

Whereas, ATLAS desires to contract with CLIENT and perform such Services and CLIENT desires to accept such Services;

Now, therefore, in consideration of the terms and conditions hereinafter set forth, the parties mutually agree as follows:

DESIGNATED REPRESENTATIVES Except as expressly specified otherwise in writing, the parties designate the following named individuals as their authorized representatives to provide approvals, directives, and permissions, including changes, and to receive notices or other communications under this agreement at the following addresses:

ATLAS: _____

CLIENT: _____

PROPOSAL NAME/NUMBER/DATE: _____

1. SERVICES TO BE PERFORMED ATLAS shall perform the Services as described in the Proposal referenced above, which is attached hereto as Exhibit A and incorporated into this Agreement by reference. The Proposal describes the work to be performed (Services), the location (Site), fees and/or rates to be charged, certain special conditions of performance including equipment, sampling protocols, and necessary reimbursable expenses. ATLAS will be authorized to proceed with the Services, when CLIENT indicates its acceptance by signing this Agreement or, if not practical because of timing or other constraints, by e-mail to ATLAS. The Proposal, this Agreement and any attachments pertaining thereto shall comprise the Contract Document.

2. ADDITIONAL SERVICES If any additional or different Services are required to complete an existing Proposal, these additional Services shall be conveyed to CLIENT and approved by the CLIENT in writing.

3. COMPENSATION CLIENT will pay ATLAS for Services and expenses in accordance with the Proposal. ATLAS will make reasonable, good faith efforts to perform the Services and accomplish the objectives defined in this Agreement within any written cost estimate provided by ATLAS. CLIENT recognizes that unforeseen circumstances along with changes in scope and schedule can influence the completion of Services within the estimated costs. The use of an estimate of fees or a "not to exceed" limitation is ATLAS's professional judgment of costs, given the information that was provided but is not a guarantee that the Services will be completed for that amount. ATLAS will submit periodic invoices to CLIENT together with reasonable supporting documentation requested by CLIENT and a final bill upon completion of its services. Unless otherwise agreed in writing, there shall be no retainage. Payment is due within thirty (30) days of the invoice date regardless of whether CLIENT has been reimbursed by any other party. ATLAS reserves the right to assess a finance charge of 1.5% per month, calculated from the invoice due date, on any invoices not paid within thirty (30) days. ATLAS reserves the right to withhold reports until payment is received and may further suspend work and vacate the site if all undisputed payment amounts are not received within sixty (60) days after the invoice date. CLIENT will indemnify ATLAS for all claims concerning the suspension of work for nonpayment regardless of whether the claims

are made by the CLIENT, someone claiming through the CLIENT, or by a third party. CLIENT agrees to pay ATLAS's attorney's fees, and all other costs incurred in collecting past due amounts.

If CLIENT objects in good faith to any portion of an invoice, CLIENT must so notify ATLAS within ten (10) days of the invoice date, identifying the cause of disagreement, and pay when due the portion of the invoice not in dispute. The parties will immediately make every effort to resolve the disputed portion of the invoice. Any dispute over invoiced amounts due which cannot be resolved within fourteen (14) days by direct negotiation between the parties shall be resolved in accordance with the Dispute Resolution provisions of this Agreement. Payment thereafter will first be applied to accrued interest and then to the unpaid principal amount. Finance charges as stated above shall be paid by the CLIENT on all disputed invoice amounts that are subsequently resolved in ATLAS's favor, calculated on the unpaid balance from the due date of the invoice.

4. PREVAILING WAGE It shall be CLIENT's sole responsibility to notify ATLAS in writing of any prevailing wage requirements before any services are performed for the project. In the event notification is not given to ATLAS, CLIENT shall be fully responsible for payment of all fines, penalties, and/or damages imposed upon ATLAS.

5. EXPENSES Unless otherwise stated in the Proposal, CLIENT agrees to pay ATLAS for its reimbursable expenses, in addition to its fees. Reimbursable expenses are expenditures made by ATLAS in the interest of the contracted Services. Reimbursable expenses shall be billed, and paid, in accordance with the schedule included with the Proposal. ATLAS will submit a Change Order to CLIENT detailing other reimbursable expenses not outlined in the Proposal.

6. INSURANCE ATLAS agrees that it now carries, and will continue to carry during the performance of any Services under this Agreement, Workers' Compensation and Employer's Liability, Commercial General Liability (including Contractual Liability), Commercial Automobile Liability, Professional Liability and Contractor's Pollution Liability insurance coverage with limits at or above those described, as follows:

a. Workers' Compensation (statutory)	
Employer's Liability	
Each accident	\$1,000,000
Disease – Each Employee	\$1,000,000
Disease – Policy Limit	\$1,000,000
b. Commercial General Liability	
Each Occurrence	\$1,000,000
Personal and Advertising Injury	\$1,000,000
General Aggregate	\$2,000,000
Products and Completed Operations Aggregate	\$2,000,000
c. Commercial Automobile Liability	
Combined Single Limit	\$1,000,000
d. Errors and Omissions / Professional Liability	
Each Claim	\$1,000,000
Annual Aggregate	\$1,000,000
e. Contractor's Pollution Liability	
Each Claim	\$1,000,000
Annual Aggregate	\$1,000,000

7. OBLIGATIONS OF CLIENT CLIENT warrants that all information provided to ATLAS concerning the required Services is complete and accurate to the best of CLIENT's knowledge. CLIENT agrees to advise ATLAS prior to commencement of the Services, and during the work, of any hazardous conditions on or near the Site known to CLIENT. CLIENT understands that ATLAS is relying upon the completeness and accuracy of information supplied to it by CLIENT and ATLAS will not independently verify such information unless otherwise provided in the Service Order. CLIENT shall be solely responsible for and shall indemnify and hold harmless ATLAS for any costs, expenses or damages incurred by

ATLAS due to CLIENT's failure to follow applicable reporting and governmental requirements. CLIENT will not hold ATLAS liable if ATLAS's recommendations are not followed and expressly waives any claim against ATLAS, and agrees to defend, indemnify and hold ATLAS harmless from any claim or liability for injury or loss that results from failure to properly implement ATLAS's recommendations.

8. STANDARD OF CARE ATLAS's Services as defined by the Proposal shall be performed in accordance with generally accepted industry principles and practices, consistent with a level of care and skill ordinarily practiced by members of the same profession currently providing similar services under similar circumstances at the time the Services were provided. No other representation nor a warranty of any kind, express or implied, is made or intended by ATLAS, its employees or agents, in connection with the Services provided under this Agreement. CLIENT agrees to give ATLAS written notice of any breach or default under this Section 8 within one (1) year of the completion of the Services and to provide ATLAS a reasonable opportunity to cure such breach or default, without the payment of additional fees to ATLAS, as a condition precedent to any claim for damages.

9. LIMITATIONS OF METHOD RELIABILITY The CLIENT recognizes and agrees that all testing and remediation methods have inherent reliability limitations; no method or number of sampling locations can guarantee that a condition will be discovered within the performance of the Services as authorized by the CLIENT. The CLIENT further acknowledges and agrees that reliability of testing or remediation methods varies according to the sampling frequency and other variables and that these factors, including cost, have been considered in the CLIENT's selection of Services. ATLAS's observations and standardized sampling, inspection and testing procedures employed only represent conditions observed and activities only at the precise location and time where and when Services were performed at the time of the Site visit. CLIENT recognizes that conditions of materials and activities at other locations may vary from those measured or observed, and that conditions at one location and time do not necessarily indicate the conditions of apparently identical material(s) at other locations and times. ATLAS is not responsible for changes that may occur to the Site after ATLAS completes the Services.

10. CONTROL OF WORK AND JOB-SITE SAFETY ATLAS shall be responsible for its activities and that of its employees and subcontractors, and CLIENT acknowledges that ATLAS will not direct, supervise or control the work of other consultants and contractors or their subcontractors. Furthermore, ATLAS shall not guarantee or be responsible for health and safety, procedures, construction means, methods, techniques, sequences, or procedures, nor be responsible for the acts or omissions of contractors or other parties on the Site. ATLAS's testing, observation, or inspection of the work of other parties on a project, even if performed on a continuous basis, shall not relieve such parties of their responsibility to perform their work in accordance with applicable plans, specifications and safety requirements. Continuous monitoring by ATLAS's employees does not mean that ATLAS is observing or verifying all Site work or placement of all materials. CLIENT agrees that ATLAS will only make on-Site observations appropriate to the Services provided by ATLAS and will not relieve others of their responsibilities to perform the work.

11. TEST AND SAMPLING LOCATIONS Unless otherwise specified in the Proposal, the Services do not include surveying the Site or precisely identifying sampling, inspection or test locations, depths or elevations, and any sampling, inspection and test locations, depths and elevations will be based on field estimates and information furnished by CLIENT and its representatives. Unless stated otherwise in the report, the accuracy of any test or sampling locations and elevations will be commensurate only with approximate measurements or estimates. CLIENT should retain the services of a professional surveyor if greater accuracy is required. CLIENT will furnish a diagram indicating the accurate location of the Site. Sample locations may also be indicated on the diagram. ATLAS reserves the right to deviate a reasonable distance from the boring and sampling locations unless the CLIENT specifically revokes this right in writing at the time the diagram is supplied.

12. INTERPRETATION OF DATA ATLAS is responsible only for those data, interpretations, and recommendations regarding the actual materials and activities observed, sampled, inspected or tested, and shall not be responsible for the use or interpretation of ATLAS data by third parties, or the information developed by third parties from such data. CLIENT acknowledges that subsurface conditions may vary from those encountered at the locations where the borings, surveys, or explorations are made by ATLAS. CLIENT further recognizes that the data interpretations and recommendations of ATLAS's personnel are based solely on the information available to them, and that ATLAS may make certain inferences based upon the information derived from these observations, samples, inspections, or tests to formulate professional opinions regarding conditions in other areas.

13. THIRD PARTY INFORMATION ATLAS is dependent on information available from various governmental agencies and private database firms to aid in evaluating the history of the Site. ATLAS shall not be liable for any such agency's or database firm's failure to make relevant files or documents properly available, to properly index files, or otherwise to fail to maintain or produce accurate or complete records.

14. SITE ACCESS CLIENT grants or shall obtain for ATLAS a right of entry to all parts of the Site necessary to complete the requested Services and unless otherwise specified in the Proposal, it represents that it has obtained the applicable permits and licenses for the proposed Services. If CLIENT does not own the Site, CLIENT represents that it has or will obtain prior to the commencement of the Services, the authority and permission of the owner and/or the occupant of the Site. CLIENT acknowledges that due to the nature of some Services unavoidable damage may occur. CLIENT waives its right of recovery for such unavoidable damage, and if CLIENT is not the owner of the Site, CLIENT agrees to indemnify and defend ATLAS against any claims by the owner and/or occupant for any such damage.

Unless otherwise specified in the Proposal, ATLAS is not liable for damages caused by exploratory demolition or investigation to identify, quantify, or evaluate building materials, systems, and/or components not readily accessible to ATLAS during ATLAS's performance of the Services. ATLAS is not responsible for unforeseen conditions that exist on the Site within building systems that prohibit or deter ATLAS from gaining access to building materials, systems, and/or components.

15. ENGINEERING AND CONSTRUCTION SERVICES If the Services requested only require geotechnical engineering, subsurface exploration, construction materials testing, and/or engineering, ATLAS assumes that there are no hazardous substances or constituents in the soils or groundwater underlying the Site. ATLAS's duties and responsibilities are limited to performing tests and monitoring of specific construction activities as outlined in the Proposal. Unless otherwise specified in the Proposal, any consulting, testing or monitoring related to environmental conditions, including, but not limited to hazardous waste, soil or groundwater contamination, or air pollutants are not part of ATLAS's engineering and construction Services. If it becomes apparent during the field exploration that hazardous substances or constituents may be present, field operations will be terminated without liability.

16. OPINIONS OF COSTS ATLAS may, subject to the terms and limitations set forth in this Agreement, provide estimates relative to costs for remediation or construction as appropriate based on available data, designs, or recommendations. However, these opinions are intended to provide information on the range of costs and are not intended for reliance or use in firm budgeting or negotiation unless specifically agreed to in writing by ATLAS. CLIENT acknowledges that ATLAS's estimate may end up being substantially different than the ultimate cost, and CLIENT agrees it will not hold ATLAS liable for any variances between actual and estimated quantities, and further agrees to defend, indemnify and hold ATLAS harmless from any claim or liability for any such increased costs.

17. UTILITIES Unless otherwise specified in the Proposal, it is CLIENT's responsibility to mark or furnish the locations of all underground man-made obstructions at all Sites that the CLIENT owns and/or operates. CLIENT shall indemnify, defend and hold harmless ATLAS from and against any claims, losses or damages incurred or asserted against ATLAS related to the CLIENT's or a third party's failure to mark, protect or advise ATLAS of underground structures or utilities.

18. ROOF CUTS Unless otherwise specified in the Proposal, if roof cuts/samples are required by the Services, it is the CLIENT's responsibility to make appropriate repairs. If a roofing contractor or maintenance personnel selected by CLIENT is not on the roof to make repairs at the time samples are obtained, ATLAS may make temporary repairs, which may result in additional charges. ATLAS personnel are not certified in roofing repair, therefore under no circumstances, shall ATLAS be responsible for any water damage to the roofing system, building, or its contents resulting from ATLAS's temporary repairs.

19. SAMPLES AND EQUIPMENT Unless otherwise specified in the Proposal or required by law, ATLAS will not retain any samples obtained from the Site. At no time does ATLAS assume title to the samples; all samples shall remain the property of the CLIENT.

All laboratory and field equipment contaminated during ATLAS's Services that cannot readily and adequately cleansed of its hazardous contaminants shall become the property and responsibility of CLIENT. CLIENT shall purchase all such equipment as an expense of the Services, and it shall be turned over to CLIENT for proper disposal unless otherwise specified in the Service Order.

20. HAZARDOUS CONDITIONS OR SUBSTANCES The CLIENT acknowledges that Services that include hazardous or toxic materials and/or investigations of chemicals involve inherent uncertainties, such as limitations on laboratory analytical methods and variations in subsurface conditions. Such uncertainties may adversely affect a Service Order's result, even though the Services are performed with skill and care. CLIENT further acknowledges that ATLAS has neither created nor contributed to the creation or existence of any hazardous, radioactive, toxic, irritant, pollutant, substance or constituent at the Site. All Site generated hazardous and non-hazardous waste, including used disposable protective gear and equipment, are the property of the CLIENT.

CLIENT agrees to defend, indemnify and hold harmless ATLAS against all claims for injury or loss sustained by any party, including the United States, from exposure, release, or the presence of any such hazardous, radioactive, toxic, irritant, pollutant, substance or constituent at the Site. This indemnity includes but is not limited to, ATLAS acting as CLIENT's agent to sign waste manifests, allegations that ATLAS is a handler, generator, operator, treater or storer, transporter or disposer under any federal, state or local, law, regulation or ordinance, and CLIENT's or third party's violation of federal, state or local, law, regulation or ordinance, related to the handling, storage, or disposal of hazardous substances or constituents at/or introduced to the Site, before or after the completion of the Services.

21. RIGHT TO STOP WORK If, during the performance of the Services, any unforeseen hazardous substance, material, element, constituent, condition, or occurrence is encountered which, in ATLAS's reasonable judgment significantly affects or may affect the Services provided, the risk involved in providing the Services, or the recommended scope of Services, ATLAS may immediately suspend work.

22. ATLAS AND CLIENT INDEMNIFICATION To the fullest extent permitted by law, ATLAS shall indemnify and hold harmless CLIENT against claims, demands, and lawsuits to the extent arising out of or caused by the negligence or willful misconduct of ATLAS in connection with activities conducted in the performance of the Services.

To the fullest extent permitted by law, the CLIENT shall indemnify and hold harmless ATLAS, its affiliates, shareholders, directors, officers, employees and agents, from and against claims, demands, and lawsuits, to the extent arising out of or caused by CLIENT's breach of this Agreement or the negligence or willful misconduct of the CLIENT or other contractors retained by CLIENT in connection with activities conducted in the performance of the Services. CLIENT agrees that all indemnifications granted to ATLAS shall also be granted to those subcontractors retained by ATLAS for the performance of the Services.

23. LIMIT OF LIABILITY ATLAS's total liability for all claims or causes of action of any kind, including but not limited to negligence, bodily injury or property damage, breach of contract or warranty, shall not exceed Fifty Thousand Dollars (\$50,000) or ATLAS's total fee for the Services rendered under this Agreement, whichever is greater.

24. CONSEQUENTIAL DAMAGES In no event shall either party be liable to the other party for any consequential, incidental, punitive, liquidated or indirect damages, including but not limited to loss of income, loss of profits, loss or restriction of use of property, or any other business losses, regardless if such damages are caused by breach of contract, negligent act or omission, other wrongful act, or whether ATLAS shall be advised, shall have other reason to know, or in fact shall know of the possibility of such damages.

25. WARRANTY ATLAS is not a manufacturer. If any equipment is used or purchased by ATLAS for a Proposal the manufacturer's warranties if any on the equipment are solely those of the manufacturer. ATLAS makes no other representation, guarantee, or warranty, expressed or implied, in fact or by law, whether of merchantability, fitness for any particular purpose or otherwise, concerning any of the goods or Services which may be furnished by ATLAS to CLIENT.

26. DOCUMENTS Project-specific documents and data produced by ATLAS under this Agreement shall become the property of CLIENT upon completion of the Services and payment of amounts owed ATLAS. ATLAS shall have the right, but not the obligation, to retain copies of all such materials.

27. RELIANCE Documents and data (including reports) produced by ATLAS pursuant to this Agreement relate solely to the Services for which Atlas has been retained, and are not intended or represented by ATLAS to be suitable for use or reliance beyond the scope or purpose for which they were originally prepared. No third party may rely upon such documents and data without the prior written consent of Atlas. Any such unauthorized use or dissemination will be at the sole risk and expense of the CLIENT or such third party.

28. THIRD-PARTY CLAIMS CLIENT agrees to pay ATLAS's costs (including reasonable attorney's fees) for defending ATLAS against any claims that a third party or a regulatory agency asserts against ATLAS related to the Services that were provided to CLIENT. Claims include legal actions by a third party or regulatory agency that are based upon the discoveries, findings or conclusions disclosed in documents or reports supplied to CLIENT by ATLAS.

29. SUBPOENAS The CLIENT is responsible for payment of ATLAS's time and expenses resulting from ATLAS's response to subpoenas issued by any party, involving any legal or administrative proceeding in which ATLAS is not named as a party, in connection with any Services performed under this Agreement. Charges are based on fee schedules in effect at the time the subpoena is served. ATLAS shall not object on CLIENT's behalf to any subpoena, but will make reasonable efforts to cooperate with CLIENT if CLIENT chooses to object.

30. TERMINATION OF CONTRACT This Agreement may be terminated by either party upon seven (7) days written notice provided that any incomplete or unfinished Services will remain in effect until completed, unless otherwise agreed to in writing. In the event of termination or suspension, by the CLIENT, ATLAS shall be paid for Services performed prior to the termination date plus reasonable termination and suspension expenses.

31. ASSIGNMENT Neither the CLIENT nor ATLAS may assign, or transfer its benefits, rights, duties, or interest in this Agreement without the written consent of the other party. This Agreement shall be binding on and inure to the benefit of the successors and assigns of the parties.

32. FORCE MAJEURE Neither CLIENT nor ATLAS shall hold the other responsible for damages or delays in performance caused by uncontrollable events, which could not reasonably have been anticipated or prevented, including but not limited to, acts of God, the public enemy, acts or directives of the Government of the United States or of the several states, or any foreign country, or any of them acting in their sovereign capacity, materially different Site conditions, wars, riots, terrorism, rebellions, sabotage, fires, explosions, accidents, floods, strikes, epidemics, pandemics, viral outbreaks, or other conceded acts of workers, lockouts, or changes in laws, regulations, or ordinances.

33. NOTICES All notices given by either party to the other under this Agreement shall be in writing and may be delivered by: (i) regular mail, postage prepaid; (ii) certified or registered mail; (iii) facsimile; (iv) email; or (v) hand-delivery, to the parties at the addresses, facsimile numbers, and email addresses appearing on the first page of this Agreement, unless otherwise designated in writing. Notices sent by mail will be deemed to be received three (3) days after deposit in the mail, properly addressed. Notices sent by certified or registered mail will be deemed to be received upon the date of the acknowledgment. Notices sent by facsimile or email will be deemed to be received upon successful transmission to the proper facsimile number, provided that the sender can produce a facsimile transmission confirmation report, or upon transmission to the proper email address (with confirmation of transmission). Notices delivered by hand-delivery will be deemed to be received upon acceptance by the respective party or its agent.

34. DISPUTE RESOLUTION In any dispute arising out of or relating to this Agreement, or a breach thereof, the parties shall first make all good faith attempts to resolve any difference by businesslike negotiations. If the conflict is not settled through negotiation, it shall be submitted to nonbinding mediation unless otherwise mutually agreed to in writing. This mediation process shall be a condition precedent to either party pursuing arbitration, litigation, or some other dispute resolution procedure, and the parties agree that any such legal action taken without first submitting to dispute resolution in accordance herewith will not be ripe for adjudication. The costs of the mediation shall be equally shared by all involved parties.

35. GENERAL PROVISIONS The captions and headings throughout this Agreement are for convenience only and do not define, limit, modify, or add to the meaning of any provision of this Agreement. If any provision of this Agreement is in conflict with any provision of the Proposal, the terms and conditions of this Agreement shall prevail unless the conflict concerns the scope of Services to be provided. If any provision shall to any extent be deemed invalid, it shall be modified if possible to fulfill the intent of the parties as reflected in the original provision and the remainder of this Agreement shall not be affected.

This Contract Document represents the entire understanding between the parties and supersedes any and all prior contracts whether written or oral. Nothing contained in this Contract Document shall be construed to be for the benefit of any persons not a party to this Agreement. No third party beneficiary rights are created.



The validity, interpretation, and performance of this Agreement shall be governed by and construed in accordance with the laws of the state in which the Site is located. Any legal action arising out of this Agreement shall be venued in a court of competent jurisdiction within the state and county of the Site.

No waiver by either party of any default by the other party in the performance of any provision of this Agreement shall operate as or be construed as a waiver of any future default, whether like or different in character.

ATLAS is solely responsible for the performance of this Agreement, and no parent, subsidiary or affiliated company, or any of its directors, officers, employees, or agents shall have any legal responsibility whether in contract or tort, including negligence.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed as of the date first above written.

ATLAS TECHNICAL CONSULTANTS LLC:

BY: _____

PRINTED NAME: _____

TITLE: _____

DATE: _____

CLIENT:

(Person authorized to execute contracts)

BY: _____

PRINTED NAME: _____

TITLE: _____

DATE: _____

**SCOPE OF SERVICES
KENTON COUNTY STORAGE BUILDING
COVINGTON, KENTUCKY**



December 12, 2025

This agreement is between the Kenton County Fiscal Court (Owner) and Brandstetter Carroll Inc. (Consultant). The proposed work is to design and complete Construction drawings and handle the permitting process for the new Kenton County Storage Building, which is to be located at the old KYTC Park & Ride along State Route 17 in Covington.

Upon your request for assistance to complete the project we propose the following Scope of Services:

A. Schematic Design

1. Prepare alternative floor plans for review by the Owner's designated representatives. These alternative floor plans shall demonstrate the traffic and work flow through the facility and the key storage relationships/needs within the building.
2. Meet with the Owner representatives, and review the alternative floor plans. Make modifications based upon Owner input and recommend a final schematic floor plan. Discuss:
 - a. Building Circulation
 - b. Adjacency Relationships
 - c. Efficiency
3. Prepare revised alternative design plans and meet with Owner. Review the plans accordingly and make final revisions.
4. Develop Site Concept
 - a. Examine the Needs of the using Departments
 - Specialized on-site circulation
 - Security
 - b. Establish Circulation Patterns
 - County vehicles
 - Parking
5. Conduct a Preliminary Code Analysis
6. Based upon the approved floor plan and site plan, prepare building elevation alternatives for review and approval by the Owner.
7. Prepare a schematic design presentation which will include:
 - a. Site Plan including landscape plans
 - b. Floor Plans
 - c. Building Elevations
 - d. Building Section
8. Present Schematic Design Presentation to County officials.

B. Design Development Phase

1. Based upon the approved schematic drawings, prepare design studies and related information with respect to proposed building systems including:
 - a. Structural System
 - b. Mechanical Systems
 - c. Electrical Systems

2. Identify major equipment requirements for the building.
3. Identify material selections for the building.
4. Prepare preliminary wall sections showing the proposed building materials and configurations.
5. Finalize code analysis for project and begin meeting with key governmental agencies regarding project.
6. Prepare a revised construction cost estimate.

C. Construction Documents Phase

Based upon the approved Design Development drawings, prepare drawings and specifications which outline the total scope of the project for construction.

1. Meet with the Owner periodically to verify decisions and recommendations.
2. Coordinate services with governmental authorities having jurisdiction over the project.
3. Provide complete architectural and structural design of the building. This will include designing of interior finishes, equipment, and fixtures.
4. Conduct QC/QA review of Construction Documents at 30%, 60%, 90%, and 100% completion intervals both in-house and with Owner representatives.
5. Verify cost estimates and review potential value engineering.
6. Assist the Owner in selection of special equipment or systems for the project.
7. Prepare bidding information, technical specifications and Construction Documents.
8. Submit applications to government authorities having jurisdiction over the project including city, county, and state agencies, and local utilities and follow up as required.

D. Bidding Phase

1. Prepare the bid advertisement and assist the Owner in the solicitation for Contractor bids.
2. Respond to Contractor questions and issue addenda as required.
3. Attend the bid opening, review bids, prepare a bid summary and identify the lowest bona fide Contractor bid.
4. Based upon the Owner's selected Contractor, prepare contracts, and receive contract related submissions.

E. Construction Administration Phase

1. Provide Construction Administration services of the Construction Contract. The Architect will provide site visits to review the progress to date, respond to Contractor questions and accept/reject work.
2. Conduct a monthly project meeting in order to verify construction progress and related issues.
3. Prepare field reports, project meeting minutes, change orders and other routine documents as required during construction.
4. Review Contractor applications for payment, visit project site and verify progress of work to date.
5. Review shop drawings, product submissions and other related data from the Contractor.
6. Provide a final inspection and submit to the Owner the final Contractor pay request.
7. Provide the Owner with a full set of record drawings of the construction.
8. Provide a site visit in the tenth month after completion of construction to verify any warranty items that must be addressed prior to the expiration of the Contractor's one year warranty.

F. Fees

1. For Basic Services listed above, the Owner shall compensate the Architect on a percentage basis of 8% of the total construction budget. The total fee shall not exceed \$100,000.00.
2. Billing will occur on a monthly basis as work progresses with final payment due within 30 days of project completion.

A. Hourly Rate Schedule

The firm's hourly rates listed by discipline are:

Principal	\$250.00/hour
Senior Registered Architect	\$250.00/hour
Senior Professional Engineer	\$250.00/hour
Registered Architect	\$175.00/hour
Professional Engineer	\$200.00/hour
Landscape Architect	\$200.00/hour
Resident Inspector	\$110.00/hour
City Planner	\$110.00/hour
Engineer in Training	\$100.00/hour
Intern Architect	\$85.00/hour
Engineering Designer	\$85.00/hour
Intern Landscape Architect	\$85.00/hour
AutoCAD/BIM Operator	\$75.00/hour
Clerical	\$65.00/hour

G. Agreement

1. The agreement for this project shall be the AIA Document B101 "Standard Form of Agreement Between Owner and Architect", 2019 Edition, modified as necessary in keeping with the terms and conditions noted in the Scope of Services.

H. Conditions

1. All plan review fees, including state or local, are the responsibility of the Owner.
2. This proposal **does not** include services to provide the following:
 - a. Topographic or boundary survey.
 - b. Geotechnical Report
 - c. Environmental Assessments.
 - d. Wetland Delineation Study
 - e. Sub-Surface Geotechnical Exploration.
 - f. Permitting or Plan Review Fees
 - g. Construction Testing & Special Inspections.
 - h. Audio/Visual/Data Design (BCI to interface with the County IT Department)
 - i. Furnishings, Fixtures, & Equipment Design

BRANDSTETTER CARROLL INC.
STANDARD PROVISIONS

(1) Consultant's Scope of Services and Additional Services. The Consultant's undertaking to perform professional services extends only to the services specifically described in this Agreement. However, if requested by the Client and agreed to by the Consultant, the Consultant will perform additional services ("Additional Services"), and such Additional Services shall be governed by these provisions. Unless otherwise agreed to in writing, the Client shall pay the Consultant for the performance of any Additional Services an amount based upon the Consultant's then-current hourly rates.

(2) Client's Responsibilities. In addition to other responsibilities described herein or imposed by law, the Client shall:

(a) Designate in writing a person to act as its representative with respect to this Agreement, such person having complete authority to transmit instructions, receive information, and make or interpret the Client's decisions.

(b) Provide to the Consultant all previous studies, plans, or other documents pertaining to the project and all new data reasonably necessary in the Consultant's opinion, such as site surveys and engineering data, environmental impact assessments or statements, zoning or other land use regulations, etc., upon all of which the Consultant may rely.

(c) Arrange for access to the building as required for the Consultant to provide its services.

(d) Review all documents or reports presented by the Consultant and render in writing decisions pertaining thereto within a reasonable time so as not to delay the services of the Consultant.

(e) Give prompt written notice to the Consultant whenever the Client becomes aware of any development that affects the scope and timing of the Consultant's services or any defect or noncompliance in any aspect of the project.

(3) Period of Services. Unless otherwise stated herein, the Consultant will begin work timely after receipt of an executed copy of this Agreement and will complete the services in a reasonable time. This Agreement is made in anticipation of conditions permitting continuous and orderly progress through completion of the services. Times for performance shall be extended as necessary for delays or suspensions due to circumstances that the Consultant does not control.

(4) Method of Payment. Compensation shall be paid to the Consultant in accordance with the following provisions:

(a) Invoices will be submitted by the Consultant to the Client periodically for services performed and expenses incurred. Payment of each invoice will be due within 30 days of receipt.

(5) Termination. The obligation to provide further services under this Agreement may be terminated by either party upon seven days' written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof through no fault of the terminating party, or upon thirty days' written notice for the convenience of the terminating party. In the event of any termination, the Consultant shall be paid for all services rendered and expenses incurred to the effective date of termination, and other reasonable expenses incurred by the Consultant as a result of such termination. If the Consultant's compensation is a fixed fee, the amount payable for services will be a proportional amount of the total fee based on the ratio of

the amount of the services performed, as reasonably determined by the Consultant, to the total amount of services which were to have been performed.

(6) Insurance. The Consultant is protected by Workers' Compensation insurance, professional liability insurance, and general liability insurance and will exchange certificates of insurance upon request. If the Client directs the Consultant to obtain increased insurance coverage, or if the nature of the Consultant's activities requires additional insurance coverage, the Consultant will take out such additional insurance, if obtainable, at the Client's expense.

(7) Standard of Care. In performing its professional services, the Consultant will use that degree of care and skill ordinarily exercised, under similar circumstances, by reputable members of its profession in the same locality at the time the services are provided. No warranty, express or implied, is made or intended by the Consultant's undertaking herein or its performance of services, and it is agreed that the Consultant is not a fiduciary with respect to the Client.

(8) Dispute Resolution. All claims by the Client arising out of this Agreement or its breach shall be submitted first to mediation in accordance with the Construction Industry Mediation Rules of the American Arbitration Association as a condition precedent to litigation. Any mediation or civil action by Client must be commenced within two years of the accrual of the cause of action asserted but in no event later than allowed by applicable statutes.

(9) Assignment and Subcontracting. This Agreement gives no rights or benefits to anyone other than the Client and the Consultant, and all duties and responsibilities undertaken pursuant to this Agreement will be for the sole benefit of the Client and the Consultant. The Client shall not assign or transfer any rights under or interest in this Agreement without the written consent of the Consultant.

(10) Confidentiality. To the extent permitted by the Kentucky Public Records Laws, the Client consents to the use and dissemination by the Consultant of photographs of the project and to the use by the Consultant of facts, data and information obtained by the Consultant in the performance of its services. If, however, any facts, data or information are specifically identified in writing by the Client as confidential, the Consultant shall use reasonable care to maintain the confidentiality of that material.

(11) Miscellaneous Provisions. This Agreement is to be governed by the law of the Commonwealth of Kentucky. This Agreement contains the entire and fully integrated agreement between the parties and supersedes all prior and contemporaneous negotiations, representations, agreements or understandings, whether written or oral. Except as provided in Section 1, this Agreement can be supplemented or amended only by a written document executed by both parties. Provided, however, that any conflicting or additional terms on any purchase order issued by the Client shall be void and are hereby expressly rejected by the Consultant. Any provision in this Agreement that is unenforceable shall be ineffective to the extent of such unenforceability without invalidating the remaining provisions. The non-enforcement of any provision by either party shall not constitute a waiver of that provision nor shall it affect the enforceability of that provision or of the remainder of this Agreement.



To: Treasury
From: Marc Fields
Date: March 11, 2026
Topic: Bread Contract

Kenton County Detention Center requests permission to put out for bid for Fresh Bread Delivery.

Jailer Marc Fields

A handwritten signature in blue ink that reads "Marc Fields". The signature is written in a cursive style and is positioned above a horizontal line.



Memorandum

DATE: March 13, 2026
TO: Kenton County Fiscal Court
FROM: Rachel Ackerson, Purchasing Manager
RE: Award 26-23 Office & Janitorial Supplies

The Kenton County Purchasing Department is requesting permission from the Kenton County Fiscal Court to award the RFP for Office and Janitorial Supplies to Federal Supply. This contract would be for one (1) year with one (1) additional one (1) year renewal.

On March 5th, 2026, we received 14 bids, as outlined in the attached tabulation sheet. Federal Supply is recommended because of past performance on previous contracts, customer service, overall pricing, and ability to service the different department accounts.

This recommendation was discussed and confirmed by Assistant Treasurer Jacob Brooks and Purchasing Manager Rachel Ackerson.

Project: 26-23 Office & Janitorial Supplies

Opening Date: March 5, 2026

Present: OpenGov

	Agni Enterprises	All Pro Supply	Brighter Days & Nites
Online Ordering	No	No	No
Delivery	7-14 Business Days ARO	2-3 Days	5-7 Days ARO
Products	Some Office & Janitorial	Janitorial Only	Some Office & Janitorial

	Central Poly-Bag Corp.	Complete Printer Source	Dispose N Save
Online Ordering	No	Yes (Multiple Accts)	Yes (Admin Acct)
Delivery	Within 30 Days	1-2 Days	9 Days
Products	Janitorial Only	Office & Janitorial	Gloves & Liners Only

	Enmore Investments	Federal Supply	Ink Systems
Online Ordering	No	Yes (Multiple Accts)	Yes (Admin Acct)
Delivery	10 Days	Next Day/Stock, 1-3 Days	TBD
Products	Office & Janitorial	Office & Janitorial	Office & Janitorial

	Interboro Packaging Corp	JC Promotional Enterprize	Pyramid School Products
Online Ordering	Yes (Admin Acct)	No	No
Delivery	7-10 Days ARO	5-7 Days	14-21 Days ARO
Products	Gloves & Liners Only	Office & Janitorial	Some Office & Janitorial

	Stigler Supply Co	Supply Post
Online Ordering	Yes (Multiple Accts)	Yes (Multiple Accts)
Delivery	Depends on Zip Code	Next Day/Stock
Products	Janitorial Only	Office & Janitorial

Item Description	Federal	CPS	Supply Post	Agni Enterprises	All Pro Supply	Brighter Days & Nites	Central Poly-Bag Corp.	Dispose N Save	Enmore Investments	Ink Systems	Interboro Packaging Corp	JC Promotional Enterprize	Pyramid School Products	Stigler Supply Co
GLOVE,EXAM,LTX,POW,SML,CLR	\$20.00	\$42.50	\$46.58	\$76.30	\$44.60	\$83.56	X	\$3.76	\$20.00	\$5.84	\$3.68	X	\$34.90	\$21.66
GLOVES,NITRILE,PF,MED,BK	\$48.90	\$32.50	\$49.99	\$86.04	\$49.50	\$9.12	X	\$34.08	\$16.00	\$44.54	\$34.00	\$217.78	\$49.90	\$46.20
LINER,38X58, 60GAL, 1.4MIL,BK,100,RL	\$27.00	\$22.50	\$33.97	X	\$25.97	\$33.44	\$20.77	\$28.48	\$18.00	\$38.89	\$21.72	X	X	\$25.59
TISSUE, SINGLE, 2-PLY, 500SHEET, 96/CS	\$42.00	\$35.99	\$52.80	\$78.46	\$43.68	\$49.64	\$50.00	X	\$15.00	\$50.48	X	\$72.89	\$57.95	\$44.56
TOWEL, C-FLD,1PLY,200PK,WE	\$19.00	\$22.00	\$23.59	\$58.32	\$29.25	\$71.94	\$32.00	X	\$18.00	\$36.57	X	\$40.28	\$41.75	\$28.81
CLEANER,TOILET BWL,BLCH	\$33.00	\$35.99	\$34.25	\$63.66	\$35.46	\$50.31	X	X	\$15.00	\$39.18	X	\$47.48	\$49.98	\$36.84
PAPER,20LB,92BRIGHT,5000/CT (CS)	\$35.00	\$35.00	\$37.99	X	X	\$49.15	X	X	\$15.00	\$76.54	X	\$80.30	X	X
PAPER,COPY,20#,11X17,WH (RM)	\$11.00	\$13.50	\$10.99	\$53.60	X	\$82.40	X	X	\$15.00	\$29.94	X	\$25.40	X	X
PAPER,XERO/DUP,WE,LGL,20# (CS)	\$65.00	\$84.99	\$63.99	\$120.24	X	\$99.69	X	X	\$15.00	\$83.61	X	\$140.67	X	X
CLIP,BINDER,SML,DZ	\$0.20	\$0.27	\$0.71	X	X	\$1.48	X	X	\$3.75	\$0.61	X	\$0.57	\$1.89	X
CLIP,BINDER,MED,DZ	\$0.40	\$0.67	\$0.22	X	X	\$2.98	X	X	\$3.75	\$0.60	X	\$0.66	\$2.49	X
CLIP,BINDER,LGE,DZ	\$1.20	\$1.85	\$1.85	X	X	\$7.26	X	X	\$3.75	\$1.59	X	\$2.07	\$4.99	X
NOTE,STICK-IT,3X3,YW,12PD	\$3.00	\$3.36	\$3.41	X	X	\$3.61	X	X	\$10.00	\$3.52	X	\$5.95	X	X
FOLDER,MLA,1/3 CT,LTR,100	\$11.00	\$11.99	\$9.54	X	X	\$21.29	X	X	\$15.00	\$8.55	X	\$15.29	X	X
FOLDER,MLA,1/3 CT,LGL,100	\$16.00	\$18.99	\$16.95	X	X	\$14.12	X	X	\$15.00	\$41.80	X	\$27.77	X	X
FILE,EXP,12X10,A-Z,21PKT	\$13.00	\$16.99	\$17.72	X	X	\$16.10	X	X	\$17.00	\$25.31	X	\$23.68	X	X
POCKET,FILE,LTR,EXP,3.5"	\$33.00	\$29.50	\$65.48	X	X	\$57.78	X	X	\$15.00	\$48.74	X	\$55.01	X	X
POCKET,FILE,LGL,EXP,5.25"	\$18.00	\$16.50	\$39.55	X	X	\$37.64	X	X	\$15.00	\$33.88	X	\$38.68	X	X
POCKET,FILE,LTR,STR,5.25"	\$15.00	\$14.50	\$13.34	X	X	\$13.10	X	X	\$18.00	\$12.79	X	\$26.18	X	X
PLATE,ULTRA,10 1/8,125PK	\$13.00	\$12.99	\$26.90	\$38.52	X	\$70.72	X	X	\$15.00	\$17.43	X	\$21.68	\$18.59	\$62.54
PLATE,ULTRALX,67/8",125PK	\$8.00	\$7.99	\$22.49	\$31.88	X	\$123.19	X	X	\$16.00	\$10.39	X	\$14.74	\$11.59	\$39.81
BOWL,ULTRA 20OZ,HVYDUTY	\$18.00	\$20.00	\$17.95	\$46.20	X	\$109.72	X	X	\$15.00	\$28.84	X	\$33.63	\$28.79	\$89.74
PLATE,PAPER,8.5",125/PK	\$13.00	\$26.90	\$12.99	\$38.52	X	\$70.72	X	X	\$15.00	\$17.43	X	\$21.68	\$18.59	\$62.54
KNIFE,STYRENE,1M/CT,BK	\$16.00	\$17.50	\$17.29	\$61.44	X	\$46.14	X	X	\$15.00	\$26.78	X	\$31.72	\$24.98	\$8.55
FORK,STYRENE,1M/CT,WHT	\$16.30	\$13.99	\$17.29	\$60.80	X	\$46.01	X	X	\$15.00	\$28.84	X	\$33.69	\$26.98	\$8.55
SPOON,SOUP,POLY,1M/CT,WHT	\$9.00	\$8.50	\$10.51	\$43.39	X	\$33.30	X	X	\$18.00	\$18.28	X	\$21.48	\$23.98	\$9.21
TONER,26A,LJ,CART,BK	\$138.00	\$139.99	\$152.24	X	X	X	X	X	\$142.75	\$204.80	X	\$191.39	X	X
Total	\$643.00	\$687.45	\$800.58			\$1,204.41			\$515.00	\$935.77		\$1,190.67		

This is only a representation of some of the most common items that are ordered.



Memorandum

DATE: March 13, 2026

TO: Kenton County Fiscal Court

FROM: Rachel Ackerson, Purchasing Manager

RE: Award 26-16 Evidence Room Renovation (Re-Bid)

The Kenton County Purchasing Department is requesting permission from the Kenton County Fiscal Court to award the RFP for the Evidence Room Renovation (Re-Bid) to Radius Construction.

On February 13, 2026, we received four bids, as outlined in the attached tabulation sheet. Radius Construction is recommended because of past performance on other County projects, familiarity with the project, past performance from the subcontractors they submitted, and they are cognitive to police/dispatch operations.

This recommendation was discussed and confirmed by Chief Spike Jones and Buildings and Grounds Manager, John Thoburn.

PROJECT: 26-16 Police Evidence Room (Re-Bid)

BID OPENING DATE: February 13, 2026

PRESENT: OpenGov

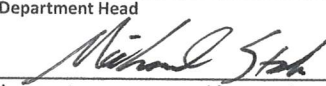
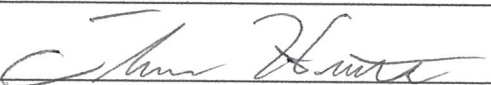
	SunBuilders	Fox Construction	Radius Construction	Schrudde & Zimmerman
Complete Project	\$144,276.00	\$153,200.00	\$159,006.00	\$160,277.00
Mandatory Meeting Attendance	Yes	Yes	Yes	Yes
Addenda Confirmed	Yes	Yes	Yes	Yes

Kenton County Fiscal Court



EXCESS AND SURPLUS PROPERTY DISPOSAL FORM

Purpose: Use this form to report all equipment that is excess to your department's needs. After approval, this form will be forwarded to all department heads for review to determine if the excess property can be used in another department. If after 2 weeks no other department expresses interest in the equipment, it will be listed as Surplus Property and will need to be sold via bidding on GovDeals.

Department: Kenton County Public Works/Fleet		Current Location: 420 Independence Station Rd Independence, Ky 41051		
Contact: Spencer Stork		Phone: 859-392-1920		
Asset Number / Inventory Tag Number	Description	Condition	Approximate Age	Special Notes and Recommendation (Scrap / Surplus)
N/A	8 Blue Recycle Trailer Bins	Poor	7 Years	GovDeals/Scrap
N/A	RDS 73326 Tank (Diesel transfer tank) and Toolbox Combo	Fair	8 Years	GovDeals/Scrap
347	Ex Mark mower	Fair	8+ yrs	Gov Deals
Approval Signatures		Department Head 		Recommended Disposition GovDeals/Scrap
If Fleet maintained equipment, Fleet Services must approve removal from service				Recommended Disposition GovDeals
				GovDeals/Scrap
If Computer or other electronic equipment, IT must approve removal from service				Recommended Disposition
Treasurer				
County Judge / Executive				

Return completed form to Purchasing Manager in Treasurer's Office



Memorandum

TO: Kenton County Fiscal Court
FROM: Adam Ryan, Public Services Supervisor
DATE: March 12, 2026
RE: Permission to Accept Sourcewell Proposal - Wheel Loader

The Kenton County Public Works Department is requesting permission from the Fiscal Court to accept the Sourcewell proposal to purchase 2026 Caterpillar Model: 926 14A Wheel Loader from Ohio Cat (Sourcewell contract #020223-CAT) in the amount of \$226,704.40. This was originally budgeted for \$250,000.00.

This recommendation was discussed and confirmed by Kenton County Public Works Director, Spencer Stork and Adam Ryan Public Works Supervisor.



Memorandum

TO: Kenton County Fiscal Court
FROM: Adam Ryan, Public Works Supervisor
DATE: March 12, 2026
RE: Permission to Accept Sourcewell Proposal - Asphalt Paver

The Kenton County Public Works Department is requesting permission from the Fiscal Court to accept the Sourcewell proposal to purchase 2026 Weiler Model: P75 Weiler Paver from Ohio Cat (Sourcewell contract #052417-WR) in the amount of \$135,907.83. This was originally budgeted for \$150,000.00.

This recommendation was discussed and confirmed by Kenton County Public Works Director, Spencer Stork and Adam Ryan Public Works Supervisor.

KENTON COUNTY DETENTION CENTER ROOF AND SKYLIGHTS

Executive Summary

KCDC roof was installed by Holland Roofing on 09/13/2010. The area of the roof is 145,200 square feet. The GAF Warranty was for 1,452 Squares of TFANI80 (0.0800 TPO) with a 20-year roof guarantee. Original cost for the roof and skylights, \$964,920.

On 10/29/2022, Dan Tarkington, P.E., Chairman of Four Seasons Environmental, our building maintenance contractor, presented a "Building Envelope Inspection". This report was a cost comparison on "Replacement & Restoration" of the roof. They divided the building roof into four sections, and the costs associated with either replacement or restoration over four years of budgets starting in 2023 and ending in 2027. The cost estimate for replacement was \$4,425,000, and restoration was \$2,937,500.

Over the previous twelve (12) months, we have had several reports of leaks, mostly around the skylights, all of which are on the section of the roof that covers the inmate dorms. FSE or Holland Roofing has resealed every skylight in this section, along with repairing a small hole in the roof. Holland Roofing has determined that the original caulking used to seal around the skylights has visibly dried out, cracked, and separated from the surface, allowing water to penetrate. They suggest removing all existing caulk, cleaning and preparing the surface to ensure proper adhesion, and installing new commercial-grade sealant with a continuous bead to restore a watertight seal and prevent further moisture intrusion. The estimated cost: \$24,675.00

KCDC has asked for and received four (4) quotes to perform an infrared scan of the entire roof with an accompanying report.

Garland/DBS, Inc. (recommended by FSE)		\$4,120
Cotterman & Company, Inc.		\$6,200
Rooftec		\$10,850
Roof Advantage 360	Impedance scan	\$13,156
	Nuclear scan	\$20,236
	Thermal scan	\$9,968

KCDC suggests having a moisture scan performed by Rooftec. Rooftec has performed work at the Kenton County Administration Building recently. Once their report is completed, decisions on how to proceed can be made.



March 9th, 2026

To: Kenton County Fiscal Court

From: Jessica Ramsey

Re: CDWG Quote for Cisco Meraki Wifi Access Points & Switches at 1840 Simon Kenton Way

Attached please find a quote from CDW-G for:

- 37 Wireless Access Points (2 different models)
- 23 switches (3 different models)
- Cables, SFPs, and power supplies for hardware
- 1 year Cisco Meraki Licensing for hardware

This purchase is part of an overall project to upgrade internet connectivity and capacity at Kenton County Government Center. This is the final phase of the FY26 Networking equipment asset replacement plan, which will complete the process of centralizing all County networking hardware into a single portal.

The total cost for hardware (\$125,252.02) is to be paid from the Technology Services capital budget as planned, while the licensing will be invoiced separately and paid from the Technology Services contracts budget. The CDW-G quote is supplied through state Sourcewell contract 121923.

Thank you,

Jessica Ramsey
Director of Technology Services
jessica.ramsey@kentoncounty.org



Thank you for choosing CDW. We have received your quote.

Hardware

Software

Services

IT Solutions

Brands

Research Hub

QUOTE CONFIRMATION

Pricing and Availability Notice

Due to ongoing supply chain challenges, some hardware manufacturers cannot guarantee product availability or pricing until the product is shipped. While we make every effort to honor quoted pricing, if a hardware manufacturer increases its price to CDW after a quote is issued or order is accepted, we may need to update your quoted price to reflect that change irrespective of any timeframes or validity periods set forth in the quote, including up to the date of shipment. In the event of a price adjustment, we will notify you prior to shipment. Any price adjustment would only occur if the hardware manufacturer increases its pricing to CDW.

JESSICA RAMSEY,

Thank you for considering CDW•G for your technology needs. The details of your quote are below. **If you are an eProcurement or single sign on customer, please log into your system to access the CDW site.** You can search for your quote to retrieve and transfer back into your system for processing.

For all other customers, click below to convert your quote to an order.

Convert Quote to Order

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
PTVC493	3/2/2026	CISCO HARDWARE	252884	\$125,252.02

QUOTE DETAILS

ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
Cisco Meraki Catalyst 9300L-48P-4X - switch - 48 ports - managed - rack-mou Mfg. Part#: C9300L-48P-4X-M Contract: Sourcewell 121923-CDWG Tech Catalog GOV ONLY (121923)	3	7816251	\$5,220.97	\$15,662.91
CISCO DIRECT C9300L-STKKIT2-M-O Mfg. Part#: C9300L-STKKIT2-M-O Contract: Sourcewell 121923-CDWG Tech Catalog GOV ONLY (121923)	3	9051246	\$703.33	\$2,109.99
Cisco Meraki - power supply - hot-plug - 1100 Watt Mfg. Part#: PWR-C11100WACP-M-O Contract: Sourcewell 121923-CDWG Tech Catalog GOV ONLY (121923)	3	9049158	\$1,023.86	\$3,071.58
Cisco - SFP+ transceiver module - 10GbE Mfg. Part#: SFP-10G-SR-S= UNSPSC: 43201553 Contract: Sourcewell 121923-CDWG Tech Catalog GOV ONLY (121923)	32	3611324	\$367.76	\$11,768.32
Cisco Meraki MS130-48X - Configurable - switch - 48 ports - managed - rack- Mfg. Part#: MS130-48X 3572.04 Contract: Sourcewell 121923-CDWG Tech Catalog GOV ONLY (121923)	17	9068001	\$3,572.04	\$60,724.68

QUOTE DETAILS (CONT.)**Cisco Meraki MS130-24X - switch - 24 ports - managed - rack-mountable**

3	8534759	\$2,616.67	\$7,850.01
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Mfg. Part#: MS130-24X

Contract: Sourcewell 121923-CDWG Tech Catalog GOV ONLY (121923)

Cisco Wireless 9172I - wireless access point - Wi-Fi 7, Bluetooth

34	8278419	\$616.11	\$20,947.74
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Mfg. Part#: CW9172I-CFG

Contract: Sourcewell 121923-CDWG Tech Catalog GOV ONLY (121923)

Cisco Wireless 9174I - wireless access point - Wi-Fi 7, Bluetooth

3	9015535	\$949.13	\$2,847.39
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Mfg. Part#: CW9174I-CFG

Contract: Sourcewell 121923-CDWG Tech Catalog GOV ONLY (121923)

Cisco Meraki stacking cable - 10 ft

2	7847087	\$134.70	\$269.40
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Mfg. Part#: STACK-T3A-3M-M

Contract: Sourcewell 121923-CDWG Tech Catalog GOV ONLY (121923)

Cisco Learning Credits - pre-purchasing training funds unit

64	1521872	\$0.00	\$0.00
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Mfg. Part#: TRN-CLC-004

UNSPSC: 86101601

Electronic distribution - NO MEDIA

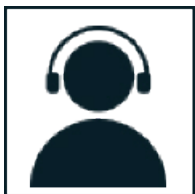
Contract: Sourcewell 121923-CDWG Tech Catalog GOV ONLY (121923)

SUBTOTAL	\$125,252.02
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SHIPPING	\$0.00
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SALES TAX	\$0.00
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GRAND TOTAL	\$125,252.02
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PURCHASER BILLING INFO**DELIVER TO****Billing Address:**KENTON COUNTY
ATTN: ACCTS PAY
PO BOX 792
COVINGTON, KY 41011-1638
Phone: (859) 491-4942**Shipping Address:**TECH SERVICES STE 3200
JESSICA RAMSEY
1840 SIMON KENTON WY
COVINGTON, KY 41011
Shipping Method: DROP SHIP-GROUND**Payment Terms:** Net 30 Days-Govt State/Local**Please remit payments to:**CDW Government
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Chicago, IL 60675-1515**Sales Contact Info****Mathew Dulkowski** | (866) 405-6240 | mathew.dulkowski@cdwg.com

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Cisco

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https://www.cisco.com/c/dam/en_us/about/doing_business/legal/Cisco_General_Terms.pdf, and the Offer Descriptions at the following URL:

<https://www.cisco.com/c/en/us/about/legal/cloud-and-software/software-terms.html#offer-descriptions-product>, and (2) that Cisco or its affiliates and not Seller will be responsible for the performance of the Cisco Products and Services.

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EXECUTIVE ORDER
OFFICE OF THE KENTON COUNTY JUDGE-EXECUTIVE
KRIS A. KNOCHELMANN

EXECUTIVE ORDER 26-36

RE: Brian Sims

WHEREAS: Kris A. Knochelmann, Kenton County Judge Executive, has the authority to appoint board members to the Building Code Appeals Board, with the approval of the Fiscal Court.

WHEREAS: Kris A. Knochelmann, Kenton County Judge Executive, has been advised of the need to appoint a board member for the Building Code Appeals, due to the resignation of a board member.

NOW, THEREFORE, I, Kris A. Knochelmann, Kenton County Judge/Executive, do hereby order that Brian Sims be appointed to the Building Code Appeals Board, with the term expiring on February 10, 2027.

In witness whereof I have set my hand at
Covington, Kentucky this 17th day of
March, 2026.

Kris A. Knochelmann
Kenton County Judge Executive

Order ratified by the Fiscal Court of the County of Kenton _____

Attest:

Fiscal Court Clerk

EXECUTIVE ORDER
OFFICE OF THE KENTON COUNTY JUDGE-EXECUTIVE
KRIS A. KNOCHELMANN

EXECUTIVE ORDER 26-37

RE: Parks Seasonal Employees

WHEREAS: Kris A. Knochelmann, Kenton County Judge/Executive, has the authority to appoint, promote, discipline, and terminate from employment employees of the County of Kenton, Kentucky with approval of the Fiscal Court; and

WHEREAS: Kris A. Knochelmann has been advised the need to appoint Kenton County Parks and Recreation's seasonal park trustees; and

NOW THEREFORE, I, Kris A. Knochelmann, Kenton County Judge/Executive, do hereby appoint:

Name	Title	Compensation	Effective date	Exempt/Non Exempt
Terrance Donohue	Parks Weekend Seasonal Maintenance Laborer/ Trustee	\$18.63/Hourly	04/17/2026	Non-Exempt
Anderson Ealy	Parks Weekend Seasonal Maintenance Laborer/ Trustee	\$18.63/Hourly	04/17/2026	Non-Exempt
Danny McMahan	Parks Seasonal Maintenance Laborer	\$16.31/Hourly	04/01/2026	Non-Exempt
George Popp	Parks Weekend Seasonal Maintenance Laborer/ Trustee	\$18.63/Hourly	04/15/2026	Non-Exempt

In witness whereof, I have hereunto
set my hand at Covington, Kentucky
this 17th day of March, 2026

By:

Kris A. Knochelmann
Kenton County Judge/Executive

Order ratified by the Fiscal Court of the County of Kenton _____

ATTEST:

Fiscal Court Clerk

EXECUTIVE ORDER
OFFICE OF THE KENTON COUNTY JUDGE-EXECUTIVE
KRIS A. KNOCHELMANN

EXECUTIVE ORDER 26-38

RE: Tyler Heeger

WHEREAS: Kris A. Knochelmann, Kenton County Judge/Executive, has the authority to appoint, promote, discipline, and terminate from employment employees of the County of Kenton, Kentucky with approval of the Fiscal Court; and

WHEREAS: Kris A. Knochelmann has been advised the need to appoint a Parks Services Technician I for the Kenton County Parks and Recreation Department; and

NOW THEREFORE, I, Kris A. Knochelmann, Kenton County Judge/Executive, do hereby order the appointment of:

Tyler Heeger
Parks Services Technician I
Kenton County Parks and Recreation Department
Compensation: \$23.14/ Hourly (Non-Exempt)
Grade: 4
Effective: March 18, 2026

In witness whereof, I have hereunto
set my hand at Covington, Kentucky
this 17th day of March, 2026.

By:

Kris A. Knochelmann
Kenton County Judge/Executive

Order ratified by the Fiscal Court of the County of Kenton _____

ATTEST:

Fiscal Court Clerk