

**KENTON COUNTY FISCAL COURT
COVINGTON COURTHOUSE
303 COURT ST.
COVINGTON, KY 41011**

**A G E N D A
February 19, 2019
5:30 P.M.**

1. **Call to Order** Judge/Executive Kris Knochelmann
- Invocation and Pledge of Allegiance** Judge/Executive Kris Knochelmann

2. **Approval of Minutes** (Action Requested)
 - A. Approval of the Minutes from the meeting of January 22, 2019. (2A)

3. **Citizens Address**

4. **General Business**
 - A. Claim's List-Dated February 8, 2019, and February 15, 2019. (4A)

 - B. Update from Secretary Thomas regarding infrastructure needs.

 - C. Update from Amanda Peters on the Northern Kentucky Office of Drug Control Policy. (4C)

 - D. Update from Linden Grove Cemetery. (4D)

 - E. Presentation by the Kentucky Transportation Cabinet regarding Rural Secondary Roads. (4E)

 - F. Adopt the proposed strategy by PDS to assess the needs and set directions for a Kenton County Addressing Authority. (4F)

 - G. Request approval of the proposal from NAPA Auto Parts and authorize the Judge/Executive to execute a contract contingent on review by the County Attorney's office, for the joint procurement for Vehicle & Equipment Parts Management and Supply for Boone and Kenton County. (4G)

 - H. Request approval of the change order for the tower sites in Kenton County. (4H)

 - I. Discussion regarding the new Administration Building.
 1. Request approval for the Contractor's Application for Payment #17. (4I1)

 2. Request approval of the Memorandum of Understanding between Sanitation District No. 1 and Kenton County for in-kind labor services and assignment of ownership of real assets at the new administration building site. (4I2)

3. Request approval of the Change Order #10 and #11 for the new administration building, reflecting tax exempt purchases. (4I3)

5. Resolutions

- A. Resolution No. 19-01C (Action Requested)
A Resolution for the Kenton County Fiscal Court concerning Fiscal Year 2018-2019 Budget Adjustments. (5A)
- B. Resolution No. 19-04 (Action Requested)
A Resolution of Kenton County, Kentucky authorizing the Judge/Executive to execute the second amendment to the Northern Kentucky Drug Strike Force Interlocal Agreement dated November 5, 2013. (5B)

6. Ordinances

- A. Ordinance No. 924.59-Second Reading (Action Requested)
An Ordinance amending the official zoning ordinance of Unincorporated Kenton County allowing short-term rentals in the A-1 and A-2 zones, and requiring landscaping buffers between industrial zones (6A)

7. Consent Agenda (Action Requested)

- A. Exhibit No. 19-14
Request approval to accept the Janitorial Service proposal from Completely Clean, L.L.C. for the Kenton County Emergency Communications Center. (7A)
- B. Exhibit No. 19-15
Request approval to ratify the service agreements for the Detention Center Grant Program. (7B)
- C. Exhibit No. 19-16
Request approval of the invoice to The Brooks Safety Consulting Group, LLC for Loss Control Consulting Services. (7C)
- D. Exhibit No. 19-17
Request approval to award the Lake and Pond Management bid to Jones Fish and Lake Management for the Kenton County Parks and Recreation Department. (7D)
- E. Exhibit No. 19-18
Request approval to go out to bid for a Surgery Room Project for the Kenton County Animal Shelter. (7E)
- F. Exhibit No. 19-19
Request approval to ratify the Contract Modifications for the FEMA Public Assistance Grants. (7F)
- G. Exhibit No. 19-20
Request approval of the proposal from Geotechnology to perform drilling services on Steepcreek Road. (7G)

- H. Exhibit No. 19-21
Request approval to surplus a 2007 Chevrolet Silverado, and transfer the vehicle to the Conservation District for the Kenton County Public Works Department. (7H)
- I. Exhibit No. 19-22
Request approval to surplus a Canon Imagerunner printer/copier Model 5055 for the Kenton County Sheriff's Department. (7I)
- J. Exhibit No. 19-23
Request approval of the tower site contract. (7J)
- K. Exhibit No. 19-24
Request approval of a Contract Modification with GRW Engineering for structural design on section one of the Bromley-Crescent Springs Road Project. (7K)
- L. Exhibit No. 19-25
Request approval to go out to bid for adoption cages for the Kenton County Animal Shelter. (7L)

8. Executive Orders

- A. Executive Order No. 19-31 (No Action Needed)
An Executive Order declaring a Level One Snow Emergency on January 30, 2019. (8A)
- B. Executive Order No. 19-32 (Action Requested)
An Executive Order relating to the Fiscal Court approving the appointment of Mike Stava as a Deputy Coroner for the Kenton County Coroner's Office, with the effective date of January 30, 2019. (8B)
- C. Executive Order No. 19-33 (No Action Needed)
An Executive Order rescinding the Level One Snow Emergency on January 30, 2019. (8C)
- D. Executive Order No. 19-34 (Action Requested)
An Executive Order relating to the Fiscal Court approving the re-appointment of Wayne Bach, Jim Shumate and Tony Tuttle to the Road Closure Committee, with the terms expiring on February 26, 2022. (8D)
- E. Executive Order No. 19-35 (Action Requested)
An Executive Order relating to the Fiscal Court approving the re-appointment of William Kruetzjans, Paul Metzger and Gene Weber to the Building Code Appeals Board, with the terms expiring on February, 10, 2021. (8E)
- F. Executive Order No. 19-36 (Action Requested)
An Executive Order relating to the Fiscal Court approving the re-appointment of Brad Ramey to the Ft. Mitchell TIF District Board, with the term expiring on December 15, 2022. (8F)

- G. Executive Order No. 19-37 (Action Requested)
An Executive Order relating to the Fiscal Court approving the termination of the employment contract of Darrin Gilvin as the Assistant Director for the Kenton County Emergency Communications Department, with the effective date of February 19, 2019. (8G)
- H. Executive Order No. 19-38 (Action Requested)
An Executive Order relating to the Fiscal Court approving the reorganization of the Emergency Communications Department, and the Information Technology Department. (8H)
- I. Executive Order No. 19-39 (Action Requested)
An Executive Order relating to the Fiscal Court approving the promotion of Tim Walsh from a Dispatcher II to a Dispatch Supervisor for the Kenton County Emergency Communications Department, with the Effective date of January 8, 2019. (8I)
- J. Executive Order No. 19-40 (Action Requested)
An Executive Order relating to the Fiscal Court approving the resignation of Ella Mobley as a Technician for the Kenton County Animal Shelter, with the effective date of February 5, 2019. (8J)
- K. Executive Order No. 19-41 (Action Requested)
An Executive Order relating to the Fiscal Court approving the hiring of Rick Buster as the Public Services Foreman for the Kenton County Public Works Department, with the effective date of February 19, 2019. (8K)
- L. Executive Order No. 19-42 (Action Requested)
An Executive Order relating to the Fiscal Court approving the resignation of Jeremy Willett as a Police Officer for the Kenton County Police Department, with the effective date of February 8, 2019. (8L)

9. Administrative Reporting

- A. Nick Hendrix - Public Works
- B. Steve Hensley - Emergency Management
- C. Scott Gunning - Parks and Recreation/Golf/Building and Grounds
- D. Beckey Reiter - Animal Shelter
- E. Roy Cox - Treasury

10. County Attorney's Report Stacy Tapke

11. Commissioners' Reports Commissioner Jon Draud
Commissioner Beth Sewell
Commissioner Joe Nienaber

12. Judge/Executive's Report Judge Knochelmann

13. Executive Session

- A. Pursuant to KRS 61.810 (1) (C) proposed or pending litigation regarding Jordan vs. Kenton County.

14. Adjournment

Text for all proposed and recently passed ordinances may be acquired by accessing the Fiscal Court web page at <http://www.kentoncounty.org> or by contacting the administrative offices at 859.392.1400.