



AGENDA

January 13, 2026

5:30 P.M.

1. Call To Order - Judge/Executive Kris Knochelmann
2. Invocation And Pledge Of Allegiance - Commissioner Beth Sewell
3. Approval Of Minutes (Action Requested)
 - 3.I. Approval Of The Minutes From The Meeting Of December 9, 2025.

Documents:

[12-09-25.PDF](#)

4. Citizens Address
5. General Business
 - 5.I. Update From Kim Webb On The Emergency Shelter Of Northern Kentucky.

Documents:

[ESNKY PRESENTATION.PDF](#)
[2026 KENTON CO SHEET.PDF](#)

- 5.II. Request Approval Of The Amended Federally-Funded Subaward And Funding Assistance Agreement Between The Life Learning Center And The Kenton County Fiscal Court.

Documents:

[LIFE LEARNING CENTER - AMENDED 2 ARPA CONTRACT DRAFT.PDF](#)
[MEMO - LLC CONTRACT AMENDMENT \(REDUCTION IN AWARD AMOUNT\).PDF](#)

- 5.III. Request Approval Of The Federally-Funded Subaward And Funding Assistance Agreement Between TradesNKY, Inc. And The Kenton County Fiscal Court

Documents:

[TRADES NKY - ARPA CONTRACT.PDF](#)

- 5.IV. Request Approval Of Pay Application #21 To Dugan And Meyers For The Kenton County Government Center Parking Garage.

Documents:

[PAY APP 21.PDF](#)

- 5.V. Claims Lists Dated December 30, 2025 And January 13, 2026.

Documents:

[CLAIMS LIST 12.30.2025.PDF](#)

[CLAIMS LIST 1-13-26.PDF](#)

6. Resolutions (Action Requested)

- 6.I. Resolution No. 26-01A (Action Requested) A Resolution For The Kenton County Fiscal Court Concerning Fiscal Year Budget Adjustments.

Documents:

[RESOLUITON 26-01-A BUDGET ADJUSTMENT.PDF](#)

- 6.II. Resolution No. 26-02 (Action Requested) A Resolution Approving The Surety On Bonds For The Kenton County Sheriff.

Documents:

[RESOLUTION 26-02 SHERIFF BOND APPROVAL JUDE HEHMAN.PDF](#)

[RESOLUTION 26-02 SHERIFF BOND.PDF](#)

[RESOLUTION 26-02 SHERIFF BOND 2.PDF](#)

[RESOLUTION 26-02 SHERIFF BOND INVOICE.PDF](#)

7. Ordinances

- 7.I. Ordinance 121.49 – Second Reading (Action Requested) An Ordinance Amending The Kenton County, Kentucky Code Of Ordinances Re: Kenton County Policy Manual And County Administrative Code.

Documents:

[ORDINANCE 121.49 POLICY MANUAL REVISIONS - TRANSITION
LEAVE.PDF](#)

- 7.II. Ordinance 121.50 – First Reading (No Action Needed) An Ordinance Enacting And Adopting A Supplement To The Code Of Ordinances Of The County Of Kenton, Kentucky.

Documents:

[ORDINANCE 121.50 ADOPTION OF THE SUPPLEMENT TO THE CODE OF
ORDINANCES.PDF](#)

8. Consent Agenda (Action Requested)

- 8.I. Exhibit 26-01 Request Approval Of Various Public Official's Bonds.

Documents:

[EXHIBIT 26-01 2026 PUBLIC OFFICIALS BONDS.PDF](#)

- 8.II. Exhibit 26-02 Request Approval To Reject The Bids For The Police Evidence Room Renovation And Re- Advertise With A Revised Scope.

Documents:

[EXHIBIT 26-02 MEMO TO REJECT BIDS FOR POLICE EVIDENCE ROOM RENOVATION.PDF](#)

- 8.III. Exhibit 26-03 Request Approval To Accept The CDBG Grant For Transitions.

Documents:

[EXHIBIT 26-03 KENTON COUNTY TRANSITIONS RKY GA.PDF](#)
[EXHIBIT 26-03 KENTON COUNTY TRANSITIONS RKY - EXHIBIT.PDF](#)

- 8.IV. Exhibit 26-04 Request Approval Of The Memorandum Of Understanding Between The Kenton County Fiscal Court And St. Joseph School For A School Resource Officer.

Documents:

[EXHIBIT 26-04 2025-2026 SRO MOU SAINT JOSEPH SCHOOL.PDF](#)

- 8.V. Exhibit 26-05 Request Approval Of Change Order #1 For Overhead Door Replacements Of Public Works Buildings.

Documents:

[EXHIBIT 26-05 MEMO- APPROVAL FOR OVEHEAD DOORS CHANGE ORDER 1.PDF](#)
[EXHIBIT 26-05 KENTON COUNTY PUBLIC WORKS - OVERHEAD DOOR REPLACEMENTS STRUCTURAL ENGINEERING VISIT AND BRACING SUPPLEMENTAL.PDF](#)

- 8.VI. Exhibit 26-06 Request Approval To Go Out To Bid For Gasoline And Diesel Fuel For The Kenton County Public Works Department.

Documents:

[EXHIBIT 26-06 REQUEST FOR BID ON FUEL.PDF](#)

- 8.VII. Exhibit 26-07 Request Approval Of The Grant Application To The Kentucky Board Of Emergency Medical Services To Provide EMS Continuing Education To Each County EMS Agency.

Documents:

[EXHIBIT 26-07 GRANT APPLICATION TO KBEMS.PDF](#)

9. Exhibit 26-08 Request Approval To Solicit Bids For Construction Manager At Risk Services For The Development Of The New County Park.

Documents:

EXHIBIT 26-08 MEMO REQUESTING APPROVAL TO GO OUT TO BID FOR AT
RISK CM SERVICES AT NEW COUNTY PARK 1-2026.PDF
EXHIBIT 26-08 260109 - KC LEGACY PARK CMR - RFP.PDF

10. Executive Orders

- 10.I. Executive Order 25-171 (No Action Needed) An Executive Order Declaring A Level One Snow Emergency On December 11, 2025, In Effect Until Rescinded.

Documents:

[EXECUTIVE ORDER 25-171 LEVEL 1 SNOW EMERGENCY DECEMBER 11, 2025.PDF](#)

- 10.II. Executive Order 25-172 (No Action Needed) An Executive Order Declaring A Level Two Snow Emergency On December 13, 2025, In Effect Until Rescinded.

Documents:

[EXECUTIVE ORDER 25-172 LEVEL 2 SNOW EMERGENCY DECEMBER 13, 2025.PDF](#)

- 10.III. Executive Order 25-173 (No Action Needed) An Executive Order Rescinding The Level Two Snow Emergency That Was Declared On December 13, 2025

Documents:

[EXECUTIVE ORDER 25-173 RESCINDING LEVEL 2 SNOW EMERGENCY ON DECEMBER 14, 2025.PDF](#)

- 10.IV. Executive Order 25-174 (No Action Needed) An Executive Order Rescinding The Level One Snow Emergency That Was Declared On December 11, 2025.

Documents:

[EXECUTIVE ORDER 25-174 RESCINDING LEVEL 1 SNOW EMERGENCY ORDER FROM DEC. 11, 2025.PDF](#)

- 10.V. Executive Order 26-01 (No Action Needed) An Executive Order Accepting The Retirement Of Sheriff Charles Korzenborn As The Kenton County Sheriff, And Appointing Jude Hehman As The Kenton County Sheriff.

Documents:

[EXECUTIVE ORDER 26-01 RETIREMENT OF SHERIFF AND APPOINTMENT OF NEW SHERIFF.PDF](#)
[EXECUTIVE ORDER 26-01 LETTER OF RESIGNATION.PDF](#)

- 10.VI. Executive Order 26-02 (Action Requested) An Executive Order Relating To The Fiscal Court Approving The Re-Appointment Of Judge/Executive Kris Knochehlmann To The Covington Economic Development Authority Board (CEDA).

Documents:

[EXECUTIVE ORDER 26-02 CEDA BOARD \(KRIS KNOCHELMANN\).PDF](#)

- 10.VII. Executive Order 26-03 (Action Requested) An Executive Order Relating To The Fiscal

Court Approving The Voluntary Declination Of Employment From Landon Webster As A Public Services Technician I For The Kenton County Public Works Department.

Documents:

[EXECUTIVE ORDER 26-03 PUBLIC WORKS \(LANDON WEBSTER\).PDF](#)

- 10.VIII. Executive Order 26-04 (Action Requested) An Executive Order Relating To The Fiscal Court Approving The Resignation Of Tiffany Schuler As A Public Safety Telecommunicator II For The Kenton County Emergency Communications Department.

Documents:

[EXECUTIVE ORDER 26-04 EMERGENCY COMMUNICATIONS \(TIFFANY SCHULER\).PDF](#)

- 10.IX. Executive Order 26-05 (Action Requested) An Executive Order Relating To The Fiscal Court Approving The Appointment Of Trevor Diaz Waggoner As The Canine Behavior Coordinator For The Kenton County Animal Services Department.

Documents:

[EXECUTIVE ORDER 26-05 ANIMAL SERVICES \(TREVOR DIAZ WAGGONER\).PDF](#)

- 10.X. Executive Order 26-06 (Action Requested) An Executive Order Relating To The Fiscal Court Approving The Appointment Of Jordon Williams As A Public Services Technician I For The Kenton County Public Works Department.

Documents:

[EXECUTIVE ORDER 26-06 PUBLIC WORKS \(JORDON WILLIAMS\).PDF](#)

- 10.XI. Executive Order 26-07 (Action Requested) An Executive Order Relating To The Fiscal Court Approving The Appointment Of Adam Wenz As A Fleet Services Technician II For The Kenton County Public Works Department.

Documents:

[EXECUTIVE ORDER 26-07 PUBLIC WORKS \(ADAM WENZ\).PDF](#)

- 10.XII. Executive Order 26-08 (Action Requested) An Executive Order Relating To The Fiscal Court Approving The Appointment And Contract For Richard Brandon Markesbery As A School Resource Officer For St. Joseph's – Crescent Springs.

Documents:

[EXECUTIVE ORDER 26-08 POLICE DEPARTMENT \(RICHARD BRANDON MARKESBERY\).PDF](#)
[MARKESBERY CONTRACT.PDF](#)

- 10.XIII. Executive Order 26-09 (Action Requested) An Executive Order Relating To The Fiscal Court Approving The Appointment Of Greg Rehkamp As A Contract Police Officer For The Kenton County Police Department.

Documents:

[EXECUTIVE ORDER 26-09 POLICE DEPARTMENT \(GREG REHKAMP\).PDF](#)
[REHKAMP CONTRACT.PDF](#)

- 10.XIV. Executive Order 26-10 (Action Requested) An Executive Order Relating To The Fiscal Court Approving The Appointment Of Abby Noll To The 911 Appeals Board.

Documents:

[EXECUTIVE ORDER 26-10 BOARD APPT. 911 APPEALS BOARD \(ABBY NOLL\).PDF](#)

- 11. Administrative Reporting
 - 11.I. Jessica Ramsey- Technology Services
 - 11.II. John Stanton - External Affairs
 - 11.III. Kelly Sauer - Animal Services
 - 11.IV. Spencer Stork- Public Works
 - 11.V. Kurt Greivenkamp - Treasury
- 12. County Administrator's Report
- 13. County Attorney's Report
- 14. Commissioners' Report
- 15. Judge/Executive's Report
- 16. Adjournment
- 17. Executive Session

KENTON COUNTY FISCAL COURT
Historic Kenton County Courthouse
5272 Madison Pike
Independence, KY 41051

Meeting Minutes
December 9 , 2025
5:30 P.M.

Call to Order

Judge/Executive Kris Knochelmann called to order the December 9, 2025, meeting of the Kenton County Fiscal Court. Judge/Executive Kris Knochelmann led the invocation and the Pledge of Allegiance.

Present: Judge/Executive Kris Knochelmann
Commissioner Beth Sewell, District 1
Commissioner Jon Draud, District 2
Commissioner Joe Nienaber, District 3
Assistant County Attorney, Chris Nordloh

Staff: Joe Shriver, County Administrator/Deputy Judge
Scott Gunning, Assistant County Administrator
Kurt Greivenkamp, Treasurer
Sue Kaiser, Fiscal Court Clerk

Approval of Minutes

A. Approval of the Minutes from the meeting of November 12 , 2025.

Commissioner Nienaber made the motion for approval; seconded by Commissioner Sewell. Judge/Executive Kris Knochelmann called for a voice vote, and the motion passed unanimously 4-0.

Citizens Address

Michael Staverman, who currently resides in Edgewood in the 3rd District, stated that he wanted to speak out on an issue that is currently eroding community relations with local law enforcement and specifically the Kenton County Sheriff's Department. This county's 287G agreements with the Department of Homeland Security, and specifically Immigration and Customs Enforcement or ICE. These 287G agreements deputized local law enforcement to do the work of ICE. Specifically, in May, this county entered into the jail enforcement model, JEM, and the warrant service officer programs. In the seven months since, life has been quiet for many and marked by fear for others. A few months ago, the Department of Homeland Security commenced Operation Midway Blitz in Chicago and opened major efforts in other cities such as Charlotte, New Orleans, and Minneapolis most lately. The ensuing brutal and reckless enforcement has left many across the country and here in Kenton County angry, fearful, and worried. Because of ICE's violence and carelessness, this county's local law enforcement suffers. Locals know about the 287G agreements and trust is eroding significantly within certain communities, specifically with the local Sheriff's Department, which runs the jail, which houses detainees. Every bed that the county leases to ICE is another neighborhood that is scared that they will see masked agents in their streets. Another neighborhood that now thinks twice about calling 911, that thinks twice about calling in officers.

Another neighborhood that does not call in for real criminality in our communities. This is bad not just for citizens in our community, but also for local law enforcement. We need to have trust between the community and local law enforcement. Less trust means less safety, not only for citizens and residents, but also for officers who are on the streets and put themselves in jeopardy every day for us. We need to keep information free-flowing between citizens, residents, and officers so that we can solve crime and get actual violent criminals off the streets. In Chicago, 95% of the detainees they bring in have no criminal record. In November, most recently, the Cincinnati Enquirer did work to look at Northern Kentucky. 98% of the detainees in Northern Kentucky are not violent offenders. These are not violent people. Are we to pay the price in our communities in not catching actual violent offenders just because we want to get gardeners, servers, contractors who help in our communities and who serve us into our jail, while actual violent offenders go free because we are not communicating as freely as we were before this 287G agreement? Do you feel safer knowing more people are less comfortable contacting local law enforcement? Do you rest easier every night knowing 98% of immigrants who are detained in our jails are not violent? It has been reported that the income paid to the county is \$88 per person per day for each person that we jail in our facility. The cost of having those people in our jail is priceless compared to that. We're losing out in safety, we're losing out in trust. We are also losing out in economic activity as residents and citizens alike do not feel comfortable to go out in their communities and spend their hard earned money. Are you fine with that exchange? He is not. Why would we be fine with that exchange? Why are we permitting that exchange? It is these questions he comes here before you to ask and he awaits your answers. He is urging you all to please consider cancelling the 287G agreements.

Judge Knochelmann stated that the jailer actually is the elected official that runs our jail, not the Sheriff's Office.

Commissioner Draud asked if he said he lives in Edgewood?

Mr. Staverman answered that yes he does.

Commissioner Draud asked why he didn't contact him?

Mr. Staverman answered that he does know that Dr. Draud represents him. He will be in contact, but he wanted to come here and speak to the full board.

Commissioner Draud asked if he said 95% of the people in Chicago that are arrested are non-violent?

Mr. Staverman answered yes, that is correct. That is verified by ProPublica.

Commissioner Draud stated that ProPublica is an esteemed journal. Knowing the history of Chicago and the number of people that are murdered throughout the week he finds this fact hard to believe.

Kerry Stephens, a resident of Ft. Wright, Kentucky, stated that she is also speaking tonight based on her concerns about the county's agreement with ICE and the Department of Homeland Security. She is a great grandchild of Irish immigrants who changed their last name at Ellis Island because of fear of discrimination. She is no stranger to how hopeful and motivated immigrants can leave a lasting legacy for good in our community. She feels as if Kenton County, and especially the Covington area, is somewhat of a shining gem in Cincinnati. Many of our restaurants started by immigrants or first generations have achieved national merit recently, including some restaurants on Diners, Drive-ins, and Dives. It is a joy to live nearby areas like Mainstrasse and Madison Avenue that line our streets with some of the best authentic international cuisine in Cincinnati. Through the county's involvement with ICE, she fears that we are instilling fear into those who have so much to give to our community and so much to potentially give to our community.

She has heard the argument for ICE in that the increasing number of immigrants in our nation will increase our crime rates and take away jobs from native-born citizens. However, she does not see that issue here in Kenton County. She doesn't feel as if we need a 287G agreement or an ICE taskforce in a county that is 87% white and where, according to an article by the Enquirer in November, less than 2% of immigrant offenders have committed violent crimes. She has concerns that through these agreements, our officers and our funds spent by the Sheriff's office won't be able to be spent on more pertinent issues in our counties, such as the fentanyl crisis, of which is affecting lots of people that she knows. She has concerns that the police will have less time to take care of that. She asked that the court please consider Kenton County's agreements with ICE.

General Business

A. Presentation of an award for first place in the American Public Works Association State Roadeo, Mini Excavator Skills Challenge to Bradley Creech.

Rick Buster, from Campbell County Public Works, stated that he is here representing the APWA for the Kentucky chapter and, more importantly, the Northern Kentucky chapter, Bradley Creech competed in our equipment Roadeo, and won first place for the mini excavator. Through this, he'll be moving on to a regional competition in Knoxville on March 19th and 20th representing Northern Kentucky and the Kentucky chapter. This is an equipment Roadeo. It's skid steers and mini excavators. It's the equipment that these guys use every day. It is taking their skills and ability to operate the machinery with placing puzzle pieces, rings, picking up balls, things like that that are technically a lot more difficult. His abilities to be in first place really represent the State of Kentucky and the APWA chapter and, more importantly, Kenton County Public Works.

B. Update on the Covington Business Council from Pat Frew.

Pat Frew, the Executive Director of the Covington Business Council (CBC), stated that he wanted to give the court a brief update on the CBC. As an organization, he tries to come before the court once a year. They do appreciate the support. The annual dinner at the convention center was about three weeks ago. They had about 500 people at that. The CBC stands at about 580 member

companies today, which represents more than a quadrupling of memberships over the past 15 years. We've seen a lot of people interested in what we do, not only the way that we operate and how we give individual attention to many of our member organizations, but people are really interested in all the good work that this group and others have done to make Covington a destination in our entire region. We've had more than 25% growth over the last year.

On the advocacy front, the CBC rallied support recently from leading bars, restaurants and partner agencies like the Northern Kentucky Chamber and Meet NKY to sway city leaders to create a common consumption area. This area allows bars patrons in the central business district to carry adult beverages on certain hours. Now, this has not been approved yet, but it's something that will be coming, we think, by later this spring. It is another way to also enhance retail in Covington. We've got a lot of great bars, restaurants and businesses that are growing, but the retail part of Covington could use some attention and some growth. Also, in two years, of course, we're having bridge and infrastructure issues in Covington, and so we have the Bridging the Gap program with the city that's going to be taking place in the coming months to help strengthen commerce there when the bridge linking Newport and Covington is closed, demolished, and rebuilt. The CBC is a primary partner in helping the city of Covington to inform businesses to this regard. We'll be helping to promote special deals at bars and restaurants that should cause more foot traffic to be going along the main corridors, Madison Avenue, Main Strass, and all those areas. The CBC has also assisted the Covington School Board to form a business-centric input in the school's master plan document. They will be hiring a new superintendent in 2026. We also help to provide focus groups as the community has sought to give input on the type of leader that the school district will be providing. Obviously, there's a lot of room for growth and opportunity in the schools. We found that many people, before they have

children move to Covington, then move out because the schools are insufficient, to put it kindly. We need to strengthen the schools, which will strengthen the largest city in Northern Kentucky in Covington. We've also been working with the city to schedule meetings at least quarterly with leading industry sectors that are important to the city. These include life science industry, also the marketing and agency and branding industries. These private meetings are giving the city clear direction on what the leading companies need in growing and expanding their presence, which also maintains a strong supply of tax revenue for needed city services. We've begun dialoguing with the Life Learning Center to start a litter graffiti removal campaign using individuals enrolled in the Life Learning Center development program who are seeking to improve their lives. Teams of a dozen at a time will be removing litter and graffiti in 2026 in the Central Business District and around Rudy's Corner in Latonia. Also, the CBC Foundation is partnering with SparkHaus to provide fellowships for 10 startups, five this year and five next year, to pay for their rent at the entrepreneurial hub along with providing free mini six-month CBC memberships, providing matchmaking services at our luncheons for businesses that can help them in their growth. As we're in the holidays now, the CBC has also instigated a storefront decorating program. We're going to be announcing winners from about a dozen entries. That's something that we can grow from here. We have also started a new retail campaign to try to attract retailers as members of the CBC, giving them a price preferential, a price point to help them to be a part of that. We noted a lot of success from those restaurants during Small Business Saturday recently, right after Thanksgiving heading into the holidays. We appreciate the support of the county and appreciate the opportunity to present.

Commissioner Draud stated that he wanted to compliment Mr. Frew on the job that he has done. He has been excellent. He also wanted to thank him for the kindness that he has expressed toward him when he can't walk really well.

C. Request approval of the Kenton County Clerk 's 2026 Term Order.

Judge Knochelmann stated that Ms. Summe does the best job in the Commonwealth, and we don't always get a chance to say that. She runs a tight ship fiscally and operationally and we appreciate that.

Commissioner Nienaber stated that the queue system that Kenton County uses is remarkable. He is curious if that's something that's used throughout the state. or are we kind of unique in that?

Ms. Summe answered that it came from COVID, but one other clerk actually used it and that's where she saw it. She then had it modified to what she thought worked best for Kenton County. It's called Q-Trac. The Bullitt County clerk, which is right outside of Louisville, uses it because of their spacing issues. He was talking about it., and she went down, saw it and thought that it would work for Kenton County. She thinks it is a really good opportunity for people to feel like they're being recognized, and they don't feel like when they're waiting in line. It is actually also a great tool because it shows her how, from a training perspective, if someone's taking a real long time or they're struggling. It works on both sides of the aisle as far as for the customer, as well as a good opportunity for her to identify opportunities to trainsomebody better if they're having difficulties with something.

Commissioner Sewell made the motion for approval; seconded by Commissioner Nienaber. Judge/Executive Kris Knochelmann called for a voice vote, and the motion passed unanimously 4-0.

D. Request approval of the Kenton County Sheriff 's 2026 Term Order.

Jerry Knochelmann stated that he seconds your opinion on Ms. Summe. Her office is just fantastic. It's one of the hardest offices to operate. He has often said that there could be three offices and it would still be busy.

Judge Knochelmann stated that he received a letter from the Sheriff today announcing his retirement at the end of the year. He has had 27 years of service to this county. More will be said and done here in the coming weeks. He is a great asset and a great public servant.

Commissioner Draud made the motion for approval; seconded by Commissioner Sewell. Judge/Executive Kris Knochelmann called for a voice vote, and the motion passed unanimously 4-0.

E. Request approval of a Permanent Easement and Temporary Construction Easement with Sanitation District No. 1 at 3908 Richardson Road (Kenton County Golf Courses) for a storm sewer upsizing project.

Spencer Stork stated that SD1 has a stormwater project that they're going to be doing. It's on Kimberly Drive off of Independence Station Road., and abuts the golf course property. As part of that storm sewer upsizing project, they actually need to come onto the golf course property about 140 feet to upsize a portion of the pipe that's on the golf course. They are compensating for both the permanent easement for the pipe and a temporary construction easement, as well and offering fair value for that easement as compensation to Kenton County. It is off to the very edge of the golf course, and quite a distance from the fairway.

Commissioner Sewell made the motion for approval; seconded by Commissioner Nienaber. Judge/Executive Kris Knochelmann called for a voice vote, and the motion passed unanimously 4-0.

F. Request approval of a Permanent Easement with Sanitation District No. 1 at 11777 Madison Pike for a sanitary sewer extension to the Kenton County Police and Emergency Communications building.

Spencer Stork stated that both of these have been a long time coming. This one is related to an opportunity we had because of the Downs at Nicholson development. They extended the sanitary sewer up all the way close to 17 for the development. We were able to work with them as part of a land sale agreement for some property that we had on the east side of 17 to basically allow them to complete the section of sewer that would run under KY17 and then tie in our building to the sewer. In order to make that final connection, SD-1 has to formally accept the sewer that the contractor installed. Part of that formal acceptance procedure is acceptance of these easements.

Commissioner Draud asked who is doing that big water tower?

Spencer Stork answered that if it off 275 then it is SD-1. It's basically a combined sewer for an overflow tank. So, when we have a lot of heavy rainfall, some of the sewers get to their capacity. So the tanks are able to temporarily store sewer.

Commissioner Draud asked how they get the water and sewage in there?

Spencer Stork answered that it is a couple of really big pumps. When the sewers get so full, those pumps will kick on and fill up the tank.

Commissioner Draud asked if this will help us any with Doe Run?

Spencer Stork stated that he does not know.

Judge Knochelmann stated that it is for combined sewer overflows. It is one of those aspects of fixing that problem in the most economical way. It's been evaluated for a long time. We are due for SD-1 to come in and do an update to us, so we'll get that on the calendar.

Commissioner Draud made the motion for approval; seconded by Commissioner Nienaber. Judge/Executive Kris Knochelmann called for a voice vote, and the motion passed unanimously 4-0.

G. Request approval of pay application #20 to Dugan and Meyers for the Kenton County Government Center Parking Garage.

County Administrator Joe Shriver stated that this pay app has been vetted by the county engineer and himself, and it's been presented for your consideration.

Commissioner Draud asked for a financial breakdown of the garage.

County Administrator Joe Shriver stated that we did a roughly \$20 million contract with Dugan and Meyers to construct the garage. In that were allowances and contingencies, but Dugan and Meyers has done a fantastic job to the point that we have roughly \$4 million in those accounts. They are going to still hold that money until the completion of the podium, which was started back on November 16th. We're building a podium on top of the garage in which the apartments, the Bavarian Flats, will be built by Merus and Urban Sites. The podium costs about \$4 million. So, what we have done is invested roughly \$20 million into a garage, and we will get back \$15 million of that from the state through our agreement with them. He believes this last payout will be eligible for state draw. We have submitted all \$15 million to the state.

Commissioner Draud asked how many parking spaces the garage has?

Joe Shriver answered that there are 247. Not all those are open right now because of the active construction, but he thinks easily two-thirds of those are available and have been since October 13th.

Commissioner Draud asked if the people that live in the apartments be able to park there?

Joe Shriver answered that they will have access to a number of those spots. They will have to rent them, and so the county will receive revenue if their residents choose to park in our parking garage.

Judge Knochelmann stated that it is a \$20 million garage, and that \$4 million, whether it be now or here in the next number of months, it brings it down to a \$16 million cost that we got \$15 million from the state for as a 250 space parking garage.

Joe Shriver stated that Dugan Meyers has done an extraordinarily good job of being efficient.

Commissioner Draud asked if we get any revenue from renting or selling the condos?

Judge Knochelmann answered that it would just be in our equity. It was basically our agreement with the owner for the development of the apartments that hopefully in 5, 10, 15 years, when or if those were ever sold, then we would have that money come back to the county. So the county would probably get a check one of these days when all four of us are gone, and they'll say, that was a really good decision back in 2025.

Commissioner Nienaber made the motion for approval; seconded by Commissioner Sewell. Judge/Executive Kris Knochelmann called for a voice vote, and the motion passed unanimously 4-0.

H. Request approval of the Redevelopment Fund Agreement between the Kenton County Fiscal Court and the City of Ft. Wright.

County Administrator Joe Shriver stated that we received an application from the City of Fort Wright. We vetted this through our advisors, Jeanne Schroer and also Josh Wice from PDS. They deem this to be an appropriate project.

Commissioner Sewell made the motion for approval; seconded by Commissioner Nienaber. Judge/Executive Kris Knochelmann called for a voice vote, and the motion passed unanimously 4-0.

I. Claims Lists dated November 25, 2025, and December 9, 2025.

There were no questions on the Claims List.

Resolutions

A. Resolution No. 25-010

A Resolution for the Kenton County Fiscal Court concerning Fiscal Year Budget Adjustments.

Treasurer Kurt Greivenkamp stated that there is only one budget adjustment for towing from fleet services for \$6,000, moving that from their diesel line item.

Commissioner Draud asked what they tow?

Kurt Greivenkamp answered that it is for various county cars or snow plows.

Commissioner Sewell made the motion for approval; seconded by Commissioner Nienaber. Judge/Executive Kris Knochelmann called for a voice vote, and the motion passed unanimously 4-0.

B. Resolution No. 25-30

A Resolution for the Kenton County Fiscal Court approving attendance incentives for 2025 and 2026 of \$2,000.00 per annum for all hourly full time Kenton County Emergency Communications Center (Dispatch) employees who work 2,080 hours annually or 1,912 hours annually if the employee is also actively serving in the military

County Administrator Joe Shriver stated that this is the program we talked about during budgeting process. He likes to call this one proof in concept. We have been doing this incentive with the jail, and the reason we started with the jail is that they are a 24-7 shop. They're public safety, but they had horrendous vacancy rates. He doesn't know if this program did this or not, as the culture has changed as well, but it was a piece of the puzzle to show positive results. So, after we have received some positive results, he told Ashley Hawks that her department next on the list because they have 42 positions that man consoles out there. There are 14 vacancies right now. We are going to try this tool and see if it has the same effect that it did on the jail.

Commissioner Draud made the motion for approval; seconded by Commissioner Sewell. Judge/Executive Kris Knochelmann called for a voice vote, and the motion passed unanimously 4-0.

C. Resolution No. 25-31

Resolution for the Kenton County Fiscal Court approving attendance incentives of

\$2,000.00 per annum for all hourly full time Kenton County Detention Center employees who work 2,080 hours annually ending November 30, 2026, or 1,912 hours annually if the employee is also actively serving in the military.

County Administrator Joe Shriver stated that we would like to keep going with this program because we have not only recruited, but retained folks during this process

D. Resolution No. 25-32

A Resolution making an amendment to the Administrative Code & Policy Manual.

County Administrator Joe Shriver stated that the theme of the night has been recruitment and retention. We have been talking with our departments and we've been listening. They have said it is very difficult to attract tenured and experienced employees who are used to having vacation time and leave time to come over and join our departments even though they want to. They may have trips scheduled or what have you. We have a very judicious accrual system, and he likes that system because it keeps people honest. You earn it over time and you use it as you have it. However, during that first year, it can be very difficult. He doesn't know of any department head that he has hired since that he didn't have to finagle and work the system. We started to think what would be a way that we could sort of make it attractive for folks to come to us that have experience and knowledge from other agencies, but not have to wait as long for some ability to take trips. They would still have to go through the same approval process. They would not be able to just take it unannounced or unexpected. It would still have to work for the department operations, and so we found that this is an acceptable program and we want to see how it goes. He wanted to have it done by Resolution so it's effective January 1. He also asked that the court reflect this as a first reading of an Ordinance because he is going to come back in January as it involves administrative code. That needs to be done by Ordinance. We will advertise second reading for January 13th for the administrative code change.

Commissioner Draud stated that he told Joe Shriver that we need to try to have some ability to have leverage when you're trying to bring somebody in that's got experience that you have the latitude of giving them credit for the experience or not giving them credit for it. People are not going to want to transfer and not be allowed to take their experience with them in terms of salary.

Joe Shriver stated that this was done with the refresh of our compensation back in spring of 23. We now have the ability to slot them up to mid-range based upon years of experience in certain grades. That was something that the Police Department worked hard on, so we do have that in terms of compensation.

Commissioner Sewell made the motion for approval; seconded by Commissioner Nienaber. Judge/Executive Kris Knochelmann called for a voice vote, and the motion passed unanimously 4-0.

Consent Agenda

A. Exhibit 25-172

Request approval to extend the current contract with Bavarian Trucking company for the solid waste voucher program and waste disposal services for the Kenton County Public Works Department.

B. Exhibit 25-173

Request approval to extend the current contract with Bestway for waste disposal services covering multiple county departments.

C. Exhibit 25-174

Request approval to surplus a 2019 Dodge Charger for the Kenton County Sheriff's Office.

- D. Exhibit 25-175**
Request approval to surplus various items for the Kenton County Police Department.
- E. Exhibit 25-176**
Request approval to surplus a Bunn Coffee Maker for the Kenton County Fiscal Court.
- F. Exhibit 25-177**
Request approval to award the bid for a water softener to Triton Services, Inc. for the Kenton County Detention Center.
- G. Exhibit 25-178**
Request approval to decline all bids for the stainless steel shower doors for the Kenton County Detention Center.
- H. Exhibit 25-179**
Request approval of various employee bond renewals.
- I. Exhibit 25-180**
Request approval to ratify the grant application for the Northern Kentucky Technical Rescue Team.
- J. Exhibit 25-181**
Request approval to accept the CDBG grant for Transitions, Inc.
- K. Exhibit 25-182**
Request approval to award the RFP for the sign and roadway materials to Vulcan Signs for the Kenton County Public Works Department.
- L. Exhibit 25-183**
Request approval of the proposal for additional service No. 9 from Gresham Smith for the Kenton County Government Parking Garage.
- M. Exhibit 25-184**
Request approval of the proposal for additional service No. 10 from Gresham Smith for the Kenton County Government Parking Garage.
- N. Exhibit 25-185**
Request approval to renew an agreement with the Kentucky Transportation Cabinet to perform right of way mowing and litter pickup on specific routes for the Kenton County Public Works Department.
- O. Exhibit 25-186**
Request approval to reject all bids and purchase 177 laptops through the State Contract for the Kenton County Emergency Communications Department.
- P. Exhibit 25-187**
Request approval to go out to bid for security camera and access upgrades for the Kenton County Government Center.
- Q. Exhibit 25-188**

**Request to accept the Design Services Agreement with Apex Aerial Works LLC
at the New County Park.**

All items on the consent agenda were voted on together.

Commissioner Nienaber made the motion for approval; seconded by Commissioner Sewell. Judge/Executive Kris Knochelmann called for a voice vote, and the motion passed unanimously 4-0.

Executive Orders

**A. Executive Order 25-157
An Executive Order approving the Declaration of an Emergency for the
Emergency Communications Department.**

County Administrator Joe Shriver stated that we just needed to communicate to the court at this meeting what had happened for there to be an emergency declaration. We had a weather event out at the dispatch center, and it had caused a failure in one of our UPSs. Those UPSs do two things. They act as a bridge between the generator for any power outages because those programs, if you lose power even for a second, they will run down and then they'll have to be booted back up. The second function that he learned through this process was that it also is a mega surge protector. We had a weather event that showed its failure. As we were diagnosing that problem, we had a second weather event that actually had a surge that damaged some of our equipment. Technology Services jumped on it immediately. We were able to relocate within hours down at 1840 Simon-Kenton Way and we were back up and running. Actually, through all of the events, we were never down more than three to five minutes at any given time. We were able to get back up, but we wanted to move to Simon-Kenton Way to protect the equipment and now we are doing vent cleaning, floor cleaning and everything we can't do in the dispatch center while it's running 24-7. So we're taking this opportunity to protect all the equipment with many UPSs until we can get everything set up. There was only a 15 week lead time for our big UPS, so we will be back in the dispatch center on December 15th. The reason we had to declare an emergency was to protect the equipment, to continue operations with dispatch, and to get the replacement equipment purchased as soon as possible. Everyone did really fantastic work on that, and it has just been amazing.

**B. Executive Order 25-158
An Executive Order approving the reappointment of Jeffrey Morrison to the
Ryland Heights Fire District Board.**

Commissioner Draud made the motion for approval; seconded by Commissioner Sewell. Judge/Executive Kris Knochelmann called for a voice vote, and the motion passed unanimously 4-0.

**C. Executive Order 25-159
An Executive Order approving the reappointment of Amanda Peters to the
Transitions Board.**

Commissioner Draud made the motion for approval; seconded by Commissioner Sewell. Judge/Executive Kris Knochelmann called for a voice vote, and the motion passed unanimously 4-0.

**D. Executive Order 25-160
An Executive Order approving the reappointment of Dr. Gary Hampton, Dr.**

Kevin Wall, Dr. Shelly Voet and Dr. Holly Danneman to the Local Board of Health.

Commissioner Nienaber made the motion for approval; seconded by Commissioner Sewell. Judge/Executive Kris Knochelmann called for a voice vote, and the motion passed unanimously 4-0.

- E. Executive Order 25-161**
An Executive Order approving the rehire of Carl Day as a Public Services Seasonal Technician.

Commissioner Sewell made the motion for approval; seconded by Commissioner Nienaber. Judge/Executive Kris Knochelmann called for a voice vote, and the motion passed unanimously 4-0.

- F. Executive Order 25-162**
An Executive Order approving the appointment of Dylan Hinkel as a Public Services Technician I.

Commissioner Draud made the motion for approval; seconded by Commissioner Sewell. Judge/Executive Kris Knochelmann called for a voice vote, and the motion passed unanimously 4-0.

- G. Executive Order 25-163**
An Executive Order approving the appointment of Landon Webster as a Public Services Technician I.

Commissioner Nienaber made the motion for approval; seconded by Commissioner Sewell. Judge/Executive Kris Knochelmann called for a voice vote, and the motion passed unanimously 4-0.

- H. Executive Order 25-164**
An Executive Order approving the reappointment of Joe Nienaber to the PDS Services Council with Beth Sewell as the alternate.

Commissioner Sewell made the motion for approval; seconded by Commissioner Nienaber. Judge/Executive Kris Knochelmann called for a voice vote, and the motion passed unanimously 4-0.

- I. Executive Order 25-165**
An Executive Order declaring a Level One Snow Emergency on December 2, 2025, in effect until rescinded.

No action needed.

- J. Executive Order 25-166**
An Executive Order rescinding the Level One Snow Emergency that was issued on December 2, 2025.

No action needed.

- K. Executive Order 25-167**
An Executive Order approving the re-appointment of Judge/Executive Kris Knochelmann to the Ohio Kentucky Indiana Regional Council of Governments Board of Directors.

Commissioner Sewell made the motion for approval; seconded by Commissioner Nienaber. Judge/Executive Kris Knochelmann called for a voice vote, and the motion passed unanimously 4-0.

L. Executive Order 25-168
An Executive Order approving the retirement of Scott Hardcorn as the Director of the Drug Strike Force.

Commissioner Draud made the motion for approval; seconded by Commissioner Sewell. Judge/Executive Kris Knochelmann called for a voice vote, and the motion passed unanimously 4-0.

M. Executive Order 25-169
An Executive Order approving the appointment of Rachel Ackerson as the Purchasing Manager for the Kenton County Treasury Department.

Commissioner Sewell made the motion for approval; seconded by Commissioner Nienaber. Judge/Executive Kris Knochelmann called for a voice vote, and the motion passed unanimously 4-0.

N. Executive Order 25-170
An Executive Order accepting the resignation of Samuel Murray as a Public Services Technician I for the Kenton County Public Works Department.

Commissioner Nienaber made the motion for approval; seconded by Commissioner Sewell. Judge/Executive Kris Knochelmann called for a voice vote, and the motion passed unanimously 4-0.

Administrative Reporting

Emergency Communications

Ashley Hawks stated that the only thing that she would like to add is that we have actually asked for feedback from our first responders as it pertains to the way that we are being presented out to them from the EOC. They said that if we would not have told them we were operating down there, they wouldn't have known. She would just like to point out that it's because of the investments that this court has made in order to enable us to buy the equipment and have this EOC and it being completely redundant that we're able to provide those services in these emergencies. It is very much appreciated. She then thanked the court for approving the attendance incentive. She believes that we'll be able to take that fairly far.

Police Department

Chief Spike Jones stated that Dispatch's transition has been seamless and his department hasn't noticed any difference. That is just kudos to Ashley and her team for that. Also, tomorrow night we'll be conducting a meeting of our Police Merit Board to discuss the 2026 goals for recruiting and promotional opportunities and retention. We're very close to being at full staff. We have a very promising candidate right now in the final phases of background, and he hopes to be able to report to you by the new year that we will only be one shy of being at full staff. Another note he wants to mention is that the law enforcement navigator program, which was started in October, has opened 119 cases for those navigators. So, there was a void that we didn't realize that needed filling as bad as it did.

Chief Jones then stated that he has some holiday tips that he left on the Commissioner and Judge's desks. We'll be putting those out with the assistance of Meg Erpenbeck for our folks to see and hopefully have a safe and happy holiday.

Detention Center

Jailer Marc Fields stated that the Kentucky Law Enforcement's Women's Network had their annual convention or conference a couple of weeks ago here at the end of November. They named us, the Kenton County Detention Center, as the law enforcement agency of the year. He wanted to thank you all, because a lot of that had to do with the things that you just passed tonight. Being able to become fully staffed was only because of your efforts and enabled us to offer this incentive. He believes Joe Shriver hit it on the head when he said that the 2080 is a retention tool that we've been using. It is Not so much a recruiting tool, but the other one that you just passed, the transitional leave, will definitely be that recruiting tool for all the departments to use. The salary surveys that you just did two years ago when you changed our salaries and moved that up had to do with the contentment of our employees. Some of it had to do with what we did inside too. The Network named those, and a couple of things they named were some of the employee kind of relations things that we do. We do our own newsletter inside monthly, inside the department. We celebrate life events of our people including new births, marriages and things like that. We also spotlight an employee every month to talk about their career and corrections. Every three months we do some kind of employee cookout or potluck too. So, it's been a different atmosphere inside the jail. We try to make it as good as we possibly can for our employees, but we couldn't have done anything without your support. We're being recognized outside for those kinds of things now.

Commissioner Draud stated that we need to thank Jailer Fields also for the good leadership that he has provided. He doesn't want to offend anybody, but he thinks it's 100% better than when he first arrived.

Jailer Fields stated that he has been very lucky and very blessed to have the team around him that he has. They are very good and dedicated to what's right, and he is very happy where we're at right now.

Commissioner Nienaber stated that is very proud of what Jailer Fields has done down at the jail, and the team he has built around him. Obviously, people will follow good leaders and good leaders will follow good leaders. Most of what has been achieved has been on your direction. We're just here as a support. There has been a true turnaround. He doesn't mean to belittle anybody, because he doesn't know much of the people that work there but the quality seems to have grazed on the atmosphere and the employees under Jailer Field's leadership.

Jailer Fields stated that they are now able to turn down people, which is a big step.

Homeland Security/Emergency Management

Steve Hensley stated that they attended the last safety planning meeting for the Brent Spence Bridge project. We're doing those quarterly now. We have been informed that probably we will see some pretty significant work that will be initiated within the next six months out there. One of the good parts of that is that they had a public information company that was there today that's going to be putting out real-time updates. We got that contact information and connected Meg Erpenbeck with them. Hopefully, we'll be able to share real-time information, because it's going to get pretty complicated in the next six months to a year to travel around the downtown Covington corridor. Even getting to our building on occasions will be tricky. So we want to try to provide as much advanced information to the traveling public as we can as to how to navigate those detours. In addition to that, we were invited to and participated in the city talk show along with Chris Moriconi and Dave Hatter. The topic was the bridge project, including how are we

planning for it, and are we being proactive. We had a lot of lessons learned when we had the bridge closure before, so we discussed some of that in the show and we've been asked if we would follow up and give some additional information. So when we have more to say, we'll certainly do that.

Mr. Hensley then stated that he recently attended some training down in Louisville, the IAEM, which is the International Association of Emergency Management Conference that was held this year in the Commonwealth of Kentucky, which is very rare. We sought out some scholarship funds, and we were able to send not only Todd and himself, but several of our part-time people down to participate in that. Since it was in Louisville, it was pretty easy for them to get there and return. Also, we had a couple interesting calls. We had a critical missing adult from the City of Erlanger who went missing on Commonwealth Avenue and was located on Turkey Foot Road. We're still amazed at how much distance that individual covered, but he was fine and released back to the parents. We also had an extended hazardous material release on I-75 at 275 Rand. Lastly, he extended some appreciation to Adam Chaney at SD1. We had some recent flooding events on northbound 75 in the area of 12th Street, and we needed vector trucks to come down and work on those drains. SD1 sent two vector trucks down and made pretty quick work of reopening the I-75 corridor. So we appreciate that partnership

Commissioner Draud stated that Adam Chaney has done a really good job.

Commissioner Nienaber stated that he has been doing a little bit of studying on traffic patterns north through Fort Wright. 66,000 people work in Cincinnati from Northern Kentucky. So, 66,000 people cross that bridge. This was from a study that the Northern Kentucky Area Development District did in 2020. This means that a lot of the total people who leave the State of Kentucky are from Boone, Kenton, and Campbell County. You can imagine what that means for the traffic patterns over the next however many years with that bridge. It has to get bad before it gets better. It is going to be tricky to navigate.

Treasury

Treasurer Kurt Greivenkamp stated that he needs the record to reflect that the financial reports for November, 2025, have been submitted

County Administrator 's Report

County Administrator Joe Shriver stated that he just wanted to express publicly what he says to the departments all the time. Department heads make his job easy, and he wouldn't trade any of them with any other county in the state. They are the best, and he appreciates them.

Assistant County Attorney 's Report

Assistant County Attorney Chris Nordloh had nothing to report.

Commissioners ' Reports

Commissioner Draud

Commissioner Draud stated that he has this neighbor who's in charge of this fly fishing club, and they are willing to put about \$50,000 into that Doe Run Lake up there to try to make it more quality. He doesn't know if that will require us to put any money in or not. He asked Scott Gunning if he met with him?

Scott Gunning answered that yes, he did meet with him, and had numerous phone calls with him. He sent him a capital budget for Doe Run, and he would guess that the \$50,000 is probably for the boat dock down there. We would obviously welcome that, and it would be a great improvement to the lake.

Commissioner Draud stated that he thinks that would be a good cause as he thinks that has a lot of potential for beauty. He then thanked Mr. Gunning for putting that sign up on 17 about Doe Run Lake. Lastly, he wished everybody a Merry Christmas, and thanked everyone for being so kind and doing a good job all year long. This is a great county to live in, and this is probably the best Fiscal Court in the history of Kenton County. He has been in a lot of other elected positions, and this has been by far the most pleasant one. He has had a lot of friction in his lifetime.

Commissioner Beth Sewell

Commissioner Sewell stated that this has been a wonderful year of successes we have had with all of you and those of our team that aren't here tonight. She looks forward to serving with you good people.

another year to end our term. 11 years has gone by like that. Seems like it's been two, but that's been because we've worked hard and it's been a lot of fun. You make it easy, Judge. She is just honored to be here. She hopes everyone has a very blessed Christmas and a peaceful New Year.

Commissioner Joe Nienaber

Commissioner Nienaber stated that he can't really say any more about the season, but he has to say coming in here tonight when the sun was setting was amazing. It casts a really spectacular kind of view of this building, and with it starting to get dark with the Christmas lights and the fresh coat of everything that this building has is amazing. Very well done. He is proud of everybody who had something to do with making sure that it was done essentially top-notch. This historic building is one of our major accomplishments. It is just one of a lot of things over the 11 years that we have put in place. He does think that we have a list of accomplishments over the past 11 years that has taken care of some stuff that has been needed for many, many years, and secured them well into the future for the next 50, 60 or 70 years.

Commissioner Draud asked how the replacement of the sheriff works? Does the governor have anything to do with that?

Judge Knochelmann said that he, as the Judge/Executive makes the appointment. If it were a Commissioner, the Governor would make the appointment.

Judge/Executive Kris Knochelmann

Judge Knochelmann stated that the partnership with Independence for the Christmas Walk is great. Scott Gunning has been dealing with that for many years now. Independence takes the lead on it to utilize our grounds. The upgrades of this building make that nicer for all residents of Kenton County. Many of the Independence and Unincorporated residents celebrate that, which is a nice time. Also, it is hard to believe that we've got three years into this four-year term, the four of us. We will have one more Christmas to celebrate. We have a lot of work to accomplish this next year, but the good news is, financially and operationally, with the leadership that's in this room and is not in this room, he thinks we are doing amazing. There is a reason why this group came together when we did, because only with this group and with the leadership of Joe and the rest of the team have we been able to do that. It is not one person, it is not even two or three. He really does believe that we're meant to get together and do the good work. We make mistakes here or there, but we're trying. He doesn't think that the public would ever realize when we actually

have a topic to discuss that we actually dig in, debate it, say that's wrong, fix it here and adjust it. It's not just one person's initiative that moves things forward. We listen to the staff and say, we may not be able to get it done as quickly as sometimes we would like to, but he thinks that's good progress. So onward into 2026. Have a safe and great holiday season.

Adjournment

Having completed all business before the Court, Commissioner Draud offered a motion to adjourn which was seconded by Commissioner Sewell. Judge/Executive Knochelmann requested a voice vote whereupon all members present voted in the affirmative with a 4-0 vote.

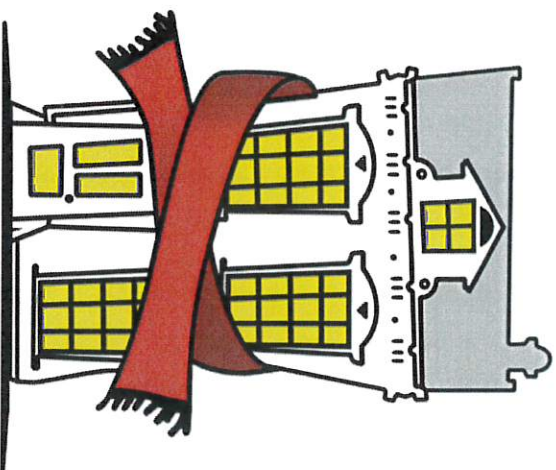
Text for all proposed and recently passed ordinances may be acquired by accessing the Fiscal Court web page at **<http://www.kentoncounty.org>** or by contacting the administrative offices at 859.392.1400.

CLERK CERTIFICATION

I, Sue J. Kaiser, having been appointed to the office of Fiscal Court Clerk, do hereby certify that this is a true and accurate record of the actions taken by the Kenton County Fiscal Court at the meeting of December 9, 2025.



Sue J. Kaiser
Fiscal Court Clerk



Emergency Shelter of Northern Kentucky®

Life Saving. Life Changing

Kim M. Webb

Chief Executive Officer

kim.webb@esnky.net

(859) 572-1614

Street Address

436 W 13th St

Covington, KY 41011

Mailing Address

PO Box 332

Covington, KY 41012

www.EmergencyShelterNKY.org

OVERNIGHT SHELTER PROGRAMS

available to men year-round, and to all adults from November 1 through March 31



Emergency Shelter



Regional Mental Health Court



RISE Program



Housing Work Program



Winter Cold Shelter

ESNKY embraces a community-based shelter model, allowing guests to stay in their community to maintain relationships, employment, and dignity.

SERVICES FOR ANY GUEST

available to adults 18+ during the day & after hours as part of overnight shelter programs



Shower & Laundry Program



Navigation & Engagement Center



Healthcare Clinic



Street Outreach



Onsite Services, including

Showers · Self-Service Laundry · Cell Phone Charging Free Wi-Fi · Clothing · Consultation and Referrals Computer Usage



THE VALUE OF A COMMUNITY-BASED SHELTER & SERVICE MODEL

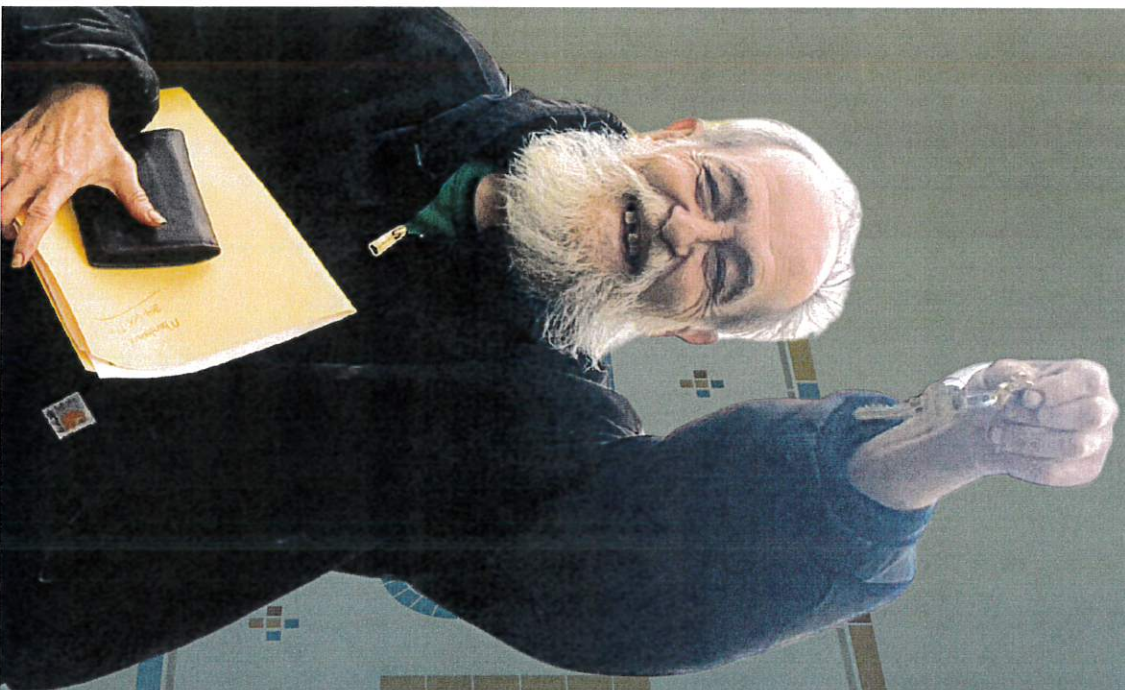
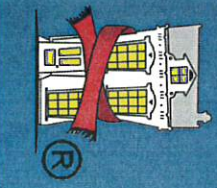
By operating outside the federal definition of homelessness, ESNKY offers greater flexibility to meet the urgent needs of our region, providing holistic, person-centered support through a centralized hub of 40+ community partners, where low-barrier shelter, healthcare, hygiene, peer support, and care coordination work together to promote resilience, self-resolution, and long-term stability.

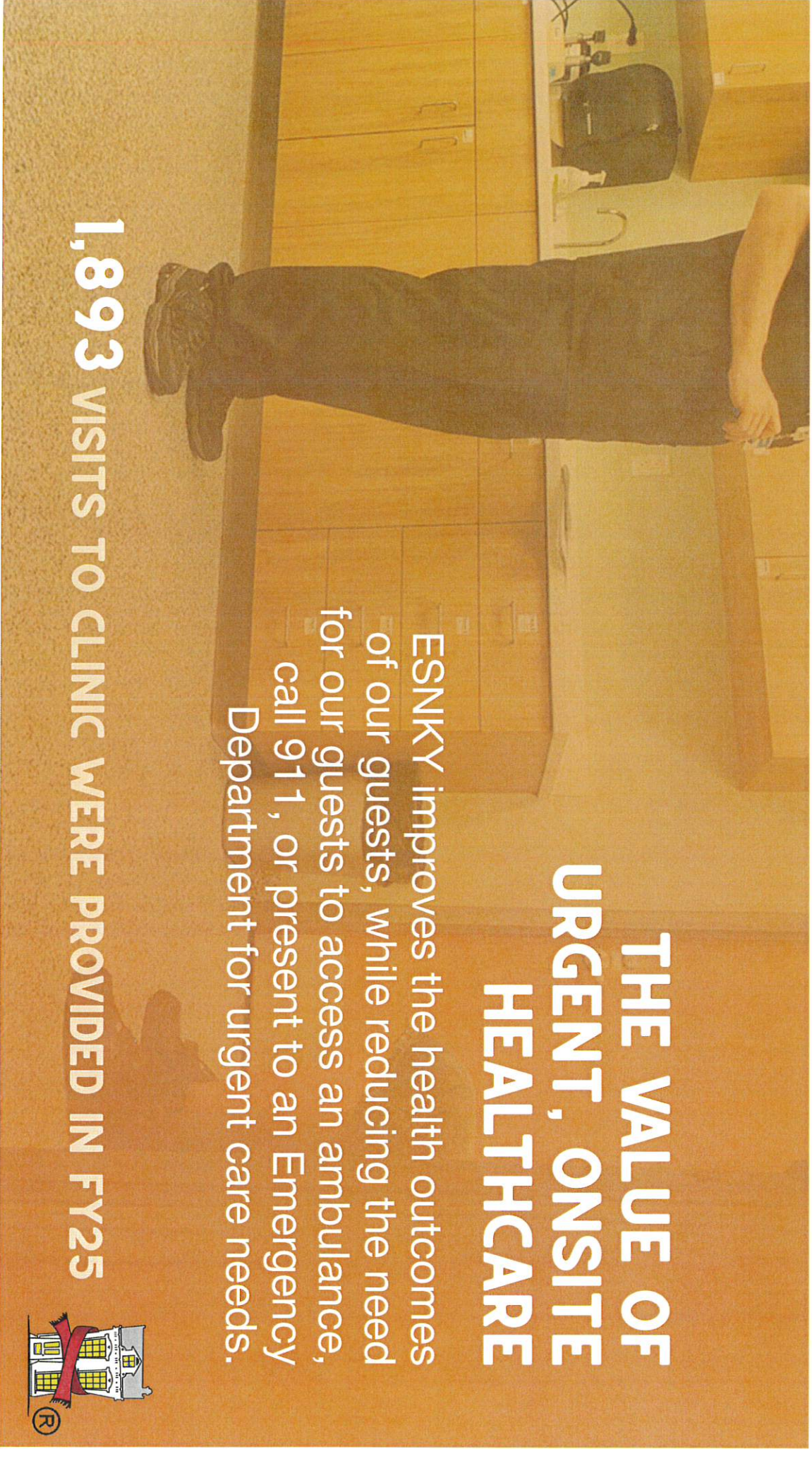


SELF-SUFFICIENCY, NOT SUBSIDIZED STABILITY

■ ESNKY Transitional Housing Work Program guests exited to market-rate housing with employment.

■ Of the 60 guests who exited to housing, 60% remained housed after 3 years, maintaining self-sufficiency.

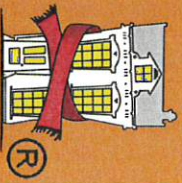




THE VALUE OF URGENT, ONSITE HEALTHCARE

ESNKY improves the health outcomes of our guests, while reducing the need for our guests to access an ambulance, call 911, or present to an Emergency Department for urgent care needs.

1,893 VISITS TO CLINIC WERE PROVIDED IN FY25

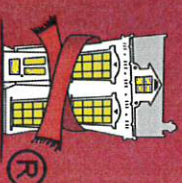




FY25
OCCUPANCY
RATE
97.37%

ALMOST ALWAYS AT OVERNIGHT CAPACITY

ESNKY adjusts bed availability in the winter to shelter both men and women overnight. While this ensures access for more adults, the newly added women's beds are not always filled as consistently, slightly lowering overall occupancy.



CONNECTION OVER EXIT

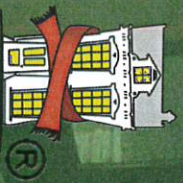
FY25
INCIDENT RATE

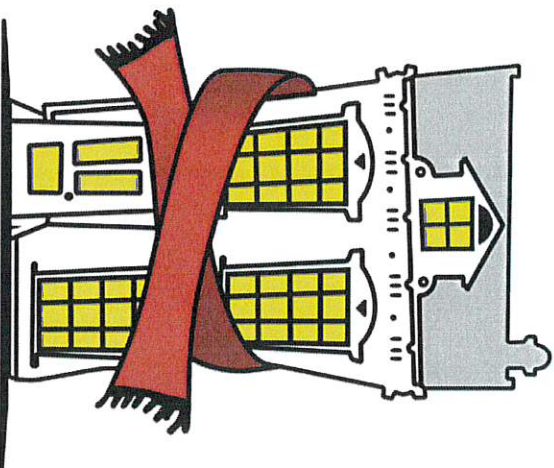
0.31%

ESNKY's incident rate is calculated by dividing total agency-initiated police calls by total bed nights provided annually. This tracks success in guest engagement, staff training, crisis response, and our commitment to continued connection to programming over exit.

*[79 calls] / [25,389 bed nights] = 0.31%
26 refusals to leave, 17 emotional crises*

*Includes in-house and seasonal





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Life Saving. Life Changing

Kim M. Webb

Chief Executive Officer

kim.webb@esnky.net

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Programs & Services Summary

Fiscal Year '25

July 1, 2024 - June 30, 2025

1,008
total guests

25,389
total bednights

Emergency Shelter

Dignity-first overnight shelter for men from April - October

651
guests

10,817
bednights

Winter Cold Shelter

Overnight shelter for all adults from November - March

425
guests

7,172
bednights

RISE Program

Short-term shelter helping guests maintain employment

67
guests

2,389
bednights

Housing Work Program

Opt-in program to help adults obtain stable housing

43
guests

2,880
bednights

Regional Mental Health Court

Contract-based availability under Court supervision

14
guests

908
bednights

Seasonal Overflow

Service expansion during extreme weather conditions

135
guests

344
bednights

Campbell County Cold Shelter

Walk-up-to-the-door cold shelter during the winter storms

166
guests

879
bednights

OVERNIGHT SHELTER PROGRAMS

Daytime Shower & Laundry

Self-service laundry & showers 7 days a week

989
guests

9,904
services

Navigation & Engagement Center

Hub for community partners and care coordination

542
guests

40+
agency partners

Street Outreach

Meeting with adults in Kenton County & Covington

871
guests

6,154
contacts

Healthcare Clinic

Urgent care for guests to meet their immediate needs

3
clinician partners

1,893
visits

HOLISTIC SERVICES

Guests may participate in several programs during a single year.



Emergency Shelter of Northern Kentucky®

Life Saving. Life Changing

Healthcare Clinic

FY25 Impact Summary

July 1, 2024 – June 30, 2025

The onsite Healthcare Clinic provides urgent care services to guests, improving guest health, refers guests to providers, and offers medical students experience with ambulatory care. 1,893 patient visits were conducted from July 1, 2024 – June 30, 2025.

Acuity FY25	Total FY25		St. E	UK	NACU
First Aid / Triage	955	70.3%	612	206	137
Chronic Condition	352	25.9%	253	53	46
Post Tertiary Care	35	2.6%	34	0	1
to Emergency Dept.	16	1.2%	9	3	5
FY25 Visits by Month					
July 2024	102	5.4%	67	24	11
August 2024	134	7.1%	93	22	19
September 2024	139	7.3%	94	21	24
October 2024	164	8.7%	109	44	11
November 2024	109	5.8%	60	29	20
December 2024	149	7.9%	83	28	38
January 2025	198	10.5%	135	26	37
February 2025	190	10.0%	123	25	42
March 2025	140	7.4%	96	23	21
April 2025	179	9.5%	127	35	17
May 2025	250	13.2%	186	38	26
June 2025	139	7.3%	88	22	29
TOTAL	1,893		1,261	337	295

70% of visits were for **first aid or triage**, showing high need for urgent but non-emergency care.

ST. ELIZABETH HEALTHCARE

ESNKY contracts St. Elizabeth Business Health to provide an APRN to see guests after-hours who are sheltering overnight.

UK COLLEGE OF MEDICINE

ESNKY is a teaching model for healthcare, welcoming medical students as early as their first year to work directly with our guests, gaining real-world experience in treating vulnerable populations.

NURSE ADVOCACY CENTER FOR THE UNDERSERVED

Nurses from NKU's Nurse Advocacy Center for the Underserved (NACU) treat ESNKY guests in clinic during select daytime program hours.

**AMENDED FEDERALLY-FUNDED SUBAWARD AND FUNDING ASSISTANCE
AGREEMENT (Amendment #2)**

The following information is provided pursuant to 2 C.F.R. §200.331(a)(1):

Name of sub-recipient: **Life Learning Center, Inc.**

ARPA Unique Identification Number: **ARPA-716**

Federal Award Date: **May 19, 2021 (first payment/tranche received)**

Subaward Period of Performance: Start Date: **July 11, 2023**

Subaward Period of Performance: End Date: **December 31, 2026**

Total Amount Obligated by this Action: ~~\$1,010,000~~**\$350,000**

Total Federal Obligation by Kenton County to Sub-recipient: ~~\$1,010,000~~**\$350,000**

Award is R&D: **NO**

Program Description: On March 11, 2021, the American Rescue Plan Act (ARPA) was signed into law by the President. Section 9901 of ARPA amended Title VI of the Social Security Act (the Act) to add section 602, which establishes the Coronavirus State Fiscal Recovery Fund, and section 603, which establishes the Coronavirus Local Fiscal Recovery Fund (together, the Fiscal Recovery Funds). The Fiscal Recovery Funds are intended to provide support to state, local, and tribal governments (together, recipients) in responding to the impact of COVID-19 and in their efforts to contain COVID-19 on their communities, residents, and businesses. The Fiscal Recovery Funds build on and expand the support provided to these governments over the last year, including through the Coronavirus Relief Fund (C.R.F.).

The American Rescue Plan will deliver \$350 billion for state, local, territorial, and tribal governments to respond to the COVID-19 emergency and restore jobs. The Coronavirus State and Local Fiscal Recovery Funds provide a substantial infusion of resources to help turn the tide on the pandemic, address its economic fallout, and lay the foundation for a strong and equitable recovery. Recipients may use Coronavirus State and Local Fiscal Recovery Funds to:

- Support public health expenditures by funding COVID-19 mitigation efforts, medical expenses, behavioral healthcare, and certain public health and safety staff;
- Address negative economic impacts caused by the public health emergency, including economic harms to workers, households, small businesses, impacted industries, and the public sector;
- Replace lost public sector revenue by using this funding to provide government services to the extent of the reduction in revenue experienced due to the pandemic;
- Provide premium pay for essential workers by offering additional support to those who have borne and will bear the greatest health risks because of their service in critical infrastructure sectors; and,

- Invest in water, sewer, and broadband infrastructure by making necessary investments to improve access to clean drinking water, to support vital wastewater and stormwater infrastructure, and to expand access to broadband internet.

Federal awarding agency: **U.S. Department of Treasury**

Pass-through entity: **Kenton County, Kentucky**

CFDA number: **21.019**

CFDA name: **Coronavirus State and Local Fiscal Recovery Funds (CSLFRF)**

R&D designation: **Non R&D**

Should you have any question about this sub-award, please contact: **Scott Gunning, Assistant County Administrator at (859) 392-1400**

As required by Federal Regulations and the terms and conditions of this award, the applicant agrees to complete and sign this document to ensure that they are eligible for any future COVID-19 funding from Kenton County. This also includes that the Sub recipient agrees to report any fraud, waste, or abuse of these funds to Kenton County Administration.

[INTENTIONALLY BLANK]

SUBRECIPIENT CONTRACT BETWEEN

KENTON COUNTY and

Life Learning Center, Inc.

THIS AGREEMENT is entered into by Kenton County, Kentucky a political subdivision of the State of Kentucky, herein referred to as COUNTY, and Life Learning Center, Inc. whose address is 20 West 18th Street, Covington, Kentucky 41011, herein referred to as SUBRECIPIENT. County and Subrecipient may be referred to collectively as (“the Parties”).

RECITALS

WHEREAS, Kenton County is a body corporate and politic established under the Kentucky Constitution and the Laws of Kentucky, and is authorized to, among other things, accept and administer grants from State and Federal authorities to enhance the quality of life in Kenton County; and

WHEREAS, Congress passed the American Rescue Plan Act (ARPA) on March 10, 2021 and President Biden signed the American Rescue Plan Act into law on March 11, 2021; and

WHEREAS, the American Rescue Plan Act, in part, amends the Social Security Act (42 U.S.C. 601) by establishing the Fund in the amount of \$350 billion dollars for payments to States, Tribal governments and units of local government based on their populations.

WHEREAS, Kenton County accepted American Rescue Plan Act funding from the United States Department of the Treasury; and

WHEREAS, this Agreement is consistent with American Rescue Plan Act guidelines to respond to the public health emergency or its negative economic impacts; and

WHEREAS, the SUBRECIPIENT requests and the COUNTY agrees to provide funding to the SUBRECIPIENT for eligible expenditures under the American Rescue Plan Act, specifically pursuant to the terms and conditions specified herein relating to COVID-19; and

NOW, THEREFORE, in consideration of the mutual covenants, promises, and representations contained in this Agreement and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties agree as follows:

Section 1. Recitals

The foregoing recitals are true and correct and form a material part of this Agreement upon which the Parties relied.

Section 2. Term

This Agreement is effective upon full execution by the Parties and ends on December 31, 2026 unless terminated earlier in accordance with this Agreement.

The Subaward Period of Performance is from July 11, 2023 and ends on December 31, 2026. The

Subaward Budget Period is from July 11, 2023 and ends on December 31, 2026.

Section 3. American Rescue Plan Act Funding

- a) The American Rescue Plan (ARP) Act, Section 603(c)(1) of the Social Security Act, established the \$350 billion Coronavirus State and Local Fiscal Recovery Funds. The United States Department of Treasury made payments from the Fund to States and eligible units of local government. The American Rescue Plan Act requires that payments from the Coronavirus State and Local Fiscal Recovery Fund (CSLFRF) only be used to cover expenses that: (a) To respond to the public health emergency or its negative economic impacts, including assistance to households, small businesses, and nonprofits, or aid to impacted industries such as tourism, travel, hospitality, or other identified industry; (b) To respond to workers performing essential work during the COVID-19 public health emergency by providing premium pay to eligible workers; (c) For the provision of government services to the extent of the reduction in revenue due to the COVID-19 public health emergency relative to revenues collected in the most recent full fiscal year prior to the emergency; and (d) To make necessary investments in water, sewer, or broadband infrastructure.
- b) For the purposes this Agreement, the COUNTY serves as the pass-through entity for a Federal award and the SUBRECIPIENT serves as the recipient of a sub award. This Agreement is entered into based on the following representations:
1. The SUBRECIPIENT represents that it is fully qualified and eligible to receive these grant funds per the funding requirements.
 2. The COUNTY received these funds from the Federal government, and the COUNTY has the authority to sub grant these funds to the SUBRECIPIENT upon the terms and conditions outlined below.
 3. The COUNTY has authority to disburse the funds under this Agreement.
 4. The COUNTY agrees to provide financial assistance to the SUBRECIPIENT in an amount not-to-exceed ~~\$202,000~~\$350,000 for the period ~~March, 26, 2024~~July 23, 2023 through ~~September 30, 2024, with a total amount not to exceed \$1,010,000 for the period July 11, 2024 through~~ December 31, 2026. SUBRECIPIENT must use this financial assistance for expenses eligible under 603(c)(1) of the Social Security Act, specifically the Coronavirus State and Local Fiscal Recovery Fund (CSLFRF) to mitigate financial hardships incurred because of COVID-19 during the Term. These funds must be spent in accordance with the guidance on the United States Treasury's website <https://home.treasury.gov/policy-issues/coronavirus/assistance-for-state-local-and-tribal-governments/state-and-local-fiscal-recovery-funds>. SUBRECIPIENTS are responsible for ensuring that any procurement using CSLFRF funds, or payments under procurement contracts using such funds are consistent with the procurement standards set forth in the Uniform Guidance at 2 CFR 200.317 through 2 CFR 200.327, and Appendix II to Part 200, as applicable.
- c) SUBRECIPIENT is required to review the United States Treasury's website for updates to ensure compliance with the most updated CSLFRF guidance.
- d) For each SUBRECIPIENT, the COUNTY will assess the risk to successfully fulfilling the project objective pertaining to this Agreement. The results of subrecipient risk assessments will have an effect on the frequency and level of scrutiny during the monitoring process and may result in additional requirements being imposed on the SUBRECIPIENT.

- e) The SUBRECIPIENT must comply with 2 CFR 200 for accounting standards and cost principles.
- f) The SUBRECIPIENT must comply with COUNTY ethical standards and rules and 2 CFR 200 for conflicts of interest.
- g) The SUBRECIPIENT shall be responsible for indirect costs associated with this grant.
- h) SUBRECIPIENT acknowledges that it has read, understands, will be bound by, and agrees to have carried out, shall carry out, or cause to be carried out the terms, conditions, and services as described in the Agreement attachments, including:
 - 1. ATTACHMENT A: PROJECT DETAILS – Overview (Need and Response), eligible activities.
 - 2. ATTACHMENT B: SUBRECIPIENT MONITORING – Description of the SUBRECIPIENT’s and the COUNTY’s task, deliverables, timelines, and milestones. Additional United States Treasury scope requirements may be identified and required after the execution of this Agreement.
 - 3. ATTACHMENT C: REPORTING REQUIREMENTS – Description of the reporting requirements. Additional United States Treasury reporting requirements may be identified and required after the execution of this agreement.
 - 4. Award Payment:
 - a. All payments made under this Agreement shall be on a reimbursement basis. In order to obtain reimbursement for expenditures, the SUBRECIPIENT must file with the COUNTY its request for reimbursement and any other information required to justify and support the payment request. Reimbursement requests may be submitted as frequently as monthly. The final reimbursement request is due on or before December 10, 2026, for costs incurred through November 30, 2026.
 - b. Reimbursement requests must include a certification, signed by an official who is authorized to legally bind the SUBRECIPIENT, which reads as follows:

By signing this request, I certify to the best of my knowledge and belief that the request is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the reimbursement. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise. (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729–3730 and 3801–3812).

- c. The COUNTY shall verify all documentation received prior to expending Funds under this Agreement and may request additional documentation, if needed. Reimbursements will only be made for expenditures that the COUNTY provisionally determines are eligible under the CSLFRF. The COUNTY retains the right to deny any requests for Funds under this Agreement if in the COUNTY'S sole discretion the request is not for and documentation does not substantiate an eligible expenditure. However, the COUNTY'S provisional determination that an expenditure is eligible does not relieve the SUBRECIPIENT of its duty to repay the COUNTY for any expenditures that are later determined by the COUNTY or the Federal government to be ineligible.
- d. COUNTY shall not be liable to any vendor, supplier or subcontractor for any expenses or liabilities incurred in connection with any Project and SUBRECIPIENT shall be solely liable for such expenses and liabilities.
- e. SUBRECIPIENT acknowledges that the COUNTY intends to award a portion of the CSLFRF funding to SUBRECIPIENT, and further acknowledges that the CSLFRF funding may be utilized only for the uses authorized by American Rescue Plan Act. Accordingly, SUBRECIPIENT covenants that the use of the CSLFRF funding by SUBRECIPIENT pursuant to this Agreement is limited to only those uses for which the CSLFRF funding may be utilized under American Rescue Plan Act.
- f. SUBRECIPIENT will retain any equipment purchased with CSLFRF funding through December 31, 2026, and provide an inventory log to COUNTY on that date.

Section 4. Enforcement

SUBRECIPIENT certifies that the information provided is complete, accurate, and current demonstrating SUBRECIPIENT'S eligibility to receive the Funds. SUBRECIPIENT is liable for recapture of Funds if any representation made in the reimbursement requests, reporting or supporting documentation is at any time false or misleading in any respect, or if SUBRECIPIENT is found in non-compliance with laws, rules or regulations governing the use of the Funds provided pursuant to this Agreement. The provisions of this Section 4 shall survive the termination of this Agreement.

Section 5. Recapture of Expenses

- A. COUNTY obligates an amount not to exceed ~~\$202,000~~\$350,000 to SUBRECIPIENT ~~through September 30, 2024 with a total obligation not to exceed \$1,010,000~~ for the period July 11, ~~2024-2023~~ through December 31, 2026. ~~A review of the program by the COUNTY prior to September 30, 2024 will determine the amount of the obligation for the period July 11, 2024 through December 31, 2026.~~ Furthermore, the COUNTY reserves the right to increase or decrease the amount of the obligation at the sole discretion of the Fiscal Court at anytime during the contract period.
- B. Any funds that are not expended as authorized under this Agreement must be refunded to the COUNTY within fourteen (14) days of receipt of written notice provided by the COUNTY.
- C. Any remaining inventory as of 12/01/2026 must be assessed and the value of said inventory to be returned to the county via check no later than 12/31/2026.
- D. Any funds that are not expended within the anticipated timeframe under this Agreement are subject to recapture. If requested, a refund to the COUNTY must be made within fourteen (14) days of receipt of written notice for a refund provided by the COUNTY.
- E. The COUNTY'S determination that an expenditure is eligible does not relieve the SUBRECIPIENT of its duty to repay the COUNTY in full for any expenditures that are later determined by the COUNTY or the Federal Government, in each of its sole discretion, to be ineligible expenditures or the discovery of a duplication of benefits.
- F. If requested by the COUNTY, all refunds, return of improper payments, or repayments due to the COUNTY under this Agreement are to be made payable to Kenton County and mailed directly to the COUNTY pursuant to Section 18 Notice and this Agreement.
- G. The SUBRECIPIENT has responsibility for identifying and recovering grant funds that were expended in error, disallowed, or unused. The SUBRECIPIENT will also report all suspected fraud to COUNTY.
- H. For funds obligated to SUBRECIPIENT that are paid to SUBRECIPIENT on a reimbursement basis, the COUNTY reserves the right to reduce the amount of the obligation to SUBRECIPIENT upon review of the program by the COUNTY.

Section 6. Maintenance and Review of Records

SUBRECIPIENT shall maintain all records and accounts, including property, personnel and financial records, contractual agreements, memoranda of understanding, subcontracts, proof of insurance, and any other records related to or resulting from the Agreement to assure a proper accounting and monitoring of all funds awarded and shall maintain all accounts pertaining to such services, including, but not limited to, property, personnel and financial records, and supporting documentation, and any additional records required as a result of or associated with the utilization of the CSLFRF funding as outlined in the United States Treasury Compliance and Reporting Guidance, State and Local Fiscal Recovery Funds, or as maybe amended, which, among other things, shall enable ready identification of SUBRECIPIENT'S cost of goods and use of funds. If any litigation, claim, negotiation, audit, monitoring, inspection or other action has been started before the expiration of the required record retention period, records must be retained until completion of the action and resolution of all issues that arise from it, or the end of the required period, whichever is later.

With respect to all matters covered by this Agreement, records will be made available for examination, audit, inspection or copying purposes at any time during normal business hours and as often as COUNTY may require. SUBRECIPIENT will permit same to be examined and excerpts or transcriptions made or duplicated from such records, and audits made of all contracts, invoices, materials, records of personnel and of employment and other data relating to all matters covered by this Agreement.

The SUBRECIPIENT must maintain records and financial documents in compliance with all standards in the ARPA CSLFRF guidance and 2 CFR 200. Generally, records and financial documents must be maintained for five years after all funds have been expended or returned. The COUNTY or Treasury may request transfer of records of long-term value at the end of such period. Wherever practicable, such records should be collected, transmitted, and stored in open and machine-readable formats.

SUBRECIPIENT must agree to provide or make available such records to the COUNTY upon request, to Treasury upon request, and to the Government Accountability Office (“GAO”), Treasury’s Office of Inspector General (“OIG”), and their authorized representative in order to conduct audits or other investigations.

The COUNTY may access the SUBRECIPIENT records and financial statements as necessary to conduct monitoring activities.

Section 7. Monitoring

The SUBRECIPIENT agrees to permit persons duly authorized by the COUNTY, the Federal or State grantor agency (if applicable) or any representatives to inspect all records, papers, documents, facility's goods and services of the SUBRECIPIENT and/or interview any clients and employees of the SUBRECIPIENT to be assured of satisfactory performance of the terms and conditions of this contract to the extent permitted by the law after giving the SUBRECIPIENT reasonable notice. The monitoring is a limited scope review of the contract and agency management and does not relieve the SUBRECIPIENT of its obligation to manage the grant in accordance with applicable rules and sound management practices.

Following such monitoring, the COUNTY will deliver to the SUBRECIPIENT a written report regarding the manner in which services are being provided. The SUBRECIPIENT will rectify all noted deficiencies within the specified period of time indicated in the monitoring report or provide the COUNTY with a reasonable and acceptable justification for not correcting the noted shortcomings. The SUBRECIPIENT'S failure to correct or justify the deficiencies within the time specified by the COUNTY may result in the withholding of payments, being deemed in breach or default, or termination of this contract.

Section 8. Audits

A. The COUNTY may perform an audit of the records of the SUBRECIPIENT at any time during the Term of this Agreement and after final disbursements have been made, even if the Agreement has expired or terminated. Audits may be performed at a time mutually agreeable to the SUBRECIPIENT and the COUNTY. When conducting an audit of the SUBRECIPIENT'S performance under this Agreement, the COUNTY must use Generally Accepted Government Auditing Standards

("GAGAS"). As defined by 2 C.F.R. §200.50, GAGAS, also known as the Yellow Book, means generally accepted government auditing standards issued by the Comptroller General of the United States, which are applicable to financial audits.

B. If an audit shows that all or any portion of the Funds disbursed were not spent in accordance with the conditions of and strict compliance with this Agreement, the SUBRECIPIENT will be held liable for reimbursement to the COUNTY of all Funds not spent in accordance with these applicable regulations and this Agreement, within fourteen (14) days after the COUNTY has notified the SUBRECIPIENT of such non-compliance.

C. If the COUNTY elects to have the SUBRECIPIENT perform an audit, the SUBRECIPIENT must have all audits completed by an independent auditor as defined by Kentucky Statute. The independent auditor must state that the audit complied with the applicable provisions noted above. The audits must be received by the COUNTY no later than six (6) months from the end of the SUBRECIPIENT'S fiscal year.

D. The SUBRECIPIENT must send copies of reporting packages required under this paragraph directly to the COUNTY in accordance with Section 18 Notice.

E. Single Audit Requirements. SUBRECIPIENTS, that expend more than \$750,000 in Federal awards during their fiscal year will be subject to an audit under the Single Audit Act and its implementing regulation at 2 C.F.R. Part 200, Subpart F regarding audit requirements.

Section 9. Closeout

SUBRECIPIENT will comply with all closeout procedures of the awards, to include full compliance with the Agreement terms and conditions, ARPA, CSLFRF rule and guidance, and 2 CFR 200. Key tasks will be closeout communications, confirmation for maintenance of records and financial documents, receipt of all final reimbursement requests or payment requests, receipt of all financial reports and performance reports, fulfillment of any requests to reconcile reports and payment requests. The retention period per CSLFRF compliance and reporting is 5 years.

Section 10. Indemnification

SUBRECIPIENT shall indemnify, hold harmless, and defend COUNTY from and against any and all liabilities, losses, claims, damages, demands, expenses or actions, either at law or in equity, including court costs and attorneys' fees (at the trial and all appellate levels), that may hereafter at any time be made or brought by anyone on account of personal injury, property damage, loss of monies, or other loss, allegedly caused or incurred, in whole or in part, as a result of any negligent, wrongful, or intentional act or omission, or based on any act of fraud or defalcation or breach of any provision or covenant of this Agreement or applicable law by the SUBRECIPIENT, its agents, subcontractors, assigns, heirs, and employees resulting from or arising under this Agreement.

The provisions of this Section shall survive the termination of this Agreement.

Section 11. Termination

This Agreement may be terminated by the SUBRECIPIENT or the COUNTY at any time, with Cause or without Cause, upon not less than thirty (30) days prior written notice delivered to the SUBRECIPIENT

as provided for in this Agreement or, at the option of COUNTY, immediately in the event that SUBRECIPIENT fails to fulfill any of the terms, understandings, or covenants of this Agreement. COUNTY will not be obligated to pay for costs incurred by SUBRECIPIENT after SUBRECIPIENT has received notice of termination.

Section 12. Remedies

The COUNTY may exercise any other rights or remedies, which may be available under law. If the COUNTY waives any right or remedy in this Agreement or fails to insist on strict performance by the SUBRECIPIENT, it will not affect, extend or waive any other right or remedy of the COUNTY, or affect the later exercise of the same right or remedy by the COUNTY for any other default by the SUBRECIPIENT.

Section 13. Equal Opportunity; Non-Discrimination

SUBRECIPIENT shall comply with the requirements of all applicable federal, state and local laws, rules, regulations, ordinances and executive orders prohibiting and/or relating to discrimination, as amended and supplemented. All of the aforementioned laws, rules, regulations, and executive orders are incorporated herein by reference.

Section 14. Governing Laws; Venue

This Agreement and terms and conditions shall be governed by the laws, rules, and regulations of the State of Kentucky, and venue shall be in Kenton County, Kentucky.

Section 15. Public Records Law

This Agreement, including attachments, is subject to disclosure under Kentucky' public records law subject to limited applicable exemptions. SUBRECIPIENT acknowledges, understands, and agrees that, except as noted below, all information in its application and attachments will be disclosed, without any notice to SUBRECIPIENT, if a public records request is made for such information, and the COUNTY will not be liable to SUBRECIPIENT for such disclosure. Social security numbers that are collected, maintained and reported by the COUNTY must comply with IRS 1099 reporting requirements and are exempt from public records pursuant to Kentucky law.

If SUBRECIPIENT believes that information in the Agreement, including attachments, contains information that is confidential and exempt from disclosure, SUBRECIPIENT must include a general description of the information and provide reference to the Kentucky Statute or other law which exempts such designated information from disclosure in the event a public records request is made. The COUNTY does not warrant or guarantee that information designated by SUBRECIPIENT as exempt from disclosure is in fact exempt, and if the COUNTY disagrees, it will make such disclosures in accordance with its sole determination as to the applicable law.

IF THE SUBRECIPIENT HAS QUESTIONS REGARDING THE APPLICATION OF KENTUCKY'S STATUTES TO SUBRECIPIENT'S DUTY TO PROVIDE PUBLIC

RECORDS RELATING TO THE CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS SCOTT GUNNING 859-392-1400, COUNTY ADMIN. BUILDING, 1840 SIMON KENTON WAY, FL #5, COVINGTON, KY 41011.

Section 16. Independent Contractor

SUBRECIPIENT acknowledges that it is acting as an independent contractor and not as an agent, officer or employee of COUNTY. In no event shall any provision of this Agreement make COUNTY liable to any person or entity that contracts with or provides goods or services to SUBRECIPIENT in connection with this Agreement. There is no contractual relationship, either express or implied, between COUNTY or any political subdivision of the State of Kentucky and any person or entity supplying any work, labor, services, goods or materials to SUBRECIPIENT as a result of this Agreement.

Section 17. Compliance with Applicable Laws

SUBRECIPIENT shall comply with the requirements of all applicable federal, state and local laws and the rules and regulations promulgated thereunder.

Section 18. Notice

Any notice delivered with respect to this Agreement must be in writing and will be deemed to be delivered (whether or not actually received) when (1) hand delivered to the persons designated below, or (2) when deposited in the United States Mail, postage prepaid, certified mail, return-receipt requested, addressed to the person at the address for the party as set forth below, or such other or to such other person as the Party may have specified by written notice to the other Party delivered according to this Section:

As to COUNTY:
Scott Gunning
1840 Simon Kenton Way, Suite 5200
Covington, Kentucky 41011

As to SUBRECIPIENT:
Life Learning Center, Inc.
Laura Berkemeier
20 West 18th Street
Covington, Kentucky 41011

Section 19. Risk Management

A. Hold Harmless and Indemnity Clause:

○ To the fullest extent permitted by applicable law, SUBRECIPIENT shall protect, defend, indemnify, save and hold the COUNTY, its agents, officials, and employees harmless from and against any and all claims, demands, fines, loss or destruction of property, liabilities, damages, for claims based on the negligence, misconduct, or omissions of the SUBRECIPIENT resulting from the SUBRECIPIENT'S work as

further described in this contract and its attachments, which may arise in favor of any person or persons resulting from the SUBRECIPIENT'S performance or non-performance of its obligations under this contract except any damages arising out of personal injury or property claims from third parties caused solely by the negligence, omission(s) or willful misconduct of the COUNTY, its officials, commissioners, employees or agents. Further, SUBRECIPIENT hereby agrees to indemnify the COUNTY for all reasonable expenses and attorney's fees incurred by or imposed upon the COUNTY in connection therewith for any loss, damage, injury, liability, or other casualty. SUBRECIPIENT additionally agrees that the COUNTY may employ an attorney of the COUNTY's own selection to appear and defend any such action, on behalf of the COUNTY, at the expense of the SUBRECIPIENT. The SUBRECIPIENT further agrees to pay all reasonable expenses and attorney's fees incurred by the COUNTY in establishing the right to indemnity.

The SUBRECIPIENT further agrees that it is responsible for any and all claims arising from the hiring of individuals relating to activities provided under the contract. All individuals hired are employees of the SUBRECIPIENT and not of the COUNTY.

B. Insurance Requirements

The SUBRECIPIENT agrees to secure and maintain the insurance coverage outlined below during the term of this contract. The SUBRECIPIENT agrees that this insurance requirement shall not relieve or limit SUBRECIPIENT'S liability and that the COUNTY does not in any way represent that the insurance required is sufficient or adequate to protect the SUBRECIPIENT'S interests or liabilities but are merely minimums. It is the responsibility of the SUBRECIPIENT to ensure that all subcontractors comply with the insurance requirements.

1. Workers' Compensation statutory benefits encompassing all operations contemplated by this Agreement to apply to all owners, officers, and employees.
2. Commercial General Liability – Coverage shall apply to premises and/or operations, products and/or completed operations, independent contractors, contractual liability, and broad form property damage exposures with minimum limits of:
\$500,000 bodily injury per person (B.I.)
\$1,000,000 bodily injury per occurrence (B.I.)
\$500,000 property damage (PD) or
\$1,000,000 combined single limit (C.S.L.) of B.I. and P.D.

The General Liability Policy Certificate shall name "Kenton County, a political subdivision of the State of Kentucky, its agents, employees, and public officials" as "Additional Insured". The SUBRECIPIENT agrees that the coverage granted to the Additional Insured applies on a primary basis, with the Additional Insured's coverage being excess.

3. Business Auto Liability – The following Automobile Liability will be required and coverage shall apply to all owned, hired, and non-owned vehicles used with minimum limits of:
\$100,000 bodily injury per person (B.I.)
\$300,000 bodily injury per occurrence (B.I.)
\$100,000 property damage (PD) or

\$300,000 combined single limit (C.S.L.) of B.I. and P.D.

4. Directors & Officers Liability – Entity coverage to cover claims against the organization directly for wrongful acts with limits not less than \$100,000.
5. Fidelity Bonding – Covering all employees who handle the subrecipient’s funds. The bond amount must be equivalent to the highest daily cash balance or a minimum amount of \$50,000.

Section 20. Disclaimer of Third Party Beneficiaries

This Agreement is made for the sole benefit of the Parties of this Agreement and their respective successors and assigns and is not intended to and will not benefit any third party. No third party will have any rights under this Agreement, because of this Agreement or any right to enforce any provisions of this Agreement.

Section 21. Dispute Resolution

In the event of a dispute related to any performance or payment obligation arising under this Agreement, the Parties may by agreement attempt dispute resolution procedures prior to filing a lawsuit or otherwise pursuing legal remedies.

Section 22. Assignment

This Agreement may not be assigned nor subcontracted in whole or in part without the prior written consent of the COUNTY.

Section 23. Headings

Article headings have been included in the Agreement solely for the purpose of convenience and shall not affect the interpretation of any of the terms of this Agreement.

Section 24. Survivability

Any term, condition, covenant or obligation which requires performance by either party subsequent to termination of this Agreement shall remain enforceable against such party subsequent to such termination.

Section 25. Modifications

This writing embodies the entire agreement and understanding between the Parties hereto and there are no other agreements and/or understandings, oral or written, with respect to the subject matter hereof, that are not merged herein and superseded hereby. This Agreement may only be amended or extended by a written instrument executed by the COUNTY and the SUBRECIPIENT expressly for that purpose.

Section 26. Entire Agreement

It is understood and agreed that the entire agreement of the Parties is contained in this Agreement, which supersedes all oral agreements, negotiations, and previous agreements between the Parties relating to the subject matter of this Agreement.

Any alterations, amendments, deletions, or waivers of the provisions of this Agreement will be valid only when expressed in writing and duly signed by the Parties, except as otherwise specifically provided in this Agreement.

IN WITNESS WHEREOF, the SUBRECIPIENT and the COUNTY respectively, have caused this Agreement to be executed by their duly authorized representatives.

SUBRECIPIENT: LIFE LEARNING CENTER, INC.

BY:

Signature

Date

Name (print)

KENTON COUNTY, KENTUCKY

BY:

Signature: _____

Date: _____

Name (print): _____

Approved as to form by :

KENTON COUNTY ATTORNEY'S OFFICE
Hon. Stacy H. Tapke
1840 Simon Kenton Way, Fl 4
Covington, Kentucky 41011

BY:

Christopher S. Nordloh
/s/ Christopher S. Nordloh

ATTACHMENT A: PROJECT DETAILS

Overview (Need and Response), Eligible activities, Budget.

Scope

The Kenton County, Kentucky ARPA funds awarded to Life Learning Center, Inc. will be used to fund wraparound services to adult students participating in the Enzweiler skilled trades accelerated courses funded through Kenton County's Subaward and Funding Assistance Agreement: ARPA-715.

Eligible Activities

A. Expense Category

Project(s) direct services must follow the restrictions from U.S Treasury rules and fit within the

ARPA expense category: 2.10 Assistance to Unemployed or Underemployed Workers (e.g., job training, subsidized employment, employment supports or incentives).

1. LLC Staff will interview ARPA Funded apprentices enrolled in Enzweiler Business Institute as well as potential candidates. Typical interviews are one hour and 15 minutes with documentation and logging procedures of 30 minutes.
2. LLC Staff will complete initial barrier assessment and care needs inventory.
3. LLC Staff will conduct evidence-based assessments to define competency for either the 46-hour or 92-hour education continuum, or neither if determined their competency levels are acceptable.
4. LLC Staff will deliver Foundations for a Better Life, an intensive life skills curriculum, that helps individuals identify and overcome barriers and gain key essential skills integral to success in five key domains of life: physical, financial, spiritual, emotional, and relational.
5. LLC Staff will provide up to 4 Care Meetings with each Candidate to address barrier removal, care coordination and targeted case management.
6. LLC Staff will provide computers, keyboards, and printer access to support Candidates during the Working for a Better Life portion of the curriculum.
7. LLC will provide students with care support items, including but not limited to work boots, hard hats, clothes, nutritional items, drug tests, bus passes, birth certificates, ID's, etc. Funding of an amount not to exceed ~~\$410,000~~140,000 will be utilized for these support items to be offered to all participants on an as-needed basis. Tangible items may be purchased in bulk for ease of distribution and cost savings. Bulk orders not to exceed 100 distribution units at a time. Any inventory must be depleted by 12/31/2026.
8. LLC Staff will coordinate and administer Care for barrier removal.
9. LLC Staff will be reimbursed for travel as it relates to the execution of this program.

Adult Program Wraparound Services Budget

Category	13-Week Session Cost	Total Cost
Personnel/Direct Labor	56,047.50	560,475.00
LLC Supplies	3,669.50	36,695.00
Transportation	283.00	2,830.00
Care Support Items	41,000.00	410,000.00
-	101,000.00	1,010,000.00

<u>Category</u>	<u>Total Cost</u>
Personnel/Direct Labor	181,000.00
LLC Supplies	26,170.00
Transportation	2,830.00
Care Support Items	140,000
-	350,000.00

ATTACHMENT B: SUBRECIPIENT MONITORING

Subrecipient Monitoring Policy for Kenton County Fiscal Court Regarding American Rescue Plan Act Funds

Purpose The purpose of this Subrecipient Monitoring Policy is to establish guidelines and procedures for the monitoring and oversight of subrecipients who receive funding from Kenton County Fiscal Court (the "County") under the American Rescue Plan Act (ARPA).

Scope This policy applies to all subrecipients who receive ARPA funding from the County, regardless of the amount of funding received.

SUBRECIPIENTS are responsible for ensuring that any procurement using CSLFRF funds, or payments under procurement contracts using such funds are consistent with the procurement standards set forth in the Uniform Guidance at 2 CFR 200.317 through 2 CFR 200.327, and Appendix II to Part 200, as applicable. Proof of compliance must be included with back-up/supporting documentation.

Definitions

1. **Subrecipient:** Any entity that receives ARPA funding from the County to carry out a program or project.
2. **Monitoring:** The ongoing review and oversight of a subrecipient's activities to ensure compliance with ARPA requirements and the terms and conditions of the grant agreement.
3. **Subrecipient Agreement:** A written agreement between the County and a subrecipient that establishes the terms and conditions of the grant. (FEDERALLY-FUNDED SUBAWARD AND FUNDING ASSISTANCE AGREEMENT)

Procedures

1. Subrecipient Monitoring:

- a. The County will conduct ongoing monitoring of subrecipient activities to ensure compliance with ARPA requirements and the terms and conditions of the grant agreement.
- b. The County will establish a subrecipient monitoring plan that outlines the frequency and type of monitoring activities, as well as the roles and responsibilities of County staff involved in monitoring.
- c. Monitoring activities may include site visits, financial and programmatic reviews, and document reviews.
- d. If any deficiencies or compliance issues are identified during monitoring, the County will work with the subrecipient to develop a corrective action plan to address the issues.

2. Subrecipient Reporting:

- a. The County will require subrecipients to submit regular progress reports and financial reports as outlined in the subrecipient agreement.
- b. The County will establish a reporting schedule and format for subrecipients to follow.
- c. The County will review and evaluate subrecipient reports to ensure compliance with ARPA requirements and the terms and conditions of the grant agreement.
- d. If any deficiencies or compliance issues are identified in subrecipient reports, the County will work with the subrecipient to develop a corrective action plan to address the issues.

3. Closeout:

- a. At the end of the grant period, the County will require the subrecipient to submit a final progress report and a final financial report.
- b. The County will review and evaluate the final reports to ensure compliance with ARPA requirements and the terms and conditions of the grant agreement.
- c. Any unspent ARPA funds must be returned to the County.

4. Record Keeping:

- a. The County will maintain complete and accurate records of all subrecipient activities, including subrecipient agreements, progress reports, financial reports, monitoring reports, and any corrective action plans.
- b. Records will be retained in accordance with the County's record retention policy and any applicable federal and state laws and regulations.

ATTACHMENT C: REPORTING REQUIREMENTS

See Treasury's Compliance and Reporting Guidance State and Local Fiscal Recovery Fund,
<https://home.treasury.gov/system/files/136/SLFRF-Compliance-and-Reporting-Guidance.pdf>

SAM.gov account (UEI Number) required

“The COUNTY is responsible for the subrecipients’ compliance with registering and maintaining an updated profile on SAM.gov.” Life Learning Center, Inc. to provide UEI number to COUNTY as required prior to any reimbursement payments being made.

Info on Executives/Officers required

“As required by the 2 CFR Part 170, Appendix A award term regarding reporting subaward and executive compensation, recipients must also report the names and total compensation of their five most highly compensated executives and their subrecipients’ executives for the preceding completed fiscal year if (1) the recipient received 80 percent or more of its annual gross revenues from Federal procurement contracts (and subcontracts) and Federal financial assistance subject to the Transparency Act, as provided by 2 CFR 170.320 (and subawards), and received \$25,000,000 or more in annual gross revenues from Federal procurement contracts (and subcontracts) and Federal financial assistance subject to the Transparency Act (and subawards), and (2) if the information is not otherwise public.” Life Learning Center, Inc. to provide COUNTY with information on Executives/Officers as required prior to any reimbursement payments being made.

Financial Accountability and Grant Administration

1. **Financial Management.** Subrecipient shall maintain a financial management system and financial records related to all transactions with funds received pursuant to this Agreement and with any program income earned as a result of funds received pursuant to this Agreement. Subrecipient must administer funds received pursuant to this Agreement in accordance with all applicable federal and state requirements, including the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, 2 CFR Part 200, as required by the ARP/CSLFRF Assistance Listing (21.027). Subrecipient shall adopt such additional financial management procedures as may from time-to-time be prescribed by COUNTY if required by applicable federal or state laws or regulations, or guidelines from US Department of Treasury. Subrecipient shall maintain detailed, itemized documentation and other necessary records of all income received and expenses incurred pursuant to this Agreement.
2. **Limitations on Expenditures.** COUNTY shall only reimburse Subrecipient for documented expenditures incurred during the Agreement Term that are: (i) reasonable and necessary to carry out the scope of Approved Activities described in Exhibit B; (ii) documented by contracts or other evidence of liability consistent with the established COUNTY and Subrecipient procedures; and (iii) incurred in accordance with all applicable requirements for the expenditure of funds payable under this Agreement. COUNTY may not reimburse or otherwise compensate Subrecipient for any expenditures incurred or services provided prior to the Performance Begin Date or following the earlier of the expiration or termination of this Agreement.
3. **Financial and Other Reports.** Subrecipient shall submit to COUNTY such reports and back-up data as may be required by the Federal Government or COUNTY, including such reports which enable COUNTY to submit its own reports to the US Department of Treasury, in accordance with the following schedule, which may be amended from time to time:

REPORT

DEADLINE

Monthly Reimbursement Report

Quarterly Summary Report

10th of January, April, July, October

This provision shall survive the expiration or termination of this Agreement with respect to any reports which the Subrecipient is required to submit to COUNTY following the expiration or termination of this Agreement.

Monthly Reimbursement Report (Form to be provided)

- Provides COUNTY the information needed to reimburse SUBRECIPIENT on a monthly basis for costs incurred during the period. Information includes, but not limited to:
 - Period date range
 - Period expenses
 - List of Participants (Kenton County Residents)
 - Ledger including descriptions of costs (separate ledger for each program)
 - Total Project expenses to date
 - Previous reimbursements
 - Total request for reimbursement

Quarterly Summary Report (Form to be provided)

- Period date range
- Period expenses
- Total Project expenses to date
- Previous reimbursements
- Number of individuals benefitting from funding this period
- Total number of individuals benefitting from funding to date



-MEMORANDUM-

DATE: January 13, 2025

TO: Kenton County Fiscal Court

FROM: Kurt Greivenkamp

RE: **Amending Life Learning Center ARPA Funding Agreement**

This memorandum is to inform Fiscal Court of an administrative adjustment to the American Rescue Plan Act (ARPA) subaward agreement between Kenton County and Life Learning Center, Inc., and to provide context for the recommended contract amendment.

In July 2023, the County entered into a subaward agreement with Life Learning Center to provide wraparound support services for adult participants enrolled in the Enzweiler skilled trades training programs. The program has been implemented as intended and continues to demonstrate positive outcomes for participants. There are no performance, compliance, or audit concerns associated with Life Learning Center's administration of this program.

Since the original award was approved, the County has continued to evaluate its overall ARPA portfolio, projected expenditure timelines, and remaining funding availability to ensure that funds are aligned with current priorities, spending capacity, and compliance requirements under U.S. Treasury guidance. As part of this ongoing financial stewardship and portfolio management process, staff have reassessed projected funding needs for this program relative to actual and anticipated utilization.



Based on this review, County staff recommend reducing the total not-to-exceed amount of the Life Learning Center subaward from \$1,010,000 to \$350,000, resulting in a reduction of \$660,000 in future obligated funds. This adjustment reflects a re-alignment of funding levels to better match current projections and County-wide funding needs, and does not reflect any concerns regarding Life Learning Center's eligibility, or compliance.

The underlying program will continue to operate, and Life Learning Center will continue to be reimbursed for eligible expenditures up to the revised contract amount.

This action is authorized under the terms of the existing agreement, which permits the County to adjust the level of obligation based on program review and funding considerations, and is consistent with prudent fiscal management of federal funds.

Please let me know if you have any questions or would like additional information.

FEDERALLY-FUNDED SUBAWARD AND FUNDING ASSISTANCE AGREEMENT

The following information is provided pursuant to 2 C.F.R. §200.331(a)(1):

Name of sub-recipient: **Trades NKY Inc**

ARPA Unique Identification Number: **ARPA-719**

Federal Award Date: **May 19, 2021 (first payment/tranche received)**

Subaward Period of Performance: Start Date: **January 13, 2026**

Subaward Period of Performance: End Date: **December 31, 2026**

Total Amount Obligated by this Action: **\$400,000**

Total Federal Obligation by Kenton County to Sub-recipient: **\$400,000**

Award is R&D: **NO**

Program Description: On March 11, 2021, the American Rescue Plan Act (ARPA) was signed into law by the President. Section 9901 of ARPA amended Title VI of the Social Security Act (the Act) to add section 602, which establishes the Coronavirus State Fiscal Recovery Fund, and section 603, which establishes the Coronavirus Local Fiscal Recovery Fund (together, the Fiscal Recovery Funds). The Fiscal Recovery Funds are intended to provide support to state, local, and tribal governments (together, recipients) in responding to the impact of COVID–19 and in their efforts to contain COVID–19 on their communities, residents, and businesses. The Fiscal Recovery Funds build on and expand the support provided to these governments over the last year, including through the Coronavirus Relief Fund (C.R.F.).

The American Rescue Plan will deliver \$350 billion for state, local, territorial, and tribal governments to respond to the COVID-19 emergency and restore jobs. The Coronavirus State and Local Fiscal Recovery Funds provide a substantial infusion of resources to help turn the tide on the pandemic, address its economic fallout, and lay the foundation for a strong and equitable recovery. Recipients may use Coronavirus State and Local Fiscal Recovery Funds to:

- Support public health expenditures by funding COVID-19 mitigation efforts, medical expenses, behavioral healthcare, and certain public health and safety staff;
- Address negative economic impacts caused by the public health emergency, including economic harms to workers, households, small businesses, impacted industries, and the public sector;
- Replace lost public sector revenue by using this funding to provide government services to the extent of the reduction in revenue experienced due to the pandemic;
- Provide premium pay for essential workers by offering additional support to those who have borne and will bear the greatest health risks because of their service in critical infrastructure sectors; and,

- Invest in water, sewer, and broadband infrastructure by making necessary investments to improve access to clean drinking water, to support vital wastewater and stormwater infrastructure, and to expand access to broadband internet.

Federal awarding agency: **U.S. Department of Treasury**

Pass-through entity: **Kenton County, Kentucky**

CFDA number: **21.019**

CFDA name: **Coronavirus State and Local Fiscal Recovery Funds (CSLFRF)**

R&D designation: **Non R&D**

Should you have any question about this sub-award, please contact: **Scott Gunning, Assistant County Administrator at (859) 392-1400**

As required by Federal Regulations and the terms and conditions of this award, the applicant agrees to complete and sign this document to ensure that they are eligible for any future COVID-19 funding from Kenton County. This also includes that the Sub recipient agrees to report any fraud, waste, or abuse of these funds to Kenton County Administration.

[INTENTIONALLY BLANK]

SUBRECIPIENT CONTRACT BETWEEN
KENTON COUNTY and
Trades NKY, Inc.

THIS AGREEMENT is entered into by Kenton County, Kentucky a political subdivision of the State of Kentucky, herein referred to as COUNTY, and Trades NKY, Inc. whose address is 1010 Windsor Dr Ste 202, Highland Heights, Kentucky 41076, herein referred to as SUBRECIPIENT. County and Subrecipient may be referred to collectively as (“the Parties”).

RECITALS

WHEREAS, Kenton County is a body corporate and politic established under the Kentucky Constitution and the Laws of Kentucky, and is authorized to, among other things, accept and administer grants from State and Federal authorities to enhance the quality of life in Kenton County; and

WHEREAS, Congress passed the American Rescue Plan Act (ARPA) on March 10, 2021 and President Biden signed the American Rescue Plan Act into law on March 11, 2021; and

WHEREAS, the American Rescue Plan Act, in part, amends the Social Security Act (42 U.S.C. 601) by establishing the Fund in the amount of \$350 billion dollars for payments to States, Tribal governments and units of local government based on their populations.

WHEREAS, Kenton County accepted American Rescue Plan Act funding from the United States Department of the Treasury; and

WHEREAS, this Agreement is consistent with American Rescue Plan Act guidelines to respond to the public health emergency or its negative economic impacts; and

WHEREAS, the SUBRECIPIENT requests and the COUNTY agrees to provide funding to the SUBRECIPIENT for eligible expenditures under the American Rescue Plan Act, specifically pursuant to the terms and conditions specified herein relating to COVID-19; and

NOW, THEREFORE, in consideration of the mutual covenants, promises, and representations contained in this Agreement and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties agree as follows:

Section 1. Recitals

The foregoing recitals are true and correct and form a material part of this Agreement upon which the Parties relied.

Section 2. Term

This Agreement is effective upon full execution by the Parties and ends on December 31, 2026 unless terminated earlier in accordance with this Agreement.

The Subaward Period of Performance is from January 13, 2026 and ends on December 31, 2026.

The Subaward Budget Period is from January 13, 2026 and ends on December 31, 2026.

Section 3. American Rescue Plan Act Funding

- a) The American Rescue Plan (ARP) Act, Section 603(c)(1) of the Social Security Act, established the \$350 billion Coronavirus State and Local Fiscal Recovery Funds. The United States Department of Treasury made payments from the Fund to States and eligible units of local government. The American Rescue Plan Act requires that payments from the Coronavirus State and Local Fiscal Recovery Fund (CSLFRF) only be used to cover expenses that: (a) To respond to the public health emergency or its negative economic impacts, including assistance to households, small businesses, and nonprofits, or aid to impacted industries such as tourism, travel, hospitality, or other identified industry; (b) To respond to workers performing essential work during the COVID-19 public health emergency by providing premium pay to eligible workers; (c) For the provision of government services to the extent of the reduction in revenue due to the COVID-19 public health emergency relative to revenues collected in the most recent full fiscal year prior to the emergency; and (d) To make necessary investments in water, sewer, or broadband infrastructure.
- b) For the purposes this Agreement, the COUNTY serves as the pass-through entity for a Federal award and the SUBRECIPIENT serves as the recipient of a sub award. This Agreement is entered into based on the following representations:
1. The SUBRECIPIENT represents that it is fully qualified and eligible to receive these grant funds per the funding requirements.
 2. The COUNTY received these funds from the Federal government, and the COUNTY has the authority to sub grant these funds to the SUBRECIPIENT upon the terms and conditions outlined below.
 3. The COUNTY has authority to disburse the funds under this Agreement.
 4. The COUNTY agrees to provide financial assistance to the SUBRECIPIENT in an amount not-to-exceed **\$400,000** for the period January 13, 2026 through December 31, 2026. SUBRECIPIENT must use this financial assistance for expenses eligible under 603(c)(1) of the Social Security Act, specifically the Coronavirus State and Local Fiscal Recovery Fund (CSLFRF) to mitigate financial hardships incurred because of COVID-19 during the Term. These funds must be spent in accordance with the guidance on the United States Treasury's website <https://home.treasury.gov/policy-issues/coronavirus/assistance-for-state-local-and-tribal-governments/state-and-local-fiscal-recovery-funds>. SUBRECIPIENTS are responsible for ensuring that any procurement using CSLFRF funds, or payments under procurement contracts using such funds are consistent with the procurement standards set forth in the Uniform Guidance at 2 CFR 200.317 through 2 CFR 200.327, and Appendix II to Part 200, as applicable.
- c) SUBRECIPIENT is required to review the United States Treasury's website for updates to ensure compliance with the most updated CSLFRF guidance.
- d) For each SUBRECIPIENT, the COUNTY will assess the risk to successfully fulfilling the project objective pertaining to this Agreement. The results of subrecipient risk assessments will have an effect on the frequency and level of scrutiny during the monitoring process and may result in additional requirements being imposed on the SUBRECIPIENT.

- e) The SUBRECIPIENT must comply with 2 CFR 200 for accounting standards and cost principles.
- f) The SUBRECIPIENT must comply with COUNTY ethical standards and rules and 2 CFR 200 for conflicts of interest.
- g) The SUBRECIPIENT shall be responsible for indirect costs associated with this grant.
- h) SUBRECIPIENT acknowledges that it has read, understands, will be bound by, and agrees to have carried out, shall carry out, or cause to be carried out the terms, conditions, and services as described in the Agreement attachments, including:
 - 1. ATTACHMENT A: PROJECT DETAILS – Overview (Need and Response), eligible activities.
 - 2. ATTACHMENT B: SUBRECIPIENT MONITORING – Description of the SUBRECIPIENT’s and the COUNTY’s task, deliverables, timelines, and milestones. Additional United States Treasury scope requirements may be identified and required after the execution of this Agreement.
 - 3. ATTACHMENT C: REPORTING REQUIREMENTS – Description of the reporting requirements. Additional United States Treasury reporting requirements may be identified and required after the execution of this agreement.
 - 4. Award Payment:
 - a. All payments made under this Agreement shall be provided to the SUBRECIPIENT on an advance basis. The COUNTY shall disburse Funds to the SUBRECIPIENT in accordance with the payment schedule established by the COUNTY. Prior to each disbursement, the SUBRECIPIENT must submit any information reasonably required by the COUNTY to support and justify the requested advance. Advance payment requests may be submitted as frequently as monthly. The final request for Funds is due on or before November 30, 2026.
 - b. Each request for an advance payment must include a certification, signed by an official who is authorized to legally bind the SUBRECIPIENT, which reads as follows:

By signing this request, I certify to the best of my knowledge and belief that the request is true, complete, and accurate, and the Funds requested will be used solely for the purposes and objectives set forth in the terms and conditions of this Agreement. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise. (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729–3730 and 3801–3812).

- c. The COUNTY shall verify all documentation received prior to disbursing Funds under this Agreement and may request additional documentation, if needed. Advances will only be made for costs that the COUNTY provisionally determines are eligible under the CSLFRF. The COUNTY retains the right to deny any requests for Funds under this Agreement if, in the COUNTY'S sole discretion, the request is not for and documentation does not substantiate an eligible use. However, the COUNTY'S provisional determination that an expenditure is eligible does not relieve the SUBRECIPIENT of its duty to repay the COUNTY for any expenditures that are later determined by the COUNTY or the Federal government to be ineligible or improperly used.
- d. COUNTY shall not be liable to any vendor, supplier or subcontractor for any expenses or liabilities incurred in connection with any Project and SUBRECIPIENT shall be solely liable for such expenses and liabilities.
- e. SUBRECIPIENT acknowledges that the COUNTY intends to award a portion of the CSLFRF funding to SUBRECIPIENT, and further acknowledges that the CSLFRF funding may be utilized only for the uses authorized by American Rescue Plan Act. Accordingly, SUBRECIPIENT covenants that the use of the CSLFRF funding by SUBRECIPIENT pursuant to this Agreement is limited to only those uses for which the CSLFRF funding may be utilized under American Rescue Plan Act.
- f. SUBRECIPIENT will retain any equipment purchased with CSLFRF funding through December 31, 2026, and provide an inventory log to COUNTY on that date.

Section 4. Enforcement

SUBRECIPIENT certifies that the information provided is complete, accurate, and current demonstrating SUBRECIPIENT'S eligibility to receive the Funds. SUBRECIPIENT is liable for recapture of Funds if any representation made in the advance funding requests, reporting or supporting documentation is at any time false or misleading in any respect, or if SUBRECIPIENT is found in non-compliance with laws, rules or regulations governing the use of the Funds provided pursuant to this Agreement. The provisions of this Section 4 shall survive the termination of this Agreement.

Section 5. Recapture of Expenses

- A. COUNTY obligates an amount not to exceed **\$400,000** to SUBRECIPIENT for the period of performance of January 13, 2026 through December 31, 2026. Furthermore, the COUNTY reserves the right to increase or decrease the amount of the obligation at the sole discretion of the Fiscal Court at anytime during the contract period.
- B. Any funds that are not expended as authorized under this Agreement must be refunded to the COUNTY within fourteen (14) days of receipt of written notice provided by the COUNTY.
- C. Any funds that are not expended within the anticipated timeframe under this Agreement are subject to recapture. If requested, a refund to the COUNTY must be made within fourteen (14) days of receipt of written notice for a refund provided by the COUNTY.
- D. The COUNTY'S determination that an expenditure is eligible does not relieve the SUBRECIPIENT of its duty to repay the COUNTY in full for any expenditures that are later determined by the COUNTY or the Federal Government, in each of its sole discretion, to be ineligible expenditures or the discovery of a duplication of benefits.
- E. If requested by the COUNTY, all refunds, return of improper payments, or repayments due to the COUNTY under this Agreement are to be made payable to Kenton County and mailed directly to the COUNTY pursuant to Section 18 Notice and this Agreement.
- F. The SUBRECIPIENT has responsibility for identifying and recovering grant funds that were expended in error, disallowed, or unused. The SUBRECIPIENT will also report all suspected fraud to COUNTY.
- G. For funds obligated to SUBRECIPIENT that are paid to SUBRECIPIENT on a reimbursement basis, the COUNTY reserves the right to reduce the amount of the obligation to SUBRECIPIENT upon review of the program by the COUNTY.

Section 6. Maintenance and Review of Records

SUBRECIPIENT shall maintain all records and accounts, including property, personnel and financial records, contractual agreements, memoranda of understanding, subcontracts, proof of insurance, and any other records related to or resulting from the Agreement to assure a proper accounting and monitoring of all funds awarded and shall maintain all accounts pertaining to such services, including, but not limited to, property, personnel and financial records, and supporting documentation, and any additional records required as a result of or associated with the utilization of the CSLFRF funding as outlined in the United States Treasury Compliance and Reporting Guidance, State and Local Fiscal Recovery Funds, or as maybe amended, which, among other things, shall enable ready identification of SUBRECIPIENT'S cost of goods and use of funds. If any litigation, claim, negotiation, audit, monitoring, inspection or other action has been started before the expiration of the required record retention period, records must be retained until completion of the action and resolution of all issues that arise from it, or the end of the required period, whichever is later.

With respect to all matters covered by this Agreement, records will be made available for examination, audit, inspection or copying purposes at any time during normal business hours and as often as COUNTY may require. SUBRECIPIENT will permit same to be examined and excerpts or transcriptions made or duplicated from such records, and audits made of all contracts, invoices, materials, records of personnel and of employment and other data relating to all matters covered by this Agreement.

The SUBRECIPIENT must maintain records and financial documents in compliance with all standards in the ARPA CSLFRF guidance and 2 CFR 200. Generally, records and financial documents must be maintained for five years after all funds have been expended or returned. The COUNTY or Treasury may request transfer of records of long-term value at the end of such period. Wherever practicable, such records should be collected, transmitted, and stored in open and machine-readable formats.

SUBRECIPIENT must agree to provide or make available such records to the COUNTY upon request, to Treasury upon request, and to the Government Accountability Office (“GAO”), Treasury’s Office of Inspector General (“OIG”), and their authorized representative in order to conduct audits or other investigations.

The COUNTY may access the SUBRECIPIENT records and financial statements as necessary to conduct monitoring activities.

Section 7. Monitoring

The SUBRECIPIENT agrees to permit persons duly authorized by the COUNTY, the Federal or State grantor agency (if applicable) or any representatives to inspect all records, papers, documents, facility's goods and services of the SUBRECIPIENT and/or interview any clients and employees of the SUBRECIPIENT to be assured of satisfactory performance of the terms and conditions of this contract to the extent permitted by the law after giving the SUBRECIPIENT reasonable notice. The monitoring is a limited scope review of the contract and agency management and does not relieve the SUBRECIPIENT of its obligation to manage the grant in accordance with applicable rules and sound management practices.

Following such monitoring, the COUNTY will deliver to the SUBRECIPIENT a written report regarding the manner in which services are being provided. The SUBRECIPIENT will rectify all noted deficiencies within the specified period of time indicated in the monitoring report or provide the COUNTY with a reasonable and acceptable justification for not correcting the noted shortcomings. The SUBRECIPIENT'S failure to correct or justify the deficiencies within the time specified by the COUNTY may result in the withholding of payments, being deemed in breach or default, or termination of this contract.

Section 8. Audits

A. The COUNTY may perform an audit of the records of the SUBRECIPIENT at any time during the Term of this Agreement and after final disbursements have been made, even if the Agreement has expired or terminated. Audits may be performed at a time mutually agreeable to the SUBRECIPIENT and the COUNTY. When conducting an audit of the SUBRECIPIENT'S performance under this Agreement, the COUNTY must use Generally Accepted Government Auditing Standards (“GAGAS”). As defined by 2 C.F.R. §200.50, GAGAS, also known as the Yellow Book, means generally accepted government auditing standards issued by the Comptroller General of the United States, which are applicable to financial audits.

B. If an audit shows that all or any portion of the Funds disbursed were not spent in accordance with the conditions of and strict compliance with this Agreement, the SUBRECIPIENT will be held liable for reimbursement to the COUNTY of all Funds not spent in accordance with these applicable

regulations and this Agreement, within fourteen (14) days after the COUNTY has notified the SUBRECIPIENT of such non-compliance.

C. If the COUNTY elects to have the SUBRECIPIENT perform an audit, the SUBRECIPIENT must have all audits completed by an independent auditor as defined by Kentucky Statute. The independent auditor must state that the audit complied with the applicable provisions noted above. The audits must be received by the COUNTY no later than six (6) months from the end of the SUBRECIPIENT'S fiscal year.

D. The SUBRECIPIENT must send copies of reporting packages required under this paragraph directly to the COUNTY in accordance with Section 18 Notice.

E. Single Audit Requirements. SUBRECIPIENTS, that expend more than \$750,000 in Federal awards during their fiscal year will be subject to an audit under the Single Audit Act and its implementing regulation at 2 C.F.R. Part 200, Subpart F regarding audit requirements.

Section 9. Closeout

SUBRECIPIENT will comply with all closeout procedures of the awards, to include full compliance with the Agreement terms and conditions, ARPA, CSLFRF rule and guidance, and 2 CFR 200. Key tasks will be closeout communications, confirmation for maintenance of records and financial documents, receipt of all final reimbursement requests or payment requests, receipt of all financial reports and performance reports, fulfillment of any requests to reconcile reports and payment requests. The retention period per CSLFRF compliance and reporting is 5 years.

Section 10. Indemnification

SUBRECIPIENT shall indemnify, hold harmless, and defend COUNTY from and against any and all liabilities, losses, claims, damages, demands, expenses or actions, either at law or in equity, including court costs and attorneys' fees (at the trial and all appellate levels), that may hereafter at any time be made or brought by anyone on account of personal injury, property damage, loss of monies, or other loss, allegedly caused or incurred, in whole or in part, as a result of any negligent, wrongful, or intentional act or omission, or based on any act of fraud or defalcation or breach of any provision or covenant of this Agreement or applicable law by the SUBRECIPIENT, its agents, subcontractors, assigns, heirs, and employees resulting from or arising under this Agreement.

The provisions of this Section shall survive the termination of this Agreement.

Section 11. Termination

This Agreement may be terminated by the SUBRECIPIENT or the COUNTY at any time, with Cause or without Cause, upon not less than thirty (30) days prior written notice delivered to the SUBRECIPIENT as provided for in this Agreement or, at the option of COUNTY, immediately in the event that SUBRECIPIENT fails to fulfill any of the terms, understandings, or covenants of this Agreement. COUNTY will not be obligated to pay for costs incurred by SUBRECIPIENT after SUBRECIPIENT has received notice of termination.

Section 12. Remedies

The COUNTY may exercise any other rights or remedies, which may be available under law. If the COUNTY waives any right or remedy in this Agreement or fails to insist on strict performance by the SUBRECIPIENT, it will not affect, extend or waive any other right or remedy of the COUNTY, or affect the later exercise of the same right or remedy by the COUNTY for any other default by the SUBRECIPIENT.

Section 13. Equal Opportunity; Non-Discrimination

SUBRECIPIENT shall comply with the requirements of all applicable federal, state and local laws, rules, regulations, ordinances and executive orders prohibiting and/or relating to discrimination, as amended and supplemented. All of the aforementioned laws, rules, regulations, and executive orders are incorporated herein by reference.

Section 14. Governing Laws; Venue

This Agreement and terms and conditions shall be governed by the laws, rules, and regulations of the State of Kentucky, and venue shall be in Kenton County, Kentucky.

Section 15. Public Records Law

This Agreement, including attachments, is subject to disclosure under Kentucky's public records law subject to limited applicable exemptions. SUBRECIPIENT acknowledges, understands, and agrees that, except as noted below, all information in its application and attachments will be disclosed, without any notice to SUBRECIPIENT, if a public records request is made for such information, and the COUNTY will not be liable to SUBRECIPIENT for such disclosure. Social security numbers that are collected, maintained and reported by the COUNTY must comply with IRS 1099 reporting requirements and are exempt from public records pursuant to Kentucky law.

If SUBRECIPIENT believes that information in the Agreement, including attachments, contains information that is confidential and exempt from disclosure, SUBRECIPIENT must include a general description of the information and provide reference to the Kentucky Statute or other law which exempts such designated information from disclosure in the event a public records request is made. The COUNTY does not warrant or guarantee that information designated by SUBRECIPIENT as exempt from disclosure is in fact exempt, and if the COUNTY disagrees, it will make such disclosures in accordance with its sole determination as to the applicable law.

IF THE SUBRECIPIENT HAS QUESTIONS REGARDING THE APPLICATION OF KENTUCKY'S STATUTES TO SUBRECIPIENT'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THE CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS SCOTT GUNNING 859-392-1400, COUNTY ADMIN. BUILDING, 1840 SIMON KENTON WAY, FL #5, COVINGTON, KY 41011.

Section 16. Independent Contractor

SUBRECIPIENT acknowledges that it is acting as an independent contractor and not as an agent, officer or employee of COUNTY. In no event shall any provision of this Agreement make COUNTY liable to any person or entity that contracts with or provides goods or services to SUBRECIPIENT in connection with this Agreement. There is no contractual relationship, either express or implied, between COUNTY or any political subdivision of the State of Kentucky and any person or entity supplying any work, labor, services, goods or materials to SUBRECIPIENT as a result of this Agreement.

Section 17. Compliance with Applicable Laws

SUBRECIPIENT shall comply with the requirements of all applicable federal, state and local laws and the rules and regulations promulgated thereunder.

Section 18. Notice

Any notice delivered with respect to this Agreement must be in writing and will be deemed to be delivered (whether or not actually received) when (1) hand delivered to the persons designated below, or (2) when deposited in the United States Mail, postage prepaid, certified mail, return-receipt requested, addressed to the person at the address for the party as set forth below, or such other or to such other person as the Party may have specified by written notice to the other Party delivered according to this Section:

As to COUNTY:
Scott Gunning
1840 Simon Kenton Way, Suite 5200
Covington, Kentucky 41011

As to SUBRECIPIENT:
Trades NKY, Inc.
Elly Neltner
1010 Windsor Dr. Ste 202
Highland Heights, Kentucky 41076

Section 19. Risk Management

A. Hold Harmless and Indemnity Clause:

○ To the fullest extent permitted by applicable law, SUBRECIPIENT shall protect, defend, indemnify, save and hold the COUNTY, its agents, officials, and employees harmless from and against any and all claims, demands, fines, loss or destruction of property, liabilities, damages, for claims based on the negligence, misconduct, or omissions of the SUBRECIPIENT resulting from the SUBRECIPIENT'S work as further described in this contract and its attachments, which may arise in favor of any person or persons resulting from the SUBRECIPIENT'S performance or non-performance of its obligations under this contract except any damages arising out of personal injury or property claims from third parties caused solely by the negligence, omission(s) or willful misconduct of the COUNTY, its officials, commissioners, employees or agents. Further, SUBRECIPIENT hereby agrees to indemnify the COUNTY for all reasonable expenses and attorney's fees incurred by or imposed upon the COUNTY in connection therewith for any loss, damage, injury,

liability, or other casualty. SUBRECIPIENT additionally agrees that the COUNTY may employ an attorney of the COUNTY's own selection to appear and defend any such action, on behalf of the COUNTY, at the expense of the SUBRECIPIENT. The SUBRECIPIENT further agrees to pay all reasonable expenses and attorney's fees incurred by the COUNTY in establishing the right to indemnity.

The SUBRECIPIENT further agrees that it is responsible for any and all claims arising from the hiring of individuals relating to activities provided under the contract. All individuals hired are employees of the SUBRECIPIENT and not of the COUNTY.

B. Insurance Requirements

The SUBRECIPIENT agrees to secure and maintain the insurance coverage outlined below during the term of this contract. The SUBRECIPIENT agrees that this insurance requirement shall not relieve or limit SUBRECIPIENT'S liability and that the COUNTY does not in any way represent that the insurance required is sufficient or adequate to protect the SUBRECIPIENT'S interests or liabilities but are merely minimums. It is the responsibility of the SUBRECIPIENT to ensure that all subcontractors comply with the insurance requirements.

1. Workers' Compensation statutory benefits encompassing all operations contemplated by this Agreement to apply to all owners, officers, and employees.
2. Commercial General Liability – Coverage shall apply to premises and/or operations, products and/or completed operations, independent contractors, contractual liability, and broad form property damage exposures with minimum limits of:
\$500,000 bodily injury per person (B.I.)
\$1,000,000 bodily injury per occurrence (B.I.)
\$500,000 property damage (PD) or
\$1,000,000 combined single limit (C.S.L.) of B.I. and P.D.

The General Liability Policy Certificate shall name "Kenton County, a political subdivision of the State of Kentucky, its agents, employees, and public officials" as "Additional Insured". The SUBRECIPIENT agrees that the coverage granted to the Additional Insured applies on a primary basis, with the Additional Insured's coverage being excess.

3. Business Auto Liability – The following Automobile Liability will be required and coverage shall apply to all owned, hired, and non-owned vehicles used with minimum limits of:
\$100,000 bodily injury per person (B.I.)
\$300,000 bodily injury per occurrence (B.I.)
\$100,000 property damage (PD) or
\$300,000 combined single limit (C.S.L.) of B.I. and P.D.
4. Directors & Officers Liability – Entity coverage to cover claims against the organization directly for wrongful acts with limits not less than \$100,000.

5. Fidelity Bonding – Covering all employees who handle the subrecipient’s funds. The bond amount must be equivalent to the highest daily cash balance or a minimum amount of \$50,000.

Section 20. Disclaimer of Third Party Beneficiaries

This Agreement is made for the sole benefit of the Parties of this Agreement and their respective successors and assigns and is not intended to and will not benefit any third party. No third party will have any rights under this Agreement, because of this Agreement or any right to enforce any provisions of this Agreement.

Section 21. Dispute Resolution

In the event of a dispute related to any performance or payment obligation arising under this Agreement, the Parties may by agreement attempt dispute resolution procedures prior to filing a lawsuit or otherwise pursuing legal remedies.

Section 22. Assignment

This Agreement may not be assigned nor subcontracted in whole or in part without the prior written consent of the COUNTY.

Section 23. Headings

Article headings have been included in the Agreement solely for the purpose of convenience and shall not affect the interpretation of any of the terms of this Agreement.

Section 24. Survivability

Any term, condition, covenant or obligation which requires performance by either party subsequent to termination of this Agreement shall remain enforceable against such party subsequent to such termination.

Section 25. Modifications

This writing embodies the entire agreement and understanding between the Parties hereto and there are no other agreements and/or understandings, oral or written, with respect to the subject matter hereof, that are not merged herein and superseded hereby. This Agreement may only be amended or extended by a written instrument executed by the COUNTY and the SUBRECIPIENT expressly for that purpose.

Section 26. Entire Agreement

It is understood and agreed that the entire agreement of the Parties is contained in this Agreement, which supersedes all oral agreements, negotiations, and previous agreements between the Parties relating to the subject matter of this Agreement.

Any alterations, amendments, deletions, or waivers of the provisions of this Agreement will be valid only when expressed in writing and duly signed by the Parties, except as otherwise specifically provided in this Agreement.

IN WITNESS WHEREOF, the SUBRECIPIENT and the COUNTY respectively, have caused this Agreement to be executed by their duly authorized representatives.

SUBRECIPIENT: TRADES NKY, INC.

BY:

Signature

Date

Name (print)

KENTON COUNTY, KENTUCKY

BY:

Signature: _____

Date: _____

Name (print): _____

Approved as to form by :

KENTON COUNTY ATTORNEY'S OFFICE
Hon. Stacy H. Tapke
1840 Simon Kenton Way, Fl 4
Covington, Kentucky 41011

BY:

Christopher S. Nordloh
/s/ Christopher S. Nordloh

ATTACHMENT A: PROJECT DETAILS

Overview (Need and Response), Eligible activities, Budget.

Scope

The Kenton County, Kentucky ARPA funds awarded to Trades NKY, Inc. will be used to fund one-time start up costs that include converting classrooms and providing equipment and one year of consumables at six Title I middle schools in Kenton County. TradesNKY will implement a trades-based career exploration and skills development curriculum in these six middle schools. Students in these schools experienced disproportionate disruption to in-person instruction and hands-on learning opportunities during the pandemic. The funded program addresses lost instructional time by providing a trades-based, experiential curriculum that supports re-engagement, skill development, and long-term economic resilience. This use is authorized under the Final Rule as a program to address lost instructional time for K–12 students and as a response tailored to disproportionately impacted populations.

- Kenton County Schools to implemented:
- Holmes Middle School
 - Mary A. Goetz Elementary (Ludlow Middle School)
 - Turkeyfoot Middle School
 - Woodland Middle School
 - Summit View Academy
 - Twenhofel Middle School

Eligible Activities

A. Expense Category

Project(s) direct services must follow the restrictions from U.S Treasury rules and fit within the ARPA expense category: 2.27 Addressing impacts of lost instructional time

Category	6 Schools
Classroom Conversion, Equipment & Consumables	400,000

Kenton County encourages TradesNKY to coordinate with NKY Works when appropriate.

ATTACHMENT B: SUBRECIPIENT MONITORING

Subrecipient Monitoring Policy for Kenton County Fiscal Court Regarding American Rescue Plan Act Funds

Purpose The purpose of this Subrecipient Monitoring Policy is to establish guidelines and procedures for the monitoring and oversight of subrecipients who receive funding from Kenton County Fiscal Court (the "County") under the American Rescue Plan Act (ARPA).

Scope This policy applies to all subrecipients who receive ARPA funding from the County, regardless of the amount of funding received.

SUBRECIPIENTS are responsible for ensuring that any procurement using CSLFRF funds, or payments under procurement contracts using such funds are consistent with the procurement standards set forth in the Uniform Guidance at 2 CFR 200.317 through 2 CFR 200.327, and Appendix II to Part 200, as applicable. Proof of compliance must be included with back-up/supporting documentation.

Definitions

1. **Subrecipient:** Any entity that receives ARPA funding from the County to carry out a program or project.
2. **Monitoring:** The ongoing review and oversight of a subrecipient's activities to ensure compliance with ARPA requirements and the terms and conditions of the grant agreement.
3. **Subrecipient Agreement:** A written agreement between the County and a subrecipient that establishes the terms and conditions of the grant. (FEDERALLY-FUNDED SUBAWARD AND FUNDING ASSISTANCE AGREEMENT)

Procedures

1. Subrecipient Monitoring:

- a. The County will conduct ongoing monitoring of subrecipient activities to ensure compliance with ARPA requirements and the terms and conditions of the grant agreement.
- b. The County will establish a subrecipient monitoring plan that outlines the frequency and type of monitoring activities, as well as the roles and responsibilities of County staff involved in monitoring.
- c. Monitoring activities may include site visits, financial and programmatic reviews, and document reviews.
- d. If any deficiencies or compliance issues are identified during monitoring, the County will work with the subrecipient to develop a corrective action plan to address the issues.

2. Subrecipient Reporting:

- a. The County will require subrecipients to submit regular progress reports and financial reports as outlined in the subrecipient agreement.
- b. The County will establish a reporting schedule and format for subrecipients to follow.
- c. The County will review and evaluate subrecipient reports to ensure compliance with ARPA requirements and the terms and conditions of the grant agreement.
- d. If any deficiencies or compliance issues are identified in subrecipient reports, the County will work with the subrecipient to develop a corrective action plan to address the issues.

3. Closeout:

- a. At the end of the grant period, the County will require the subrecipient to submit a final progress report and a final financial report.
- b. The County will review and evaluate the final reports to ensure compliance with ARPA requirements and the terms and conditions of the grant agreement.
- c. Any unspent ARPA funds must be returned to the County.

4. Record Keeping:

- a. The County will maintain complete and accurate records of all subrecipient activities, including subrecipient agreements, progress reports, financial reports, monitoring reports, and any corrective action plans.
- b. Records will be retained in accordance with the County's record retention policy and any applicable federal and state laws and regulations.

ATTACHMENT C: REPORTING REQUIREMENTS

See Treasury's Compliance and Reporting Guidance State and Local Fiscal Recovery Fund,
<https://home.treasury.gov/system/files/136/SLFRF-Compliance-and-Reporting-Guidance.pdf>

SAM.gov account (UEI Number) required

“The COUNTY is responsible for the subrecipients’ compliance with registering and maintaining an updated profile on SAM.gov.” Trades NKY, Inc. to provide UEI number to COUNTY as required prior to any payments being made.

Info on Executives/Officers required

“As required by the 2 CFR Part 170, Appendix A award term regarding reporting subaward and executive compensation, recipients must also report the names and total compensation of their five most highly compensated executives and their subrecipients’ executives for the preceding completed fiscal year if (1) the recipient received 80 percent or more of its annual gross revenues from Federal procurement contracts (and subcontracts) and Federal financial assistance subject to the Transparency Act, as provided by 2 CFR 170.320 (and subawards), and received \$25,000,000 or more in annual gross revenues from Federal procurement contracts (and subcontracts) and Federal financial assistance subject to the Transparency Act (and subawards), and (2) if the information is not otherwise public.” Trades NKY, Inc. to provide COUNTY with information on Executives/Officers as required prior to any payments being made.

Financial Accountability and Grant Administration

1. **Financial Management.** Subrecipient shall maintain a financial management system and financial records related to all transactions with funds received pursuant to this Agreement and with any program income earned as a result of funds received pursuant to this Agreement. Subrecipient must administer funds received pursuant to this Agreement in accordance with all applicable federal and state requirements, including the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, 2 CFR Part 200, as required by the ARP/CSLFRF Assistance Listing (21.027). Subrecipient shall adopt such additional financial management procedures as may from time-to-time be prescribed by COUNTY if required by applicable federal or state laws or regulations, or guidelines from US Department of Treasury. Subrecipient shall maintain detailed, itemized documentation and other necessary records of all income received and expenses incurred pursuant to this Agreement.
2. **Limitations on Expenditures.** COUNTY shall only fund Subrecipient for documented expenditures incurred during the Agreement Term that are: (i) reasonable and necessary to carry out the scope of Approved Activities described in Exhibit B; (ii) documented by contracts or other evidence of liability consistent with the established COUNTY and Subrecipient procedures; and (iii) incurred in accordance with all applicable requirements for the expenditure of funds payable under this Agreement. COUNTY may not fund or otherwise compensate Subrecipient for any expenditures incurred or services provided prior to the Performance Begin Date or following the earlier of the expiration or termination of this Agreement.
3. **Financial and Other Reports.** Subrecipient shall submit to COUNTY such reports and back-up data as may be required by the Federal Government or COUNTY, including such reports which enable COUNTY to submit its own reports to the US Department of Treasury, in accordance with the following schedule, which may be amended from time to time:

REPORT

DEADLINE

Monthly Expenditure Report

Quarterly Summary Report

10th of January, April, July, October

This provision shall survive the expiration or termination of this Agreement with respect to any reports which the Subrecipient is required to submit to COUNTY following the expiration or termination of this Agreement.

Monthly Expenditure Report

Provides COUNTY the information regarding costs incurred during the period using advanced funds. Information includes, but not limited to:

- Period date range
- Period expenses
- List of Participants (Kenton County Middle Schools)
- Ledger including descriptions of costs
- Total Project expenses to date
- Balance of Advanced Funds

Quarterly Summary Report (Form to be provided)

- Period date range
- Period expenses
- Total Project expenses to date
- SLFRF Funds Received
- Balance of SLFRF Funds
- Number of students enrolled in curriculum
- Total number of students benefitting from funding to date

APPLICATION AND CERTIFICATION FOR PAYMENT AIA DOCUMENT G702

TO: Kenton County Fiscal Court
1840 Simon Kenton Way
Covington, KY 41011

PROJECT: Kenton County Government Center Garage & Site Improvements
1840 Simon Kenton Way
Covington, KY 41011

APPLICATION NO: 21
DATE: 12/5/2025
PERIOD TO: 11/30/2025

Distribution to:
☐ LENDER
☐ ARCHITECT
☐ CONTRACTOR
☒ OWNER

FROM: Dugan & Meyers LLC
11110 Kenwood Road
Cincinnati, OH 45242

VIA ARCHITECT: Gresham Smith
222 Second Avenue South, Suite 1400
Nashville, TN 37201

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM	\$	300,000.00
2. Net change by Change Orders		\$24,555,567.00
3. CONTRACT SUM TO DATE (Line 1 + 2)	\$	24,855,567.00
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$	12,555,079.68
5. RETAINAGE:		
a. 10.00 % of Completed Work (Column D + E on G703)	\$	1,182,136.00
b. % of Stored Material (Column F on G703)	\$	-
Total Retainage (Lines 5a + 5b or Total in Column I of G703)	\$	1,182,136.00
6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total)	\$	11,372,943.68
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$	11,046,212.26
8. CURRENT PAYMENT DUE	\$	326,731.42
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$	13,482,623.32

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$20,250,000.00	\$0.00
Total approved this Month	\$4,305,567.00	\$0.00
TOTALS	\$24,555,567.00	\$0.00
NET CHANGES by Change Order	\$24,555,567.00	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: Dugan & Meyers LLC

By: Josh Mason Date: 12/05/2025
State of: Ohio County of: DELAWARE
Subscribed and sworn to before me this 5TH DAY OF DECEMBER 2025
Notary Public: Abby Lumm
My Commission expires 10-19-28

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED

AMOUNT CERTIFIED\$ 326,731.42

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT:

By: Abby M. Lumm Date: 12/19/2025

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.



ABBY LUMM
NOTARY PUBLIC - STATE OF OHIO
My Commission Expires Oct. 19, 2028

CONTINUATION SHEET

DOCUMENT G703 (SIM.)

Summary

AIA Document G703, APPLICATION AND CERTIFICATION FOR PAYMENT, containing Contractor's signed certification is attached.
In tabulations below, amounts are stated to the nearest dollar.
Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO.: 21
APPLICATION DATE: 12/5/2025
PERIOD TO: 11/30/2025

A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULE OF VALUES	WORK COMPLETED		MATERIAL PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G ÷ C4)	BALANCE TO FINISH (C4 - G)	RETAINAGE 10%
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
	Construction Management								
1	D&M Pre-Construction Services	\$ 300,000	\$ 300,000		\$ -	\$ 300,000	100%	\$ -	-
2	Permits	\$ 23,472	\$ 8,033		\$ -	\$ 8,033	34%	\$ 15,439	803
3	Tap and Capacity Charges	\$ 72,921	\$ 35,281		\$ -	\$ 35,281	48%	\$ 37,640	3,528
4	General Conditions	\$ 1,195,507	\$ 704,146	\$ 31,000	\$ -	\$ 735,146	61%	\$ 460,361	73,515
5	CM Fee	\$ 607,500	\$ 356,925	\$ 16,000	\$ -	\$ 372,925	61%	\$ 234,575	37,293
6	Bond	\$ 117,967	\$ 117,967		\$ -	\$ 117,967	100%	\$ -	-
7	General Liability Insurance	\$ 90,717	\$ 84,430	\$ 1,740	\$ -	\$ 86,170	95%	\$ 4,547	-
	Allowances								
8	Concrete Winter Protection Allowance	\$ 100,000			\$ -	\$ -	0%	\$ 100,000	-
9	Emergency Egress / Overhead Protection Allowance	\$ 45,000	\$ 13,612		\$ -	\$ 13,612	30%	\$ 31,388	1,361
10	Underpinning Allowance	\$ 50,000	\$ 5,000		\$ -	\$ 5,000	10%	\$ 45,000	500
11	Vapor Mitigation Allowance	\$ 747,000			\$ -	\$ -	0%	\$ 747,000	-
12	Terminator Allowance	\$ 100,000			\$ -	\$ -	0%	\$ 100,000	-
13	Monument Sign Allowance	\$ 50,000	\$ 38,676		\$ -	\$ 38,676	77%	\$ 11,324	3,868
14	Dewatering Allowance	\$ 40,000	\$ 11,406		\$ -	\$ 11,406	29%	\$ 28,594	1,141
	Subcontractors								
15	Dugan & Meyers - Concrete	\$ 5,860,830	\$ 3,927,100		\$ -	\$ 3,927,100	67%	\$ 1,933,730	392,710
16	Kurzahals - Masonry	\$ 355,207	\$ 298,653		\$ -	\$ 298,653	84%	\$ 56,554	29,865
17	Neiheisel - Structural Steel & Misc. Metals	\$ 297,130	\$ 297,130		\$ -	\$ 297,130	100%	\$ -	29,713
18	PSI - Waterproofing, Traffic Coatings, Joint Sealants, and Expansion Joints	\$ 314,000	\$ 199,410		\$ -	\$ 199,410	64%	\$ 114,590	19,941
19	TruCraft - Roofing	\$ 177,408	\$ 153,792	\$ 23,616	\$ -	\$ 177,408	100%	\$ -	17,741
20	Schiller - Doors, Frames, and Hardware	\$ 81,951	\$ 81,951		\$ -	\$ 81,951	100%	\$ -	8,195
21	McAndrews Glass - Windows	\$ 67,570	\$ 47,411	\$ 20,159	\$ -	\$ 67,570	100%	\$ -	6,757
22	Flannery Painting - Painting	\$ 34,350	\$ 30,916	\$ 3,434	\$ -	\$ 34,350	100%	\$ -	3,435
23	Queen City Awnings - Stand alone Awnings	\$ 16,450	\$ 16,450		\$ -	\$ 16,450	100%	\$ -	1,645
24	KAP Signs - Signage	\$ 24,846	\$ 22,726		\$ -	\$ 22,726	91%	\$ 2,120	2,273
25	Select Specialties - Fire Extinguishers & Cabinets	\$ 3,826		\$ 3,826	\$ -	\$ 3,826	100%	\$ -	383
26	Otis - Elevator	\$ 149,118	\$ 149,118		\$ -	\$ 149,118	100%	\$ -	14,912
27	Dalmatian - Fire Suppression	\$ 288,400	\$ 285,500		\$ -	\$ 285,500	99%	\$ 2,900	28,550
28	Ken Neyer Plumbing - Plumbing	\$ 245,600	\$ 192,966	\$ 3,330	\$ -	\$ 196,296	80%	\$ 49,304	19,630
29	Feldkamp - HVAC	\$ 240,200	\$ 164,000	\$ 2,000	\$ -	\$ 166,000	69%	\$ 74,200	16,600
30	Craftsman - Electric, Communications, and Security	\$ 1,342,840	\$ 980,272	\$ 23,616	\$ -	\$ 1,003,888	75%	\$ 338,952	100,389
31	Goettle - Augercast Piles, ERS	\$ 2,543,200	\$ 1,751,146		\$ -	\$ 1,751,146	69%	\$ 792,054	175,115
32	J&D Rack - Site Demo, Earthwork, Site Utilities, and Asphalt	\$ 1,453,100	\$ 1,250,951		\$ -	\$ 1,250,951	86%	\$ 202,149	125,095
33	Decorative Paving - Concrete Unit Pavers	\$ 86,500	\$ 86,500		\$ -	\$ 86,500	100%	\$ -	8,650
34	Walt's Pavement Markings - Asphalt Striping	\$ 16,035	\$ 13,040		\$ -	\$ 13,040	81%	\$ 2,995	1,304
35	Obersons - Landscaping, Irrigation & Site Furnishings	\$ 164,239	\$ 157,879		\$ -	\$ 157,879	96%	\$ 6,360	15,788
36	Design Contingency	\$ 829,014	\$ 268,834	\$ 124,875	\$ -	\$ 393,709	47%	\$ 435,305	39,371
37	Construction Contingency	\$ 829,014	\$ 6,990	\$ 15,494	\$ -	\$ 22,484	3%	\$ 806,530	633
38	Exposure Holds	\$ 1,573,087	\$ 137,833	\$ 81,926	\$ -	\$ 219,759	14%	\$ 1,353,328	633
39	Flooring Bid Package	\$ 1,000		\$ 1,000	\$ -	\$ 1,000	100%	\$ -	100
40	Fencing Bid Package	\$ 15,000	\$ 7,020		\$ -	\$ 7,020	47%	\$ 7,980	702

CONTINUATION SHEET

DOCUMENT G703 (SIM.)

Summary

AIA Document G703, APPLICATION AND CERTIFICATION FOR PAYMENT, containing Contractor's signed certification is attached.
In tabulations below, amounts are stated to the nearest dollar.
Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO.: 21
APPLICATION DATE: 12/5/2025
PERIOD TO: 11/30/2025

A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULE OF VALUES	WORK COMPLETED		MATERIAL PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G ÷ C4)	BALANCE TO FINISH (C4 - G)	RETAINAGE 10%
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
	Podium								
	Construction Management								
41	D&M Pre-Construction Services	\$ 24,400							
42	General Conditions	\$ 257,148							
43	CM Fee	\$ 129,167							
44	Bond	\$ 31,055							
45	General Liability Insurance	\$ 35,517							
	Allowances								
46	ERS Allowance	\$ 120,000							
	Subcontractors								
47	Dugan & Meyers - Concrete	\$ 2,442,987							
48	Kurzahals - Masonry	\$ 31,405							
49	PSI - Waterproofing	\$ 77,700							
50	Goettle - Augercast Piles	\$ 1,156,188							
	Project Total	\$ 24,855,567	\$ 12,203,064	352,016	\$ -	\$ 12,555,080	51%	\$ 7,994,920	1,182,136

APPLICATION AND CERTIFICATION FOR PAYMENT

TO CONTRACTOR:

Dugan & Meyers LLC
11110 Kenwood Road
Cincinnati, OH 45242-1863

FROM SUBCONTRACTOR:

TruCraft Roofing, LLC
807 Round Bottom Rd.
Milford, OH 45150
CONTRACT FOR: Roofing

PROJECT:

KCFC CM@R
111 Main Street
Covington, KY 41011
VIA ARCHITECT:

AIA DOCUMENT G702

PAGE ONE OF TWO

PAGES

APPLICATION NO:

5

Distribution to:

☐
☐
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☐
☐

OWNER
ARCHITECT
CONTRACTOR

PERIOD TO: 11/30/2025

PROJECT NOS: 15866.020

CONTRACT DATE 3/18/2025

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
Continuation Sheet, AIA Document G703, is attached.

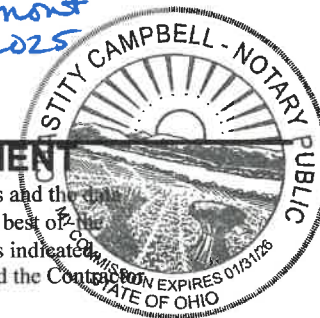
1. ORIGINAL CONTRACT SUM	\$	177,408.00
2. Net change by Change Orders	\$	8,120.00
3. CONTRACT SUM TO DATE (Line 1 + 2)	\$	185,528.00
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$	185,528.00
5. RETAINAGE:		
a. 10 % of Completed Work (Column D + E on G703)	\$	18,552.80
b. 10 % of Stored Material (Column F on G703)	\$	0.00
Total Retainage (Lines 5a + 5b or Total in Column I of G703)	\$	18,552.80
6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total)	\$	166,975.20
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$	145,720.80
8. CURRENT PAYMENT DUE	\$	21,254.40
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$	18,552.80

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$8,120.00	\$0.00
Total approved this Month	\$0.00	\$0.00
TOTALS	\$8,120.00	\$0.00
NET CHANGES by Change Order	\$8,120.00	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

By: B. Schup Date: 11/26/25
State of: Ohio County of: Clermont
Subscribed and sworn to before me this 26 day of Nov. 2025
Notary Public: Chastity Campbell
My Commission expires: 11/31/26



ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)
ARCHITECT:

By: _____ Date: _____
This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CONTINUATION SHEET

AIA DOCUMENT G703

PAGE TWO OF TWO PAGES

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing

Contractor's signed certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

KCFC CM@R

APPLICATION NO: 5

APPLICATION DATE: 11/26/2025

PERIOD TO: 11/30/2025

ARCHITECT'S PROJECT NO:

A	B	C	D	E	F	G	H	I	J
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G ÷ C)	BALANCE TO FINISH (C - G)	RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
	Submittals	\$2,500.00	\$2,500.00	\$0.00	\$0.00	\$2,500.00	100%	\$0.00	\$250.00
	Mobilization	\$4,500.00	\$4,500.00	\$0.00	\$0.00	\$4,500.00	100%	\$0.00	\$450.00
	<u>Rough Carpentry</u>								
	Materials	\$4,200.00	\$4,200.00	\$0.00	\$0.00	\$4,200.00	100%	\$0.00	\$420.00
	Labor	\$2,780.00	\$2,780.00	\$0.00	\$0.00	\$2,780.00	100%	\$0.00	\$278.00
	<u>Wall Panels</u>								
	Material	\$53,075.00	\$39,806.00	\$13,269.00	\$0.00	\$53,075.00	100%	\$0.00	\$5,307.50
	Labor	\$35,383.00	\$26,536.00	\$8,847.00	\$0.00	\$35,383.00	100%	\$0.00	\$3,538.30
	<u>TPO Roofing</u>								
	Material	\$44,505.00	\$44,505.00	\$0.00	\$0.00	\$44,505.00	100%	\$0.00	\$4,450.50
	Labor	\$19,075.00	\$19,075.00	\$0.00	\$0.00	\$19,075.00	100%	\$0.00	\$1,907.50
	<u>Sheet Metal</u>								
	Material	\$6,780.00	\$6,780.00	\$0.00	\$0.00	\$6,780.00	100%	\$0.00	\$678.00
	Labor	\$3,110.00	\$3,110.00	\$0.00	\$0.00	\$3,110.00	100%	\$0.00	\$311.00
	<u>Change Orders</u>								
	CO #1 Blocking & Coping	\$8,120.00	\$8,120.00	\$0.00	\$0.00	\$8,120.00	100%	\$0.00	\$812.00
	Closeouts	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$1,500.00	100%	\$0.00	\$150.00
	GRAND TOTALS	\$185,528.00	\$161,912.00	\$23,616.00	\$0.00	\$185,528.00	100%	\$0.00	\$18,552.80

Users may obtain validation of this document by requesting of the license a completed AIA Document D401 - Certification of Document's Authenticity

State of Ohio, County of Clermont, Ohio November 17, 2025

Olivia Sparks, being first duly sworn, says that (s)he is (1) COO

of (2) TruCraft Roofing, LLC the (subcontractor) contractor having a contract with

(2) Dugan & Meyers LLC the (3) General Contractor

for (4) KCFC CM@R a Building

situated on or around or in front of the following property, (5) in Kenton County, KY,

viz: _____

whereof (2) Kenton County Fiscal Court was the Owner, Part-Owner or Lessee.

SUB-CONTRACTORS

Affiant further says that the following shows the names and addresses of every sub-contractor in the employ of said (2) TruCraft Roofing, LLC giving the amount, if any, which is due, or about to become due, to them, or any of them, for work done, or machinery, material or fuel furnished to date hereof, under said contracts.

NOTE: This statement must be accompanied by a similar sworn statement signed by each of the subcontractors listed below.

NAME	ADDRESS	TRADE	AMOUNT
NONE			

MATERIAL MEN

Said affiant further says that the following shows the names and addresses of every person furnishing machinery, material or fuel to (2) TruCraft Roofing, LLC giving the amount, if any, which is due, or to become due, to them, or to any of them, for machinery, material or fuel furnished to date hereof, under the said contracts.

NAME	ADDRESS	TRADE	AMOUNT
NONE			

NOTE: The above must be accompanied by "Certificate of Materialman" In lieu of such certificates, there may be furnished a Waiver of Lien, a written release or receipt.

LABOR

Said affiant further says that the following shows the names and addresses of every unpaid laborer in the employ of (2) TruCraft Roofing, LLC furnishing labor under said contract, giving the amount, if any which is due or to become due, for labor done to date hereof.

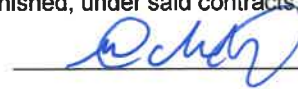
NOTE: If the fact is that every laborer has been paid in full, then recite: "Every laborer has been paid in full." If not, then give each unpaid laborer's name and address and the amount due or to become due.

NAME	ADDRESS	HOURS	AMOUNT DUE
Every Laborer paid in full			

Affiant further states that there is due or to become due to TruCraft Roofing, LLC
for work performed or machinery or fuel furnished to Dugan & Meyers LLC to date
(Owner or Contractor)
hereof under said contract, the sum of \$ 21,254.40

That the amounts due or to become due to said sub-contractors, material men and laborers, for work done or machinery, material or fuel furnished to the date hereof to (2) TruCraft Roofing, LLC are fully and correctly set forth opposite their names, respectively, in the aforesaid statements, and further evidenced by certificates of every person furnishing machinery, material or fuel, hereto attached, and made a part hereof.

Affiant further says that TruCraft Roofing, LLC has not employed or purchased or procured machinery, material or fuel from, or sub-contracted with any person, firm or corporation, other than those mentioned, and owes for no labor performed, or machinery, material or fuel furnished, under said contracts, other than above set forth.



Olivia McIntyre

SWORN TO BEFORE ME AND SUBSCRIBED IN MY PRESENCE, at Milford, Ohio

this 14 day of November, 2025



NOTARY PUBLIC, Clermont



1. Secy., Treas. one of firm or agent, as case may be
2. Name and address
3. "Owner," "Part Owner," or "Lessee," or "authorized agent of the owner, part owner or lessee," or "original" or "principal contractor under a contract with the owner, part owner or lessee," as the case may be.
4. "Constructing, altering or repairing a boat, vessel or other watercraft, or erecting, altering repairing or removing a house, mill, manufacturing plant, furnace, or furnace material therein, or other building appurtenance, fixture, bridge or other structure," or "digging," "drilling, boring, operating, completing and repairing any gas well, oil well, or other well," or "altering, repairing or constructing any oil derrick, oil tank, oil or gas pipe line," or "furnishing tile for the drainage of any lot or land," as the case may be.
5. Accurate description of property
6. Contractor or subcontractor executing affidavit.

AFFIDAVIT OF ORIGINAL OR SUB-CONTRACTOR

OWNER: _____

HEAD CONTRACTOR: _____

SUB-CONTRACTOR: _____

DATE: _____

APPLICATION AND CERTIFICATE FOR PAYMENT

Page 1

To (OWNER): DUGAN & MEYERS LLC
11110 KENWOOD RD
CINCINNATI, OH 45242-1863

Project: 15866.012 KCFCG STAIR PAINT
1111 MAIN ST.
COVINGTON, KY 41011

Application No: 4
Invoice No: 25026-4A
Period To: 11/30/2025

From: FLANNERY PAINTING INC
1215 CHESAPEAKE STREET
COVINGTON, KY 41011-3040

Via (Architect): c/o JOSH MASON
BILLING QUESTIONS? EMAIL:
jamie@flannerypainting.com

Architect's
Project No:

Contract Date: 1/9/2025

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet is attached.

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Approved previous months	12,830.00	0.00
Approved this month	0.00	0.00
TOTALS	12,830.00	0.00
Net change by change orders	12,830.00	

1. ORIGINAL CONTRACT SUM	\$	36,445.00
2. Net change by Change Orders	\$	12,830.00
3. CONTRACT SUM TO DATE (LINE 1+/-2)	\$	49,275.00
4. TOTAL COMPLETED & STORED TO DATE (Column G on Continuation Sheet)	\$	49,275.00
5. RETAINAGE	\$	4,927.50
6. TOTAL EARNED LESS RETAINAGE (Line 4 less Line 5)	\$	44,347.50
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$	38,215.80
8. SALES TAX	\$	0.00
9. CURRENT PAYMENT DUE	\$	6,131.70
10. BALANCE TO FINISH, PLUS RETAINAGE (Line 3 less Line 6)	\$	4,927.50

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payment received from the Owner, and that current payment shown herein is now due.

State of: Kentucky County of: Kenton
Subscribed and sworn to before me this 21 day of November

Notary Public: Taylor Marie
My Commission expires: 6/5/2028



CONTRACTOR: FLANNERY PAINTING INC

By: [Signature] Date: 11/21/25

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED.....\$

(Attach explanation if amount certified differs from the amount applied for.)

ARCHITECT:

By _____ Date _____
This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CONTINUATION SHEET

Page 2

APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification is attached.

Application Number: 4
 Application Date: 11/21/2025
 Period To: 11/30/2025
 Architect's Project No:

A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK BILLED FROM PREV APPLICATION (D+E+F)	WORK BILLED THIS PERIOD	MATERIALS STORED THIS PERIOD	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G/C)	BALANCE TO FINISH (C-G)	RETAINAGE
PA	PAINTING LABOR	25,750.00	23,175.00	2,575.00	0.00	25,750.00	100	0.00	2,575.00
PA1	PAINTING MATERIAL	8,600.00	7,740.00	860.00	0.00	8,600.00	100	0.00	860.00
CO1	ADD HM DOOR P105	130.00	117.00	13.00	0.00	130.00	100	0.00	13.00
CO2	ADD 15 BOLLARDS	600.00	540.00	60.00	0.00	600.00	100	0.00	60.00
.	.	0.00	0.00	0.00	0.00	0.00	***	0.00	0.00
CO4	ADD NORTH & WEST ELEVATION	12,100.00	10,890.00	1,210.00	0.00	12,100.00	100	0.00	1,210.00
C03	MDF ROOM PAINTING	195.00	0.00	195.00	0.00	195.00	100	0.00	19.50
CO5	Paint Modification per RFI #204 and Judge	1,900.00	0.00	1,900.00	0.00	1,900.00	100	0.00	190.00
		49,275.00	42,462.00	6,813.00	0.00	49,275.00	100	0.00	4,927.50

AFFIDAVIT OF ORIGINAL OR SUB-CONTRACTOR (LABOR AND MATERIAL)

The State of Kentucky, Covington (Kenton County) Dated this 21th day of November, 2025 James K Burns, being first duly sworn that he is the CFO of Flannery Painting, Inc..

THE - sub-contractor having a contract with Dugan & Meyers, LLC the general contractor for painting and or wallcovering work to a building situated at Kenton Co. Government Parking (25-026), Kenton County, Kentucky wherefore Dugan & Meyers, LLC is the agent for the owner.

SUB-CONTRACTORS

Affiant further says that the following shows the names and addresses of every sub-contractor in the employ of said Flannery Painting, Inc. giving the amount, if any, which is due, or to become due, to them or any of them, for work done, or machinery, material or fuel furnished to date hereof, under said contracts.

NOTE - This statement must be accompanied by a similar sworn statement signed by each of the sub-contractors listed below.

NAME	ADDRESS	TRADE	AMOUNT DUE OR TO BECOME DUE FOR WORK AND MATERIALS TO DATE HEREOF	
None				

MATERIAL MEN

Said affiant further says that the following shows the names and addresses of every person furnishing machinery, material or fuel to Flannery Painting, Inc. giving the amount, if any, which is due, or to become due, to them or any of them, for machinery, material or fuel furnished to date hereof, under said contracts.

NAME	ADDRESS	Kind of Machinery, Material or Fuel	AMOUNT DUE OR TO BECOME DUE FOR LABOR AND MATERIALS TO DATE HEREOF	
All material out of paid-in-full stock.				

NOTE - The above must be accompanied by "Certificate of Materialman". In lieu of such certificate, there may be furnished a written waiver of lien, a written release or receipt.

LABOR

Said affiant further says that the following shows the names and addresses of every unpaid laborer in the employ of Flannery Painting, Inc. furnishing labor under said contract, giving the amount, if any, which is due, or to become due, for labor done to date hereof.

NOTE - If the fact is that every laborer has been paid in full, then recite: "Every laborer has been paid in full". If not, then give each unpaid laborer's name and address and the amount due or to become due.

NAME	ADDRESS	HOURS	Amount Due or to Become Due for Labor Furnished to Date Hereof.
Every laborer has been paid in full.			

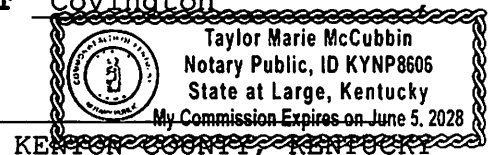
Affiant further states that there is due or to become due to Flannery Painting, Inc. for work performed or machinery, material or fuel furnished to Dugan & Meyers, LLC, Inc. to date hereof under said contracts, the sum of 6,130.70.

That the amounts due or to become due to said sub-contractors, material-men and laborers, for work done or machinery, material or fuel furnished to the date hereof, to Flannery Painting, Inc. are fully and correctly set forth opposite their names, respectively, in the aforesaid statements, and further evidenced by certificates of every person furnishing machinery, material or fuel, hereto attached, and made a part hereof.

Affiant further says that Flannery Painting, Inc. has not employed or purchased or procured machinery, material or fuel from, or sub-contracted with any person, firm or corporation, other than those above mentioned, and owes for no labor performed, or machinery, material or fuel furnished, under said contract, other than above set forth.

SWORN TO BEFORE ME AND SUBSCRIBED IN MY PRESENT, AT Covington
Kentucky, this 21th day of November, 2025.

Taylor Marie McCubbin
(NOTARY PUBLIC)



APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702

PAGE ONE OF

PAGES

CONTRACTOR: Dugan & Meyers
11110 Kenwood Road
Cincinnati, OH 45242-1863

PROJECT: KCFC CM@R
1111 Main St.
Covington, KY 41011

APPLICATION NO: 3

Distribution to:

☐	OWNER
☐	ARCHITECT
☒	CONTRACTOR
☐	
☐	

PERIOD TO: 11/17/2025

PROJECT# 15866.018

CONTRACT DATE: 2/13/2025

FROM SUBCONTRACTOR:

VIA ARCHITECT:

Blang Acquisition LLC, dba KAP Signs
7464 Webster St.
Dayton, Ohio 45414

CONTRACT FOR: Signage

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM	\$	24,846.40
2. Net change by Change Orders	\$	7,211.18
3. CONTRACT SUM TO DATE (Line 1 + 2)	\$	32,057.58
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$	29,937.58
5. RETAINAGE:		
a. 10 % of Completed Work (Column D + E on G703)	\$	2917.65
b. 10 % of Stored Material (Column F on G703)	\$	0
Total Retainage (Lines 5a + 5b or Total in Column I of G703)	\$	2,917.65
6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total)	\$	27,019.93
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$	26258.85
8. CURRENT PAYMENT DUE	\$	761.08
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$	5,037.65

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$6,450.10	
Total approved this Month	\$761.08	
TOTALS	\$7,211.18	\$0.00
NET CHANGES by Change Order	\$7,211.18	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

By: Paula M. Mow Date: 11-17-25

State of: Ohio County of: Montgomery
Subscribed and sworn to before me this 17th day of November 2025
Notary Public: Rebecca A. Ross
My Commission expires: July 8, 2029



ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)
ARCHITECT:

By: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CONTINUATION SHEET

AIA DOCUMENT G703

PAGE 2 OF 2 PAGES

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing

Contractor's signed certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 3

APPLICATION DATE: 11/17/2025

PERIOD TO: 11/17/2025

ARCHITECT'S PROJECT NO: 15866.018

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G		H BALANCE TO FINISH (C - G)	I RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD		TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G ÷ C)		
1	Exit/Enter sign at garage	\$9,580.00	\$9,580.00			\$9,580.00	100.00%		\$958.00
2	(6) handicap parking signs	\$4,038.00	\$4,038.00			\$4,038.00	100.00%		\$403.80
3	(16) AI informational sign panels	\$5,232.00	\$5,232.00			\$5,232.00	100.00%		\$523.20
4	Remove letterset, make pattern, reinstall	\$4,590.00	\$2,590.00			\$2,590.00	56.43%	\$2,000.00	\$259.00
5	6% sales tax (orig. contract)	\$1,406.40	\$1,286.40			\$1,286.40	91.47%	\$120.00	\$128.64
6	(2) Clearance signs	\$2,966.00	\$2,966.00			\$2,966.00	100.00%		\$296.60
7	TP Cable Detection Scan	\$2,792.00	\$2,792.00			\$2,792.00	100.00%		\$279.20
8	(1) Addl handicap parking sign	\$327.00	\$327.00			\$327.00	100.00%		\$32.70
9	6% sales tax (CO #1)	\$365.10	\$365.10			\$365.10	100.00%		\$36.51
10	(2) Reserved Parking panels	\$718.00		\$718.00		\$718.00	100.00%		
11	6% sales tax (CO #2)	\$43.08		\$43.08		\$43.08	100.00%		
	GRAND TOTALS	\$32,057.58	\$29,176.50	\$761.08	\$0.00	\$29,937.58		\$2,120.00	\$2,917.65

Users may obtain validation of this document by requesting of the license a completed AIA Document D401 - Certification of Document's Authenticity

State of Ohio, MontgomeryCounty of _____, Ohio November 17, 2025_____, Patrick Massie, being first duly sworn, says that (s)he is (1) General Managerof (2) KAP Signs the (subcontractor) contractor having a contract with(2) Dugan & Meyers the (3) contractor_____ for (4) KCFC CM@Rat 1111 Main St., Covington KY 41011 situated on or around or in front of the following property, (5)in Kenton County, Kentucky viz: signage for parking garagewhereof (2) Kenton County Fiscal Court was the Owner, Part-Owner or Lessee.**SUB-CONTRACTORS**

Affiant further says that the following shows the names and addresses of every sub-contractor in the employ of said (2) KAP Signs giving the amount, if any, which is due, or about to become due, to them, or any of them, for work done, or machinery, material or fuel furnished to date hereof, under said contracts.

NOTE: This statement must be accompanied by a similar sworn statement signed by each of the subcontractors listed below.

NAME	ADDRESS	TRADE	AMOUNT
none			

MATERIAL MEN

Said affiant further says that the following shows the names and addresses of every person furnishing machinery, material or fuel to (2) KAP Signs giving the amount, if any, which is due, or to become due, to them, or to any of them, for machinery, material or fuel furnished to date hereof, under the said contracts.

NAME	ADDRESS	TRADE	AMOUNT
none			

NOTE: The above must be accompanied by "Certificate of Materialman" In lieu of such certificates, there may be furnished a Waiver of Lien, a written release or receipt.

Said affiant further says that the following shows the names and addresses of every unpaid laborer in the employ of (2) KAP Signs furnishing labor under said contract, giving the amount, if any which is due or to become due, for labor done to date hereof.

NAME	ADDRESS	HOURS	AMOUNT DUE
Every laborer has been paid in full.			

Affiant further says that KAP Signs
has not employed or purchased or procured machinery, material or fuel from, or sub-contracted with any person, firm or corporation, other than those mentioned, and owes for no labor performed, or machinery, material or fuel furnished, under said contracts, other than above set forth.

Rich Meier

SWORN TO BEFORE ME AND SUBSCRIBED IN MY PRESENCE, at Dayton _____, Ohio
this 17th _____ day of November _____, 2025



Rebecca A. Ross

NOTARY PUBLIC, Montgomery COUNTY, OHIO.

My commission expires July 8, 2029.

1. Secy., Treas. one of firm or agent, as case may be
2. Name and address
3. "Owner," "Part Owner," or "Lessee," or "authorized agent of the owner, part owner or lessee," or "original" or "principal contractor under a contract with the owner, part owner or lessee," as the case may be.
4. "Constructing, altering or repairing a boat, vessel or other watercraft," or "erecting, altering repairing or removing a house, mill, manufactory or any furnace, or furnace material therein, or other building appurtenance, fixture, bridge or other structure," or "digging," "drilling, boring, operating, completing and repairing any gas well, oil well, or other well," or "altering, repairing or constructing any oil derrick, oil tank, oil or gas pipe line," or "furnishing tile for the drainage of any lot or land," as the case may be.
5. Accurate description of property
6. Contractor or subcontractor executing affidavit.

**AFFIDAVIT
OF
ORIGINAL OR SUB-CONTRACTOR**

OWNER: _____

HEAD CONTRACTOR: _____

SUB-CONTRACTOR: _____

DATE: _____

APPLICATION AND CERTIFICATE FOR PAYMENT (AIA DOCUMENT G702)

SUBCONTRACTOR'S NAME:
SSC - SELECT SPECIALTIES

REMITTANCE ADDRESS:
7649 PRODUCTION DRIVE
CINCINNATI, OHIO 45237

TO: DUGAN & MEYERS
P.O. BOX 159
MONROE, OH 45050

DATE: 11/11/2025

PROJECT NAME: KCFC GARAGE
PROJECT ADDRESS: 1111 MAIN STREET
COVINGTON, KY 41011

SCOPE OF WORK:
DIVISION 10 - MISCELLANEOUS BUILDING SPECIALTIES

CONTRACT / JOB NO: 15866.011

PAYMENT REQUEST NO: 1

INVOICE / REMITTANCE INFORMATION: 15373 & 15398

BILLING PERIOD: 8/1/2025

TO: 11/30/2025

APPLICATION FOR PAYMENT

A	1) ORIGINAL CONTRACT AMOUNT	\$	3,826.20
	2) TOTAL APPROVED CHANGE ORDERS (# ____ THRU # ____)	\$	0.00
	3) ADJUSTED CONTRACT AMOUNT	\$	3,826.20

		THIS BILLING	TO DATE
B	1) VALUE OF ORIGINAL CONTRACT WORK COMPLETED (Per attached breakdown)	\$ 3,826.20	\$ 3,826.20
	2) VALUE OF APPROVED CHANGE ORDERS COMPLETED (Per attached breakdown)	\$ 0.00	\$ 0.00
	3) MATERIALS STORED ON SITE (Per attached breakdown)	\$ 0.00	\$ 0.00
	4) SUBTOTAL (Lines 1-3)	\$ 3,826.20	\$ 3,826.20
	5) SALES TAX REMITTANCE (IF APPLICABLE)	\$ 0.00	\$ 0.00
	6) TOTAL COMPLETED AND/OR STORED ON SITE (Subtotal - Lines 4 & 5)	\$ 3,826.20	\$ 3,826.20
	7) DEDUCT AMOUNT RETAINED (percent (10%))	\$ 382.62	\$ 382.62
	8) TOTAL LESS RETAINAGE (Item 6 less Item 7)	\$ 3,443.58	\$ 3,443.58
	9) DEDUCT TOTAL PREVIOUSLY REQUESTED	\$ N/A	\$ 0.00

	10) AMOUNT DUE THIS REQUEST	\$ 3,443.58	\$ 3,443.58
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	11) BALANCE TO FINISH, INCLUDING RETAINAGE (Section A - Line 3 less Section B - Line 8)	\$	382.62
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	12) TOTAL PERCENTAGE (%) CONTRACT COMPLETED TO DATE:		100%
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The undersigned Subcontractor certifies that to the best of the Subcontractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Subcontractor for work for which previous Certificates of Payment were issued, and that current payment shown herein is due.

Subscribed and sworn to before me this 11TH day of NOVEMBER, 2025

By :


JOSEPH R. KRZYNOWEK, PRESIDENT
SELECT SPECIALTIES CORPORATION



Renee L. Kraus
Notary Public, State of Ohio
My Commission Expires:
September 10, 2029



PAGE 2 of 2 PAGES

APPLICATION NUMBER: 1
APPLICATION DATE: 11/11/2025
PERIOD TO: 11/30/2025
CONTRACTOR'S PROJ. NO: 15866.011

A	B	C	D	E	F	G		H	I
Item No.	Description of Work	Scheduled Value	Work Completed		Materials Presently Stored (Not in D or E)	Total Completed and Stored To Date (D+E+F)	% (G/C)	Balance To Finish (C-G)	Retainage
			From Previous Application (D+E)	This period					
1	FIRE PROTECTION (material)	2,896	0	2,896	0	0 2,896	##### 100%	0 0	0 290
2	FIRE PROTECTION (labor)	930	0	930	0	0 930	##### 100%	0 0	0 93
						0	#####	0	0
						0	#####	0	0
						0	#####	0	0
						0	#####	0	0
						0	#####	0	0
						0	#####	0	0
						0	#####	0	0
						0	#####	0	0
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						0	#####	0	0
						0	#####	0	0
						0	#####	0	0
						0	#####	0	0
						0	#####	0	0
						0	#####	0	0
						0	#####	0	0
						0	#####	0	0
	TOTALS	3,826	0	3,826	0	3,826	100%	0	383

SUB-CONTRACTOR FINAL AFFIDAVIT AND WAIVER OF LIEN-ACKNOWLEDGEMENT OF PAYMENT

SSC SELECT SPECIALTIES CORPORATION, Sub-Contractor, having a contract with DUGAN & MEYERS for the FIRE PROTECTION SPECIALTIES Work of:

Project: KCFC GARAGE

Address: 1111 MAIN STREET / COVINGTON, KY 41011

Owner: KENTON COUNTY

has performed work and/or furnished Materials, Equipment and/or Machinery or has fabricated material especially for the Project. Payment has been received from DUGAN & MEYERS, Contractor, in the amount of \$ 3,826.20 which is the amount due in full for the performance of the Contract.

SUB-CONTRACTORS

Each, and every, Sub-contractor who performed work for this Sub-Contractor on the Project is listed below and payments have been made in full to the Sub-Contractors in the following amounts:

Sub-Contractor	Address	Description of Work	Amount Paid
Paid in Full.			

A Sub-Contractor Final Affidavit and Waiver of Lien-Acknowledgement of Payment for each of the above, named Sub-Contractors, which has not previously been submitted, is attached hereto.

MATERIALS

Each, and every, Material Supplier who delivered Materials, Equipment and/or Machinery to the site, or fabricated Materials Especially for the Project, of a value in excess of \$ 0.00, not listed on a previous Sub-Contractor Affidavit And Waiver of Lien-Acknowledgement of Payment is listed below and has paid in full the following amounts:

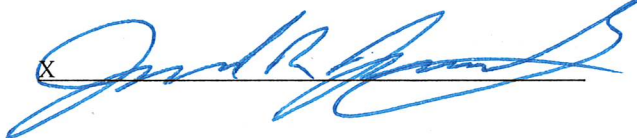
Supplier	Address	Material	Amount Paid
Paid in Full.			

A Material Supplier Certificate and Waiver of Lien-Acknowledgement of payment for each of the above named is attached hereto.

All Labor, Materials, Equipment and/or Machinery, or material especially fabricated for the Project, supplied by the Sub-Contractor have been paid in full.

SSC SELECT SPECIALTIES CORPORATION(Sub-Contractor), hereby waives all right to liens and claims against the Owner for the performance of his Contract and further states that no other person has any right to a lien or claim against the Owner on account of work performed or for Material, Equipment and/or Machinery, or material especially fabricated for the Project furnished to the Sub-Contractor.

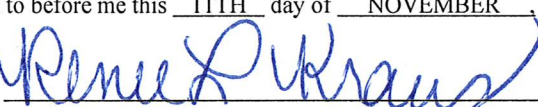
I, JOSEPH R. KRZYNOWEK being PRESIDENT of SSC SELECT SPECIALTIES CORPORATION hereby acknowledge the foregoing in full and certify that is a true and accurate statement.

X 

STATE OF OHIO
COUNTY OF HAMMILL



Subscribed and sworn to before me this 11TH day of NOVEMBER, 2025.
Renee L. Kraus
Notary Public, State of Ohio
My Commission Expires: September 10, 2029



APPLICATION AND CERTIFICATE FOR PAYMENT

AIA DOCUMENT G702 Page 1

To : Dugan & Meyers LLC
11110 Kenwood Rd
Cincinnati, OH 45242-1863

Project: Kenton Co Gov Parking Garage
1111 Main Street
Covington, KY 41011

Application No: 7
Invoice No: C250137
Period To: 9/30/2025

From: NXC Watermark LLC dba Ken Neyer Plumbing
4895 State Route 128
Cleveland, Ohio 45002

Via (Architect): Gresham Smith
222 Second Ave Ste 1400
Nashville, Tn 37201

Architect's Project No:

Contract Date: 1/6/2025

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Approved previous months	4,931.35	0.00
Approved this month	0.00	0.00
TOTALS	4,931.35	0.00
Net change by Change Orders	4,931.35	

1. ORIGINAL CONTRACT SUM.....	\$	245,600.00
2. Net change by Change Orders.....	\$	4,931.35
3. CONTRACT SUM TO DATE (LINE 1+/-2).....	\$	250,531.35
4. TOTAL COMPLETED & STORED TO DATE.....	\$	196,296.03
(Column G on G703)		
5. RETAINAGE (Column I on G703).....	\$	19,629.60
6. TOTAL EARNED LESS RETAINAGE.....	\$	176,666.43
(Line 4 less Line 5)		
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT...	\$	173,669.71
(Line 6 from prior Certificate)		
8. SALES TAX.....	\$	0.00
9. CURRENT PAYMENT DUE.....	\$	2,996.72
10. BALANCE TO FINISH, PLUS RETAINAGE.....	\$	73,864.92
(Line 3 less Line 6)		

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payment received from the Owner, and that current payment shown herein is now

CONTRACTOR: NXC Watermark LLC dba Ken Neyer Plumbing
By: *James P. Neyer*

State of: OH County of: Hamilton

Subscribed and sworn to before me this 10th day of Sept 2025

Notary Public: Cheryl A. Tucker

My Commission expires: 2/1/2030

Cheryl A. Tucker
Notary Public
State of Ohio
Recorded in Hamilton County
2014-Re-514183
My Commission Expires
February 1, 2030

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and that data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED.....\$

(Attached explanation if amount certified differs from the amount applied for.)

ARCHITECT:

By: _____

Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CONTINUATION SHEET**AIA DOCUMENT G703****Page**

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing
Contractor's signed Certification is attached.

Application Number: 7

Application Date: 9/10/2025

Period To: 9/30/2025

Architect's Project No:

ITEM No.	DESCRIPTION	SCHEDULED VALUE	PREVIOUS	THIS PERIOD	STORED MATERIALS	TOTAL	%	BALANCE	RETAINAGE
1	Underground Storm P-1 Labor	51,713.00	51,713.00	0.00	0.00	51,713.00	100	0.00	5,171.30
2	Underground Storm P-1 Materials	7,524.00	7,524.00	0.00	0.00	7,524.00	100	0.00	752.40
3	Underground Storm P-1 Direct Purchase	5,147.00	0.00	0.00	0.00	0.00	0	5,147.00	0.00
4	Underground Storm P-2 Labor	77,335.00	77,335.00	0.00	0.00	77,335.00	100	0.00	7,733.50
5	Underground Storm P-2 Materials	7,453.00	7,453.00	0.00	0.00	7,453.00	100	0.00	745.30
6	Underground Storm P-2 Direct Purchase	6,027.00	0.00	0.00	0.00	0.00	0	6,027.00	0.00
7	Aboveground Storm Direct Purchase	24,159.00	0.00	0.00	0.00	0.00	0	24,159.00	0.00
8	Aboveground Storm P1 Labor	20,134.00	20,134.00	0.00	0.00	20,134.00	100	0.00	2,013.40
9	Aboveground Storm P1 Materials	5,400.00	5,400.00	0.00	0.00	5,400.00	100	0.00	540.00

ITEM No.	DESCRIPTION	SCHEDULED VALUE	PREVIOUS	THIS PERIOD	STORED MATERIALS	TOTAL	%	BALANCE	RETAINAGE
10	Aboveground Storm P2 Labor	10,376.00	10,376.00	0.00	0.00	10,376.00	100	0.00	1,037.60
11	Aboveground Storm P2 Materials	8,329.00	4,580.95	3,329.68	0.00	7,910.63	95	418.37	791.06
12	Aboveground Storm P3 Labor	1,105.00	1,105.00	0.00	0.00	1,105.00	100	0.00	110.50
13	Aboveground Storm P3 Material	2,182.00	2,182.00	0.00	0.00	2,182.00	100	0.00	218.20
14	Aboveground Storm Hanger Direct Purchase	15,760.00	0.00	0.00	0.00	0.00	0	15,760.00	0.00
15	Mobilization & Permits	2,956.00	2,956.00	0.00	0.00	2,956.00	100	0.00	295.60
16	C/O # 1 PCO 041 & Pco 047	4,931.35	2,207.40	0.00	0.00	2,207.40	45	2,723.95	220.74

		250,531.35	192,966.35	3,329.68	0.00	196,296.03	78	54,235.32	19,629.60
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STATE OF OHIO
COUNTY OF HAMILTON DATE: September 10, 2025
James P Neyer BEING FIRST DULY SWORN, SAYS THAT HE/SHE NXC Watermark LLC dba Ken Neyer Plumbing
OF President THE (SUB ORIGINAL) CONTRACTOR HAVING A CONTRACT WITH
Dugan & Meyers THE Contractor
PLUMBING
SITUATED ON OR AROUND OR IN FRONT OF THE FOLLOWING DESCRIBED PROPERTY IN Kenton COUNTY,
Kenton County Government Parking Structure
1111 Main Street Covington Ky 41011
WHEREOF Kenton County Fiscal Court WAS THE OWNER, PART OWNER OR
LESSEE.

SUB-CONTRACTORS

AFFIANT FURTHER SAYS THAT THE FOLLOWING SHOWS THE NAMES AND ADDRESSES OF EVERY SUB-CONTRACTOR IN THE EMPLOY OF SAID KEN NEYER PLUMBING INC. GIVING THE AMOUNT, IF ANY, WHICH IS DUE OR TO BECOME DUE, TO THEM, OR ANY OF THEM, FOR WORK DONE, OR MACHINERY, MATERIAL OR FUEL FURNISHED TO DATE HEREOF, UNDER SAID CONTRACTS.

[illegible]

NOTE - IF THE FACT IS THAT EVERY SUBCONTRACTOR HAS BEEN PAID IN FULL, THEN RECITE "EVERY SUBCONTRACTOR HAS BEEN PAID IN FULL". IF NOT, THEN GIVE EACH SUBCONTRACTOR'S NAME AND ADDRESS AND THE AMOUNT DUE OR TO BECOME DUE.

MATERIAL MEN

SAID AFFIANT FURTHER STATES THAT THE FOLLOWING SHOWS THE NAMES AND ADDRESSES OF EVERY PERSON FURNISHING MACHINERY, MATERIAL OR FUEL TO KEN NEYER PLUMBING INC. GIVING THE AMOUNT, IF ANY, WHICH IS DUE OR TO BECOME DUE, TO THEM, OR ANY OF THEM, FOR MACHINERY, MATERIAL OR FUEL FURNISHED TO DATE HEREOF, UNDER SAID CONTRACTS.

[illegible]

APPLICATION AND CERTIFICATE FOR PAYMENT

AIA DOCUMENT G702 Page 1

To : Dugan & Meyers LLC
11110 Kenwood Rd
Cincinnati, OH 45242-1863

Project: Kenton Co Gov Parking Garage
1111 Main Street
Covington, KY 41011

Application No: 8
Invoice No: C25013-8
Period To: 11/30/2025

From: NXC Watermark LLC dba Ken Neyer Plumbing
4895 State Route 128
Cleveland, Ohio 45002

Via (Architect): Gresham Smith
222 Second Ave Ste 1400
Nashville, Tn 37201

Architect's Project No:

Contract Date: 1/6/2025

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Approved previous months	4,931.35	0.00
Approved this month	4,038.98	0.00
TOTALS	8,970.33	0.00
Net change by Change Orders	8,970.33	

1. ORIGINAL CONTRACT SUM.....	\$	245,600.00
2. Net change by Change Orders.....	\$	8,970.33
3. CONTRACT SUM TO DATE (LINE 1+/-2).....	\$	254,570.33
4. TOTAL COMPLETED & STORED TO DATE.....	\$	200,335.01
(Column G on G703)		
5. RETAINAGE (Column I on G703).....	\$	20,033.50
6. TOTAL EARNED LESS RETAINAGE.....	\$	180,301.51
(Line 4 less Line 5)		
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT...	\$	176,666.43
(Line 6 from prior Certificate)		
8. SALES TAX.....	\$	0.00
9. CURRENT PAYMENT DUE.....	\$	3,635.08
10. BALANCE TO FINISH, PLUS RETAINAGE.....	\$	74,268.82
(Line 3 less Line 6)		

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payment received from the Owner, and that current payment shown herein is now

CONTRACTOR: NXC Watermark LLC dba Ken Neyer Plumbing
By: *James P. Neyer*

State of: OH

Subscribed and sworn to before me this

County of: Hamilton

day of

Notary Public: Cheryl Tucker

My Commission expires: 2/1/2030

Cheryl A. Tucker
Notary Public
State of Ohio
Recorded in Hamilton County
Certificate # 2014-Re-514194
My Commission Expires
February 1, 2030
19th day of *May* 2025
Cheryl A. Tucker
Feb 1, 2030

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and that data comprising the above application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED.....\$

(Attached explanation if amount certified differs from the amount applied for.)

ARCHITECT:

By: _____

Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CONTINUATION SHEET**AIA DOCUMENT G703****Page**

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing
Contractor's signed Certification is attached.

Application Number: 8
Application Date: 11/19/2025
Period To: 11/30/2025
Architect's Project No:

ITEM No.	DESCRIPTION	SCHEDULED VALUE	PREVIOUS	THIS PERIOD	STORED MATERIALS	TOTAL	%	BALANCE	RETAINAGE
1	Underground Storm P-1 Labor	51,713.00	51,713.00	0.00	0.00	51,713.00	100	0.00	5,171.30
2	Underground Storm P-1 Materials	7,524.00	7,524.00	0.00	0.00	7,524.00	100	0.00	752.40
3	Underground Storm P-1 Direct Purchase	5,147.00	0.00	0.00	0.00	0.00	0	5,147.00	0.00
4	Underground Storm P-2 Labor	77,335.00	77,335.00	0.00	0.00	77,335.00	100	0.00	7,733.50
5	Underground Storm P-2 Materials	7,453.00	7,453.00	0.00	0.00	7,453.00	100	0.00	745.30
6	Underground Storm P-2 Direct Purchase	6,027.00	0.00	0.00	0.00	0.00	0	6,027.00	0.00
7	Aboveground Storm Direct Purchase	24,159.00	0.00	0.00	0.00	0.00	0	24,159.00	0.00
8	Aboveground Storm P1 Labor	20,134.00	20,134.00	0.00	0.00	20,134.00	100	0.00	2,013.40
9	Aboveground Storm P1 Materials	5,400.00	5,400.00	0.00	0.00	5,400.00	100	0.00	540.00

ITEM No.	DESCRIPTION	SCHEDULED VALUE	PREVIOUS	THIS PERIOD	STORED MATERIALS	TOTAL	%	BALANCE	RETAINAGE
10	Aboveground Storm P2 Labor	10,376.00	10,376.00	0.00	0.00	10,376.00	100	0.00	1,037.60
11	Aboveground Storm P2 Materials	8,329.00	7,910.63	0.00	0.00	7,910.63	95	418.37	791.06
12	Aboveground Storm P3 Labor	1,105.00	1,105.00	0.00	0.00	1,105.00	100	0.00	110.50
13	Aboveground Storm P3 Material	2,182.00	2,182.00	0.00	0.00	2,182.00	100	0.00	218.20
14	Aboveground Storm Hanger Direct Purchase	15,760.00	0.00	0.00	0.00	0.00	0	15,760.00	0.00
15	Mobilization & Permits	2,956.00	2,956.00	0.00	0.00	2,956.00	100	0.00	295.60
16	C/O # 1 PCO 041 & Pco 047	4,931.35	2,207.40	0.00	0.00	2,207.40	45	2,723.95	220.74
17	C/O # 2 PCO 072 Add Drain	4,038.98	0.00	4,038.98	0.00	4,038.98	100	0.00	403.90

		254,570.33	196,296.03	4,038.98	0.00	200,335.01	79	54,235.32	20,033.50
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STATE OF OHIO
COUNTY OF HAMILTON DATE: November 19, 2025
James P Neyer BEING FIRST DULY SWORN, SAYS THAT HE/SHE NXC Watermark LLC dba Ken Neyer Plumbing
OF President THE (SUB ORIGINAL) CONTRACTOR HAVING A CONTRACT WITH
Dugan & Meyers THE Contractor
PLUMBING
SITUATED ON OR AROUND OR IN FRONT OF THE FOLLOWING DESCRIBED PROPERTY IN Kenton COUNTY,
Kenton County Government Parking Structure
1111 Main Street Covington Ky 41011
WHEREOF Kenton County Fiscal Court WAS THE OWNER, PART OWNER OR
LESSEE.

SUB-CONTRACTORS

AFFIANT FURTHER SAYS THAT THE FOLLOWING SHOWS THE NAMES AND ADDRESSES OF EVERY SUB-CONTRACTOR IN THE EMPLOY OF SAID KEN NEYER PLUMBING INC. GIVING THE AMOUNT, IF ANY, WHICH IS DUE OR TO BECOME DUE, TO THEM, OR ANY OF THEM, FOR WORK DONE, OR MACHINERY, MATERIAL OR FUEL FURNISHED TO DATE HEREOF, UNDER SAID CONTRACTS.

[illegible]

NOTE - IF THE FACT IS THAT EVERY SUBCONTRACTOR HAS BEEN PAID IN FULL, THEN RECITE "EVERY SUBCONTRACTOR HAS BEEN PAID IN FULL". IF NOT, THEN GIVE EACH SUBCONTRACTOR'S NAME AND ADDRESS AND THE AMOUNT DUE OR TO BECOME DUE.

MATERIAL MEN

SAID AFFIANT FURTHER STATES THAT THE FOLLOWING SHOWS THE NAMES AND ADDRESSES OF EVERY PERSON FURNISHING MACHINERY, MATERIAL OR FUEL TO KEN NEYER PLUMBING INC. GIVING THE AMOUNT, IF ANY, WHICH IS DUE OR TO BECOME DUE, TO THEM, OR ANY OF THEM, FOR MACHINERY, MATERIAL OR FUEL FURNISHED TO DATE HEREOF, UNDER SAID CONTRACTS.

[illegible]

APPLICATION AND CERTIFICATE FOR PAYMENT AIA DOCUMENT G702 (Instructions on reverse side) PAGE ONE OF PAGES

TO OWNER: Dugan & Meyer
11110 Kenwood Rd.
Cincinnati, OH 45242

PROJECT: Kenton Co Park Gar (Dug & Mey)
1111 Main Street
Covington, KY 41011

APPLICATION NO.: 4
PERIOD TO: 11/30/25
PROJECT NOS.: 11/30/25

Distribution to:
☐ OWNER
☐ ARCHITECT
☐ CONTRACTOR
☐

FROM CONTRACTOR: Marsden Mechanical, LLC/dba Feldkamp Enterprises
3642 Muddy Creek Rd.
Cincinnati, OH 45238

VIA ARCHITECT: CONTRACT DATE: 12/16/24
INVOICE NO: 2017-4

CONTRACT FOR: Kenton Co Park Gar (Dug & Mey)

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM\$ 240,200.00

2. Net change by Change Orders\$ 2,305.75

3. CONTRACT SUM TO DATE (Line 1 + 2)\$ 242,505.75

4. TOTAL COMPLETED & STORED TO DATE\$ 168,305.75
(Column G on G703)

5. RETAINAGE:

a. ____% of Completed Work\$ 16,830.58
(Columns D + E on G703)

b. ____% of Stored Material\$ 0.00
(Column F on G703)

Total Retainage (Line 5a + 5b or
Total in Column I of G703)\$ 16,830.58

6. TOTAL EARNED LESS RETAINAGE\$ 151,475.17
(Line 4 less Line 5 Total)

7. LESS PREVIOUS CERTIFICATES FOR PAYMENT
(Line 6 from prior Certificate)\$ 149,675.17

8. CURRENT PAYMENT DUE\$ 1,800.00

9. BALANCE TO FINISH, INCLUDING RETAINAGE
(Line 3 less Line 6)\$ 91,030.58

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner		
Total approved this Month	2,305.75	0.00
TOTALS	0.00	0.00
NET CHANGES by Change Order	2,305.75	0.00
	2,305.75	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR:

By: Marsden Mechanical, LLC/dba Feldkamp Enterprises
Date: 11/25/25

State of: Ohio
County of: Hamilton
Subscribed and sworn to before
me this 21st day of November

Notary Public: Devyn Kovach
My Commission expires: 1-7-26



DEVYN KOVACH
Notary Public, State of Ohio
My Commission Expires:
January 07, 2029

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED\$

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on this Application and on the Continuation Sheet that are changed to conform to the amount certified.)

ARCHITECT:

By: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.



CONTINUATION SHEET

AIA DOCUMENT G703 (Instructions on reverse side)

PAGE 1 OF PAGES

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification, is attached. In tabulations below, amounts

In tabulations below, amounts are stated to the nearest dollar.
Use Column 1 on Cont.

Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO.: 4
APPLICATION DATE:

APPLICATION DATE: 11/30/2025
PERIOD TO:

PERIOD TO: 11/30/2025
PROJECT NO: 11/30/2025

ARCHITECT'S PROJECT NO.:

ARCHITECT'S PROJECT NO. 11/50/2025									
A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G ÷ C)	BALANCE TO FINISH (C - G)	RETAINAGE (IF VARIABLE) RATE)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
1	L - MOBILIZATION	1,681.00	1,681.00	0.00	0.00	1,681.00	100	0.00	168.10
2	M - SUBMITTALS	2,402.00	2,402.00	0.00	0.00	2,402.00	100	0.00	240.20
3	L - SUBMITTALS	2,000.00	2,000.00	0.00	0.00	2,000.00	100	0.00	200.00
4	L - CLOSEOUT	2,000.00	0.00	2,000.00	0.00	2,000.00	100	0.00	200.00
5	L - DAILY CLEAN-UP	2,402.00	2,402.00	0.00	0.00	2,402.00	100	0.00	240.20
6	L - COORDINATION	1,681.00	1,681.00	0.00	0.00	1,681.00	100	0.00	168.10
7	L - DEMOBILIZATION	480.00	480.00	0.00	0.00	480.00	100	0.00	48.00
.	HVAC	0.00	0.00	0.00	0.00	0.00	***	0.00	0.00
8	M - MATERIALS	9,610.00	9,610.00	0.00	0.00	9,610.00	100	0.00	961.00
9	M - EQUIPMENT	13,367.00	13,367.00	0.00	0.00	13,367.00	100	0.00	1,336.70
10	L - LABOR	33,466.00	33,466.00	0.00	0.00	33,466.00	100	0.00	3,346.60
11	M - PERMIT	2,000.00	2,000.00	0.00	0.00	2,000.00	100	0.00	200.00
12	L - CONTROLS	59,795.00	59,795.00	0.00	0.00	59,795.00	100	0.00	5,979.50
13	M - CONTROLS	31,505.00	31,505.00	0.00	0.00	31,505.00	100	0.00	3,150.50
14	L - TAB	1,369.00	1,369.00	0.00	0.00	1,369.00	100	0.00	136.90
15	M - TAB	242.00	242.00	0.00	0.00	242.00	100	0.00	24.20
16	M - RENTALS	2,000.00	2,000.00	0.00	0.00	2,000.00	100	0.00	200.00
17	OWNER SUPPLIED	74,200.00	0.00	0.00	0.00	0.00	0	74,200.00	0.00
18	CO #1 - T&M Ticket 15956	2,305.75	2,305.75	0.00	0.00	2,305.75	100	0.00	230.58



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G703-1992

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State of Ohio, County of Hamilton, Ohio 11-21-25 2021

Patricia A Hucke, being first duly sworn, says that (s)he is (1) Dir. Of Admin

of (2)Marsden Mech dba Feldkamp Enterprise the (subcontractor) contractor having a contract with

(2) Dugan & Meyer the (3) GC

_____ for (4) Kenton County Park Garage

a Building situated on or around or in front of the following property, (5)

Kenton _____ County, Kentucky _____

whereof (2) Kenton County was the Owner, Part-Owner or Lessee.

SUB-CONTRACTORS

Affiant further says that the following shows the names and addresses of every sub-contractor in the employ of said (2) Marsden Mech dba Feldkamp Ent giving the amount, if any, which is due, or about to

become due, to them, or any of them, for work done, or machinery, material or fuel furnished to date hereof, under said contracts.

NOTE: This statement must be accompanied by a similar sworn statement signed by each of the subcontractors listed below.

NAME	ADDRESS	TRADE	AMOUNT
NONE			

MATERIAL MEN

Said affiant further says that the following shows the names and addresses of every person furnishing machinery, material or fuel to (2) Marsden Mech dba Feldkamp Ent. giving the amount, if any, which is due, or to

become due, to them, or to any of them, for machinery, material or fuel furnished to date hereof, under the said contracts.

NAME	ADDRESS	TRADE	AMOUNT
OUT O STOCK AND PAID IN FULL			

NOTE: The above must be accompanied by "Certificate of Materialman" In lieu of such certificates, there may be furnished a Waiver of Lien, a written release or receipt.

LABOR

Said affiant further says that the following shows the names and addresses of every unpaid laborer in the employ of (2) Marsden Mech dba Feldkamp Ent furnishing labor under said contract, giving the amount, if any which is due or to become due, for labor done to date hereof.

NOTE: If the fact is that every laborer has been paid in full, then recite: "Every laborer has been paid in full." If not, then give each unpaid laborer's name and address and the amount due or to become due.

NAME	ADDRESS	HOURS	AMOUNT DUE
PAID IN FULL			

Affiant further states that there is due or to become due to Marsden Mech dba Feldkamp Ent.

for work performed or machinery or fuel furnished to Dugan & Meyer to date hereof under said contract, the sum of \$ 1,800.00 (Owner or Contractor)

That the amounts due or to become due to said sub-contractors, material men and laborers, for work done or machinery, material or fuel furnished to the date hereof to 11-30-25 are fully and correctly set forth opposite their names, respectively, in the aforesaid statements, and further evidenced by certificates of every person furnishing machinery, material or fuel, hereto attached, and made a part hereof.

Affiant further says that Marsden Mech dba Feldkamp Ent has not employed or purchased or procured machinery, material or fuel from, or sub-contracted with any person, firm or corporation, other than those mentioned, and owes for no labor performed, or machinery, material or fuel furnished, under said contracts, other than above set forth.

Attorney General

SWORN TO BEFORE ME AND SUBSCRIBED IN MY PRESENCE, at Hamilton County Ohio,

this 21st day of November, 2025.

Devyn Kovach

DEVYN KOVACH
Notary Public, State of Ohio
My Commission Expires:
January 07, 2029



NOTARY PUBLIC, Hamilton COUNTY, OHIO.

1. Secy. Treas. one of firm or agent, as case may be
2. Name and address
3. "Owner," "Part Owner," or "Lessee," or "authorized agent of the owner, part owner or lessee," or "original" or "principal contractor under a contract with the owner, part owner or lessee," as the case may be.
4. "Constructing, altering or repairing a boat, vessel or other watercraft," or "erecting, altering repairing or removing a house, mill, manufactory or any furnace, or furnace material therein, or other building appurtenance, fixture, bridge or other structure," or "digging," "drilling, boring, operating, completing and repairing any gas well, oil well, or other well," or "altering, repairing or constructing any oil derrick, oil tank, oil or gas pipe line," or "furnishing tile for the drainage of any lot or land," as the case may be.
5. Accurate description of property
6. Contractor or subcontractor executing affidavit.

**AFFIDAVIT
OF
ORIGINAL OR SUB-CONTRACTOR**

OWNER: Kenton County Park Garage

HEAD CONTRACTOR: Dugan & Meyer

SUB-CONTRACTOR: Marsden Mech dba Feldkamp Ent.

DATE: 11-21-25



AIA Document G702™ – 1992

Application and Certificate for Payment

TO OWNER: DUGAN & MEYERS CONSTRUCTION CO 11110 KENWOOD ROAD CINCINNATI, OH 45242	PROJECT: KENTON CO PARKING GARAGE 1111 MAIN ST COVINGTON, KY 41011	APPLICATION NO: 11 PERIOD TO: 11/30/2025 CONTRACT FOR: KENTON CO PARKING GARAGE CONTRACT DATE: 9/24/2024 PROJECT NOS: 15866 / INVOICE NO: 48147	Distribution to: OWNER ☐ ARCHITECT ☐ CONTRACTOR ☐ FIELD ☐ OTHER ☐
FROM CONTRACTOR: CRAFTSMAN ELECTRIC, INC. 3855 ALTA AVE. CINCINNATI, OH 45236	VIA ARCHITECT:		

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. AIA Document G703™, Continuation Sheet, is attached.

1. ORIGINAL CONTRACT SUM	\$ 1,342,840.00
2. NET CHANGE BY CHANGE ORDERS	\$ 126,458.91
3. CONTRACT SUM TO DATE (Line 1 ± 2)	\$ 1,469,298.91
4. TOTAL COMPLETED & STORED TO DATE (Column G on G703)	\$ 1,075,507.25
5. RETAINAGE:	
a. <u>10</u> % of Completed Work (Columns D + E on G703)	\$ 107,550.73
b. <u>0</u> % of Stored Material (Column F on G703)	\$ 0.00
Total Retainage (Lines 5a + 5b, or Total in Column I of G703)	\$ 107,550.73
6. TOTAL EARNED LESS RETAINAGE	\$ 967,956.52
(Line 4 minus Line 5 Total)	
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT	\$ 915,069.91
(Line 6 from prior Certificate)	
8. CURRENT PAYMENT DUE	\$ 52,886.61
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 minus Line 6)	\$ 501,342.39

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$ 117,942.00	\$ 0.00
Total approved this month	\$ 8,516.91	\$ 0.00
TOTAL	\$ 126,458.91	\$ 0.00
NET CHANGES by Change Order	\$ 126,458.91	

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

CONTRACTOR: CRAFTSMAN ELECTRIC, INC.

By: Charles Fisher Date: 12/1/25

State of: OH

County of: Warren

Subscribed and sworn to before me this 1st day of Dec, 2025



JESSICA SHACKELFORD
Notary Public
State of Ohio
My Comm. Expires
April 28, 2026

Notary Public: Jessica Shackelford

My commission expires: 4/28/2026

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising this application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$
(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT:

By: _____ Date: _____

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

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AIA® Document G703™ – 1992

Continuation Sheet

Page 2

AIA Document G702™–1992, Application and Certificate for Payment, or G732™–2009, Application and Certificate for Payment, Construction Manager as Adviser Edition, containing Contractor's signed certification is attached.
In tabulations below, amounts are in US dollars.
Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 11
APPLICATION DATE: 11/19/2025
PERIOD TO: 11/30/2025
ARCHITECT'S PROJECT NO: 15866

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (Not in D or E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)		H BALANCE TO FINISH (C – G)	I RETAINAGE (If variable rate)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD			% (G ÷ C)		
1	MOBILIZATION, PERMITS & RENTALS- LABOR	8,400.00	8,400.00	0.00	0.00	8,400.00	100	0.00	840.00
2	MOBILIZATION, PERMITS & RENTALS- MATERIAL	43,340.00	43,340.00	0.00	0.00	43,340.00	100	0.00	4,334.00
3	TEMPORARY- LABOR	14,170.00	14,170.00	0.00	0.00	14,170.00	100	0.00	1,417.00
4	TEMPORARY- MATERIAL	13,380.00	13,380.00	0.00	0.00	13,380.00	100	0.00	1,338.00
5	DEMOLITION- LABOR	5,450.00	5,450.00	0.00	0.00	5,450.00	100	0.00	545.00
6	DEMOLITION- MATERIAL	1,220.00	1,220.00	0.00	0.00	1,220.00	100	0.00	122.00
7	SITE WORK PRIMARY SERVICE- LABOR	23,580.00	23,580.00	0.00	0.00	23,580.00	100	0.00	2,358.00
8	SITE WORK PRIMARY SERVICE- MATERIAL	94,610.00	94,610.00	0.00	0.00	94,610.00	100	0.00	9,461.00
9	SITE WORK GARAGE SECONDARY SERVICE- LABOR	4,350.00	4,350.00	0.00	0.00	4,350.00	100	0.00	435.00
10	SITE WORK GARAGE SECONDARY SERVICE- MATERIAL	13,680.00	13,680.00	0.00	0.00	13,680.00	100	0.00	1,368.00
11	SITE WORK RESIDENTIAL SECONDARY SERVICE- LABOR	20,000.00	20,000.00	0.00	0.00	20,000.00	100	0.00	2,000.00
GRAND TOTAL									

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Continuation Sheet

Page 3

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APPLICATION NO: 11
APPLICATION DATE: 11/19/2025
PERIOD TO: 11/30/2025
ARCHITECT'S PROJECT NO: 15866

15888									
A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (Not in D or E)	TOTAL COMPLETED AND STORED TO DATE (D+E+F)	%(G ÷ C)	BALANCE TO FINISH (C – G)	RETAINAGE (If variable rate)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
12	SITE WORK RESIDENTIAL SECONDARY SERVICE-MATERIAL	53,240.00	53,240.00	0.00	0.00	53,240.00	100	0.00	5,324.00
13	SITE WORK COMMUNICATIONS SERVICES- LABOR	35,520.00	10,656.00	19,536.00	0.00	30,192.00	85	5,328.00	3,019.20
14	SITE WORK COMMUNICATIONS SERVICES- MATERIAL	68,090.00	20,427.00	0.00	0.00	20,427.00	30	47,663.00	2,042.70
15	SITE WORK REFEED EXISTING BUILDING- LABOR	35,080.00	35,080.00	0.00	0.00	35,080.00	100	0.00	3,508.00
16	SITE WORK REFEED EXISTING BUILDING-MATERIAL	165,460.00	165,460.00	0.00	0.00	165,460.00	100	0.00	16,546.00
17	SITE WORK REFEED GENERATOR SET- LABOR	11,590.00	11,590.00	0.00	0.00	11,590.00	100	0.00	1,159.00
18	SITE WORK REFEED GENERATOR SET- MATERIAL	39,260.00	39,260.00	0.00	0.00	39,260.00	100	0.00	3,926.00
19	SITE LIGHTING CONDUIT ROUGH IN- LABOR	4,950.00	3,465.00	1,485.00	0.00	4,950.00	100	0.00	495.00
20	SITE LIGHTING CONDUIT ROUGH IN- MATERIAL	6,040.00	4,228.00	0.00	0.00	4,228.00	70	1,812.00	422.80
	GRAND TOTAL								

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Continuation Sheet

Page 4

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APPLICATION NO: 11
 APPLICATION DATE: 11/19/2025
 PERIOD TO: 11/30/2025
 ARCHITECT'S PROJECT NO: 15866

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (Not in D or E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)		H BALANCE TO FINISH (C – G)	I RETAINAGE (If variable rate)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD			% (G ÷ C)		
21	SITE LIGHTING WIRE ROUGH IN- LABOR	1,130.00	0.00	0.00	0.00	0.00	0	1,130.00	0.00
22	SITE LIGHTING WIRE ROUGH IN- MATERIAL	2,120.00	0.00	0.00	0.00	0.00	0	2,120.00	0.00
23	SITE LIGHTING POLE BASES- LABOR	5,760.00	2,880.00	0.00	0.00	2,880.00	50	2,880.00	288.00
24	SITE LIGHTING POLE BASES- MATERIAL	4,750.00	0.00	0.00	0.00	0.00	0	4,750.00	0.00
25	SITE LIGHTING POLES & HEADS- LABOR	5,190.00	2,595.00	2,595.00	0.00	5,190.00	100	0.00	519.00
26	SITE LIGHTING POLES & HEADS- MATERIAL	220.00	220.00	0.00	0.00	220.00	100	0.00	22.00
27	ELECTRICAL ROUGH IN- LEVEL P1- LABOR	80,880.00	80,880.00	0.00	0.00	80,880.00	100	0.00	8,088.00
28	ELECTRICAL ROUGH IN- LEVEL P1- MATERIAL	63,880.00	63,880.00	0.00	0.00	63,880.00	100	0.00	6,388.00
29	ELECTRICAL ROUGH IN- LEVEL P2- LABOR	60,930.00	60,930.00	0.00	0.00	60,930.00	100	0.00	6,093.00
30	ELECTRICAL ROUGH IN- LEVEL P2- MATERIAL	46,340.00	46,340.00	0.00	0.00	46,340.00	100	0.00	4,634.00
31	ELECTRICAL ROUGH IN- LEVEL P3- LABOR	40,980.00	40,980.00	0.00	0.00	40,980.00	100	0.00	4,098.00
	GRAND TOTAL								

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Continuation Sheet

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ARCHITECT'S PROJECT NO: 15866

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (Not in D or E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)		H BALANCE TO FINISH (C – G)	I RETAINAGE (If variable rate)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD			% (G ÷ C)		
32	ELECTRICAL ROUGH IN-LEVEL P3- MATERIAL	29,760.00	29,760.00	0.00	0.00	29,760.00	100	0.00	2,976.00
33	DISTRIBUTION- LABOR	11,990.00	11,990.00	0.00	0.00	11,990.00	100	0.00	1,199.00
34	DISTRIBUTION- MATERIAL	8,850.00	0.00	0.00	0.00	0.00	0	8,850.00	0.00
35	ELECTRICAL FINISHES-LEVEL P1- LABOR	3,990.00	3,990.00	0.00	0.00	3,990.00	100	0.00	399.00
36	ELECTRICAL FINISHES-LEVEL P1- MATERIAL	1,650.00	1,650.00	0.00	0.00	1,650.00	100	0.00	165.00
37	ELECTRICAL FINISHES-LEVEL P2- LABOR	3,570.00	3,570.00	0.00	0.00	3,570.00	100	0.00	357.00
38	ELECTRICAL FINISHES-LEVEL P2- MATERIAL	980.00	980.00	0.00	0.00	980.00	100	0.00	98.00
39	ELECTRICAL FINISHES-LEVEL P3- LABOR	1,350.00	1,350.00	0.00	0.00	1,350.00	100	0.00	135.00
40	ELECTRICAL FINISHES-LEVEL P3- MATERIAL	640.00	640.00	0.00	0.00	640.00	100	0.00	64.00
41	EQUIPMENT CONNECTIONS-LEVEL P1- LABOR	4,700.00	4,700.00	0.00	0.00	4,700.00	100	0.00	470.00
42	EQUIPMENT CONNECTIONS-LEVEL P1- MATERIAL	4,480.00	4,480.00	0.00	0.00	4,480.00	100	0.00	448.00
43	EQUIPMENT CONNECTIONS-LEVEL P2- LABOR	3,760.00	3,760.00	0.00	0.00	3,760.00	100	0.00	376.00
	GRAND TOTAL								

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Continuation Sheet

Page 6

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PERIOD TO: 11/30/2025
ARCHITECT'S PROJECT NO: 15866

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (Not in D or E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+F)		H BALANCE TO FINISH (C – G)	I RETAINAGE (If variable rate)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD			% (G ÷ C)		
44	EQUIPMENT CONNECTIONS- LEVEL P2- MATERIAL	4,270.00	4,270.00	0.00	0.00	4,270.00	100	0.00	427.00
45	EQUIPMENT CONNECTIONS- LEVEL P3- LABOR	2,470.00	2,470.00	0.00	0.00	2,470.00	100	0.00	247.00
46	EQUIPMENT CONNECTIONS- LEVEL P3- MATERIAL	9,900.00	9,900.00	0.00	0.00	9,900.00	100	0.00	990.00
47	FIRE ALARM FINISHES- LABOR	4,750.00	4,750.00	0.00	0.00	4,750.00	100	0.00	475.00
48	FIRE ALARM FINISHES- MATERIAL	720.00	0.00	0.00	0.00	0.00	0	720.00	0.00
49	LIGHTING PACKAGE (MATERIAL ONLY)	50,500.00	0.00	0.00	0.00	0.00	0	50,500.00	0.00
50	SWITCHGEAR PACKAGE (MATERIAL ONLY)	46,650.00	0.00	0.00	0.00	0.00	0	46,650.00	0.00
51	FIRE ALARM PACKAGE (MATERIAL ONLY)	43,330.00	0.00	0.00	0.00	0.00	0	43,330.00	0.00
52	ACCESS CONTROLS (MATERIAL ONLY)	99,360.00	0.00	0.00	0.00	0.00	0	99,360.00	0.00
53	CODE BLUE STATIONS (MATERIAL ONLY)	31,580.00	0.00	0.00	0.00	0.00	0	31,580.00	0.00
54	CHANGE ORDER 1	51,469.00	7,720.35	5,146.90	0.00	12,867.25	25	38,601.75	1,286.73
55	CHANGE ORDER 2	65,000.00	35,000.00	30,000.00	0.00	65,000.00	100	0.00	6,500.00
56	CHANGE ORDER 3	1,473.00	1,473.00	0.00	0.00	1,473.00	100	0.00	147.30
	GRAND TOTAL								

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AIA® Document G703™ – 1992

Continuation Sheet

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APPLICATION NO: 11
APPLICATION DATE: 11/19/2025
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ARCHITECT'S PROJECT NO: 15866

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		F MATERIALS PRESENTLY STORED (Not in D or E)	G		H BALANCE TO FINISH (C – G)	I RETAINAGE (If variable rate)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD		TOTAL COMPLETED AND STORED TO DATE (D+E+F)	% (G ÷ C)		
57	CHANGE ORDER 4	8,516.91	0.00	0.00	0.00	0.00	0	8,516.91	0.00
GRAND TOTAL		1,469,298.91	1,016,744.35	58,762.90	0.00	1,075,507.25	73	393,791.66	107,550.73

CAUTION: You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

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101210ACD44

State of Ohio

County of WARREN

12/1/2025

CHARLIE FISCHER, being first duly sworn, says that (s)he is (1) CEO

of (2) Craftsman Electric the (subcontractor) contractor having a contract with

(2) Dugan & Meyers LLC the (3) General Contractor

for (4) Kenton County Government Parking Structure & Site Modifications

a parking structure, 1111 Main St, Covington, KY 41011 situated on or around or in front of the following property, (5)

in Hamilton County, Ohio, viz: _____

whereof (2) Kenton County Fiscal Court was the Owner, Part-Owner or Lessee.

SUB-CONTRACTORS

Affiant further says that the following shows the names and addresses of every sub-contractor in the employ of said (2) Craftsman Electric giving the amount, if any, which is due, or about to become due, to them, or any of them, for work done, or machinery, material or fuel furnished to date hereof, under said contracts.

NOTE: This statement must be accompanied by a similar sworn statement signed by each of the subcontractors listed below.

NAME	ADDRESS	TRADE	AMOUNT
NONE			

MATERIAL MEN

Said affiant further says that the following shows the names and addresses of every person furnishing machinery, material or fuel to (2) Craftsman Electric giving the amount, if any, which is due, or to become due, to them, or to any of them, for machinery, material or fuel furnished to date hereof, under the said contracts.

NAME	ADDRESS	TRADE	AMOUNT
NONE			

NOTE: The above must be accompanied by "Certificate of Materialman" In lieu of such certificates, there may be furnished a Waiver of Lien, a written release or receipt.

Said affiant further says that the following shows the names and addresses of every unpaid laborer in the employ of (2) Craftsman Electric furnishing labor under said contract, giving the amount, if any which is due or to become due, for labor done to date hereof.

NAME	ADDRESS	HOURS	AMOUNT DUE
EVERY LABORER PAID IN FULL			

That the amounts due or to become due to said sub-contractors, material men and laborers, for work done or machinery, material or fuel furnished to the date hereof to (2) 11/30/2025 are fully and correctly set forth opposite their names, respectively, in the aforesaid statements, and further evidenced by certificates of every person furnishing machinery, material or fuel, hereto attached, and made a part hereof.


(signature)

Jessica Sh
(signature of Notary)

1. Secy., Treas. one of firm or agent, as case may be
2. Name and address
3. "Owner," "Part Owner," or "Lessee," or "authorized agent of the owner, part owner or lessee," or "original" or "principal contractor under a contract with the owner, part owner or lessee," as the case may be.
4. "Constructing, altering or repairing a boat, vessel or other watercraft," or "erecting, altering repairing or removing a house, mill, manufactory or any furnace, or furnace material therein, or other building appurtenance, fixture, bridge or other structure," or "digging," "drilling, boring, operating, completing and repairing any gas well, oil well, or other well," or "altering, repairing or constructing any oil derrick, oil tank, oil or gas pipe line," or "furnishing tile for the drainage of any lot or land," as the case may be.
5. Accurate description of property
6. Contractor or subcontractor executing affidavit.

DATE: 11/30/2025

KCFC Parking Garage



Contingency Tracking Spreadsheet

Contingencies	Total Used	Balance	Description
1	\$ 393,709	\$ 435,305	Design
2	\$ 22,484	\$ 806,530	Construction
3	\$ 219,759	\$ 1,353,328	Exposure Holds
GRAND TOTAL	\$ 635,952	\$ 2,595,163	

Contingency 1 - Design	Supplier	Description	Amount	Notes	Approved	Approved Date
PCO #001	Berding Survey	Project Control	\$3,500	Excluded from GMP contract	Yes	11/21/2024
PCO #003	J&D Rack	J&D Rack - 100% CD-10-2-24	\$20,870	Changes made between drawing revisions	Yes	12/9/2024
PCO #004	J&D Rack	Generator Relocation Demo	\$20,211	RFI#015/016	Yes	12/9/2024
PCO #005	Craftsman	Craftsman - 100% CD-10-2-24	\$51,469	Changes made between drawing revisions. Submitted 1-14-25	Yes	3/18/2025
PCO #006	Otis	Added Elevator Items - RFI#036/Returned Submittal/Owner Request	\$4,116	Added Elevator Items - RFI#036/Returned Submittal/Owner Request	Yes	12/9/2024
PCO #007	J&D Rack	Waterline Obstructions/Conflicts	\$12,040	Ductbank Obstructions/Waterline Issues - RFI#065	Yes	2/5/2025
PCO #018	McAndrews	Storefront in lieu of designed window system	-\$20,160	Approved substitution Request	Yes	5/18/2025
PCO #023	D&M	Existing Canopy Removal	\$678	Existing small canopy by back entrance in conflict with new large canopy	Yes	6/23/2025
PCO #031	D&M	Mat Footing at Canopy	\$7,711	Added footing due to electrical lines	Yes	7/23/2025
PCO #032	Multiple	P105 Door Change	\$6,346	Schiller & Flannery	Yes	5/13/2025
PCO #035	Kurzhals	Extra Bick Removal RFI #084	\$847	Brick removal per RFI #084	Yes	6/30/2025
PCO #036	Craftsman	Lightning Protection RFI #159	\$68,758	Added scope of Lightning Protection	Yes	7/25/2025
PCO #037R1	Multiple	Added Bollards per submittal and RFI #169	\$26,488	Added Bollards per GS	Yes	8/20/2025
PCO #041	KNP	Added Area Drain RFI #157	\$2,972	Added drain by canopy	Yes	7/23/2024
PCO #047	KNP	Added Sleeves in P3 Deck	\$2,248	Added Sleeves for podium	Yes	9/19/2025
PCO #048R1	D&M	Added Wall and Column Heights for Podium	\$40,079	Additional Concrete for exterior walls and columns for podium	Yes	11/5/2025
PCO #050	PSI	Top of wall expansion joint	\$6,287	No detail provided to close off expansion joint in fire rated walls/condition	Yes	9/19/2025
PCO #051	Multiple	Garage Exterior Finish Changes	\$65,924	Added Brick and Painting to exterior	Yes	9/29/2025
PCO #052	Flannery	MDF Room Painting	\$356	3 of 4 walls called out to be painted, added extra wall	Yes	9/19/2025
PCO #053	D&M	New Concrete Sidewalks	\$8,085	Replaced sidewalks instead of patching them	Yes	9/19/2025
PCO #054	KAP Signs	Added Signage	\$6,974	Added 2 head knockers and 1 handicap sign	Yes	9/19/2025
PCO #055	Craftsman	Added Electrical Circuits per RFI #190	\$1,709	Added electrical circuits to meet code for the elevator	Yes	9/19/2025
PCO #056	Neiheisel	Added Barrier Cable Posts	\$14,718	Added additional barrier cable posts per shop drawing review and RFI's	Yes	9/19/2025
PCO #057	Neiheisel	Steel Modifications	\$6,682	Steel changes from 6-13 set	Yes	9/19/2025
PCO #058	Multiple	Connector Road Modifications - Addendum #001	\$13,919	Changes to connector road/Owner Request	Yes	11/5/2025
PCO #060	D&M	Loading Dock Re-Work	\$9,521	2nd phase of loading dock work	Yes	11/5/2025
PCO #061	Walts	Parking Space Numbers	\$1,552	Addition of parking space numbers/Owner Request	Yes	11/5/2025
PCO #064	Multiple	Additional Parking Signs (Van, Reserved, Emergency)	\$1,224	Additional signs requested for the project	Yes	11/5/2025
PCO #065	Schiller	Fire Rated Door (P302)	\$439	Fire rating for door P302 per local authority	Yes	11/5/2025
PCO #066	Otis	Elevator Floor Designation Change	\$588	Elevator floor signage changes/Owner Request	Yes	11/5/2025
PCO #067	D&M	Additional Curb Depth	\$4,719	Change in curb depth from GMP	Yes	11/5/2025
PCO #069	Flannery	Paint Modifications	\$2,160	Changes in paint per RFI/Owner Request	Yes	11/5/2025
PCO #070	TruCraft	Roof Condition Report	\$679	Roof inspection per Owner Request	Yes	11/5/2025

Total Approved	\$393,709
Balance	\$435,305

Contingency 2 - Construction	Supplier	Description	Amount	Notes	Approved	Approved Date
PCO #002	J&D Rack	Storm Line Obstacles	\$2,792	Rack - Storm Line Obstructions At Connector	Yes	12/9/2024
PCO #010	D&M	Bond Cost Overage	\$1,608	Bond Invoice Was More Than Carried In GMP	Yes	6/27/2025
PCO #028	Goettle	ERS - January Pay App, \$3540. ERS Budget Overage		Voided, June Pay App	Yes	6/27/2025
PCO #029	J&D Rack	J&D Rack Scope Reduction	-\$126,200		No	
PCO #034	D&M	Concrete Schedule Recovery	\$13,545	Concrete schedule recovery	Yes	7/25/2025
PCO #059	Feldkamp	HVAC Modifications	\$2,590	Modifications needed for exhaust fan shrouds	Yes	9/19/2025
PCO #062	McAndrews	Window Modifications	0	Net zero change, charge back to D&M Concrete	Yes	11/5/2025
PCO #063	Kurzhals	Monument Sign Overage	\$1,949	Monument Sign allowance overage	Yes	11/5/2025

Total Approved	\$22,484
Balance	\$806,530

KCFC Parking Garage
Exposure Hold Tracking Spreadsheet

\$ 1,573,087

Contingency 3 - Exposure Holds	Supplier	Description	Amount	Approved	Approved Date
PCO #011	J&D Rack	Hammering Footings	\$22,213	Yes	5/16/2025
PCO #014	J&D Rack	Hammering Footings #2, #3, Cutting I Beam, Haul Off	\$17,647	Yes	5/16/2025
PCO #016	J&D Rack	Removal of Waterline on Main Street	\$33,156	Yes	6/27/2025
PCO #017	J&D Rack	Existing Wall Demo	\$936	Yes	5/16/2025
PCO #19R1	J&D Rack	P1 Subgrade Undercut & Fill	\$38,779	Yes	7/25/2025
PCO #020	Multiple	Crane Access Road #2	\$3,363	Yes	6/27/2025
PCO #021	J&D Rack	Dumpsite 1 - Cute Swale	\$1,695	Yes	6/27/2025
PCO #022	D&M	Dumpsite 1 Gravel	\$4,530	Yes	6/27/2025
PCO #024	D&M	Dumpsite #1 Topsoil	\$25,503	Yes	9/19/2025
PCO #025	D&M	Dumpsite #2 Topsoil	\$38,128	Yes	9/29/2025
PCO #026	J&D Rack	Dumpsite 2 Mobilization	\$18,888	Yes	5/16/2025
PCO #027	J&D Rack	Haul Road Dumpsite 2	\$3,830	Yes	7/23/2025
PCO #033	J&D Rack	Spoils Haul Off 4-18	\$3,187	Yes	5/16/2025
PCO #039R1	J&D Rack	Additional work Associated with PCO#011	\$37,944	Yes	7/25/2025
PCO #040	QCA	Small Metal Canopy Finish Upgrade	\$2,789	Yes	6/30/2025
PCO #042R1	J&D Rack	Gravel Backfill for PCO #014	\$16,790	Yes	7/25/2025
PCO #043	J&D Rack	Concrete Well Chipping	\$3,113	Yes	6/30/2025
PCO #045	Goettle	Additional ACP's	\$23,613	Yes	7/25/2025
PCO #046	Goettle	ACP Length Deduct	-\$80,145	Yes	6/27/2025
PCO #071	TruCraft	Main Building Roof Repairs	\$3,800	Yes	11/5/2025

Total Approved	\$219,759
Balance	\$1,353,328

Kenton County Fiscal Court Claims List Report

Fund	Department	Vendor	Description	Bill Amount	Vendor Credit
01 - General Fund	5001 - Office of County Judge/ Executive	V000606 Greatamerica Financial Services	Dec 2025 (Agreement 003-1373464-000)	\$156.25	\$0.00
		V004522 Toshiba America Business Solutions	Dec 2025 Allowance, Nov 2025 CPC Billing	\$34.55	\$0.00
	5001 - Office of County Judge/Executive		DEPARTMENT TOTAL	\$190.80	\$0.00
	5020 - Office of Coroner	V000443 Don Catchen & Sons Funeral Home	November 2025 Livery/Tox Services	\$7,066.00	\$0.00
	5020 - Office of Coroner		DEPARTMENT TOTAL	\$7,066.00	\$0.00
	5040 - Office of County Treasurer	V000441 Document Destruction	1840 SKW Flat Rate	\$62.45	\$0.00
		V000525 Federal Supply	Batteries, Wipes, Envelopes	\$46.34	\$0.00
			Paper Plates	\$78.00	\$0.00
			Notpads, Paper	\$82.92	\$0.00
		V000603 Graphic Print Solutions Inc	Shipping & Handling	\$71.05	\$0.00
			#10 Window Envelopes "Tax Document Enclosed"	\$579.25	\$0.00
			2025 Annual Delinquent Notice Mailing	\$2,978.09	\$0.00
		V001439 Toshiba Financial Services	Dec 2025 Contract Oct 2025 Overage	\$120.19	\$0.00
		V004522 Toshiba America Business Solutions	Dec 2025 Allowance, Nov 2025 CPC Billing	\$34.56	\$0.00
	5040 - Office of County Treasurer		DEPARTMENT TOTAL	\$4,052.85	\$0.00
	5057 - Technology Services	V000079 Amazon Capital Services	Bluetooth Speaker	\$19.99	\$0.00
			X-mas Tree	\$26.99	\$0.00
			SFP Transceiver	\$36.08	\$0.00
			Power Bank, Gloves, Fast Charge Wall Kit	\$111.51	\$0.00
			Cables	\$114.96	\$0.00
		V000272 C-Forward Inc	Dec 2025 App River	\$348.00	\$0.00
		V001099 Opengov Inc	FY26 OpenGov Core Procurement and Contracts	\$3,953.87	\$0.00
		V001322 Southern Computer Warehouse Inc	Cables	\$131.10	\$0.00
		V001481 UKG Kronos Systems LLC	Nov 2025 UKG	\$75.52	\$0.00
	5057 - Technology Services		DEPARTMENT TOTAL	\$4,818.02	\$0.00
	5065 - Elections	V000814 Kenton County Clerk, G Summe	August 2025-November 2025 Election Worker Reimbursement	\$6,157.60	\$0.00
	5065 - Elections		DEPARTMENT TOTAL	\$6,157.60	\$0.00
	5080 - Courthouse - Independence	V000031 Ace Hardware	Weatherproof Cover	\$83.34	\$0.00
		V000079 Amazon Capital Services	Deadbolt, Keyless Entry Lock	\$93.50	\$0.00
		V000525 Federal Supply	Liquid Soap	\$110.86	\$0.00
		V000657 Home Depot	Utility Blade, Bleach, LED	\$75.92	\$0.00
		V000816 Kenton County Fiscal Court	Nov2025/BM/Fuel	\$201.32	\$0.00
		V000966 Merkle Lawn Care Company	Nov 2025 ICH Lawncare	\$989.93	\$0.00
		V004484 John Thoburn	Dec 2025 Reimbursement	\$118.30	\$0.00
		V004487 A&A Lawncare & Landscaping	ICH Annual Xmas Lighting	\$8,999.93	\$0.00
		V004522 Toshiba America Business Solutions	Dec 2025 Allowance, Nov 2025 CPC Billing	\$34.56	\$0.00
		V005023 Expert Irrigation	ICH Sprinkler System Winter Shut Down	\$360.00	\$0.00

Kenton County Fiscal Court Claims List Report

Fund	Department	Vendor	Description	Bill Amount	Vendor Credit
01 - General Fund	5080 - Courthouse - Independence		DEPARTMENT TOTAL	\$11,067.66	\$0.00
	5081 - Kenton Justice Center (AOC)	V000309 Cintas Location #935	Mats/JC/120225	\$76.13	\$0.00
			Mats/JC/121525	\$76.13	\$0.00
			Mats/SKW/120825	\$102.61	\$0.00
			Mats/SKW/121525	\$215.40	\$0.00
	5081 - Kenton Justice Center (AOC)		DEPARTMENT TOTAL	\$470.27	\$0.00
	5085 - Parking Garage	V000024 ABM Parking Services	November 2025 Parking Garage Management Contract	\$35,522.79	\$0.00
	5085 - Parking Garage		DEPARTMENT TOTAL	\$35,522.79	\$0.00
	5086 - County Government Center	V000309 Cintas Location #935	Mats/SKW/121525	\$215.40	\$0.00
			Mats/SKW/120825	\$215.40	\$0.00
		V000845 Ketchum & Walton Co	Acoustic Panels	\$38,150.00	\$0.00
		V000965 Meridian Management Corporation	Fans during chiller repair	\$1,763.91	\$0.00
		V001242 Rumpke Of Ohio Inc	543101/120325	\$409.43	\$0.00
	5086 - County Government Center		DEPARTMENT TOTAL	\$40,754.14	\$0.00
	5105 - County Police	V000030 OPC Pest Services	PD Monthly PC 120425	\$69.25	\$0.00
		V000031 Ace Hardware	STAR Supplies	\$43.95	\$0.00
			Hand Warmers	\$59.07	\$0.00
		V000079 Amazon Capital Services	Batteries, Notepads	\$36.49	\$0.00
			Paper Towels	\$42.99	\$0.00
			Batteries, Flag	\$70.28	\$0.00
			Camera/attachments for Fire Investigation Team	\$2,292.23	\$0.00
		V000309 Cintas Location #935	Mats/PD/121125	\$48.59	\$0.00
			Mats/PD/120425	\$48.59	\$0.00
		V000338 CMS Uniforms And Equipment Inc	Long Sleeve Shirts (Campbell)	\$306.94	\$0.00
		V000402 Daniel Merrell	Dec 2025 Clothing Allowance	\$200.00	\$0.00
		V000464 EC Schmidt Plumbing Contractor	Plumbing repair/Restroom	\$1,032.00	\$0.00
		V000471 Egelston Maynard Sports	Uniforms PD	\$455.88	\$0.00
		V000495 Equifax Information Services LLC	Nov 2025 PD Service Fees	\$310.64	\$0.00
		V000525 Federal Supply	3 Carrier (Lambert)	\$165.46	\$0.00
		V000564 Galls	Shipping	\$10.00	\$0.00
			Ties for Stock	\$37.11	\$0.00
			Sweater (Holt)	\$56.75	\$0.00
			SGT Patches	\$71.83	\$0.00
			Full Color Insignia	\$108.95	\$0.00
			Raincoat (Holt)	\$123.40	\$0.00
			Magazine Holder	\$126.72	\$0.00
			Panel badge (Kenner)	\$189.63	\$0.00
Barrier Tape	\$208.95	\$0.00			

Kenton County Fiscal Court Claims List Report

Fund	Department	Vendor	Description	Bill Amount	Vendor Credit
01 - General Fund	5105 - County Police	V000564 Galls	Hats Hampton/Campbell	\$220.00	\$0.00
			3 Carrier (Lambert)	\$236.94	\$0.00
			Body Armor - Lambert	\$1,077.63	\$0.00
			Body Armor - Campbell/Hampton	\$2,135.26	\$0.00
		V000657 Home Depot	Exterior Light Repair	\$185.92	\$0.00
		V000700 International Association of Arson Investigators	2026 IAAI (Pittaluga)	\$103.00	\$0.00
		V000716 Jacob Piper	Dec 2025 Clothing Allowance	\$200.00	\$0.00
		V000732 Jason Scheiding	Dec 2025 Clothing Allowance	\$200.00	\$0.00
		V000750 Jill Stulz	Dec 2025 Clothing Allowance	\$200.00	\$0.00
		V000811 Ken's Crescent Springs Service	Impound 2016 Nissan Murano	\$224.50	\$0.00
		V000816 Kenton County Fiscal Court	Nov2025/SRO/Fuel	\$305.39	\$0.00
			Nov2025/PD/Maint.	\$3,102.99	\$0.00
			Nov2025/PD/Fuel	\$7,613.00	\$0.00
		V000881 Kyle Wallace	Dec 2025 Clothing Allowance	\$200.00	\$0.00
		V000938 Mark's Guns	Ankle Holsters	\$447.00	\$0.00
		V001022 Nky Police Chiefs Association Inc	2026 NKPCA Dues Helton	\$50.00	\$0.00
		V001106 Outer Image LLC	Nov 2025 Lawn Care	\$490.00	\$0.00
		V001441 Tracker Products LLC	Annual Renewal - Evidence Software	\$2,665.00	\$0.00
			Annual Renewal - Evidence Software	\$5,815.00	\$0.00
		V005250 Wex Bank	Dec Fuel - Police (Less Credit on Previous Month Finance Charges -	\$198.88	\$0.00
	5105 - County Police DEPARTMENT TOTAL			\$31,786.21	\$0.00
	5135 - Emergency Management	V000820 Kenton County Fire Chiefs Association	Disbursement of Funds for Training Center	\$3,285.00	\$0.00
			Disbursement of Funds for Training Center	\$3,433.07	\$0.00
			Disbursement of Funds for Training Center	\$3,804.59	\$0.00
		V005180 Experience Promotion LLC	Safety Green Vest	\$90.00	\$0.00
			KCHSEM Embroidery	\$128.00	\$0.00
		V005250 Wex Bank	Dec Fuel - Emergency Management	\$364.66	\$0.00
	5135 - Emergency Management DEPARTMENT TOTAL			\$11,105.32	\$0.00
	5170 - Commonwealth Attorney	V005250 Wex Bank	Dec Fuel - Comm Attorney	\$561.63	\$0.00
	5170 - Commonwealth Attorney DEPARTMENT TOTAL			\$561.63	\$0.00
	5205 - Animal Services	V000195 Boehringer Ingelheim Animal Health	Prozinc	\$99.42	\$0.00
			Prozinc	\$99.42	\$0.00
			Imrab 3	\$293.33	\$0.00
			Recombitek C8 (25x1 DS) (2)	\$320.79	\$0.00
			Purevax Feline 3 RCP .5mL 1 Dose x 25 (4)	\$392.43	\$0.00
			Purevax Feline 3 RCP .5mL 1 Dose x 25 (4)	\$392.43	\$0.00
			Recombitek KC2 25x1 (4)	\$398.66	\$0.00
			Recombitek C8 (25x1 DS) x4	\$641.59	\$0.00
		V000244 Campbell Pet Company	EZ-Nabber	\$517.64	\$0.00

Kenton County Fiscal Court Claims List Report

Fund	Department	Vendor	Description	Bill Amount	Vendor Credit
01 - General Fund	5205 - Animal Services	V000309 Cintas Location #935	Cleaner/AS/112625	\$80.08	\$0.00
		V000525 Federal Supply	Binders, Sheet Protectors	\$36.44	\$0.00
			Paper Towels, Pouches	\$66.16	\$0.00
			Paper Towels, Pouches	\$121.40	\$0.00
			Paper Towels, Liners, Command Hooks	\$205.00	\$0.00
			Paper Towels, Pouches	\$231.08	\$0.00
			Paper Towels, Pouches	\$258.00	\$0.00
		V000648 Hills Pet Nutrition Sales Inc	Animal Food 120325	\$297.87	\$0.00
			Animal Food 110525	\$471.31	\$0.00
		V000677 Idexx Laboratories Inc	ProCyte	\$29.78	\$0.00
			SediVue Dx Test	\$61.35	\$0.00
			Giardia Test	\$189.84	\$0.00
			Giardia Test	\$189.84	\$0.00
			Catalyst, Parvo Test	\$217.05	\$0.00
		V000966 Merkle Lawn Care Company	AS Nov 2025 Lawn care	\$121.87	\$0.00
			Oct 2025 AS Lawncare	\$407.17	\$0.00
		V000988 Midwest Veterinary Supply Inc	Collars	\$54.03	\$0.00
			Collars	\$76.81	\$0.00
			Clindamycin, Water, Renal Gel, Thyro-Tabs	\$108.19	\$0.00
			Fluoxetine, Oint, Syringes	\$280.06	\$0.00
		V001018 MWI Veterinary Supply Co	Stockinet, Cath Feed Ureth	\$27.39	\$0.00
			Scalpal blades, Red Top	\$44.13	\$0.00
			Shipping	\$244.34	\$0.00
			Cast Padding, Enemas, Chlor Scrub	\$411.07	\$0.00
			Rescue Concentrate 55 gal	\$1,616.17	\$0.00
		V001138 Penn Vet Supply Corp	Bandaging Dressings	\$3.80	\$0.00
			Syringes, Bandaging	\$15.20	\$0.00
			Shipping	\$20.00	\$0.00
			Cefazolin	\$23.60	\$0.00
			Denamarin Tabs, Dressing, Lactulose	\$66.99	\$0.00
			Gauze, Diagal Kitten	\$89.22	\$0.00
			TB Syringes	\$96.80	\$0.00
			VetAssure Lactated Ringers	\$119.76	\$0.00
			Syringes, Tray Bowls, FF Trays	\$130.85	\$0.00
			Animax Ointment, Boston Rounds	\$149.88	\$0.00
			Butorpic	\$168.73	\$0.00
			Soda Lime, Gauze, Hydroxyzine	\$181.65	\$0.00
			Ketamine, Torphadine	\$218.65	\$0.00
			Clavacillin Tabs	\$281.35	\$0.00
			Solovenic	\$349.91	\$0.00
			Solovecin	\$349.91	\$0.00
			HTP-1500 Heat Therapy Pump	\$583.62	\$0.00

Kenton County Fiscal Court Claims List Report

Fund	Department	Vendor	Description	Bill Amount	Vendor Credit
01 - General Fund	5205 - Animal Services	V001352 Stericycle Inc	Dec 2025 AS Subscription	\$88.58	\$0.00
		V001560 Zoetis Us LLC	Cytopoint	\$227.50	\$0.00
			Cytopoint	\$227.50	\$0.00
			Convenia Powder, Sterile Water	\$343.05	\$0.00
		V004953 Covetrus North America LLC	Dorzolamide, Ofloxacin	\$29.75	\$0.00
			Pill PKT, Carprovet	\$121.61	\$0.00
		V005447 Better Impact USA Inc.	Growth Package - 100-250 volunteers 08/15/2025 - 08/15/2026	\$1,547.00	\$0.00
		5205 - Animal Services		DEPARTMENT TOTAL	\$14,437.05
	5401 - Parks	V000657 Home Depot	Thermostat for Lincoln Ridge Water Heater	\$30.45	\$0.00
		V000816 Kenton County Fiscal Court	Nov2025/Parks/Maint.	\$1,156.74	\$0.00
			Nov2025/Parks/Maint.	\$1,706.92	\$0.00
		V000915 Lowe's Improvement Warehouse	Milk House	\$37.98	\$0.00
		V000966 Merkle Lawn Care Company	Nov 2025 Lawn Care Lincoln Ridge Park	\$241.30	\$0.00
	5401 - Parks		DEPARTMENT TOTAL	\$3,173.39	\$0.00
	6302 - Transportation Services	V000371 Covington Board Of Education	November 2025 Transportation Support	\$595.60	\$0.00
		V000440 Doc Safe Transportation LLC	Nov 2025 School Transport	\$9,000.00	\$0.00
		V000813 Kenton County Board Of Education	November 2025 Parochial Transportation	\$69,964.66	\$0.00
			October 2025 Parochial Transportation	\$91,587.28	\$0.00
	6302 - Transportation Services		DEPARTMENT TOTAL	\$171,147.54	\$0.00
	8011 - Site Development	V001068 Northern Kentucky Port Authority	Biomedical Center (HB1 #25-050) Draw 10B	\$2,800.00	\$0.00
			Biomedical Center (HB1 #25-050) Draw 10	\$283,723.49	\$0.00
			Biomedical Center (HB1 #25-050) Draw 9	\$327,321.34	\$0.00
	8011 - Site Development		DEPARTMENT TOTAL	\$613,844.83	\$0.00
	8099 - Capital Projects	V000207 Brandstetter Carroll Inc	Pioneer Park Improvements-Construction	\$20,825.00	\$0.00
		V000649 Hilltop Basic Resources Inc	PG Podium Materials- Concrete	\$584.50	\$0.00
			PG Podium Materials- Concrete	\$584.50	\$0.00
			PG Podium Materials- Concrete	\$668.00	\$0.00
		V000698 Integrated Protection Services	Card Reader for County Atty remodel	\$835.93	\$0.00
		V001099 Opengov Inc	Custom Development - Professional Services	\$3,592.13	\$0.00
		V004552 Schrudde & Zimmerman Inc	KC Farmers Market Construction	\$45,110.93	\$0.00
		V005212 JS Held	Pre-Development Services (New Park)	\$9,500.00	\$0.00
			Pre-Development Services (New Park)	\$27,600.00	\$0.00
		V005221 Arch Materials LLC	PG Materials-Limestone, Washed Stone, Fill Sand	\$629.50	\$0.00
	8099 - Capital Projects		DEPARTMENT TOTAL	\$109,930.49	\$0.00
	9100 - General Services	V000085 American Legal Publishing Corp	Supplement Pages	\$400.00	\$0.00
		V000603 Graphic Print Solutions Inc	Postage	\$6,148.89	\$0.00
		V000674 Ian Byrne	Tuition Reimbursement for 9/1/2025 - 10/26/2026	\$1,026.00	\$0.00

Kenton County Fiscal Court Claims List Report

Fund	Department	Vendor	Description	Bill Amount	Vendor Credit	
01 - General Fund	9100 - General Services	V000740 JER HR Group LLC	Compensation Project. Milestone 1 of 4	\$9,525.00	\$0.00	
		V000765 John M Stanton III	Dec 2025 Mileage/Parking	\$85.20	\$0.00	
		V001180 Public Entity Insurance Inc	2026 Public Officials Bonds	\$14,890.28	\$0.00	
		V004484 John Thoburn	John Thoburn National Code Seminars Training Reimbursement	\$541.25	\$0.00	
		V004496 Column Software PBC	Notice Name: Middleton Mills Park RFP 26-15	\$50.93	\$0.00	
		V004539 Margaret Erpenbeck	Tuition Reimbursement for 11/10/2025 - 12/12/2025	\$926.00	\$0.00	
		V005238 Brennan Scott	CDL Reimbursement (Scott)	\$36.03	\$0.00	
		V005239 Kristen Withrow	CDL Reimbursement (Withrow)	\$36.03	\$0.00	
		V005414 Ben Holley	Dec 2025 Reimbursement	\$27.15	\$0.00	
	9100 - General Services		DEPARTMENT TOTAL		\$33,692.76	\$0.00
01 - General Fund			FUND TOTAL		\$1,099,779.35	\$0.00

Kenton County Fiscal Court Claims List Report

Fund	Department	Vendor	Description	Bill Amount	Vendor Credit
02 - Road Fund	6105 - Road Maintenance	V000031 Ace Hardware	Salt Brine	\$14.97	\$0.00
			Bushings, Elbow Inserts	\$18.34	\$0.00
			Screwdriver Set	\$26.99	\$0.00
			Hoses for Cleaning Trucks	\$46.55	\$0.00
			Mailbox Repairs	\$53.17	\$0.00
			Shovels	\$63.98	\$0.00
			Mailbox Replacements	\$87.11	\$0.00
			Swival Hose	\$89.99	\$0.00
			Utility Knife, Hooks, Wreath	\$92.96	\$0.00
			Bits, Wash, Sledge	\$103.15	\$0.00
		V000079 Amazon Capital Services	PW Office Lobby	\$140.66	\$0.00
			Chair	\$219.95	\$0.00
		V000303 Cincinnati Glove And Safety	Gloves	\$255.81	\$0.00
		V000309 Cintas Location #935	Uniforms/PW/121925	\$280.28	\$0.00
			Uniforms/PW/121025	\$287.42	\$0.00
		V000312 City Of Crescent Springs	SNOW REMOVAL FOR FY25/26	\$8,211.41	\$0.00
		V000375 Crescent Springs Hardware	Bitane, Magna Lite Torch	\$64.98	\$0.00
		V000525 Federal Supply	PW Tissues, Wipes, Paper Towels	\$20.28	\$0.00
			PW Tissues, Wipes, Paper Towels	\$85.06	\$0.00
			Water	\$162.50	\$0.00
			Water	\$162.50	\$0.00
		V000687 Independence Lumber & Supply	Mailbox Post	\$35.18	\$0.00
			Timber, Tape Measure	\$81.95	\$0.00
		V000816 Kenton County Fiscal Court	Nov2025/PW/Maint.	\$211.48	\$0.00
			Nov2025/ES/Fuel	\$483.10	\$0.00
			Nov2025/RD/Maint.	\$668.41	\$0.00
			Nov2025/RD/Maint.	\$684.60	\$0.00
			Nov2025/RD/Fuel	\$738.39	\$0.00
			Nov2025/ES/Maint.	\$754.39	\$0.00
			Nov2025/SW/Fuel	\$1,521.17	\$0.00
			Nov2025/PW/Fuel	\$3,565.00	\$0.00
			Nov2025/PW/Maint.	\$4,953.00	\$0.00
		V001156 Porter Tire Center Inc	PW Trailer Rental	\$100.00	\$0.00
		V001197 Randy's Rugged Wear	Boots \$200, Bibs \$110.00, and Sherwood Carhart jacket \$150.00	\$460.00	\$0.00
		V001220 Riegler Blacktop Inc	November 2025 Blacktop	\$331.28	\$0.00
		V001242 Rumpke Of Ohio Inc	commingle recycling -blue bins	\$711.59	\$0.00
		V004562 Lamplight Communications LLC	WINTER 2026 WHAT'S HAPPENING PUBLICATION	\$2,640.00	\$0.00
	6105 - Road Maintenance DEPARTMENT TOTAL			\$28,427.60	\$0.00
	6500 - Fleet Operations	V000030 OPC Pest Services	PW Commercial Monthly PC 121525	\$67.75	\$0.00
		V000031 Ace Hardware	Hose Barb Mender	\$20.97	\$0.00
			Tarp to Seal Fleet Door	\$54.99	\$0.00

Kenton County Fiscal Court Claims List Report

Fund	Department	Vendor	Description	Bill Amount	Vendor Credit
02 - Road Fund	6500 - Fleet Operations	V000079 Amazon Capital Services	Wrench	\$21.15	\$0.00
			Supplies	\$46.98	\$0.00
			Supplies	\$57.55	\$0.00
			Connector Kit	\$92.85	\$0.00
			Socket, Joint Set	\$149.06	\$0.00
			Oil Pan, Gaskets	\$298.88	\$0.00
			Hydraulic Motor Mount Type	\$359.98	\$0.00
		V000138 B&B Auto Service	Alignment on RO 2676	\$60.00	\$0.00
			Alignment for RO 2637	\$60.00	\$0.00
		V000196 Bonded Lock Service	Fleet Bathroom Door	\$140.00	\$0.00
		V000235 Cadence Petroleum Grp	Bulk Diesel	\$473.00	\$0.00
		V000284 Chemsearch	Fuel Treatment Services 121525	\$243.17	\$0.00
			Fuel Treatment Services 111525	\$243.17	\$0.00
		V000309 Cintas Location #935	Uniforms/Fleet/121025	\$70.03	\$0.00
			Uniforms/Fleet/121925	\$70.03	\$0.00
		V000525 Federal Supply	Paper	\$35.00	\$0.00
			Liners	\$72.00	\$0.00
		V000657 Home Depot	New light for Garage	\$44.97	\$0.00
			Fleet Light Repair	\$48.59	\$0.00
		V000784 Judes Custom Exhaust Auto Repair LLC	19 Charger 19-02 Tow	\$95.00	\$0.00
			21-09 Tow	\$95.00	\$0.00
			Unit 21-05 Tow to Dealership	\$95.00	\$0.00
			21 Durango 21-05 Tow	\$95.00	\$0.00
		V000816 Kenton County Fiscal Court	Nov 2025/Fleet/Maint.	\$60.11	\$0.00
		V001027 Napa Auto Parts	GARAGE MAINT & SUPPLIES PURCHASES FOR FY 2026	\$814.90	\$0.00
			PARTS PURCHASES FOR FY 2026	\$9,349.09	\$0.00
		V001091 Ohio Cat	Troubleshooting for Parks Skid Steerer	\$507.75	\$0.00
		V001108 Overhead Door Co	Fleet Garage Door Repair	\$312.50	\$0.00
		V005178 Taylor Truck & Auto Repair LLC	Tow Fee 2018 FrightLiner	\$290.00	\$0.00
			Tow of 2018 Freightliner	\$290.00	\$0.00
		V005232 Imperial Supplies LLC	Unit R-83	\$107.30	\$0.00
			SAE Flat	\$108.45	\$0.00
			8 mil DMD ORG	\$189.90	\$0.00
		V005250 Wex Bank	Dec Fuel - Balance of Jail fuel Cost	\$1,161.27	\$0.00
		V005391 AutoZone	Coupler Shop Supplies	\$7.64	\$0.00
			Clamp Unit S20-05	\$8.80	\$0.00
			Tail Pipe Expander	\$33.66	\$0.00
			Suspension Ball NK-10	\$57.66	\$0.00
			Fluid Reservoir FWP5595	\$69.51	\$0.00
			Oil Abs 448 Stock Supply	\$69.90	\$0.00
			Chem-Dip Cleaner	\$76.78	\$0.00
			Ball Joint NK-10	\$95.76	\$0.00

Kenton County Fiscal Court Claims List Report

Fund	Department	Vendor	Description	Bill Amount	Vendor Credit
02 - Road Fund	6500 - Fleet Operations	V005391 AutoZone	Wiper Motor Unit 523-03	\$191.89	\$0.00
			Ball Joints Unit COOP2	\$281.06	\$0.00
	6500 - Fleet Operations		DEPARTMENT TOTAL		\$17,194.05
02 - Road Fund			FUND TOTAL	\$45,621.65	\$0.00

Kenton County Fiscal Court Claims List Report

Fund	Department	Vendor	Description	Bill Amount	Vendor Credit
03 - Jail Fund	5101 - Jail Operations	V000079 Amazon Capital Services	USB Cables	\$6.99	\$0.00
			Ladder	\$65.99	\$0.00
			Boxing Headgear, Gloves	\$245.52	\$0.00
			Sealant Cartridges	\$452.00	\$0.00
			Adapter, Dell Surface	\$474.14	\$0.00
		V000186 Bluegrass Kesco Inc	Water Treatment Chemicals & Services 113025	\$385.00	\$0.00
		V000281 Charm-Tex	Inmate Hygiene Maxi Pads	\$1,258.00	\$0.00
		V000388 Cummins-Bridgeway	Planned Maint. for Jail	\$1,733.55	\$0.00
		V000509 Exercise & Leisure Equipment Co	Tip Charge, Service Labor, Strength Cable	\$269.00	\$0.00
		V000525 Federal Supply	Trash Bags	\$92.00	\$0.00
			Procleaner, Toilet Cleaner	\$140.26	\$0.00
			Index Cards, Tape	\$166.20	\$0.00
			Ink	\$390.83	\$0.00
			Ink	\$398.49	\$0.00
			Toilet Paper	\$3,360.00	\$0.00
		V000594 Gordon Food Service	Food 120425	\$49.68	\$49.68
			Food 120425	\$2,515.23	\$11.37
			Food 121525	\$3,925.46	\$0.00
			Food 120825	\$3,955.34	\$0.00
			Food 112825	\$4,451.29	\$0.00
			Food 112425	\$5,237.86	\$0.00
		V000816 Kenton County Fiscal Court	Nov 2025/Jail/Fuel	\$76.22	\$0.00
			Nov2025/Jail/Maint.	\$483.29	\$0.00
		V000823 Kenton County Sheriff	2026 KC Police Chiefs Association (Marc Fields Dues)	\$100.00	\$0.00
		V000855 Klosterman Baking Co	Bread 120525	\$416.50	\$416.50
			Bread 121125	\$435.84	\$435.84
			Food 121525	\$686.87	\$405.66
			Bread 112625	\$759.60	\$0.00
			Food 120125	\$858.34	\$0.00
			Bread 120825	\$941.40	\$0.00
			Bread 120425	\$1,921.84	\$0.00
		V000966 Merkle Lawn Care Company	Nov 2025 DC Lawncare	\$219.87	\$0.00
		V001063 Noel's Plumbing Supply Inc	Press Fit Accessories	\$217.57	\$0.00
			Kitchen Brass Hose, Valve	\$496.66	\$0.00
		V001097 ONEIT Inc	Dec 2025 Jail Office 365	\$2,030.70	\$0.00
		V001133 Pauly Jail Building Company Inc	Titan Slider Lockhead Plate & Assembly	\$487.00	\$0.00
		V001295 Sherwin Williams	Jail Paint	\$63.54	\$0.00
		V001297 Shoes For Crews LLC	Uniforms (Forrester)	\$81.98	\$0.00
		V001307 Single Source Inc	Food 121025	\$9,091.20	\$0.00
			Food 121725	\$10,178.82	\$0.00
		V001330 Specialized Plumbing Parts	Rubber Flush & Augers	\$174.00	\$0.00
		V001553 Grainger	Valve Coil	\$455.06	\$0.00

Kenton County Fiscal Court Claims List Report

Fund	Department	Vendor	Description	Bill Amount	Vendor Credit
03 - Jail Fund	5101 - Jail Operations	V004493 Comprehensive Correctional Care	Nov 2025 Medical Cost Pool Overage	\$4,200.05	\$0.00
			Jan 2026 Admin Fee	\$12,500.00	\$0.00
			Jan 2026 Medical Contract	\$66,666.67	\$0.00
			Jan 2026 Estimated Staffing	\$125,000.00	\$0.00
		V004582 Wilder Winlectric	GFI Outlets	\$229.14	\$0.00
		V004999 E-Z Beverages LLC	Drink Mixes 111925	\$1,720.00	\$0.00
		V005250 Wex Bank	Dec Fuel - Jail	\$709.06	\$0.00
		V005273 JSG Monitoring Inc	Nov 2025 Hip Monitoring	\$6,796.80	\$0.00
		V005448 Forensic Interview Solutions, LLC	PEACE Investigative Interviewing (A. Kelly)	\$1,500.00	\$0.00
	5101 - Jail Operations DEPARTMENT TOTAL			\$279,070.85	\$1,319.05
03 - Jail Fund FUND TOTAL				\$279,070.85	\$1,319.05

Kenton County Fiscal Court Claims List Report

Fund	Department	Vendor	Description	Bill Amount	Vendor Credit
22 - Golf Fund	8099 - Capital Projects	V000207 Brandstetter Carroll Inc	Schematic Design - KC Golf Clubhouse	\$56,000.00	\$0.00
		V000487 Endris Engineering Psc	Golf Course Clubhouse Renovations- Land Surveying	\$23,000.00	\$0.00
	8099 - Capital Projects	DEPARTMENT TOTAL		\$79,000.00	\$0.00
22 - Golf Fund	FUND TOTAL			\$79,000.00	\$0.00

Kenton County Fiscal Court Claims List Report

Fund	Department	Vendor	Description	Bill Amount	Vendor Credit		
23 - Colt Fund	5233 - MHMR Services	V000156 Bawac Inc	Nov 2025 Supported Employment	\$3,613.07	\$0.00		
			Nov 2025 Adult Day Training	\$14,506.01	\$0.00		
		V000215 Brighton Center Inc	Nov 2025 Financial Services	\$2,566.72	\$0.00		
		V000256 Casa Of Kenton County	Nov 2025 Court Appointed Special Advocacy	\$3,232.04	\$0.00		
			Oct 2025 Court Appointed Special Advocacy	\$3,422.16	\$0.00		
		V000286 Childrens Home Of Northern Ky	Nov 2025 Program #1	\$6,235.79	\$0.00		
		V000378 Critical Stress & Wellness Center	Guardianship Evaluation with Samantha Reeser on 10/20/2025 (M.T.)	\$250.00	\$0.00		
			Guardianship Evaluations (T.C.)	\$250.00	\$0.00		
			Guardianship Evaluation with Samantha Reeser on 10/6/2025. (R.M.)	\$250.00	\$0.00		
			Guardianship Evaluations (M.C.)	\$250.00	\$0.00		
			11/18/2025 Guardianship Evaluation (M.M.) with Samantha Reeser	\$250.00	\$0.00		
			Guardianship Evaluation with Samantha Reeser on 9/4/2025. (C.W.)	\$250.00	\$0.00		
			12/2/2025 Guardianship Evaluation (M.C.) with Samantha Reeser	\$250.00	\$0.00		
			V000511 Faith Community Pharmacy	Nov 2025 Prescription Assist	\$2,982.91	\$0.00	
		V000514 Family Nurturing Center Of Ky	Nov 2025 Stewards of Children	\$178.71	\$0.00		
			Nov 2025 Parenting Education	\$4,215.60	\$0.00		
		V000964 Mentoring Plus Inc	Nov 2025 Mentoring	\$656.13	\$0.00		
		V001046 New Perceptions Inc	Nov 2025 Adult Day Training	\$527.44	\$0.00		
			Nov 2025 Infant Stimulation	\$3,802.76	\$0.00		
			Nov 2025 Supported Employment	\$18,575.26	\$0.00		
		V001066 NKY Childrens Advocacy Center	Nov 2025 Forensic Interviewing	\$4,790.28	\$0.00		
		V001143 Peter J Ganshirt Psy D Inc	MMSE/Interdisciplinary Reports (MTF)	\$250.00	\$0.00		
			MMSE/Interdisciplinary Reports (D.R.N.)	\$250.00	\$0.00		
			MMSE/Interdisciplinary Reports (S.R.)	\$250.00	\$0.00		
		V001177 Psychological Services Of Northern KentuckyPLLC	Guardianship Evaluations (S.A.)	\$250.00	\$0.00		
			Guardianship Evaluations (B.R.)	\$250.00	\$0.00		
		V001207 Redwood Rehabilitation Center Inc	Nov 2025 Therapeutic & Technology Services	\$5,119.34	\$0.00		
			Nov 2025 Adult Day Training	\$26,054.19	\$0.00		
		V001406 The Point	Nov 2025 Education Services, Youth	\$9,652.46	\$0.00		
		V005052 Learning Grove	Nov 2025 NaviGo	\$1,500.00	\$0.00		
		V005054 Covington Partners Inc	Nov 2025 Mentoring	\$6,241.72	\$0.00		
		V005176 1N5	Oct 2025 Education Wellness	\$218.44	\$0.00		
			Nov 2025 Education Wellness	\$312.05	\$0.00		
			Nov 2025 Building Resiliency in Youth	\$454.00	\$0.00		
			Oct 2025 Building Resiliency in Youth	\$822.88	\$0.00		
		5233 - MHMR Services DEPARTMENT TOTAL				\$122,679.96	\$0.00
		5305 - Senior Citizens Program	V000315 City Of Elsmere	Nov 2025 Senior Center Operations	\$2,026.15	\$0.00	
			V000317 City Of Florence	Nov 2025 Senior Center Operations	\$2,770.83	\$0.00	
			V000443 Don Catchen & Sons Funeral Home	Pauper Burial for Johanna Mills 10/27/2025	\$1,150.00	\$1,100.00	
			V000511 Faith Community Pharmacy	Nov 2025 Prescription Assist O60	\$3,902.92	\$0.00	
	V000637 Helping Hands Nky LLC		Nov 2025 Personal Care	\$608.00	\$0.00		

Kenton County Fiscal Court Claims List Report

Fund	Department	Vendor	Description	Bill Amount	Vendor Credit	
23 - Colt Fund	5305 - Senior Citizens Program	V000637 Helping Hands Nky LLC	Nov 2025 Homemaker	\$1,147.00	\$0.00	
		V000954 Meals On Wheels Of Sw Oh & Nky	Nov 2025 Meal, Therapeutic	\$1,273.12	\$0.00	
			Nov 2025 Meal, Frozen	\$8,312.71	\$0.00	
		V001519 Visiting Angels Homecare	Nov 2025 Personal Care	\$2,027.78	\$0.00	
			Nov 2025 Homemaker	\$5,308.58	\$0.00	
		V005019 YMCA of Greater Cincinnati	Nov 2025 Senior Center Operations	\$757.48	\$0.00	
	5305 - Senior Citizens Program		DEPARTMENT TOTAL	\$29,284.57	\$1,100.00	
	5340 - Health Care Programs	V001073 Northern Kentucky Health Department	Nov 2025 Dental Program Admin	\$2,590.00	\$0.00	
			Nov 2025 Dental Services	\$22,130.90	\$0.00	
	5340 - Health Care Programs		DEPARTMENT TOTAL	\$24,720.90	\$0.00	
	23 - Colt Fund			FUND TOTAL	\$176,685.43	\$1,100.00

Kenton County Fiscal Court Claims List Report

Fund	Department	Vendor	Description	Bill Amount	Vendor Credit
74 - Opioid Settlement Fund	5232 - Other Health Programs	V000471 Egelston Maynard Sports	Law Enforcement Navigator Apparel	\$1,565.80	\$0.00
	5232 - Other Health Programs DEPARTMENT TOTAL			\$1,565.80	\$0.00
74 - Opioid Settlement Fund			FUND TOTAL	\$1,565.80	\$0.00

Kenton County Fiscal Court Claims List Report

Fund	Department	Vendor	Description	Bill Amount	Vendor Credit	
75 - Emergency Dispatch	5145 - Dispatch Operations	V000079 Amazon Capital Services	Wireless Access Point	\$227.50	\$0.00	
		V000209 Brent Cummins	Nov 2025 Mileage, Per Diem	\$208.35	\$0.00	
		V000309 Cintas Location #935	Mats/DP/121125	\$47.65	\$0.00	
			Mats/DP/120425	\$47.65	\$0.00	
		V000524 Federal Signal Corp	Siren Maintenance 1/14/26 to 1/13/27	\$5,250.00	\$0.00	
		V000525 Federal Supply	Towels	\$96.00	\$0.00	
			Staples	\$108.09	\$0.00	
		V000874 KWLEN Conference 2023	2026 KWLEN Membership A. Hawks, J. White, S. Meyers, L. Cain, K.	\$120.00	\$0.00	
		V000888 Language Line Services	Nov 2025 Language Line Usage	\$945.79	\$0.00	
		V000995 Millennium Business Systems	003-1740952-000 Lexmark	\$47.40	\$0.00	
		V001003 Mobilcomm	Dec 2025 Zetron Maintenance	\$145.00	\$0.00	
		V001097 ONEIT Inc	Office 365 for December 2025	\$546.00	\$0.00	
		V001199 Rave Mobile Safety	12/25-11/26 911 Response Back Up, Rave 911 Suite	\$36,059.60	\$0.00	
		V001332 Charter Communications	134910201120125	\$144.47	\$0.00	
		V001414 Thomas Shelby & Company Inc	Clean and replace parts on bariatric chair.	\$747.00	\$0.00	
		V001473 Tyler Technologies Inc	PACE 15 Connect Passes	\$2,114.70	\$0.00	
			PACE 15 Training	\$14,691.60	\$0.00	
		V004555 COIT Cleaning & Restoration Service	air duct cleaning and disinfectant	\$1,520.00	\$0.00	
		5145 - Dispatch Operations		DEPARTMENT TOTAL		\$63,066.80
	75 - Emergency Dispatch		FUND TOTAL		\$63,066.80	\$0.00

Kenton County Fiscal Court Claims List Report

Fund	Department	Vendor	Description	Bill Amount	Vendor Credit
84 - ARPA Fund	8099 - Capital Projects	V000160 Be Concerned Inc	FOOD AND PANTRY STAPLES 29	\$5,000.00	\$0.00
			FOOD AND PANTRY STAPLES 29	\$5,000.00	\$0.00
		V000492 Enzweiler Building Institute Inc	Dec 2025 KC ARPA #21 High School Program	\$21,400.00	\$0.00
			Dec 2025 KC ARPA #21 Adult Program	\$69,359.39	\$0.00
		V000903 Life Learning Center	Nov 2025 ARPA 716 Foundations for a Better Life Accelerated	\$2,420.78	\$2,420.78
			ARPA 716 Computer Usage, Core Response, Transportation	\$2,545.35	\$2,545.35
			ARPA 716 ENZ112025	\$2,777.00	\$2,777.00
			Oct 2025 ARPA 716 Foundations for a Better Life Accelerated	\$3,756.38	\$35.87
			Sept 2025 ARPA 716 Foundations for a Better Life Accelerated	\$4,591.13	\$0.00
			ARPA 716 ENZ102025	\$4,946.90	\$0.00
		V000942 Master Provisions Inc	FEDERAL EXCISE TAX 24	\$2,454.00	\$0.00
			40' CONTAINER CHASSIS 25	\$20,450.00	\$0.00
	8099 - Capital Projects DEPARTMENT TOTAL			\$144,700.93	\$7,779.00
84 - ARPA Fund FUND TOTAL			\$144,700.93	\$7,779.00	

Kenton County Fiscal Court Claims List Report

Fund	Department	Vendor	Description	Bill Amount	Vendor Credit
85 - Clerk Record Storage Fund	5010 - Office of County Clerk	V005449 Engineering & Manufacturing Enhancements Corporation	Graphic CSX550-09-Color Rollfed CIS Scanner and equipment.	\$11,125.00	\$0.00
	5010 - Office of County Clerk DEPARTMENT TOTAL			\$11,125.00	\$0.00
85 - Clerk Record Storage Fund			FUND TOTAL	\$11,125.00	\$0.00
REPORT TOTALS			Bill Amount Total	Vendor Credit Total	Pay Amount Total
			\$1,900,615.81	\$10,198.05	\$1,890,417.76

Kenton County Fiscal Court Claims List Report

Fund	Department	Vendor	Description	Bill Amount	Vendor Credit
01 - General Fund	5001 - Office of County Judge/ Executive	V000079 Amazon Capital Services	Snacks for Conference Room	\$30.27	\$0.00
			Coffee	\$80.90	\$0.00
		V000995 Millennium Business Systems	Lexmark Xm3250 Usage/Hallway	\$4.37	\$0.00
			Lexmark XM3250/ADM	\$34.48	\$0.00
			Sharp MX4070/ADM	\$353.99	\$0.00
		5001 - Office of County Judge/Executive DEPARTMENT TOTAL			\$504.01
	5030 - Office of Property Valuation Administrator	V000822 Kenton County PVA	Q3 Statutory Appropriation Per KRS 132.590 11 & 12	\$62,500.00	\$0.00
	5030 - Office of Property Valuation Administrator DEPARTMENT TOTAL			\$62,500.00	\$0.00
	5035 - Board of Assessments	V000097 Amy S Heeger	BOA MTG 121725	\$75.00	\$0.00
		V000758 Joe Bergman	BOA Meeting 121725	\$75.00	\$0.00
		V001232 Rodney Kannady	BOA MTG 121725	\$75.00	\$0.00
		V001238 Roy C Smith	BOA MTG 121725	\$75.00	\$0.00
		V001356 Steven Vincent Sorg	BOA MTG 121725	\$75.00	\$0.00
		V005403 Guilford Guthrie	BOA MTG 121725	\$75.00	\$0.00
	5035 - Board of Assessments DEPARTMENT TOTAL			\$450.00	\$0.00
	5040 - Office of County Treasurer	V000995 Millennium Business Systems	Lexmark M3250 Usage/Treasurer	\$0.33	\$0.00
			Lexmark M3250 Usage/Hollys Office	\$5.36	\$0.00
			Lexmark M3250 Usage/Colts Office	\$8.47	\$0.00
			Lexmark M3250/T	\$29.08	\$0.00
			Lexmark M3250/T	\$29.08	\$0.00
			Lexmark M3250/T	\$29.08	\$0.00
	5040 - Office of County Treasurer DEPARTMENT TOTAL			\$101.40	\$0.00
	5057 - Technology Services	V000079 Amazon Capital Services	Spigen for iPhone Case	\$18.99	\$0.00
		V000260 Cbts Technology Solutions LLC	Jan 2026 Router Monitoring	\$640.00	\$0.00
		V000272 C-Forward Inc	Jan 2026 Connectwise User licenses	\$280.00	\$0.00
			Jan 2026 InControlIT - Server	\$962.50	\$0.00
			Jan 2026 Monthly Agreement	\$1,870.00	\$0.00
			Jan 2026 MDBR	\$4,000.00	\$0.00
			Jan 2026 InControlIT - Workstations	\$6,688.00	\$0.00
		V000425 Dell	Dell Pro Dock - WD25	\$168.74	\$0.00
			Dell Pro 16 Laptop with 3 year ProSupportPlus	\$2,647.84	\$0.00
		V000606 Greatamerica Financial Services	Lex XC4150 Lease/IT	\$80.61	\$0.00
		V000995 Millennium Business Systems	Lexmark XC4150/IT	\$20.15	\$0.00
		V001283 Seven Hills Technology LLC	Dec 2025 COLA Development	\$10,850.00	\$0.00
		V001494 US Bank	Network Solutions - kentonpva.org	\$138.57	\$0.00
			Microsoft Azure monthly charges	\$176.56	\$0.00
			zoom FY26 licensing	\$659.70	\$0.00
		V003376 Oracle America Inc	Q4 B94592 - sandbox environment	\$464.07	\$0.00

Kenton County Fiscal Court Claims List Report

Fund	Department	Vendor	Description	Bill Amount	Vendor Credit	
01 - General Fund	5057 - Technology Services	V003376 Oracle America Inc	Q4 B94584 - Additional General Users qty 15	\$683.55	\$0.00	
			Q4 B94584 - General User Qty 19	\$865.83	\$0.00	
			Q4 B94587 - Planning & Budgeting Users Qty 10	\$1,116.00	\$0.00	
			Q4 B94583 - legacy hosted environment	\$7,812.00	\$0.00	
	5057 - Technology Services		DEPARTMENT TOTAL	\$40,143.11	\$0.00	
	5070 - Planning and Zoning	V001136 Planning & Development Services of Kenton County	December 2025 Code Enforcement	\$1,964.54	\$0.00	
	5070 - Planning and Zoning		DEPARTMENT TOTAL	\$1,964.54	\$0.00	
	5080 - Courthouse - Independence	V000031 Ace Hardware	Broom, Bottle Brush	\$50.28	\$0.00	
		V000525 Federal Supply	Liners	\$24.00	\$0.00	
			Liners	\$26.00	\$0.00	
			Tissue, Towels	\$64.00	\$0.00	
		V000583 Glenwood Electric Inc	ICH - Sheriff Office Receptacles	\$1,213.01	\$0.00	
		V004497 Saniclean LLC	WINTER EXTRA	\$225.00	\$0.00	
			JANITORIAL - ICH JANUARY	\$2,040.00	\$0.00	
	5080 - Courthouse - Independence		DEPARTMENT TOTAL	\$3,642.29	\$0.00	
	5081 - Kenton Justice Center (AOC)	V000965 Meridian Management Corporation	Wiring for Pumps - Justice Center	\$2,310.04	\$0.00	
			Dec 2025 KC JC Maintenance Contract	\$42,740.90	\$0.00	
		V001242 Rumpke Of Ohio Inc	Cust#4101055107 Solid Waste-JC (Dec 2025)	\$1,665.51	\$0.00	
	5081 - Kenton Justice Center (AOC)		DEPARTMENT TOTAL	\$46,716.45	\$0.00	
	5085 - Parking Garage	V000965 Meridian Management Corporation	Dec 2025 PG Maintenance Contract	\$446.29	\$0.00	
			Dec 2025 Elevator Maintenance Contract	\$1,022.40	\$0.00	
	5085 - Parking Garage		DEPARTMENT TOTAL	\$1,468.69	\$0.00	
	5086 - County Government Center	V000309 Cintas Location #935	Mats/SKW/122925	\$227.85	\$0.00	
			V000965 Meridian Management Corporation	Snow Removal - 12/1 and 12/8/25	\$8,259.13	\$0.00
				Snow Removal 12/11-12/15	\$16,346.77	\$0.00
				Dec 2025 KC Admin Maintenance Contract	\$41,119.41	\$0.00
		V001080 Norwood Hardware & Supply Co	Keys for Doors btwn CA and Child Support	\$96.00	\$0.00	
			Knox Box Keys for SKW	\$101.75	\$0.00	
	5086 - County Government Center		DEPARTMENT TOTAL	\$66,150.91	\$0.00	
	5105 - County Police	V000468 Edgewood Village Cleaners	Uniform Cleaning - November 2025	\$1,159.00	\$0.00	
		V000564 Galls	PD Spray Case, Handcuff Pouch	\$349.44	\$0.00	
		V000660 Horizon Medical Products LLC	Physio-Control CR2 Electrodes	\$531.00	\$0.00	
		V000995 Millennium Business Systems	Lexmark M3250 Usage/Squad Room	\$6.41	\$0.00	
			Lexmark M3250/Sq Rm	\$20.42	\$0.00	
			Sharp MX4070/Sq Rm	\$132.52	\$0.00	
		V001022 Nky Police Chiefs Association Inc	2026 NKY Chiefs Annual Dues (Gilpin, Jones, Pittaluga)	\$150.00	\$0.00	

Kenton County Fiscal Court Claims List Report

Fund	Department	Vendor	Description	Bill Amount	Vendor Credit
01 - General Fund	5105 - County Police	V001332 Charter Communications	314701/122125	\$80.02	\$0.00
		V001494 US Bank	Identogo	\$22.00	\$0.00
			USPS Stamps	\$46.80	\$0.00
			Merit Board Meeting	\$103.80	\$0.00
			IACP-Membership Dues	\$220.00	\$0.00
		V005411 Pass with PASS, LLC	EMR Class - Student Tuition	\$3,000.00	\$0.00
	5105 - County Police DEPARTMENT TOTAL			\$5,821.41	\$0.00
	5135 - Emergency Management	V000606 Greatamerica Financial Services	Lex XC4150 Lease/EMA	\$85.58	\$0.00
		V000644 Hien Le MD	7/24-6/25 Med Dir Fee - EMA	\$1,666.66	\$0.00
		V000995 Millennium Business Systems	Lexmark XC4150/EMA	\$100.69	\$0.00
	5135 - Emergency Management DEPARTMENT TOTAL			\$1,852.93	\$0.00
	5205 - Animal Services	V000079 Amazon Capital Services	2 Way Radios, Treats, Labels	\$486.85	\$0.00
		V000309 Cintas Location #935	Cleaning Supplies/AS/122425	\$116.88	\$0.00
		V000450 Dr Debra Kemper	12-30-25 Cat spray - 34949	\$35.00	\$0.00
			12-30-25 Exams - 35299, Yoda	\$40.00	\$0.00
			12-30-25 Admin Fee	\$50.00	\$0.00
			12-30-25 Cat neuter - 35175, 34903	\$50.00	\$0.00
			1-6-26 Admin fee	\$50.00	\$0.00
			1-6-26 Cat neuter - 35332, 35308, 35213	\$75.00	\$0.00
			1-6-26 Dog spray (in-heat) - 34752	\$105.00	\$0.00
			1-6-26 Cat spray - 34944, 35316, 35293	\$105.00	\$0.00
			1-6-26 Dog spray - 35313, 35315	\$150.00	\$0.00
			12-30-25 Dog spray - 35161, 35200	\$150.00	\$0.00
			1-6-26 Exams - 35353, 35354, 35355, 32472, 35290, 35205, 35329,	\$180.00	\$0.00
			1-6-26 Dog neuter - 35312, 35281, 35309	\$180.00	\$0.00
			12-30-25 Dog spray (pregnant) - 35160, 35217	\$210.00	\$0.00
			12-30-25 Dog neuter - 35287, 32566, 35268, 35270	\$240.00	\$0.00
		V000606 Greatamerica Financial Services	Lex XC4150 Lease/AS	\$86.88	\$0.00
		V000648 Hills Pet Nutrition Sales Inc	12-15-25 Canned Adult Dog Food (Beef)	\$41.34	\$0.00
			12-15-25 Canned Adult Dog Food (Chicken)	\$41.34	\$0.00
			12-15-25 Canned Puppy Food (Chicken)	\$41.34	\$0.00
			12-15-25 Adult Cat Food	\$42.25	\$0.00
			12-15-25 Kitten Food	\$43.65	\$0.00
			12-15-25 Canned Adult Cat Food (Chicken)	\$56.16	\$0.00
			12-15-25 Puppy Food	\$78.05	\$0.00
			Food 010526	\$294.20	\$0.00
			12-15-25 Adult Dog Food	\$367.75	\$0.00
		V000677 Idexx Laboratories Inc	ProCyt One CBC	\$52.36	\$0.00
			Snap Pro	\$84.92	\$0.00
			Parvo Test	\$286.00	\$0.00

Kenton County Fiscal Court Claims List Report

Fund	Department	Vendor	Description	Bill Amount	Vendor Credit
01 - General Fund	5205 - Animal Services	V000677 Idexx Laboratories Inc	Giardia Test	\$359.70	\$0.00
			SNAP Feline Triple Test (30)	\$1,957.20	\$0.00
		V000816 Kenton County Fiscal Court	Nov2025/AS/Maint	\$46.48	\$0.00
			Nov2025/AS/Fuel	\$1,216.11	\$0.00
		V000995 Millennium Business Systems	Lexmark XM3250 Usage/AS	\$16.17	\$0.00
			Lexmark XC4150/AS	\$22.87	\$0.00
			Lexmark XM3250/AS	\$41.76	\$0.00
		V001030 National Band & Tag	Hasco Large Egg	\$409.06	\$0.00
		V001261 Sanitech	Mixmate Shurguard Ultimate	\$200.00	\$0.00
		V001294 Shelter Management Pty Ltd	Lost & Found Public Site - Maintenance/Hosting Fee	\$936.00	\$0.00
			Shelter Buddy Hosting Fees	\$1,233.00	\$0.00
		V001494 US Bank	Walmart-Distilled Water	\$12.60	\$0.00
			DEC2025SAU CC	\$21.88	\$0.00
			NACA Renewal AC 4, 7, 8	\$62.50	\$0.00
			AES License Renewal	\$102.96	\$0.00
		V004497 Saniclean LLC	AS cleaning December 2025	\$815.00	\$0.00
		V004953 Covetrus North America LLC	FCP Crile	\$57.93	\$0.00
			Pharmaceuticals	\$145.18	\$0.00
			Syringes	\$214.99	\$0.00
			Sharpening Stone, SUT EQ PGCL	\$219.74	\$0.00
	5205 - Animal Services DEPARTMENT TOTAL			\$11,831.10	\$0.00
	5235 - Soil and Water Conservation	V000818 Kenton County Conservation District	FY2026 Soil Conservation Contribution Q3	\$83,357.98	\$0.00
	5235 - Soil and Water Conservation DEPARTMENT TOTAL			\$83,357.98	\$0.00
	5330 - General Welfare	V001386 Ten-Ten	Dec 2025 Outpatient	\$1,746.32	\$0.00
	5330 - General Welfare DEPARTMENT TOTAL			\$1,746.32	\$0.00
	5401 - Parks	V000031 Ace Hardware	Cloth	\$26.99	\$0.00
		V000079 Amazon Capital Services	Cushion	\$73.98	\$0.00
		V000122 Art's Rent-A-Tool	Fox Run Utility Vehicles	\$504.00	\$0.00
		V000529 Ferrellgas Inc	Parks Maint. Bldg Propane	\$525.89	\$0.00
		V000657 Home Depot	Quikrete, Pallet Deposit	\$236.68	\$0.00
			Tool Set Storage	\$237.97	\$0.00
			Everbilt Washer & Hardware Cloth	\$243.56	\$0.00
		V000687 Independence Lumber & Supply	Screw Bolt Zinc for Mills Park	\$111.08	\$0.00
			PVC Trim	\$377.10	\$0.00
		V001242 Rumpke Of Ohio Inc	Dec 2025 (420 Independence Station Rd)	\$131.00	\$0.00
			Hold Tank (1501 Bullock Pen Rd)	\$131.00	\$0.00
			Dec 2025 (8932 Locust Pk)	\$191.00	\$0.00
			Dec 2025 (3975 Richardson Rd)	\$191.00	\$0.00
			Dec 2025 (604 Independence Station Rd)	\$191.00	\$0.00

Kenton County Fiscal Court Claims List Report

Fund	Department	Vendor	Description	Bill Amount	Vendor Credit
01 - General Fund	5401 - Parks	V001242 Rumpke Of Ohio Inc	Dec 2025 (3415 Mills Rd)	\$382.00	\$0.00
			Dec 2025 (3952 Madison Pk)	\$382.00	\$0.00
		V001494 US Bank	Program Supplies	\$25.50	\$0.00
			Snappy for Letters to Santa	\$61.00	\$0.00
	5401 - Parks	DEPARTMENT TOTAL		\$4,022.75	\$0.00
	6302 - Transportation Services	V001445 Transit Authority Of Northern Kentucky	FY 2026 Monthly Transit Support	\$676,225.33	\$0.00
	6302 - Transportation Services	DEPARTMENT TOTAL		\$676,225.33	\$0.00
	8011 - Site Development	V001068 Northern Kentucky Port Authority	Gresham Smith Transportation and Utility Infrastructure Analysis	\$23,860.00	\$0.00
			Biomedical Center (HB1 #25-050)	\$333,121.45	\$0.00
	8011 - Site Development	DEPARTMENT TOTAL		\$356,981.45	\$0.00
	8099 - Capital Projects	V000207 Brandstetter Carroll Inc	Development phase \$41,650, Construction Doc Phase \$53,550, Bidd	\$20,825.00	\$0.00
		V000613 Gresham Smith	ARCHITECT/CONSTRUCTION PRJ32	\$26,490.40	\$0.00
		V001544 Wiseway Plumbing Electrical Supply	PG Materials- Conduits, Wiring and Fittings	\$77.02	\$0.00
		V005183 Byer Steel	PG Podium Materials- Rebars, Welded Wire Fabric	\$3,959.97	\$3,910.67
		V005185 CCL USA	PG Podium Materials- Post Tensioning Cables and Studrails	\$60,225.00	\$0.00
		V005212 JS Held	Owners Rep Services (New Park)	\$9,500.00	\$0.00
		V005221 Arch Materials LLC	PG Materials-Limestone, Washed Stone, Fill Sand	\$637.25	\$0.00
	8099 - Capital Projects	DEPARTMENT TOTAL		\$121,714.64	\$3,910.67
	9100 - General Services	V000085 American Legal Publishing Corp	Online Code Supplement Pages	\$195.00	\$0.00
		V000458 Dustin Brown	Dec 2025 Mileage	\$122.92	\$0.00
		V000765 John M Stanton III	Dec 2025 Mileage	\$36.10	\$0.00
		V000798 KCCMA	2026 KCCMA Membership 2026	\$450.00	\$0.00
		V001059 NKY Area Development District	FY 2026 Annual Contribution (Fair Share)	\$5,628.48	\$0.00
		V001082 NRPA	2026 CPRP Renewal Membership	\$70.00	\$0.00
		V001180 Public Entity Insurance Inc	New Sheriff Qualifying Performance Bond	\$254.50	\$0.00
			New Sheriff Revenue Bond	\$7,923.09	\$0.00
		V001382 Telecommunications Board Of NKy	CY25 QTR 4 Telecommunications Tax	\$6,048.81	\$0.00
		V001494 US Bank	TurboScribe (Monthly subscription for minutes transcribing)	\$20.00	\$0.00
			KY Enquirer Subscription (No Receipt)	\$26.49	\$0.00
			CBC - January Luncheon (Meg Erpenbeck)	\$40.00	\$0.00
			NKY Chamber - Judge speaking @ Eggs and Issues / State of NKY (	\$40.00	\$0.00
			CBC - January Luncheon (John Stanton)	\$40.00	\$0.00
			NKY Chamber - Judge speaking at Eggs and Issues / State of NKY (	\$80.00	\$0.00
			CBC - January Luncheon (Adam Howard, Jon Draud, and Beth Sewe	\$120.00	\$0.00
			Constant Contact (1st month billing)	\$129.85	\$0.00
			Facebook ad for job posting (Public Works)	\$136.89	\$0.00
			Annual billing for County's QR Code Generator acct.	\$179.55	\$0.00
			Indeed ad for purchasing manager & canine coordinator jobs.	\$299.24	\$0.00

Kenton County Fiscal Court Claims List Report

Fund	Department	Vendor	Description	Bill Amount	Vendor Credit	
01 - General Fund	9100 - General Services	V001494 US Bank	AGR License	\$401.50	\$0.00	
			Linkedin job posting for purchasing manager	\$434.00	\$0.00	
			NKY Chamber - Judge speaking @ Eggs and Issues / State of NKY (	\$600.00	\$0.00	
			Kenner - lodging - training	\$658.65	\$0.00	
		V004479 University Of Kentucky	KC Grade/Drain Level Registration (Sam Williams)	\$175.00	\$0.00	
			KC Grade/Drain Level Registration (Scott Hansman)	\$175.00	\$0.00	
			KC Work Zone Traffic Control Registration (James Rider)	\$185.00	\$0.00	
			KC Work Zone Traffic Control Registration (Richard Cecil)	\$185.00	\$0.00	
			KC Work Zone Traffic Control Registration (Brandon Stinson)	\$185.00	\$0.00	
			KC Work Zone Qualification (Sam Williams)	\$185.00	\$0.00	
			V004496 Column Software PBC	12/29/25 Notice name: 121.49	\$71.14	\$0.00
		V005233 James Kokell	CDL Reimbursement (Kokell)	\$18.00	\$0.00	
		9100 - General Services			DEPARTMENT TOTAL	\$25,114.21
	01 - General Fund			FUND TOTAL	\$1,512,309.52	\$3,910.67

Kenton County Fiscal Court Claims List Report

Fund	Department	Vendor	Description	Bill Amount	Vendor Credit
02 - Road Fund	6105 - Road Maintenance	V000031 Ace Hardware	Nipples	\$4.60	\$0.00
		V000155 Bavarian Trucking Company Inc	Dumpsters - December 2025	\$434.01	\$0.00
			Voucher Redemption - December 2025	\$1,020.00	\$0.00
		V000196 Bonded Lock Service	Longer Shank Keyed	\$113.04	\$0.00
		V000309 Cintas Location #935	Uniforms/PW/010226	\$305.76	\$0.00
			Uniforms/PW/122625	\$463.11	\$0.00
		V000462 Eaton Asphalt Paving Co	Bulk Cold Patch	\$2,766.75	\$0.00
		V000525 Federal Supply	FOL06239 - folgers premeasured packs	\$60.00	\$0.00
			FJO56250 - creamer 8/3pk CT	\$63.54	\$0.00
			FEDZX3000 - copy paper	\$70.00	\$0.00
			FJO56100 - sugar canisters 3pk	\$80.00	\$0.00
			PGC57446 - dawn soap	\$246.88	\$0.00
		V000579 Gerrein Green LLC	Steep Creek Road Tree Removal	\$16,370.00	\$0.00
		V000657 Home Depot	Diablo Saw Blades, Dewalt Chainsaw Kit	\$250.97	\$0.00
		V000907 Linde Gas & Equipment Inc	High Pressure Gases 122325	\$69.75	\$0.00
		V000995 Millennium Business Systems	Sharp MX3051/PW	\$100.13	\$0.00
			Sharp MX3051 Usage/PW	\$221.75	\$0.00
		V001197 Randy's Rugged Wear	Sherwood Jacket (Hollingsworth)	\$150.00	\$0.00
		V001332 Charter Communications	Jan 2025 PW	\$39.29	\$0.00
	6105 - Road Maintenance DEPARTMENT TOTAL			\$22,829.58	\$0.00
	6500 - Fleet Operations	V000079 Amazon Capital Services	Grille Retainer Clip	\$5.99	\$0.00
			Water Filter	\$28.49	\$0.00
			Garage Supplies	\$80.40	\$0.00
			Garage Supplies	\$227.29	\$0.00
		V000138 B&B Auto Service	Alignment RO 2680	\$60.00	\$0.00
		V000167 Best One Tire	Emergency Tire Repair for Loader 205	\$2,825.50	\$0.00
			Dec 2025 Fleet Tires	\$7,826.07	\$0.00
		V000309 Cintas Location #935	Uniforms/Fleet/122625	\$70.03	\$0.00
		V000560 Fyda Freightliner Cincinnati Inc	Diagnostic & Repair Made to Truck R-14	\$2,754.46	\$0.00
		V000907 Linde Gas & Equipment Inc	High Pressure Gases 122325	\$115.64	\$0.00
		V000995 Millennium Business Systems	Lexmark XM3250 Usage/Fleet	\$13.26	\$0.00
			Lexmark XM3250/FLT	\$30.14	\$0.00
		V001027 Napa Auto Parts	TOOL PURCHASES FOR FY 2026	\$16.92	\$0.00
			GARAGE MAINT & SUPPLIES PURCHASES FOR FY 2026	\$295.48	\$0.00
			PARTS PURCHASES FOR FY 2026	\$5,499.42	\$0.00
		V001506 Valor LLC	PURCHASE 2,200 GALLONS OF DIESEL FUEL FOR COUNTY FLE	\$530.62	\$0.00
			PURCHASE 2,600 GALLONS OF GASOLINE FOR COUNTY FLEET	\$5,386.08	\$0.00
			PURCHASE 4,300 GALLONS OF DIESEL FOR COUNTY FLEET	\$10,508.45	\$0.00
			PURCHASE 5K GALLONS OF GASOLINE FOR COUNTY FLEET	\$10,680.35	\$0.00
		V005391 AutoZone	Joint Clamp Kit	\$8.24	\$0.00
			Fuse	\$9.29	\$0.00

Kenton County Fiscal Court Claims List Report

Fund	Department	Vendor	Description	Bill Amount	Vendor Credit
02 - Road Fund	6500 - Fleet Operations	V005391 AutoZone	Hitch Pin/Shop Supplies	\$13.56	\$0.00
			Air Filter	\$15.44	\$0.00
			License Plate	\$31.98	\$0.00
			Fleet Tools	\$39.13	\$0.00
			Brake Pad Set	\$47.37	\$0.00
			Shock Absor	\$60.74	\$0.00
			Engine Mounts	\$116.87	\$0.00
			Brake Pads, Rotors	\$358.68	\$0.00
	6500 - Fleet Operations		DEPARTMENT TOTAL	\$47,655.89	\$0.00
	8099 - Capital Projects	V000801 KE Rose Co	R-35 Bed Swap at K.E Rose see memorandum attached.	\$33,300.00	\$0.00
	8099 - Capital Projects		DEPARTMENT TOTAL	\$33,300.00	\$0.00
02 - Road Fund			FUND TOTAL	\$103,785.47	\$0.00

Kenton County Fiscal Court Claims List Report

Fund	Department	Vendor	Description	Bill Amount	Vendor Credit
03 - Jail Fund	5101 - Jail Operations	V000030 OPC Pest Services	Monthly Commercial (DC)	\$111.25	\$0.00
			Monthly Commercial (DC)	\$111.25	\$0.00
		V000079 Amazon Capital Services	Rubber Fingers	\$7.99	\$0.00
			Grocery Bags	\$79.99	\$0.00
			Digital Transmitter	\$128.30	\$0.00
		V000186 Bluegrass Kesco Inc	Dec 2025 Water Treatment	\$385.00	\$0.00
		V000196 Bonded Lock Service	Jail Kimball	\$8.00	\$0.00
		V000231 Busken Bakery	Bread 122425	\$874.65	\$0.00
		V000247 Canon Financial Services Inc	Nov 2025 Overage, Dec 2025 Contract	\$411.96	\$0.00
		V000281 Charm-Tex	Maxi Pads	\$314.50	\$0.00
		V000338 CMS Uniforms And Equipment Inc	Dec 2025 Jail Uniforms	\$2,406.47	\$0.00
		V000466 Ecolab Food Safety Specialties Inc	OASIS ORANGE FRC	\$172.98	\$0.00
			OASIS MULTI PURPOSE	\$213.51	\$0.00
			PANTASTIC	\$346.12	\$0.00
			lime a way	\$360.56	\$0.00
			NO RINSE ALK FLR CLNR	\$435.12	\$0.00
			SOLID POWER CLNR	\$1,076.10	\$0.00
			SOLID SURGE PLUS LAUNDRY	\$1,666.30	\$0.00
		V000525 Federal Supply	aaa batteries	\$55.87	\$0.00
			Pocket Folders	\$160.00	\$0.00
			hp131a yellow	\$352.44	\$0.00
			hp131a cyan	\$352.44	\$0.00
			hp131a magenta	\$352.44	\$0.00
			hp131x black	\$355.59	\$0.00
			Pocket Folders	\$390.00	\$0.00
		V000550 Four Seasons Environmental Inc	Dec 2025 Jail BLDG MAINT	\$48,220.67	\$0.00
		V000564 Galls	Jail Mace	\$141.79	\$0.00
			Jail Chain Restraints	\$258.19	\$0.00
		V000594 Gordon Food Service	Food 010626	\$102.04	\$32.10
			Food 010226	\$113.44	\$0.00
			Food 010526	\$297.38	\$0.00
			Food 010226	\$2,156.24	\$0.00
			Food 121825	\$3,087.22	\$0.00
			Food 010526	\$3,496.16	\$0.00
			Food 122225	\$4,164.23	\$0.00
			Food 122625	\$4,205.29	\$0.00
		V000618 Guardian Alliance Technologies Inc	Monthly Software Platform	\$350.00	\$0.00
		V000855 Klosterman Baking Co	Bread 010325	\$430.12	\$0.00
			Bread 122925	\$825.10	\$0.00
			Bread 010526	\$978.60	\$0.00
			Bread 121625	\$988.62	\$0.00
			Bread 122725	\$1,131.95	\$0.00

Kenton County Fiscal Court Claims List Report

Fund	Department	Vendor	Description	Bill Amount	Vendor Credit
03 - Jail Fund	5101 - Jail Operations	V000855 Klosterman Baking Co	Bread 122225	\$1,204.80	\$0.00
		V000995 Millennium Business Systems	Lexmark XM3250 Usage/SAP	\$29.82	\$0.00
			Lexmark XM3250/SAP	\$30.15	\$0.00
			Sharp MXM4071/MED	\$79.79	\$0.00
			Sharp MXM4071 Usage/Jail Medical	\$100.06	\$0.00
			Sharp MX6071/Booking	\$171.44	\$0.00
			Sharp MX6071 Usage/Booking	\$963.43	\$0.00
			V001063 Noel's Plumbing Supply Inc	ACV Regulator Repair Kit	\$499.05
		Watts Pilot		\$499.81	\$0.00
		V001185 Quality Window Tinting	Window Tinting for Jail Vehicles	\$1,096.00	\$0.00
		V001242 Rumpke Of Ohio Inc	Dec 2025 Waste Removal	\$1,701.97	\$0.00
		V001307 Single Source Inc	Food 010726	\$8,811.76	\$0.00
			Food 123125	\$8,821.04	\$0.00
			Food 122325	\$9,095.18	\$0.00
		V001332 Charter Communications	6901/122125	\$249.98	\$0.00
		V001443 Trane Company	Sensor Thermistor	\$133.60	\$0.00
			Sensor Therm Duct	\$205.44	\$0.00
		V001494 US Bank	USPS	\$78.00	\$0.00
			IDENTOGO (Clayton, Sketch , White, Kunding, Mcclanhan, Scneide	\$154.00	\$0.00
		V001516 Victory Supply LLC	Inmate Uniforms-Khaki/Pink	\$4,096.80	\$0.00
		V004493 Comprehensive Correctional Care	Nov 2025 Payroll Reimbursement	\$24,835.79	\$0.00
		V004582 Wilder Winlectric	GFCL Self Test	\$229.14	\$0.00
		V004999 E-Z Beverages LLC	Drink Mixes 122225	\$1,720.00	\$0.00
		V005425 Prime Lights	LED Wall Swivel Lighting	\$3,069.00	\$0.00
		5101 - Jail Operations DEPARTMENT TOTAL			\$149,951.92
03 - Jail Fund	FUND TOTAL			\$149,951.92	\$32.10

Kenton County Fiscal Court Claims List Report

Fund	Department	Vendor	Description	Bill Amount	Vendor Credit
22 - Golf Fund	5403 - Golf Course	V000464 EC Schmidt Plumbing Contractor	GC Water Line Repair	\$3,653.00	\$0.00
		V001137 Peck Hannaford & Briggs Service	Pro Shop HVAC repair	\$937.25	\$0.00
		V004941 Golf Courses Of Kenton County	KC Golf Course Irrigation Repair Reimbursement	\$1,675.96	\$0.00
	5403 - Golf Course DEPARTMENT TOTAL			\$6,266.21	\$0.00
	8099 - Capital Projects	V000207 Brandstetter Carroll Inc	Design Development - KC Golf Clubhouse	\$6,300.00	\$0.00
	8099 - Capital Projects DEPARTMENT TOTAL			\$6,300.00	\$0.00
22 - Golf Fund			FUND TOTAL	\$12,566.21	\$0.00

Kenton County Fiscal Court Claims List Report

Fund	Department	Vendor	Description	Bill Amount	Vendor Credit
23 - Colt Fund	5233 - MHMR Services	V000100 Andrew M Campbell	Commonwealth v. Shirley Knox Case 25-H-00387-022	\$250.00	\$0.00
			Commonwealth v. Tommie J. Cecil Case 25-H-00399-002	\$250.00	\$0.00
		V000215 Brighton Center Inc	Dec 2025 Financial Services	\$2,606.83	\$0.00
		V000435 Diocesan Catholic Children's Home	Dec 2025 Residential Treatment Youth	\$7,894.62	\$0.00
		V000580 Girl Scouts Of Ky Wilderness Council	Dec 2025 Mental Wellness Initiative	\$666.00	\$0.00
		V000964 Mentoring Plus Inc	Dec 2025 Mentoring	\$645.25	\$0.00
		V001061 NKY Community Action Commission	Nov 2025 Emerg. Assist. U60	\$4,637.79	\$0.00
			July 2025 Emerg. Assist. U60	\$4,792.28	\$0.00
			Sept 2025 Emerg. Assist. U60	\$6,210.19	\$0.00
			Oct 2025 Emerg. Assist. O60	\$9,403.87	\$0.00
			July 2025 Emerg. Assist. O60	\$12,162.63	\$0.00
			July 2025 Emerg. Assist. U60	\$40,488.67	\$0.00
			Oct 2025 Emerg. Assist. U60	\$46,515.53	\$0.00
		V001143 Peter J Ganshirt Psy D Inc	MMSE/Interdisciplinary (TWR)	\$250.00	\$0.00
		V001177 Psychological Services Of Northern KentuckyPLLC	Guardianship Evaluations (B.A.G.)	\$250.00	\$0.00
		V001386 Ten-Ten	Dec 2025 Bus Pass	\$69.16	\$0.00
			Dec 2025 Drug Test	\$277.00	\$0.00
			Dec 2025 Intensive Outpatient Program	\$15,277.50	\$0.00
		V004956 Action Ministries Inc	Dec 2025 Emerg. Assist. U60	\$1,585.30	\$0.00
		V005027 The Bill & Betsy Scheben Care Center	Dec 2025 Adult Day Care	\$176.35	\$0.00
		V005412 Samaritan Car Care Clinic	Dec 2025 Program #1	\$601.29	\$0.00
	5233 - MHMR Services DEPARTMENT TOTAL			\$155,010.26	\$0.00
	5305 - Senior Citizens Program	V000315 City Of Elsmere	Dec 2025 Senior Center Operations	\$2,290.79	\$0.00
		V000324 City Of Ludlow	Dec 2025 Senior Center Operations	\$1,425.24	\$0.00
		V004956 Action Ministries Inc	Dec 2025 Emerg. Assist. O60	\$1,099.08	\$0.00
	5305 - Senior Citizens Program DEPARTMENT TOTAL			\$4,815.11	\$0.00
23 - Colt Fund FUND TOTAL				\$159,825.37	\$0.00

Kenton County Fiscal Court Claims List Report

Fund	Department	Vendor	Description	Bill Amount	Vendor Credit
74 - Opioid Settlement Fund	5232 - Other Health Programs	V000032 Acme Auto Leasing	Dec 2025 Traverse	\$635.00	\$0.00
		V001059 NKY Area Development District	NKY Addiction Helpline (7/1/25-12/31/25)	\$32,638.66	\$0.00
			NKY Office of Drug Control (7/1/25-12/31/25)	\$63,036.81	\$0.00
	5232 - Other Health Programs	DEPARTMENT TOTAL		\$96,310.47	\$0.00
	74 - Opioid Settlement Fund			FUND TOTAL	\$96,310.47

Kenton County Fiscal Court Claims List Report

Fund	Department	Vendor	Description	Bill Amount	Vendor Credit	
75 - Emergency Dispatch	5145 - Dispatch Operations	V000039 Adam C Uhl	Polygraph Examination (L.F.)	\$240.00	\$0.00	
		V000209 Brent Cummins	Dec 2025 Mileage	\$179.44	\$0.00	
		V000261 CCATT LLC	Tower Rental Independence January 2026	\$2,792.68	\$0.00	
		V000381 Crown Castle International Corp	Tower Rental Morning View January 2026	\$2,200.00	\$0.00	
			Tower Rental Covington Mann January 2026	\$2,754.99	\$0.00	
			V000525 Federal Supply	Highlighters	\$10.35	\$0.00
		V000525 Federal Supply	Plates	\$42.00	\$0.00	
			Plates	\$66.00	\$0.00	
			V000606 Greatamerica Financial Services	Lex XC4150 Lease/DP	\$86.88	\$0.00
		V000632 Headsets For You Inc	Headsets	\$457.41	\$0.00	
		V000644 Hien Le MD	7/24-6/25 Med Dir Fee - DP	\$416.67	\$0.00	
		V000689 Indigital	Hosting and maintenance for January, 2026	\$2,050.00	\$0.00	
		V000888 Language Line Services	Language services December 2025	\$770.33	\$0.00	
		V000995 Millennium Business Systems	Sharp MXM4071 Usage/Dispatch	\$20.00	\$0.00	
			Sharp MXM4071/DP	\$79.79	\$0.00	
			Dec 2025 Usage MIL_KC01-010	\$81.90	\$0.00	
		V001322 Southern Computer Warehouse Inc	APC Replacement Battery Cart	\$139.35	\$0.00	
			Netmotion Complete - Conversion License x365	\$15,432.20	\$0.00	
		V001473 Tyler Technologies Inc	Cloud migration services	\$75,000.00	\$0.00	
		V001494 US Bank	NENA Membership 2026	\$1,650.00	\$0.00	
	V004497 Saniclean LLC	Jan 2026 Disp. Cleaning Service	\$1,000.00	\$0.00		
	5145 - Dispatch Operations		DEPARTMENT TOTAL		\$105,469.99	\$0.00
	7100 - G. O. Bonds	V001500 USBancorp Gov Leasing & Finance,Inc	IT Contract Payment (Interest)	\$13,201.35	\$0.00	
			IT Contract Payment (Principal)	\$595,997.04	\$0.00	
	7100 - G. O. Bonds		DEPARTMENT TOTAL		\$609,198.39	\$0.00
75 - Emergency Dispatch			FUND TOTAL	\$714,668.38	\$0.00	

Kenton County Fiscal Court Claims List Report

Fund	Department	Vendor	Description	Bill Amount	Vendor Credit
84 - ARPA Fund	8099 - Capital Projects	V000816 Kenton County Fiscal Court	ARPA KC Retention Plan - 2025 Q4 10/1/25 - 12/31/25 - Road Fund	\$25,429.20	\$0.00
			ARPA KC Retention Plan - 2025 Q4 10/1/25 - 12/31/25 - Dispatch Fund	\$35,167.37	\$0.00
			ARPA KCDC Attendance Incentive - Dispatch	\$50,508.00	\$0.00
			ARPA KC Retention Plan - 2025 Q4 10/1/25 - 12/31/25 - Jail Fund	\$60,355.87	\$0.00
			ARPA KC Retention Plan - 2025 Q4 10/1/25 - 12/31/25 - General Fund	\$113,229.59	\$0.00
			ARPA KCDC Attendance Incentive - Jail	\$119,720.40	\$0.00
		V000903 Life Learning Center	ARPA 716 2nd 1/2 of BLK Ordering	\$7,779.00	\$0.00
	8099 - Capital Projects	DEPARTMENT TOTAL		\$412,189.43	\$0.00
84 - ARPA Fund	FUND TOTAL		\$412,189.43	\$0.00	
REPORT TOTALS			Bill Amount Total \$3,161,606.77	Vendor Credit Total \$3,942.77	Pay Amount Total \$3,157,664.00



Kenton County Fiscal Court
1840 Simon Kenton Way
Suite 5100
Covington 41011

Government Budget Adjustment

Effective Date: 01/07/2026

Status: Pending Approval

Resolution Number: 26-01-A

Memo: 01/13/2026 Budget Adjustment

Account	Increase	Decrease	Grant	Project	Memo
03 - Jail Fund-5101 - Jail Operations-429 429 - Gasoline	\$13,000.00				Budget Adjustment request per Jailer Fields to cover expenses through the fiscal year.
03 - Jail Fund-9200 - Contingent Appropriations-999 999 - Reserve For Transfer		\$13,000.00			Budget Adjustment request per Jailer Fields to cover expenses through the fiscal year.
03 - Jail Fund-5101 - Jail Operations-547 547 - Medical Claims	\$250,000.00				Budget Adjustment request per Jailer Fields to cover expenses through the fiscal year.
03 - Jail Fund-9200 - Contingent Appropriations-999 999 - Reserve For Transfer		\$250,000.00			Budget Adjustment request per Jailer Fields to cover expenses through the fiscal year.
02 - Road Fund-6500 - Fleet Operations-336 336 - Equipment Repairs	\$20,000.00				Budget Adjustment request per Spencer Stork to cover expenses through the fiscal year.
02 - Road Fund-9200 - Contingent Appropriations-999 999 - Reserve For Transfer		\$20,000.00			Budget Adjustment request per Spencer Stork to cover expenses through the fiscal year.



26-01-A

COMMONWEALTH OF KENTUCKY
KENTON COUNTY FISCAL COURT
RESOLUTION NO. 26-02

RESOLUTION APPROVING SURETY ON BONDS FOR SHERIFF

At a regular of the Kenton Fiscal Court, upon motion having been duly made, seconded and unanimously passed, the Kenton Fiscal Court being required to approve the bonds of the duly appointed Sheriff Jude Hehman, pursuant to the requirements of KRS 70.020 (general bond of Sheriff) and KRS 134.230 (Sheriff's County Revenue Bond), such bonds having Great American Insurance as surety thereon, and the Fiscal Court having considered the surety on such bonds and being otherwise sufficiently advised,

IT IS HEREBY RESOLVED that the sufficiency and surety on each bond attached hereto and incorporated herein by reference is APPROVED, effective upon adoption of this resolution, and the County Treasurer is ordered to pay any claims presented for the premiums charged therefore.

RESOLVED this 13th day of January, 2026.

Hon. Kris A. Knochelmann
Judge Executive

ATTEST:

Sue Kaiser
Kenton County Clerk

GREAT AMERICAN INSURANCE COMPANY

Bond No. F455548

PUBLIC OFFICIAL'S BOND

Know All Men By These Presents: That **Jude S Hehman**
of **Kenton** County State of *Kentucky*
hereinafter called the Principal, and the Great American Insurance Company, hereinafter called the
Surety, a corporation organized under the laws of the State of Ohio, with its home office in the
City of Cincinnati, in the said State, are held and firmly bound unto

C of KY **C of Ky Use/Benefit Kenton County Fiscal Court**

, hereinafter called the Obligee, in the sum of

Fifty Thousand *DOLLARS and NO CENTS* (\$ 50,000.00)

for the payment whereof to the Obligee the Principal binds himself, his heirs, executors, administrators,
and assigns, and the Surety binds itself, its successors and assigns, jointly and severally, firmly by
these presents.

Signed, sealed and dated this **29th** day of **December**, 2025

Whereas, the above-named principal has been duly appointed or elected to the office of

Qualifying-Sheriff

of the County of **Kenton**

State of *COMMONWEALTH OF KENTUCKY*

for the term of office beginning **01/02/2026** and ending **01/03/2027**

Now, Therefore, the condition of the foregoing obligation is such that if the Principal shall faithfully perform such duties as may be imposed on him by law and shall honestly account for all money that may come into his hands in his official capacity during the said term, then this obligation shall be void; otherwise it shall remain in force.

This bond is further conditioned that either the Obligee or the Surety may terminate liability as to future acts of the Principal by sending to the other by registered mail a written cancellation notice. If sent by the Surety, the Notification shall be addressed **P.O. Box 792, 303 Court Street #205, Covington , KY** and the Surety's liability shall terminate thirty (30) days after the receipt of the notice by the addressee. If sent by the Obligee, liability shall terminate on a date to be stated in the notice.

Principal

By: _____

GREAT AMERICAN INSURANCE COMPANY

By: *Pamela K. Marshall*

Pamela K. Marshall

Attorney-in-fact



GREAT AMERICAN INSURANCE COMPANY®

Administrative Office: 301 E 4TH STREET • CINCINNATI, OHIO 45202 • 513-369-5000 • FAX 513-723-2740

The number of persons authorized by
this power of attorney is not more than one

Bond No. F455548

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That the GREAT AMERICAN INSURANCE COMPANY, a corporation organized and existing under and by virtue of the laws of the State of Ohio, does hereby nominate, constitute and appoint the person or persons named below, each individually if more than one is named, its true and lawful attorney-in-fact, for it and in its name, place and stead to execute on behalf of the said Company, as surety, any and all bonds, undertakings and contracts of suretyship, or other written obligations in the nature thereof; provided that the liability of the said Company on any such bond, undertaking or contract of suretyship executed under this authority shall not exceed the limit stated below.

Name
Pamela K. Marshall

Address
12906 Shelbyville Rd
Louisville, KY 40243-2529

Limit of Power
\$50,000.00---

This Power of Attorney revokes all previous powers issued on behalf of the attorney(s)-in-fact named above.

IN WITNESS WHEREOF the GREAT AMERICAN INSURANCE COMPANY has caused these presents to be signed and attested by its appropriate officers and its corporate seal hereunto affixed this

29th day of December, 2025
GREAT AMERICAN INSURANCE COMPANY

Attest



My L C. B.

Assistant Secretary

John K. Webster

Divisional Senior Vice President

STATE OF OHIO, COUNTY OF HAMILTON - ss:

JOHN K. WEBSTER (877-377-2405)

On this 29th day of December, 2025, before me personally appeared JOHN K. WEBSTER, to me known, being duly sworn, deposes and says that he resides in Cincinnati, Ohio, that he is a Divisional Senior Vice President of the Bond Division of Great American Insurance Company, the Company described in and which executed the above instrument; that he knows the seal of the said Company; that the seal affixed to the said instrument is such corporate seal; that it was so affixed by authority of his office under the By-Laws of said Company, and that he signed his name thereto by like authority.



SUSAN A KOHORST
Notary Public
State of Ohio
My Comm. Expires
May 18, 2030

Susan A Kohorst

This Power of Attorney is granted by authority of the following resolutions adopted by the Board of Directors of Great American Insurance Company by unanimous written consent dated June 9, 2008.

RESOLVED: That the Divisional President, the several Divisional Senior Vice Presidents, Divisional Vice Presidents and Divisional Assistant Vice Presidents, or any one of them, be and hereby is authorized, from time to time, to appoint one or more Attorneys-in-Fact to execute on behalf of the Company, as surety, any and all bonds, undertakings and contracts of suretyship, or other written obligations in the nature thereof; to prescribe their respective duties and the respective limits of their authority; and to revoke any such appointment at any time.

RESOLVED FURTHER: That the Company seal and the signature of any of the aforesaid officers and any Secretary or Assistant Secretary of the Company may be affixed by facsimile to any power of attorney or certificate of either given for the execution of any bond, undertaking, contract of suretyship, or other written obligation in the nature thereof, such signature and seal when so used being hereby adopted by the Company as the original signature of such officer and the original seal of the Company, to be valid and binding upon the Company with the same force and effect as though manually affixed.

CERTIFICATION

I, STEPHEN C. BERAHA, Assistant Secretary of Great American Insurance Company, do hereby certify that the foregoing Power of Attorney and the Resolutions of the Board of Directors of June 9, 2008 have not been revoked and are now in full force and effect.

Signed and sealed this 29th day of December, 2025



My L C. B.

Assistant Secretary

BOND NO. F455550

SHERIFF BOND

REVENUE BOND

BOND OF Jude S Hehman

AS REQUIRED BY KENTUCKY REVISED STATUTES, Section 134.230.

We Jude S Hehman Sheriff of
Kenton County, Principal, and Great American Insurance Company
of 12906 Shelbyville Rd, Suite 200, Louisville, KY 40243, as Surety, bind and

obligate ourselves, jointly and severally to the COMMONWEALTH OF KENTUCKY in the penal
sum of One Million Dollars and Zero Cents (\$ 1,000,000.00)

that the said Jude S Hehman Sheriff of Kenton County,
shall faithfully perform his duties as tax collector and pay over to the proper person and at the proper time,
all money collected.

Witness our hands this 29th day of December 2025

Term of this bond is

01/02/2026 to 01/03/2027

BY: _____

Jude S Hehman
Sheriff of Kenton County



BY: Pamela K Marshall
Pamela K. Marshall, ATTORNEY-IN-FACT

Note: This bond shall be approved by the governing board of the county and shall be filed by the governing body of the county with the county clerk and with the Kentucky Department of Revenue. See KRS 134.230(1).

GREAT AMERICAN INSURANCE COMPANY®

Administrative Office: 301 E 4TH STREET • CINCINNATI, OHIO 45202 • 513-369-5000 • FAX 513-723-2740

The number of persons authorized by
this power of attorney is not more than one

Bond No. F455550

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That the GREAT AMERICAN INSURANCE COMPANY, a corporation organized and existing under and by virtue of the laws of the State of Ohio, does hereby nominate, constitute and appoint the person or persons named below, each individually if more than one is named, its true and lawful attorney-in-fact, for it and in its name, place and stead to execute on behalf of the said Company, as surety, any and all bonds, undertakings and contracts of suretyship, or other written obligations in the nature thereof; provided that the liability of the said Company on any such bond, undertaking or contract of suretyship executed under this authority shall not exceed the limit stated below.

Name
Pamela K. Marshall

Address
12906 Shelbyville Rd
Louisville, KY 40243-2529

Limit of Power
\$1,000,000.00---

This Power of Attorney revokes all previous powers issued on behalf of the attorney(s)-in-fact named above.

IN WITNESS WHEREOF the GREAT AMERICAN INSURANCE COMPANY has caused these presents to be signed and attested by its appropriate officers and its corporate seal hereunto affixed this

29th day of December, 2025
GREAT AMERICAN INSURANCE COMPANY

Attest



My L C. B.

Assistant Secretary

John K. Webster

Divisional Senior Vice President

STATE OF OHIO, COUNTY OF HAMILTON - ss:

JOHN K. WEBSTER (877-377-2405)

On this 29th day of December, 2025, before me personally appeared JOHN K. WEBSTER, to me known, being duly sworn, deposes and says that he resides in Cincinnati, Ohio, that he is a Divisional Senior Vice President of the Bond Division of Great American Insurance Company, the Company described in and which executed the above instrument; that he knows the seal of the said Company; that the seal affixed to the said instrument is such corporate seal; that it was so affixed by authority of his office under the By-Laws of said Company, and that he signed his name thereto by like authority.



SUSAN A KOHORST
Notary Public
State of Ohio
My Comm. Expires
May 18, 2030

Susan A Kohorst

This Power of Attorney is granted by authority of the following resolutions adopted by the Board of Directors of Great American Insurance Company by unanimous written consent dated June 9, 2008.

RESOLVED: That the Divisional President, the several Divisional Senior Vice Presidents, Divisional Vice Presidents and Divisional Assistant Vice Presidents, or any one of them, be and hereby is authorized, from time to time, to appoint one or more Attorneys-in-Fact to execute on behalf of the Company, as surety, any and all bonds, undertakings and contracts of suretyship, or other written obligations in the nature thereof; to prescribe their respective duties and the respective limits of their authority; and to revoke any such appointment at any time.

RESOLVED FURTHER: That the Company seal and the signature of any of the aforesaid officers and any Secretary or Assistant Secretary of the Company may be affixed by facsimile to any power of attorney or certificate of either given for the execution of any bond, undertaking, contract of suretyship, or other written obligation in the nature thereof, such signature and seal when so used being hereby adopted by the Company as the original signature of such officer and the original seal of the Company, to be valid and binding upon the Company with the same force and effect as though manually affixed.

CERTIFICATION

I, STEPHEN C. BERAHA, Assistant Secretary of Great American Insurance Company, do hereby certify that the foregoing Power of Attorney and the Resolutions of the Board of Directors of June 9, 2008 have not been revoked and are now in full force and effect.

Signed and sealed this 29th day of December, 2025.



My L C. B.

Assistant Secretary

Public Entity Insurance

505 Wellington Way, Suite 275
Lexington, KY 40503

Phone: (859) 296-4580

Fax: (859) 296-4583

Invoice # 184366	Page 1 of 1
Account Number	Date
KENTCO-P09	12/30/2025
BALANCE DUE ON	
1/2/2026	
AMOUNT PAID	Amount Due
	\$8,177.59

KENTON COUNTY FISCAL COURT
1840 SIMON KENTON
Covington, KY 41011

CSR
Piper Gayheart

Commercial Bond	PolicyNumber: F455548	Effective: 1/2/2026 to 1/3/2027
-----------------	-----------------------	---------------------------------

Item #	Trans Eff Date	Due Date	Trans	Description	Amount
2021934	1/2/2026	1/2/2026	NEWB	New Sheriff Qualifying Performance Bond	\$250.00
2021935	1/2/2026	1/2/2026	CFEE	KY Surcharge	\$4.50

Commercial Bond	PolicyNumber: F455550	Effective: 1/2/2026 to 1/3/2027
-----------------	-----------------------	---------------------------------

Item #	Trans Eff Date	Due Date	Trans	Description	Amount
2021936	1/2/2026	1/2/2026	NEWB	New Sheriff Revenue Bond	\$7,783.00
2021937	1/2/2026	1/2/2026	CFEE	KY Surcharge	\$140.09

Total Invoice Balance: \$8,177.59

**COMMONWEALTH OF KENTUCKY
KENTON COUNTY FISCAL COURT
ORDINANCE NO. 121.49**

**AN ORDINANCE AMENDING THE KENTON COUNTY, KENTUCKY
CODE OF ORDINANCES RE: KENTON COUNTY POLICY MANUAL
AND COUNTY ADMINISTRATIVE CODE**

WHEREAS, Prior ordinances established what is known as the Kenton County Policy Manual and County Administrative Code; and

WHEREAS, the Kenton County Fiscal Court desires to make revisions to the Policy Manual and Administrative Code; and

WHEREAS, said revisions are marked as Exhibit A being attached and incorporated by reference.

**NOW, THEREFORE BE IT ORDAINED BY THE FISCAL COURT,
COUNTY OF KENTON, COMMONWEALTH OF KENTUCKY:**

Section One

The Kenton County Fiscal Court approves the attached revisions to the Kenton County Policy Manual and Kenton County Administrative Code and are incorporated fully herein.

Section Two

That any section or part of any section or any provision of this Ordinance which is declared invalid by a Court of appropriate jurisdiction, for any reason, such declaration shall not invalidate, or adversely affect, the remainder of this Ordinance.

Section Three

That this Ordinance shall take effect and be in force at that time as having been passed, published and recorded according to law.

1st Reading this ____ day of December, 2025

2nd Reading this ____ day of January, 2026

Vote: __ Yes, __ No

FISCAL COURT OF
KENTON COUNTY, KENTUCKY

BY: _____
KRIS A. KNOCHELMANN
COUNTY JUDGE/EXECUTIVE

ATTEST:

FISCAL COURT CLERK

Exhibit A

Administrative Code

384.3 All full-time, non-contractual employees hired after January 1, 2026, shall be credited with 40 (forty) hours of transition leave immediately upon being hired. Transition leave is offered to new hires to allow qualified new hires to take up to 40 hours of leave time in their first year of employment while accruing normal leave time. Transition leave must be scheduled and approved by the department head based on departmental needs. Transition leave must be used within the employee's first year of employment. Employees are required to exhaust transition leave before using any accrued vacation or sick leave. If an employee resigns or otherwise separates from County service for any reason, any unused transition leave will be forfeited and will not be paid out.

Policy Manual

01.09.01 All full-time, non-contractual employees hired after January 1, 2026, shall be credited with 40 (forty) hours of transition leave immediately upon being hired. Transition leave is offered to new hires to allow qualified new hires to take up to 40 hours of leave time in their first year of employment while accruing normal leave time. Transition leave must be scheduled and approved by the department head based on departmental needs. Transition leave must be used within the employee's first year of employment. Employees are required to exhaust transition leave before using any accrued vacation or sick leave. If an employee resigns or otherwise separates from County service for any reason, any unused transition leave will be forfeited and will not be paid out.

ORDINANCE 121.50

**AN ORDINANCE ENACTING AND ADOPTING A SUPPLEMENT TO THE
CODE OF ORDINANCES OF THE COUNTY OF KENTON, KENTUCKY.**

WHEREAS, American Legal Publishing Corporation of Cincinnati, Ohio has completed the 2022 supplement to the Code of Ordinances of the County of Kenton, Kentucky, which supplement contains all ordinances of a general nature enacted since the prior supplement to the Code of Ordinances of this municipality; and

WHEREAS, American Legal Publishing Corporation has recommended the revision or addition of certain sections of the Code of Ordinances which are based on or make references to sections of the Kentucky Revised Statutes;

WHEREAS, it is the intent of Council to accept these updated sections in accordance with the changes of the law of the Commonwealth of Kentucky;

NOW, THEREFORE, BE IT ORDAINED by the County of Kenton, Kentucky:

SECTION 1. That the 2025 supplement to the Code of Ordinances of the County of Kenton, Kentucky, as submitted by American Legal Publishing Corporation of Cincinnati, and as attached hereto, be and the same is hereby adopted by reference as if set out in its entirety.

SECTION 2. That this ordinance shall take effect and be in force from and after its date of passage, approval and publication as required by law.

Passed this _____ day of _____, 2026.

Kris A. Knochelmann
Judge/Executive

ATTEST:

Fiscal Court Clerk

Public Entity Insurance

505 Wellington Way, Suite 275
Lexington, KY 40503

Phone: (859) 296-4580

Fax: (859) 296-4583

Invoice #	182228	Page	1 of 2
Account Number	Date		
KENTCO-P09	11/12/2025		
BALANCE DUE ON			
1/1/2026			
AMOUNT PAID	Amount Due		
	\$14,890.28		

Kenton County Fiscal Court
1840 Simon Kenton
Covington, KY 41011

CSR

Piper Gayheart



Commercial Bond

PolicyNumber: 014250699

Effective: 1/1/2026 to 1/1/2027

Item #	Trans Eff Date	Due Date	Trans	Description	Amount
1999920	1/1/2026	1/1/2026	RENB	26-27 Jail and Police Fidelity Bond Renewal	\$1,129.00
1999921	1/1/2026	1/1/2026	CFEE	KY Surcharge	\$20.32

Commercial Bond

PolicyNumber: 204 30 06

Effective: 1/2/2026 to 1/2/2027

Item #	Trans Eff Date	Due Date	Trans	Description	Amount
1999352	1/2/2026	1/2/2026	RENB	26-27 Co. Clerk Bond Renewal	\$1,595.00
1999353	1/2/2026	1/2/2026	CFEE	KY Surcharge	\$28.71

Commercial Bond

PolicyNumber: 212 07 32

Effective: 1/2/2026 to 1/2/2027

Item #	Trans Eff Date	Due Date	Trans	Description	Amount
1999345	1/2/2026	1/2/2026	RENB	26-27 CJE Bond Renewal	\$150.00
1999346	1/2/2026	1/2/2026	CFEE	KY Surcharge	\$2.70

Commercial Bond

PolicyNumber: 212 40 68

Effective: 1/2/2026 to 1/2/2027

Item #	Trans Eff Date	Due Date	Trans	Description	Amount
1999350	1/2/2026	1/2/2026	RENB	26-27 Jailer Bond Renewal	\$150.00
1999351	1/2/2026	1/2/2026	CFEE	KY Surcharge	\$2.70

Commercial Bond

PolicyNumber: 397 57 60

Effective: 1/1/2026 to 1/1/2027

Item #	Trans Eff Date	Due Date	Trans	Description	Amount
1999348	1/1/2026	1/1/2026	RENB	26-27 FC Surveyor Bond Renewal	\$150.00
1999349	1/1/2026	1/1/2026	CFEE	KY Surcharge	\$2.70

Commercial Bond

PolicyNumber: 397 57 88

Effective: 1/2/2026 to 1/2/2027

Item #	Trans Eff Date	Due Date	Trans	Description	Amount
1999337	1/2/2026	1/2/2026	RENB	26-27 Sheriff's Schedule Bond Renewal	\$1,125.00
1999338	1/2/2026	1/2/2026	CFEE	KY Surcharge	\$20.25

PAYMENT DUE BY DUE DATE OR UPON RECEIPT OF INVOICE.

Public Entity Insurance

505 Wellington Way, Suite 275
Lexington, KY 40503

Phone: (859) 296-4580

Fax: (859) 296-4583

Invoice # 182228	Page 2 of 2
Account Number	Date
KENTCO-P09	11/12/2025
BALANCE DUE ON	
1/2/2026	
AMOUNT PAID	Amount Due
	\$14,890.28

Kenton County Fiscal Court
1840 Simon Kenton
Covington, KY 41011

CSR

Piper Gayheart

Commercial Bond

PolicyNumber: 397 57 98

Effective: 1/2/2026 to 1/2/2027

Item #	Trans Eff Date	Due Date	Trans	Description	Amount
1999339	1/2/2026	1/2/2026	RENB	26-27 Co. Clerk Schedule Bond Renewal	\$3,003.00
1999340	1/2/2026	1/2/2026	CFEE	KY Surcharge	\$54.05

Commercial Bond

PolicyNumber: 398 22 24

Effective: 1/2/2026 to 1/2/2027

Item #	Trans Eff Date	Due Date	Trans	Description	Amount
1999343	1/2/2026	1/2/2026	RENB	26-27 Sheriff Qualifying Performance Bond Renewal	\$250.00
1999344	1/2/2026	1/2/2026	CFEE	KY Surcharge	\$4.50

Commercial Bond

PolicyNumber: 398 22 25

Effective: 1/2/2026 to 1/2/2027

Item #	Trans Eff Date	Due Date	Trans	Description	Amount
1999341	1/2/2026	1/2/2026	RENB	26-27 Sheriff Revenue Bond Renewal	\$7,075.00
1999342	1/2/2026	1/2/2026	CFEE	KY Surcharge	\$127.35

Total Invoice Balance:

\$14,890.28

PAYMENT DUE BY DUE DATE OR UPON RECEIPT OF INVOICE.

CONTINUATION CERTIFICATE



In consideration of a premium to **Public Entity Insurance**, Great American Insurance Company hereby continues in force to **indefinite**, its bond No. **204 30 06** effective **1/02/2026**, on behalf of **Gabrielle Summe, County Clerk, \$400,000,** Principal, in favor of **Kenton County Fiscal Court** Obligee, subject to all its terms, conditions and limitation as set forth and expressed in said bond.

This certificate is executed upon the express condition that the Company's liability under said bond and this and all continuation certificates issued in connection therewith shall not be cumulative, and shall not in any event exceed the amount set forth in said bond, or said amount as it may have been increased or decreased by any rider (s) or endorsement (s) properly issued by the Company.

Signed, sealed and dated this **10 November 2025**.

Michael F. Turner

CONTINUATION CERTIFICATE



In consideration of a premium to **Public Entity Insurance**, Great American Insurance Company hereby continues in force to **indefinite**, its bond No. **212 07 32** effective **1/02/2026**, on behalf of **Kris Knochermann, County Judge Executive, \$10,000**, Principal, in favor of **Kenton County Fiscal Court** Obligee, subject to all its terms, conditions and limitation as set forth and expressed in said bond.

This certificate is executed upon the express condition that the Company's liability under said bond and this and all continuation certificates issued in connection therewith shall not be cumulative, and shall not in any event exceed the amount set forth in said bond, or said amount as it may have been increased or decreased by any rider (s) or endorsement (s) properly issued by the Company.

Signed, sealed and dated this **10 November 2025**.

Michael F. Turner

CONTINUATION CERTIFICATE

HIG

Houchens
Insurance
Group

Nobody Works Harder.™

PEI

Public
Entity
Insurance

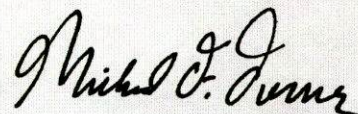
A Member of HIG


GREATAMERICAN
INSURANCE GROUP

In consideration of a premium to **Public Entity Insurance**, Great American Insurance Company hereby continues in force to **indefinite**, its bond No. **212 40 68** effective **1/01/2026**, on behalf of **Marc Fields, Jailer, \$10,000**, Principal, in favor of **Kenton County Fiscal Court** Obligee, subject to all its terms, conditions and limitation as set forth and expressed in said bond.

This certificate is executed upon the express condition that the Company's liability under said bond and this and all continuation certificates issued in connection therewith shall not be cumulative, and shall not in any event exceed the amount set forth in said bond, or said amount as it may have been increased or decreased by any rider (s) or endorsement (s) properly issued by the Company.

Signed, sealed and dated this **10 November 2025**.



Michael F. Turner

CONTINUATION CERTIFICATE



In consideration of a premium to **Public Entity Insurance**, Great American Insurance Company hereby continues in force to **indefinite**, its bond No. **397 57 60** effective **1/02/2026**, on behalf of **James M. Shumate, Surveyor, \$10,000**, Principal, in favor of **Kenton County Fiscal Court** Obligee, subject to all its terms, conditions and limitation as set forth and expressed in said bond.

This certificate is executed upon the express condition that the Company's liability under said bond and this and all continuation certificates issued in connection therewith shall not be cumulative, and shall not in any event exceed the amount set forth in said bond, or said amount as it may have been increased or decreased by any rider (s) or endorsement (s) properly issued by the Company.

Signed, sealed and dated this **10 November 2025**.

Michael F. Turner

CONTINUATION CERTIFICATE

In consideration of the payment of a premium of \$ 1,145.25

Great American Insurance Company hereby continues in force to 1/1/2027
its bond No. 3975788, effective, 1/2/2026, on behalf of
KENTON COUNTY SHERIFF, Principal, in favor of
KENTON COUNTY FISCAL COURT, Obligee, subject to all its
terms, conditions and limitations as set forth and expressed in said bond.

The attached list of individuals supersedes all prior lists and now becomes a part of the above bond number.

This certificate is executed upon the express condition that the Company's liability under said bond and this and all continuation certificates issued in connection therewith shall not be cumulative, and shall not in any event exceed the amount set forth in said bond, or said amount as it may have been increased or decreased by any rider(s) or endorsement(s) properly issued by the Company.

Signed, sealed and dated this 16th day of October, 2025

Great American Insurance Company



Pamela K. Marshall
Pamela K. Marshall Attorney In Fact

BOND NO. 3975788

GREAT AMERICAN INSURANCE COMPANY

The following is the list of individuals to be covered by the above referenced bond for the position of as shown below.

INDIVIDUAL NO.	NAME/POSITION	INDIVIDUAL AMOUNT	ANNUAL PREMIUM	ANNUAL KY surcharge	ANNUAL Municipal Tax
-------------------	---------------	----------------------	-------------------	------------------------	-------------------------

KENTON COUNTY FISCAL COURT

Deputy Sheriffs 17 Positions	\$ 10,000.00	\$ 510.00	\$ 9.18	
Clerks 7 Positions	\$ 25,000.00	\$ 525.00	\$ 9.45	
Deputy Sheriffs 15 Positions	\$ 2,000.00	\$ 90.00	\$ 1.62	

TOTALS:	\$ 1,125.00	\$ 20.25	\$0.00	
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CONTINUATION CERTIFICATE

In consideration of the payment of a premium of \$ 3,057.05

Great American Insurance Company hereby continues in force to 1/1/2027
its bond No. 3975798, effective, 1/2/2026, on behalf of
KENTON COUNTY COURT CLERKS, Principal, in favor of
KENTON COUNTY COURT CLERKS, Obligee, subject to all its
terms, conditions and limitations as set forth and expressed in said bond.

The attached list of individuals supersedes all prior lists and now becomes a part of the above bond number.

This certificate is executed upon the express condition that the Company's liability under said bond and this and all continuation certificates issued in connection therewith shall not be cumulative, and shall not in any event exceed the amount set forth in said bond, or said amount as it may have been increased or decreased by any rider(s) or endorsement(s) properly issued by the Company.

Signed, sealed and dated this 16th day of October, 2025

Great American Insurance Company



Pamela K. Marshall
Pamela K. Marshall Attorney In Fact

BOND NO. 3975798

GREAT AMERICAN INSURANCE COMPANY

The following is the list of individuals to be covered by the above referenced bond for the position of as shown below.

INDIVIDUAL NO.	NAME/POSITION	INDIVIDUAL AMOUNT	ANNUAL PREMIUM	ANNUAL KY surcharge	ANNUAL Municipal Tax
-------------------	---------------	----------------------	-------------------	------------------------	-------------------------

KENTON COUNTY COURT CLERKS

Clerk		\$ 25,000.00	\$ 2,618.00	\$ 47.12	
34 Positions					
Clerk Super		\$ 25,000.00	\$ 385.00	\$ 6.93	
5 Positions					

TOTALS :	\$ 3,003.00	\$ 54.05	\$0.00
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CONTINUATION CERTIFICATE

HIG Houchens
Insurance
Group

Nobody Works Harder.

PEI Public
Entity
Insurance

A Member of HIG


GREATAMERICAN
INSURANCE GROUP

In consideration of a premium to **Public Entity Insurance**, Great American Insurance Company, hereby continues in force to **indefinite**, its bond No. **398 22 24** effective **1/02/2026**, on behalf of **Charles Korzenborn, Qualifying Performance, \$50,000**, Principal, in favor of **Kenton County Fiscal Court** Obligee, subject to all its terms, conditions and limitation as set forth and expressed in said bond.

This certificate is executed upon the express condition that the Company's liability under said bond and this and all continuation certificates issued in connection therewith shall not be cumulative, and shall not in any event exceed the amount set forth in said bond, or said amount as it may have been increased or decreased by any rider (s) or endorsement (s) properly issued by the Company.

Signed, sealed and dated this **10 November 2025**.



Michael F. Turner

BOND NO. 3982225

SHERIFF BOND
REVENUE BOND

BOND OF CHARLES KORZENBORN

AS REQUIRED BY KENTUCKY REVISED STATUTES, Section 134.230.

We CHARLES KORZENBORN Sheriff of
Kenton County, Principal, and Great American Insurance Company

of 12906 Shelbyville Rd, Suite 200, Louisville, KY 40243, as Surety, bind and

obligate ourselves, jointly and severally to the COMMONWEALTH OF KENTUCKY in the penal

sum of One Million Dollars and Zero Cents (\$ 1,000,000.00)

that the said CHARLES KORZENBORN Sheriff of Kenton County,

shall faithfully perform his duties as tax collector and pay over to the proper person and at the proper time,
all money collected.

Witness our hands this 10th day of October 2025

Term of this bond is

01/02/2026 to 01/03/2027

BY: _____

CHARLES KORZENBORN
Sheriff of Kenton County



BY: Pamela K. Marshall
Pamela K. Marshall, ATTORNEY-IN-FACT

Note: This bond shall be approved by the governing board of the county and shall be filed by the governing body of the county with the county clerk and with the Kentucky Department of Revenue. See KRS 134.230(1).

GREAT AMERICAN INSURANCE COMPANY®

Administrative Office: 301 E 4TH STREET • CINCINNATI, OHIO 45202 • 513-369-5000 • FAX 513-723-2740

The number of persons authorized by
this power of attorney is not more than **FOUR**

No. 0 22760

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That the GREAT AMERICAN INSURANCE COMPANY, a corporation organized and existing under and by virtue of the laws of the State of Ohio, does hereby nominate, constitute and appoint the person or persons named below, each individually if more than one is named, its true and lawful attorney-in-fact, for it and in its name, place and stead to execute on behalf of the said Company, as surety, any and all bonds, undertakings and contracts of suretyship, or other written obligations in the nature thereof; provided that the liability of the said Company on any such bond, undertaking or contract of suretyship executed under this authority shall not exceed the limit stated below.

Name	Address	Limit of Power
PAMELA K. MARSHALL	OF LEXINGTON, INDIANA	ALL
MARGARET CAREY	OF BRASELTON, GEORGIA	UNLIMITED
DUSTIN C. MARSHALL	OF SCOTTSBURG, INDIANA	
ANNA K. BECK	OF BLUE ASH, OHIO	

This Power of Attorney revokes all previous powers issued on behalf of the attorney(s)-in-fact named above.

IN WITNESS WHEREOF the GREAT AMERICAN INSURANCE COMPANY has caused these presents to be signed and attested by its appropriate officers and its corporate seal hereunto affixed this **3RD** day of **MAY**, 2018.

Attest

GREAT AMERICAN INSURANCE COMPANY



My L C. B.

Assistant Secretary

John K. Webster

Divisional Senior Vice President

STATE OF OHIO, COUNTY OF HAMILTON - ss:

On this **3RD** day of **MAY**, 2018,

JOHN K. WEBSTER (877-377-2405)

before me personally appeared JOHN K. WEBSTER, to me known, being duly sworn, deposes and says that he resides in Cincinnati, Ohio, that he is a Divisional Senior Vice President of the Bond Division of Great American Insurance Company, the Company described in and which executed the above instrument; that he knows the seal of the said Company; that the seal affixed to the said instrument is such corporate seal; that it was so affixed by authority of his office under the By-Laws of said Company, and that he signed his name thereto by like authority.



SUSAN A KOHORST
Notary Public
State of Ohio
My Comm. Expires
May 18, 2030

Susan A Kohorst

This Power of Attorney is granted by authority of the following resolutions adopted by the Board of Directors of Great American Insurance Company by unanimous written consent dated June 9, 2008.

RESOLVED: That the Divisional President, the several Divisional Senior Vice Presidents, Divisional Vice Presidents and Divisional Assistant Vice Presidents, or any one of them, be and hereby is authorized, from time to time, to appoint one or more Attorneys-in-Fact to execute on behalf of the Company, as surety, any and all bonds, undertakings and contracts of suretyship, or other written obligations in the nature thereof; to prescribe their respective duties and the respective limits of their authority; and to revoke any such appointment at any time.

RESOLVED FURTHER: That the Company seal and the signature of any of the aforesaid officers and any Secretary or Assistant Secretary of the Company may be affixed by facsimile to any power of attorney or certificate of either given for the execution of any bond, undertaking, contract of suretyship, or other written obligation in the nature thereof, such signature and seal when so used being hereby adopted by the Company as the original signature of such officer and the original seal of the Company, to be valid and binding upon the Company with the same force and effect as though manually affixed.

CERTIFICATION

I, STEPHEN C. BERAHA, Assistant Secretary of Great American Insurance Company, do hereby certify that the foregoing Power of Attorney and the Resolutions of the Board of Directors of June 9, 2008 have not been revoked and are now in full force and effect.

Signed and sealed this _____ day of _____



My L C. B.

Assistant Secretary



MEMORANDUM

TO: Kenton County Fiscal Court

FROM: _____
 Scott Gunning, Assistant County Administrator

CC: Joe Shriver, County Administrator; Sue Kaiser, Fiscal Court Clerk

RE: Request to Reject the Bids for the Police Evidence Room Renovation and
 Re-Advertise with a Revised Scope.

DATE: December 16, 2025

At this time, we are requesting to reject all bids for the Kenton County Police Evidence Room renovation. We are in the process of revising the scope and request approval to readvertise the project on January 14, 2026.

Thank you for your consideration.



Commonwealth of Kentucky

CONTRACT

Document Number: PON2 112 2600001216 **Version:** 1

Record Date:

Document Description: 25-027 Kenton Co Transitions Grateful Life Center

Cited Authority: KRS147A.002
Community Block Grant Program

Reason for Modification:

Issuer Contact:

Name: Mark Williams
Phone: 502-892-3485
E-mail: MarkP.Williams@ky.gov

Vendor Name:	Vendor No.	KY0000098
KENTON COUNTY FISCAL COURT	Vendor Contact	
GENERAL FUND	Name:	Kurt Greivenkamp
1840 Simon Kenton Way	Phone:	859-392-1444
Suite 5100	E-mail:	kurt.greivenkamp@kentoncounty.org
COVINGTON KY 41011		

Shipping Information:

Department for Local Government - Office of Grants
100 Airport Rd, 3rd Fl

Frankfort KY 40601

Billing Information:

Department for Local Government - Office of Grants
100 Airport Rd, 3rd Fl

Frankfort KY 40601

Effective From: 01/15/2026

Effective To: 01/15/2028

Line Item	Delivery Date	Quantity	Unit	Description	Unit Price	Contract Amount	Total Price
1		0.00000		25-027 Kenton Co Transitions Grateful Life Center	\$0.000000	\$200,000.00	\$200,000.00

Extended Description:

Location: Erlanger, Kenton County, KY

Scope of Services:
Operating costs (on-site staff salaries) for the Transitions Grateful Life Center.

TOTAL CONTRACT AMOUNT	\$200,000.00
------------------------------	---------------------

	Document Phase	Document Description	Page 2
2600001216	Draft	25-027 Kenton Co Transitions Grateful Life Center	Total Pages: 18

GRANT INFORMATION AND IDENTIFICATION

Grant Agreement Number (pass through): 25-027

Subrecipient: Kenton County

Project Name: Transitions Grateful Life Center (RKY)

Federal Agency: U.S. Department of Housing and Urban Development

Pass-Through Agency: Kentucky Department for Local Government

Assistance Listing Title: Community Development Block Grant / State's Program (Non-Entitlement)

Assistance Listing Number (formerly CFDA): 14.228

Award Year: 2025

GRANT AGREEMENT

This Grant Agreement (GA) is entered into, by and between the Commonwealth of Kentucky, Department for Local Government (“the Commonwealth”) and Kenton County (“the Recipient/Contractor”) to establish an agreement for the Transitions Grateful Life Center RKY project. The initial GA is effective from January 15, 2026, through January 15, 2028.

Location: Erlanger, Kenton County, KY

Scope of Services:

Operating costs (on-site staff salaries) for the Transitions Grateful Life Center.

Pricing:

Community Development Block Grant (CDBG) – not to exceed: \$200,000

Project costs: \$190,000

Administration Costs: \$10,000

1. GENERAL PROVISIONS

A. Contents of Agreement

This Grant Agreement, hereinafter called the “Agreement,” shall consist of the following documents which are incorporated by reference as if fully set out herein: (1) the Grant

	Document Phase	Document Description	Page 3
2600001216	Draft	25-027 Kenton Co Transitions Grateful Life Center	Total Pages: 18

Agreement and all exhibits to which this Grant Agreement refers; (2) the Application, including the Statement of Assurances; (3) all State and Federal Law requirements to which the Application and this Agreement refer or apply; (4) the Kentucky Community Development Block Grant Handbook currently in effect, plus any advisories; (5) The Guide to National Objectives and Eligible Activities for State CDBG Programs; (6) any applicable administrative regulations; and (7) any amendments or modifications to any of the above referenced requirements.

B. General Definitions

Unless specifically provided otherwise or the context otherwise requires, when used in this Agreement:

- (1) "Act" means the Housing and Community Development Act of 1974, Pub. L. No. 93-383, as amended.
- (2) "Application" means the Commonwealth Small Cities Community Development Block Grant (CDBG) Application, and such other submittals, as are specified in Exhibit A of this Grant Agreement.
- (3) "CDBG" means a grant guided by Title I of the Housing and Community Development Act of 1974, as amended and those regulations set forth in 24 CFR Part 570, Subpart I, as may be amended from time to time and all other applicable Federal and State regulations and laws and assurances signed by Recipient at the time the Recipient's Application was submitted.
- (4) "Commonwealth" when not used to designate the territory of the Commonwealth of Kentucky shall mean the Department for Local Government, its Commissioner, or any other person to whom the Commissioner has delegated authority to act with respect to matters covered by this Agreement.
- (5) "Default" means any default set forth in Section 6-A to this Agreement.
- (6) "Eligible Costs" means costs for the activities specified in Exhibit B of this Agreement for which grant funds are budgeted as specified in Exhibit C of this Agreement, provided that such costs (i) are incurred in connection with any activity which is eligible under Section 105A of Title I of the Act, and (ii) conform to the requirements of Attachment B of Office of Management and Budget Circular Omni Circular (Cost Principles Applicable to Grants and Contracts with State and Local Government), as may be amended from time to time. For purposes of determining the conformity of costs to said Attachment B, all costs set forth in Section C thereof may be considered eligible without prior approval of the Commonwealth.
- (7) "Environmental Conditions" means the condition imposed by law, particularly 24 CFR Part 58, and the provisions of the Agreement which prohibit or limit the commitment and use of grant funds until certain procedural requirements have been completed.
- (8) "Environmental Requirements" means the requirements described in 24 CFR Part 58.
- (9) "Environmental Studies" means all eligible activities necessary to produce an "environmental document", as that term is defined at Section 1508.10 of 40 CFR Part 1508, or to comply with the requirements of 24 CFR Part 58.

	Document Phase	Document Description	Page 4
2600001216	Draft	25-027 Kenton Co Transitions Grateful Life Center	Total Pages: 18

(10) "Grant Funds" means those funds to be provided by the Commonwealth to Recipient pursuant to the terms of this Agreement, as specified in Exhibit A of this Agreement.

(11) "HUD" means the United States Department of Housing and Urban Development.

(12) "Participating Party" means any person, entity, firm, corporation or funding source identified as such in Exhibit A and/or B to this Agreement.

(13) "Program Income" means the CDBG portion of: (i) any income earned by Recipient, or an agent or agency of Recipient, from the disposition of real or personal property acquired in whole or in part with grant funds; (ii) the repayment proceeds (including principal and interest) of any loan made in whole or part with grant funds; (iii) any other revenues defined as program income in 24 CFR Part 570, Subpart J. The "CDBG portion" means an amount computed by applying the percentage of participation of CDBG funds (i) in the acquisition cost of the property to the total income from the disposition of such property, (ii) in the amount of the loan to the total repayment proceeds of such loan, or, (iii) in the cost of an activity to the total income from such activity.

(14) "Project" means the activities described in the Application and in Exhibits B and C of this Agreement, which are to be carried out to meet the objectives of the CDBG Program.

(15) "Recipient" means the local governmental entity receiving grant funds pursuant to this Agreement, as more particularly identified on the cover page of this Agreement, as well as "contractor" as defined in KRS 45A.030.

(16) "Recipient Activities" means those activities of the Project to be carried out by the Recipient, its agent or agency, which activities are described in Exhibit B of this Agreement and further defined in the Application.

(17) "Subrecipient" means governmental or private nonprofit organizations chosen by the Recipient to undertake certain eligible CDBG activities identified as such in Exhibit A and/or B to this Agreement.

2. AMOUNT AND AUTHORIZED USES OF GRANT FUNDS

A. Grant Assistance Provided

In consideration of the various obligations undertaken by the Recipient pursuant to this Agreement, as represented by the Recipient in the Application, the Commonwealth agrees, subject to the terms and conditions set forth herein, to provide the Recipient with grant funds in the amount specified in Exhibit A of this Agreement.

B. Authorized Uses of Grant Funds

The grant funds provided to the Recipient pursuant to this Agreement shall be used only for the specific purposes described in Exhibit B of this Agreement and in the amounts budgeted in Exhibit C of this Agreement, subject to the project amendments provisions of the Commonwealth CDBG program.

	Document Phase	Document Description	Page 5
2600001216	Draft	25-027 Kenton Co Transitions Grateful Life Center	Total Pages: 18

C. Adjustments to Grant Funds

(1) The amount of grant funds which the Commonwealth has agreed to provide to the Recipient under this Agreement has been determined by the Commonwealth in reliance upon the cost estimates of the Recipient with respect to the activities set forth in the Application. The Commonwealth reserves the right to reduce the grant amount (i) to conform to any revision to which the Recipient and the Commonwealth may agree with respect to Exhibits B or C of this Agreement, (ii) if the actual costs for activities are lower than those set forth in Exhibits B or C of this Agreement, or (iii) if the investment by Participating Parties is less than the amount specified in Exhibits B, C or D.

(2) The parties understand that funding pursuant to this Agreement may be discontinued by the General Assembly in subsequent budgets.

D. Recipient's Use of Program Income

(1) "All Program Income shall be retained by the local governmental Recipient, unless specifically directed otherwise by the Department for Local Government."

(2) All Program Income which is received by the Recipient, prior to completion of all Recipient Activities shall be used prior to, and in place of, any draw of grant funds to the extent adequate to pay costs so incurred.

(3) Unless otherwise specifically stated in Exhibit B of this Agreement, all Program Income received by the Recipient, after completion of all Recipient Activities shall be used by the Recipient, for community or economic development activities eligible for assistance under Title I of the Act as specified in the Guide to National Objectives and Eligible Activities for State CDBG Programs.

3. DISBURSEMENT OF GRANT FUNDS

A. Authorization

(1) Promptly after the Commonwealth has received from the Recipient a fully executed copy of this Agreement and has approved evidentiary materials required by Exhibit D of this Agreement that would allow a draw of grant funds pursuant to the terms of Exhibits B and C of this Agreement, the Commonwealth shall authorize the amount of grant funds specified in Exhibit A of this Agreement.

(2) The Recipient is authorized to draw grant funds only in accordance with the provisions of this Agreement and the procedures established by the Commonwealth. No payment by the Commonwealth of an improper or unauthorized draw to the Recipient shall constitute a waiver of the right of the Commonwealth to challenge the validity of said draw, to enforce all rights and remedies set forth in the Agreement, or take corrective or remedial administrative action, which action may include, without limitation, suspension or termination of the Recipient's funding under this Agreement.

(3) The disposition of any grant funds that remain available following completion of the Project, termination of this Agreement by the Commonwealth, or termination of the Project for any cause, shall be in accordance with closeout procedures then in effect or established by the Commonwealth including provisions of OMB Omni Circular and the Recipient shall not have any rights to such grant funds.

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B. Incurring Costs for Project Activities

(1) The use of grant funds is conditioned upon the Recipient incurring costs to be paid in accordance with this Agreement or as otherwise approved by the Commonwealth in writing. Except as permitted by 24 CFR Part 58, no costs to be paid out of project funds may be incurred by the Recipient until all Environmental Conditions of 24 CFR Part 58 have been fully satisfied and the Commonwealth has issued the environmental clearance required by 24 CFR Part 58.

(2) The authorization to incur costs in subsection (1) above is not an authorization to reimburse those costs and does not mean or imply that such costs will be reimbursed out of grant funds. The Recipient may voluntarily, at his or her own risk, and upon his or her own credit and expense, incur costs as authorized in subsection (1) above, but his or her authority to reimburse or to be reimbursed out of grant funds shall be governed by the provisions of this Agreement applicable to the payment of costs and the release of funds by the Commonwealth.

(3) Prior to the issuance by the Commonwealth of the environmental releases required by 24 CFR Part 58, the Recipient may not use any funds, including local funds, to take any action with respect to the Project where such action might have an adverse environmental effect, would limit choices among competing alternatives, or might alter the environmental premises on which the pending clearance is based in such a fashion that the validity of the conclusions to be reached would be affected.

C. Authorization by the Commonwealth for the Recipient to Draw Grant Funds

Recipient's draw of grant funds can occur only after the following has occurred:

- (1) The Commonwealth has issued the environmental clearance required by 24 CFR Part 58,
- (2) The Commonwealth has approved the required evidentiary materials specified in Exhibit D of the Agreement,
- (3) The Commonwealth has authorized, per the executed Notice of Approval of Evidentiary Materials and Release of Funds, the Recipient's ability to draw grant funds,
- (4) Recipient shall have submitted all certifications and materials required as conditions precedent to Recipient's authority to pay costs out of grant funds,
- (5) If authorized by Exhibit D herein and if the Commonwealth finds Recipient has timely and acceptably submitted the evidentiary materials in Exhibit D herein, approved same, and if no default has occurred, as defined in Section 6-A herein, and
- (6) Recipient has not been served by the Commonwealth with notice of Recipient's suspension of authority to so draw the grant funds nor is in breach of its obligation to report a default.

4. REPRESENTATIONS, WARRANTIES, AND OBLIGATIONS

A. Recipient's Representations and Warranties

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The Recipient has, by and through consultations among all appropriate members of the Recipient's governing body and its officers, examined each of the following and by its execution of this Agreement the Recipient does, upon information and belief, represent and warrant to the Commonwealth that:

(1) The Recipient is duly organized and validly existing under the laws of the Commonwealth and has all the requisite power and authority to enter into this Agreement and to assume the responsibilities for compliance with all Federal and State laws and regulations.

(2) A resolution, motion, order or ordinance has been duly adopted, passed or enacted as an official act of the Recipient's governing body, authorizing the execution and delivery of this Agreement by the Recipient and authorizing and directing the person executing this Agreement to do so for and on behalf of the Recipient, said acts being done in such manner and form as to comply with all applicable laws to make this Agreement the valid and legally binding act and agreement of the Recipient.

(3) There is no action, proceeding, or investigation now pending, nor any basis therefore, known or believed by the Recipient to exist, which (i) questions the validity of this Agreement, or any action taken or to be taken under it, or (ii) is likely to result in any material adverse changes in the authorities, properties, assets, liabilities, or conditions (financial or otherwise) of the Recipient which would materially and substantially impair the Recipient's ability to perform any of the obligations imposed upon the Recipient by this Agreement.

(4) The representations, statements, and other matters contained in the Application were true and complete in all material respects as of the date of filing. The Recipient is aware of no event which would require any amendment to the Application (other than an amendment which has been filed with and approved by the Commonwealth) which would make such representations, statements, and other matters true and complete in all material respects and not misleading in any material respect. The Recipient is aware of no event or other fact, which should have been, and has not been, reported in the Application as material information.

(5) The Recipient has obtained or has reasonable assurances that it will obtain all Federal, State, and local government approvals and reviews required by law to be obtained by the Recipient for the Project.

(6) Insofar as the capacity of the Recipient to carry out any obligation under this Agreement is concerned, (i) the Recipient is not in material violation of its Charter, or any mortgage, indenture, agreement, instrument, judgment, decree, order, statute, rule or regulation and (ii) the execution and performance of this Agreement will not result in any such violation.

(7) Except for approved eligible administrative and personnel costs, none of the recipient's designees, agents, members, officers, employees, consultants or members of its governing body in which the program is situated, and no other public official of the recipients of such locality or localities who exercises or who has exercised any functions or responsibilities with respect to the project during his or her tenure, or who is in a position to participate in a decision-making process or gain inside information with regard to the project, has or shall have any interest, direct or indirect, in any contract or subcontract or the proceeds thereof for work performed in connection with the project or in any activity, or benefit there from, which is part of this project at anytime during or after such person's tenure unless all procedures for an exception

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have been documented and submitted in writing to the Department for Local Government and the Department for Local Government has approved such exception.

(8) Anti-Lobbying – The recipient certifies that:

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

(c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

(9) Conflicts of Interest - The procedures for requesting, documenting, and submitting a request for an exception from the Conflict-of-Interest provisions shall include the applicable procedures delineated in 24 CFR 570.489(h)(4); KRS 99.350(8); KRS 61.252(1); KRS 65.003; and the local community ethics code. This Conflict-of-Interest provision shall be in addition to the requirements in the "Common Rule," 24 CFR Part 85, 24 CFR 570.489(h), A-110, KRS 45A.340, KRS 61.210, KRS 61.220 and KRS 61.250 et. seq.

B. Obligation to Complete Recipient Activities as Scheduled

(1) The Recipient shall use its best efforts to assure the completion of the Recipient Activities described in Exhibit B of the Agreement and further defined in the Application.

(2) The Recipient agrees that the foregoing undertaking and assurance means that Recipient shall, to the maximum extent permitted by law, use and apply all of its governmental and proprietary powers for such completion, including but not limited to those powers governing taxes, other revenues, credit, eminent domain and appropriations, if necessary, for the purpose of providing any shortfall between funds available under the grant and funds necessary to complete all of the Recipient Activities described in Exhibit B of this Agreement.

C. Commonwealth Approval of Amendments

The Commonwealth will consider program amendments initiated by the Recipient or by the Commonwealth. The Commonwealth defines a program amendment as a request for change in

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an approved program which (i) is a new activity in the program, (ii) significantly alters the scope, location, or objective of the approved activities or beneficiaries, and/or (iii) results in a change or cumulative changes of the approved budget. Any amendments will be made in accordance with the procedures set forth in the Kentucky Community Development Block Grant Handbook established by the Commonwealth.

D. Notification and Action upon Default

(1) The Recipient shall promptly give written notice to the Commonwealth upon the discovery by the Recipient of any default involving any Participating Party or Subrecipient, as defined in Section 6-A of this Agreement.

(2) Promptly, upon the discovery of any default involving any Participating Party or Subrecipient, the Recipient shall vigorously pursue, to the fullest extent possible, all remedies available to Recipient to remove or cure such default, or to seek redress or relief from its effects, including reimbursement for any grant funds expended on the Project, and to prevent or mitigate any adverse effects on the Project. Recipient shall keep the Commonwealth fully informed as to the status of such actions.

5. INSPECTION AND REVIEW

A. Duty to Maintain and Rights to Inspect and Copy, Books, Records and Documents

(1) The Recipient shall keep and maintain such books, records and other documents as shall be required under rules and regulations now or hereafter applicable to grants made under the CDBG Program, and as may be reasonably necessary to reflect and fully disclose the amount and disposition of the grant funds, the total cost of the activities paid for in whole or in part with grant funds, and the amount and nature of all investments relative to such activities which are supplied or to be supplied by other sources.

(2) All such books, records and other documents shall be available at the office of the Recipient for inspection, copying, audit and examination at all reasonable times by any duly authorized representative of the Commonwealth, HUD, the General Accounting Office and the Inspector General of the United States.

B. Site Visits

Any duly authorized representative of the Commonwealth or HUD shall, at all reasonable times, have access to all portions of the Project until completion of all closeout procedures and final settlement and conclusion of all issues arising from this grant.

C. Reports

The Recipient shall promptly furnish to the Commonwealth all reports required to be filed in accordance with any directives of the Commonwealth or any statute, rule or regulation of HUD.

6. DEFAULTS AND REMEDIES

A. Defaults

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A default shall consist of any use of grant funds for any purpose other than as authorized in Exhibits B and C of this Agreement; or any breach of any covenant, agreement, provision, or warranty (i) the Recipient made in the Agreement; (ii) the Recipient made in any agreement entered into between the Recipient and any Participating Party or Subrecipient, relating to the Project; (iii) any Participating Party or Subrecipient, made in any agreement specified in Exhibit D of this Agreement, or; (iv) of the time frame specified in Exhibit B of the Agreement.

B. Remedies Upon Default

(1) Upon occurrence of any default as described in Section 6-A, the Commonwealth may suspend the Recipient's authority to draw grant funds at any time by notice to the Recipient. If a default is not cured within thirty (30) consecutive days from notice of such default by the Commonwealth to the Recipient, the Commonwealth may continue such suspension or by delivery of notice terminate this Agreement. In the event of a termination, the Recipient's authority to draw funds shall have terminated at the date of the notice of termination and the Recipient shall have no right, title or interest in or to any grant funds remaining.

(2) In addition to any other rights or remedies, if a default consists of the Recipient's failure to submit the evidentiary materials described in Exhibit D of this Agreement or in other official written notification, the Commonwealth shall have the right to terminate this Agreement and the award of grant funds to which this Agreement relates by delivery of written notice to the Recipient. Upon such termination, all obligations of the Commonwealth pursuant to this Agreement and such award shall cease and the Recipient shall neither have nor retain any rights whatsoever with respect to the grant funds provided under this Agreement.

(3) The rights and remedies of the Commonwealth shall be deemed to be cumulative and shall be in addition to all those rights afforded the Commonwealth by law or equity. Any election of any right or remedy shall not be deemed to be an election of that right or remedy to the exclusion of any other right or remedy.

(4) The rights and remedies available to the Commonwealth in the event of a suspension or termination of the Agreement shall survive such suspension or termination.

7. EVIDENTIARY MATERIALS

A. Commitments of Participating Parties and Subrecipients

(1) In selecting the Recipient for the award of this grant, the Commonwealth has relied, in material part, upon the representations of the Recipient and Participating Parties or Subrecipients, that the Recipient and the Participating Parties or Subrecipients (i) will carry out certain activities connected with the Project; (ii) will complete those activities; (iii) have, or will have, the financial capability to assure the carrying out of the activities to the completion; and (iv) will invest, or cause to be invested, a specific value amount in the Project.

(2) Evidentiary materials submitted by the Recipient as Exhibit D which have been submitted to and approved by the Commonwealth shall not be amended in any material respect without prior written approval of the Commonwealth.

B. Form of Documentary Evidence

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All documentary evidence of commitments submitted to the Commonwealth for approval shall be in the form of either (i) a duplicate original, or (ii) a photographic copy of the fully executed original, of the documents.

8. MISCELLANEOUS

A. Notice

(1) All amendments, notices, requests, objections, waivers, rejections, agreements, approvals, disclosures, and consents of any kind made pursuant to this Agreement shall be in writing.

(2) Any such communication shall be deemed effective for all purposes as of the date such communication is mailed, postage prepaid, by first class, registered or certified mail, return receipt requested, to be delivered only to the office of the addressee, addressed as follows:

(a) Communications to the Commonwealth shall be mailed to: Office of Federal Grants, Department for Local Government, 100 Airport Rd, Frankfort, Kentucky 40601 or emailed to dlg.ofg@ky.gov.

(b) Communications to the Recipient shall be addressed to the Recipient, at the address set forth in Exhibit A of this Agreement, or such other address or representative as may be furnished by the Recipient to the Commonwealth.

B. Assignment

No right, benefit, or advantage inuring to the Recipient under this Agreement and no burden imposed on the Recipient hereunder may be assigned without the prior written approval of the Commonwealth. An authorization by the Commonwealth for the transfer of grant funds by Recipient to a Participating Party or Subrecipient, shall not be deemed an authorization for an assignment, and such Participating Party or Subrecipient shall not succeed to any rights, benefits or advantages of the Recipient hereunder.

C. Successors Bounds

This Agreement shall bind, and the rights, benefits and advantages shall inure to, the Recipient's successors.

D. Remedies Not Impaired

No delay or omission of the Commonwealth in exercising any right or remedy available under this Agreement shall impair any such right or remedy or constitute a waiver of any default, or an acquiescence therein.

E. Cumulative Remedies

All rights and remedies of the Commonwealth under this Agreement shall be cumulative.

F. Severability

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If any article, subsection, clause or provision of this Agreement is held by any court to be unenforceable or prohibited by any law applicable to this Agreement, the rights and obligations of the parties shall be construed and enforced with that part, term or provision limited so as to make it enforceable to the greatest extent allowed by law, or, if it is totally unenforceable, as if this Agreement did not contain that particular part, term or provision.

G. Entire Agreement

This Agreement constitutes the entire agreement between the Commonwealth and the Recipient and supersedes all prior oral and written agreements between the parties hereto with respect to the subject grant. Notwithstanding the provisions of Section 1-A of this Agreement and anything contained in the Application, the provisions of this Agreement shall prevail.

H. Table of Contents; Titles and Headings

Any table of contents and the headings of the sections and subsections set forth herein are not a part of this Agreement and shall not be deemed to affect the meaning or construction of any of its provisions.

I. Amendment of this Agreement

This Agreement, or any part hereof, may be amended as previously described in Section 4-C from time to time hereafter only in writing executed by the Commonwealth and the Recipient.

J. Governing Law

This Agreement as it may affect the rights, remedies, duties, and obligations of the Commonwealth shall be governed by and construed in accordance with Federal and State law. Insofar as Federal law does not apply, the provisions of this Agreement shall be governed by and construed in accordance with the laws of the Commonwealth.

K. Waiver by the Commonwealth

The Commonwealth reserves and shall have the exclusive right to waive, at the sole discretion of the Commonwealth, and to the extent permitted by law, any requirement or provision under this Agreement. No act by or on behalf of the Commonwealth shall be, or be deemed or construed to be, any waiver of any such requirement or provision, unless the same be in writing, signed by the Commonwealth, and expressly stated to constitute such waiver.

L. Termination of Agreement

This Agreement shall terminate upon the completion of all closeout procedures respecting this grant including provisions of the Single Audit Act, OMB Omni Circular and the final settlement and conclusion between Recipient and the Commonwealth of all issues arising out of this grant. Either party may cancel the contract upon written notice in accordance with Section 9 below. This notice, if tendered by the Commonwealth, may also include the notice to cure provided for in Section 6 B. (1). Upon termination of the agreement pursuant to this provision, the Recipient shall have no right to grant funds remaining to be disbursed. This provision shall in no way impair and shall be in addition to any additional remedies the Commonwealth may have upon a finding of default or other non-compliance according to the terms of this

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Agreement. Upon termination of this Agreement by either party with or without cause, the Commonwealth may declare this Agreement void from the beginning without further obligation to the recipient. Further, if the Agreement is terminated by the recipient with or without cause or by the Commonwealth with cause, the Commonwealth may recover all funds paid to the recipient hereunder.

M. Enforceability

Recipient agrees that if the Recipient or one of its subrecipients/contractors fails to comply with all applicable federal and state requirements governing the use of CDBG funds, the Commonwealth of Kentucky may withhold or suspend, in whole or in part, funds awarded under the program, or recover misspent funds following an audit or other investigation. Recipient shall further agree it will repay funds determined to be misspent by any 3rd party officials such as HUD, Inspectors General, auditors and law enforcement agencies. This provision is in addition to all other remedies available to the Commonwealth of Kentucky under all applicable state and federal laws.

N. Anti-Speculation Provisions-Sale of Real Property

(1) When, in Exhibit D of this Agreement, a document is required to contain a provision for the prevention or discouragement of speculation in the purchase and sale of property by a beneficiary of grant funds, then, unless otherwise specified, such provision shall comply with this Section.

(2) The document shall prohibit the beneficiary of grant funds from selling or otherwise disposing of the property within a period specified in Exhibit D of this Agreement after the date of the purchase, for an amount in excess of the purchase price paid, plus the actual costs of any improvements to the property by the beneficiary. The prohibition against sale shall have the same force and effect as a lis pendens and shall specify that in the event of any attempted sale in violation of the provision; the Recipient shall be entitled to the ex-parte issuance of an injunction restraining such sale. The document shall be executed and authenticated in such manner and form as may be required under State law to authorize its recordation at the place of recordation of deeds, as if a lis pendens and the document shall be so recorded.

(3) The document may, in conjunction with the foregoing or in lieu thereof, describe a procedure where under, in the event of any sale of the property within the period specified in Exhibit D of the Agreement, the amount of grant funds which benefited the beneficiary shall be repaid by the beneficiary to the Recipient. Such procedure may include a pro-rata reduction of the amount to be repaid, based upon the time elapsing between the date of the initial purchase of the property and its disposition by the beneficiary. The document must either specify the amount of the grant funds which benefited the beneficiary or set forth a formula or agreed method for determining such amount. The document shall be executed and authenticated in such manner and form as may be required to authorize its recordation, as if a lis pendens and the document shall be so recorded.

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Memorandum of Agreement Standard Terms and Conditions

Revised August 2025

1.00 Effective Date

All Memorandum of Agreements are not effective until the Secretary of the Finance and Administration Cabinet or his authorized designee has approved the agreement and until the agreement has been submitted to the government contract review committee. However, in accordance with KRS 45A.700, memoranda of agreement in aggregate amounts of \$50,000 or less are exempt from review by the committee and need only be filed with the committee within 30 days of their effective date for informational purposes.

KRS 45A.695(7) provides that payments on personal service contracts and memoranda of agreement shall not be authorized for services rendered after government contract review committee disapproval, unless the decision of the committee is overridden by the Secretary of the Finance and Administration Cabinet or agency head if the agency has been granted delegation authority by the Secretary.

The Commonwealth will make payment within thirty (30) working days of receipt of contractor's invoice or of acceptance of goods and/or services in accordance with KRS 45.453 and KRS 45.454.

Payments are predicated upon successful completion and acceptance of the described work, services, supplies, or commodities, and delivery of the required documentation. Invoices for payment shall be submitted to the agency contact person or its representative.

2.00 Cancellation Clause

Both parties shall have the right to terminate and cancel this contract at any time not to exceed thirty (30) days' written notice served on the Contractor by registered or certified mail.

3.00 Funding Out Provision

The state agency may terminate this agreement if funds are not appropriated to the contracting agency or are not otherwise available for the purpose of making payments without incurring any obligation for payment after the date of termination, regardless of the terms of the agreement. The state agency shall provide the Contractor thirty (30) calendar day's written notice of termination of the agreement due to lack of available funding.

4.00 Reduction in Contract Worker Hours

The Kentucky General Assembly may allow for a reduction in contract worker hours in conjunction with a budget balancing measure for some professional and non-professional service contracts.

If under such authority the agency is required by Executive Order or otherwise to reduce contract hours, the agreement will be reduced by the amount specified in that document. If the contract funding is reduced, then the scope of work related to the contract may also be reduced commensurate with the reduction in funding. This reduction of the scope shall be agreeable to both parties and shall not be considered a breach of contract.

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5.00 Access to Records

The state agency certifies that it is in compliance with the provisions of KRS 45A.150, "Access to contractor's books, documents, papers, records, or other evidence directly pertinent to the contract." The Contractor, as defined in KRS 45A.030, agrees that the contracting agency, the Finance and Administration Cabinet, the Auditor of Public Accounts, and the Legislative Research Commission, or their duly authorized representatives, shall have access to any books, documents, papers, records, or other evidence, which are directly pertinent to this agreement for the purpose of financial audit or program review. The Contractor also recognizes that any books, documents, papers, records, or other evidence, received during a financial audit or program review shall be subject to the Kentucky Open Records Act, KRS 61.870 to 61.884. Records and other prequalification information confidentially disclosed as part of the bid process shall not be deemed as directly pertinent to the agreement and shall be exempt from disclosure as provided in KRS 61.878(1)(c).

6.00 Violation of tax and employment laws

KRS 45A.485 requires the Contractor and all subcontractors performing work under the contract to reveal to the Commonwealth any final determination of a violation by the Contractor within the previous five (5) year period of the provisions of KRS chapters 136, 139, 141, 337, 338, 341, and 342. These statutes relate to corporate and utility tax, sales and use tax, income tax, wages and hours laws, occupational safety and health laws, unemployment insurance laws, and workers compensation insurance laws, respectively. Disclosure of any violations is required prior to the award of any state contract and throughout the duration the contract.

Failure to disclose violations, shall be grounds for the Commonwealth's disqualification of a contractor or subcontractor from eligibility for future state contracts for a period of two (2) years.

To comply with KRS 45A.485, the Contractor and all subcontractors performing work under this contract shall report any such final determination(s) of any violation(s) within the previous five (5) years to the Commonwealth by providing a list of the following information regarding any violation(s): (1) specific KRS violated, (2) date of any final determination of a violation, and (3) state agency which issued the final determination.

A list of any disclosures made prior to award of a contract shall be attached to the contract. The Contractor affirms that it has not violated any of the provisions of the above statutes within the previous five (5) year period, aside from violations explicitly disclosed and attached to this contract. Contractor further affirms that it will (1) communicate the above KRS 45A.485 disclosure requirements to any subcontractors and (2) disclose any subcontractor violations it becomes aware of to the Commonwealth.

7.00 Nondiscrimination

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The Equal Employment Opportunity Act of 1978 (the “Act”), KRS 45.560 to 45.640, applies to all State government contracts or subcontracts in an amount exceeding \$500,000. The contractor shall comply with all terms and conditions of the Act.

During the performance of this contract, the Contractor agrees as follows:

- (a) The Contractor shall not discriminate against any employee or applicant for employment because of race, color, religion, sex, age forty (40) and over, disability, veteran status, or national origin or.
- (b) The Contractor shall take affirmative action in regard to employment, upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination rates of pay or other forms of compensation, and selection for training, so as to ensure that applicants are employed and that employees are treated during employment without regard to their race, color, religion, sex, age forty (40) and over, disability, veteran status, and national origin.
- (c) The Contractor shall state in all solicitations or advertisements for employees placed by or on behalf of the Contractor that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, age forty (40) and over, disability, veteran status, or national origin.
- (d) The Contractor shall post notices in conspicuous places, available to employees and applicants for employment, setting forth the provisions of this non-discrimination clause.

The Contractor shall send a notice to each labor union or representative of workers with which he/she has a collective bargaining agreement or other contract or understanding advising the said labor union or workers' representative of the Contractor's commitments under this nondiscrimination clause.

The Contractor's noncompliance with the nondiscrimination clauses of this contract shall constitute a material breach of the contract.

Each Contractor shall, for the length of the contract or at the point at which the contract is covered by this Act and until its conclusion, furnish such information as required by the Act and any rules, regulations and orders issued pursuant thereto and permit access to all books and records pertaining to his employment practices and work sites by the contracting agency and the Cabinet to ascertain compliance with the Act.

This section applies to agreements disbursing federal funds, in whole or part, only when the terms for receiving those funds mandate its inclusion.

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Approvals

This contract is subject to the terms and conditions stated herein. By affixing signatures below, the parties verify that they are authorized to enter into this contract and that they accept and consent to be bound by the terms and conditions stated herein. In addition, the parties agree that (i) electronic approvals may serve as electronic signatures, and (ii) this contract may be executed in any number of counterparts, each of which when executed and delivered shall constitute a duplicate original, but all counterparts together shall constitute a single contract.

Commonwealth of Kentucky:

Signature

Matt Sawyers
Printed Name

Commissioner,
Department for Local Government
Title

Date

Kenton County

Signature

Printed Name

Title

Date

Approved as to form and legality:

Signature

Matthew Stephens
Printed Name

General Counsel,
Department for Local Government
Title

Date

Signature

Printed Name

Legal Counsel, Kenton County
Title

Date

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EXHIBIT A

SUPPLEMENTARY PROVISIONS

Rider to Section 1-B (2). In addition to Recipient's Application for Commonwealth Small Cities Community Development Block Grant Assistance, "Application" shall include the following submittals:

Cost Summary (Exhibit C)

Rider to Section 1-B (12). The terms "Subrecipient" and "Participating Party" consist of the following persons, entities, firms, corporations and funding sources:

Subrecipient:

Transitions, Inc.
535 W Pike Steet
Covington, Kentucky 41011

Rider to Section 2-A. The amount of this CDBG grant is:

\$200,000

Rider to Section 8-A. The address of the Recipient for the purposes of communications relating to this Agreement shall be the following:

Recipient:

The Honorable Kris Knochelmann
Kenton County Judge/Executive
Post Office Box 792
Covington, Kentucky 41012

Contact:

Taylor Froelicher
Northern Kentucky Area Development District
22 Spiral Drive
Florence, Kentucky 41022-0668

EXHIBIT B

DESCRIPTION OF RECIPIENT ACTIVITIES

Rider to Section 1-B (16). "Recipient Activities" for this Project shall consist of the following:

1. The Recipient agrees to perform activities as stated in the CDBG application and given preliminary approval on November 21, 2025, as summarized below:
 - a. The Recipient shall provide the Subrecipient with CDBG funds for Transitions Recovery Kentucky operational costs, which are limited to Transitions on-site staff salaries.
 - b. The Recipient shall ensure that the Subrecipient implements the social recovery program model as outlined in the Recovery Kentucky Guidelines.
 - c. The Recipient shall ensure that the Subrecipient meets the National Objective of 51 percent low and moderate-income (LMI) benefit during the CDBG funding period.
 - d. The Recipient shall be responsible for determining the objectives of each activity, measuring the outcomes of each activity funded with CDBG funds utilizing a performance measurement system provided by DLG. This data shall be reported to DLG on an annual basis and/or made available upon request until the project is closed.
2. The Recipient shall provide necessary administration of the project to assure compliance with all applicable state, federal and local statutes, as set forth in the KCDBG Statement of Assurances signed by Judge Executive Kris Knochelmann on November 12, 2025, and submitted on or about that date as part of the project application.
3. The Recipient shall expend no more than \$10,000/program year in CDBG funds to cover costs of providing administration of the project.

EXHIBIT B-2

DESCRIPTION OF SUB-RECIPIENT ACTIVITIES

Rider to Section 1-B (14). "Subrecipient Activities" for this Project shall consist of the following:

1. The Sub-recipient shall perform activities as stated in the CDBG application and given preliminary approval on November 21, 2025, as summarized below:
 - a. The Subrecipient shall use CDBG funds for Transitions (Recovery Kentucky) operational costs, which are limited to Transitions on-site staff salaries.
 - b. The Subrecipient shall implement the social recovery program model as outlined in the Recovery Kentucky Guidelines and application.
 - c. The Subrecipient shall collect and compile the necessary client income data and provide evidence that the project meets the National Objective of 51 percent low and moderate-income (LMI) benefit during the CDBG funding period. This information shall be reported to DLG on an annual basis and/or made available upon request.
 - d. The Subrecipient shall collect and compile the necessary data (payrolls and receipts and performance measures) and provide evidence that the CDBG funds were used as stated in paragraph a.

EXHIBIT C

PROJECT BUDGET – SUMMARY OF PROPOSED EXPENDITURES

Attached (as marked Exhibit C containing one page)

EXHIBIT D

REQUIRED EVIDENTIARY MATERIALS

Recipient agrees to submit the following evidentiary materials for the approval of the Commonwealth in the manner and form described by the applicable provisions of Section 7 of this Agreement:

- Environmental Certification per 24 CFR, Part 58
- Environmental Review Status Sheet – Determination of Exemption
- Copy of and evidence that a Residential Anti-displacement and Relocation Assistance Plan has been adopted
- Evidence of budget ordinance/amendment indicating inclusion of CDBG funds into the Recipient's budget
- Copy of and evidence of adoption of a procurement code meeting the CDBG requirements
- Copy of an agreement between Kenton County and Transitions, Inc. concerning the use of CDBG funds for operational costs and the type of services provided (social recovery program model), as it was proposed and stated in the application, during the CDBG funding period. The agreement will also state that at no time will the facility be utilized for general government purposes.
- Authorized Signature Form
- Electronic Transfer of Funds Form

Fair Housing/Equal Opportunity Requirements:

- Fair Housing Resolution or Ordinance
- Section 504 Accessibility Self-Evaluation and Transition Plan (if applicable)
- Drug Free Workplace Statement
- Title VI Self Survey and Statement of Assurance or Title VI Implementation Plan
- Policy of Non-Discrimination on the Basis of Disability Status (for grantees with 15 or more employees)
- Letter of designation of local fair housing/EEO responsible official
- A written assurance (on grantee letterhead, signed by a designated grantee official) regarding:
 - Maintenance of a copy of the State's Fair Housing Analysis of Impediments (AI)
 - Carrying out of fair housing activities (see list in handbook)
 - Maintenance of demographic records
 - Required posters will be displayed
 - Adoption of the State Title VI Plan
 - Adoption of drug-free workplace policy

SCHOOL RESOURCE OFFICER MEMORANDUM OF UNDERSTANDING

This is a memorandum of understanding (“MOU”) between Saint Joseph School, and the Kenton County Fiscal Court (“the County”). The County and School will be referred to collectively as (“Parties”) throughout this MOU. This MOU constitutes the sole expression of the Parties’ respective obligations, expectations, rights and duties comprised herein pursuant to KRS 158 *et seq.* It is the School’s intention to contract with the County to allow law enforcement services by law enforcement officers in and around its school and it is the intention of the County to provide law enforcement services in and around the school. The Parties therefore mutually assent to the following recitals and terms of the MOU. The effective date of this Agreement is January 13, 2026.

W I T N E S S E T H:

WHEREAS, KRS 158.441 provides that school resource officers may be employed through a contract between a local law enforcement agency and a school district;

WHEREAS, the School and the County have agreed to enter into a contract whereby the County will provide a police officer to serve as School Resource Officers (“SRO”) within Saint Joseph School.

NOW, THEREFORE, in consideration of mutual benefit and consideration provided herein, it is hereby agreed as follows:

I. Term of Agreement.

The County will provide an SRO for Saint Joseph School effective January 13, 2026 through June 30, 2026. This Agreement shall expire June 30, 2026, unless otherwise extended, in writing, by agreement of the parties.

II. Rights and duties of the County.

The County shall provide one (1) SRO as follows:

A. Training

1. Each SRO shall be a sworn peace officer, with training provided by the County to work with youth at a school site and holding a Kentucky Peace Officer Professional Standards Certification. Prior to being assigned to the School, each SRO shall have previously received specialized training as contemplated by KRS 158.441(2). Any replacement SRO under this Agreement shall also have specialized training as contemplated by KRS 158.441(2).

2. Each SRO shall receive "Certified First Responder Training" on an annual basis, with the cost of such training split evenly between the County and the School.

B. Assignment of School Resource Officers.

3. The County shall assign an SRO to work with the School, pursuant to a mutually agreed schedule. If a trained SRO becomes unavailable for any reason under this Agreement (e.g. sickness, workers compensation, military leave, Family medical leave, disability, retirement), the County cannot guarantee a replacement. If the School wishes to utilize a replacement on a temporary or permanent basis and if the available replacement subjects the County to additional costs not contemplated in the agreement herein, the School agrees that it will pay for any increased costs associated with such replacement and the budget in Section III shall be increased in such amount. If the County is unable to provide a replacement, and the costs to the County under this Agreement are less than the budget specified in Section III, the County shall refund the unused portion to the School.

4. The SRO shall be available to assist at all School campus locations to respond to calls for assistance of a law enforcement nature on an as needed basis.

5. Administration - The SRO shall report directly to the County's designated SRO Coordinator, who will coordinate activities with the School Administration.

C. Duties of School Resource Officer.

1. The SRO is a law enforcement officer of the Kenton County Police Department and is not an employee or agent of the School. The SRO's duties and functions while assigned to the School are law enforcement.

2. The SRO will assist school personnel to prevent or respond to student unrest that poses a danger to the student or others.

3. The SRO shall serve as a role model and interact in a positive, professional manner with all students, parents, School staff, and other persons who the SRO may encounter while on assignment in the School.

4. The SRO will make a good faith effort to become familiar with community agencies that aid youths and their families such as mental health clinics and drug treatment centers. The SRO may make referrals to agencies when necessary to assist the School and students.

5. The SRO may assist the principal in developing plans and strategies to prevent and/or minimize dangerous situations that may result from student unrest.

6. Should it become necessary to conduct law enforcement related interviews with any student, the SRO shall adhere to the policies of the Kenton County Police Department, Kentucky Revised Statutes, and other legal requirements regarding such interviews.

7. The SRO may, by way of the exercise of his/her discretion as a sworn peace officer, take law enforcement action as he/she deems necessary consistent with Federal and Kentucky laws. Action undertaken by the SRO may or may not involve a custodial detainment

and/or arrest, and the SRO's discretion and decision-making shall be governed by and subject to the policies, procedures, and training of the Kenton County Police Department, and those laws of the Commonwealth of Kentucky, and the United States Constitution, and other Federal laws which govern law enforcement officers and peace officers.

8. Notwithstanding the above, it is the expectation of the School that the SRO shall, consistent with the SRO's training and the law, limit the exercise of his/her law enforcement powers in response to student misconduct to situations in which the student behavior constitutes a substantial and imminent threat to physical safety or serious crime or when law enforcement powers are authorized by State and/or Federal laws. This provision does not establish a standard of care for civil liability; nor should it be used or interpreted in such a manner; and it does not confer any right, benefit, or claim against the SRO, the Fiscal Court, or the School by or on behalf of any third party, or any party who is not a signatory to this Agreement.

9. School staff and administrators shall only request that SROs respond to student conduct when that conduct constitutes an imminent and substantial threat to physical safety or a serious crime. Therefore, SROs shall not be called upon by school staff or administrators to:

- a.** Escort students, including from classrooms to an administrator's office;
- b.** Obtain compliance with directions given to a student by school officials;
- c.** To enforce or implement student disciplinary rules (See also, paragraph 14).
- d.** Accompany school staff or administrators on "home-visits" at the residence of a student's parent or guardian unless such "home-visit" involves the investigation of possible criminal activity.

10. As soon as practical, the SRO shall make the principal of the school aware of law enforcement action taken on the school premises. At the principal's request, the SRO may

take appropriate law enforcement action against intruders and unwanted guests who may appear at the school and related school functions to the extent that the SRO may do so under the authority of law. Whenever practical, the SRO shall advise the principal before requesting additional police assistance on campus.

11. The SRO may give assistance to law enforcement officers in matters regarding his/her school assignment, when necessary.

12. The SRO may when requested, participate in and/or attend school functions or meetings in the SRO's capacity as a law enforcement officer, and to help maintain safety and security in and about the school function. Furthermore, the SRO shall be available to attend and give testimony at expulsion hearings when requested.

13. The SRO may be assigned investigations relating to assaults, thefts, or any crime, relating to the students attending the school(s) that the SRO serves.

14. The SRO shall not act as a school disciplinarian nor shall the SRO be requested by the School to act as a school disciplinarian, as disciplining students is a school responsibility. It is agreed and understood that the principal and appropriate school staff shall be responsible for investigating and determining, in their discretion, whether a student has violated school and/or board disciplinary codes or standards and the appropriate administrative action to take. However, this shall not be construed to prevent the SRO from sharing information with school administration/staff, which may aid in the determination of whether a disciplinary offense occurred. The principal, school administration, or staff may advise the SRO of incidents or activities possibly giving rise to criminal or juvenile violations and the SRO will determine whether law enforcement action is appropriate. With respect to those activities occurring on school property or at school sponsored functions, which a principal is directed to report to the "appropriate

law enforcement agency" under KRS 158.154 ("assault resulting in serious physical injury, a sexual offense, kidnapping, assault involving the use of a weapon, possession of a firearm in violation of the law, possession of a controlled substance in violation of the law, or damage to the property"), and those activities which an administrator, teacher, or other school employee is directed to report to the "local police department, sheriff, or Kentucky State police," under KRS 158.155 (such activities consisting of conduct occurring on school premises or school sponsored events which is believed to constitute a misdemeanor or violation or offense relating to deadly weapons, use, possession, or sale of controlled substances, or a felony offense), it is agreed and understood that the SRO, as an employee of the County, is authorized to receive and appropriately report to the County Designee, in the Chain-Of-Command, who will see that a written report is prepared and brought to the direct attention of the highest members of the Chain-Of-Command of the Kenton County Police Department for all appropriate action on the reported matter.

15. School administrators shall not interrogate students as to possible criminal conduct on behalf of or as agents of the SROs or the Kenton County Police Department. Any SRO who in the scope of their duties with or on behalf of the School participates in an interrogation of a student or obtains information which may be used against a student in a criminal proceeding, shall follow all state and federal laws with respect to arrests, searches, seizures, and interrogations of students.

16. The School shall promptly provide to each SRO any new or amended policies promulgated by the School pertaining to SRO's. In the event that the policies of the School conflict with the policies, procedures, and training of the Kenton County Police Department or the laws of the Commonwealth of Kentucky that govern law enforcement officers and peace officers, the policies and procedures, including the laws of the

Commonwealth of Kentucky that govern law enforcement shall control over the School's polices.

17. The SRO is not to be used for regularly assigned lunchroom duties, as hall monitors, or other monitoring duties.

18. The SRO shall maintain the confidentiality of all student records, consistent with state and federal laws, and the School's policies.

19. The SRO is not a school employee or administrator and is not subject to the jurisdictional authority of the Kentucky Department of Education, or any other education-related agencies, including, Employee Professional Standards Board or Office of Educational Accountability. The SRO is an employee of the County and subject to those policies, procedures, practices, codes of conduct, and the laws of the Commonwealth of Kentucky that govern law enforcement officers.

III. Financing of the School Resource Officer Program and Administrative Expenses.

A. For the 2025-2026 school year, the financing of the SRO will be as follows: The School shall pay to the County the sum of \$30,249 for the purposes of offsetting the cost of salary, equipment, uniform, and training of the SRO's.

B. Payments of \$15,124.50 shall be made by the School to the County on a quarterly basis. The County shall submit to the School an invoice once every 3 months for payment for services rendered, with the School District's payment due within 30 days of receipt.

C. The School shall reimburse the County the costs of attendance, including mileage, per diem(s), and lodging for each SRO to attend either (a) the Kentucky Association of School Resource Officers (KYASRO) conference, or an SRO Training Course offered by the National Association of School Resource Officers (NASRO) during the term of this Agreement.

IV. Employment status of the School Resource Officer.

The SRO shall remain an employee of the County and shall not be an employee or independent contractor of the School. All work-related benefits, as applicable, accruing to the SRO shall be the sole responsibility of the County, including, but not limited to, health insurance; workers compensation; retirement benefits; liability insurance; and unemployment insurance. The School and the County acknowledge that the SRO shall remain responsive to the chain of command of the Kenton County Police Department, and to the policies and procedures thereof.

V. Appointment of School Resource Officer.

A. The County shall have the sole authority to hire and assign an SRO consistent with the terms of this Agreement.

B. SRO applicants must meet the following requirements:

1. The applicant must be a volunteer for the position of SRO.
2. The applicant must be a certified and sworn peace officer holding a Kentucky Peace Officer Professional Standards Certification.
3. Prior to being assigned to the School, each SRO shall have previously received specialized training as contemplated by KRS 158.441(2).

VI. Dismissal of School Resource Officer; Replacement.

A. In the event a principal of a school to which the SRO is assigned reasonably believes in the exercise of good faith judgment that the SRO is not effectively performing his or her duties or presents a danger to the safety of students or others, the principal shall make a report to the Kenton County Police Department SRO Coordinator and the Superintendent (and/or his Designee) to seek removal of an assigned SRO.

B. The Chief of the Kenton County Police Department may in his sole discretion, subject to applicable Kenton County Police Merit Board regulations, dismiss or reassign an SRO.

VII. Termination of Agreement.

This Agreement may be terminated by either party on ninety (90) days written notice that the other party has failed to substantially perform in accordance with the terms and conditions of this Agreement. This Agreement may also be terminated without cause by either party upon one hundred eighty (180) days written notice. Termination may only be accomplished as provided herein.

VIII. Notices.

All notices or any other communication herein required or permitted shall be deemed to have been given when deposited in the United States postal service as regular mail, postage prepaid and addressed as follows:

Saint Joseph School
2474 Lorraine Ct.
Crescent Springs, KY 41017

Kenton County Fiscal Court
c/o Judge/Executive
1840 Simon Kenton Way, Suite 5200
Covington, KY 41011

IX. Insurance/Hold Harmless Clause.

The County shall provide comprehensive, general liability insurance coverage for the SRO, consistent with the policies maintained by the County in the same manner for other officers of the Kenton County Police Department.

The School shall provide comprehensive, general liability insurance coverage for its employees consistent with its policies maintained by the School. In the event of litigation, the School shall assume defense of anyone acting within the scope of their employment with the

School and shall release and hold KCFC harmless for any acts, omissions, or negligence of School insureds.

X. Severability.

The invalidity or unenforceability of any provisions of this Agreement shall not affect the validity or enforceability of any other provision of this Agreement.

XI. Choice of Law; Venue.

This Agreement shall be interpreted, enforced, and governed under the laws of Kentucky. Venue shall be in Kenton County, Kentucky.

IN WITNESS WHEREOF, the parties have caused duplicate originals of this Agreement to be signed by their duly authorized officers, each of which, for all purposes, is deemed to be an original.

SAINT JOSEPH SCHOOL:

PRINCIPAL

ATTEST:

PARISH REPRESENTATIVE, SAINT JOSEPH SCHOOL

KENTON COUNTY FISCAL COURT:

Kris Knochelmann, Judge/Executive



DATE: January 8, 2026

TO: Kenton County Fiscal Court

FROM: Spencer Stork, Director of Public Works
Tom Hurtt, Fleet Services Supervisor

**RE: Request to Approve Change Order 1 for Overhead Door
Replacements of Public Works Buildings**

The Kenton County Public Works Department respectfully requests approval from the Fiscal Court of Change Order #1 with Johnson-Laux Construction, LLC for additional structural steel and engineering needed for the overhead door replacements on fleet services, truck storage, and admin buildings for the Kenton County Public Works Department.

The total requested amount for this Change Order is \$16,259.12, which remains within the overall budgeted amount for the project. Thank you for your consideration.

Work Order Signature Document

EZIQC Contract No.: KY-R3-GC-102924-JLC

☐

New Work Order

☒

Modify an Existing Work Order

Work Order Number: 141106.01

Work Order Date: 12/11/2025

Work Order Title: Kenton County Public Works - Overhead Door Replacements Structural Engineering Visit and Bracing Sup

Owner Name: SOURCEWELL KENTUCKY - Kenton
County

Contractor Name: Johnson-Laux Construction LLC

Contact: Spencer Stork

Contact: Dan Matuz

Phone: 859-392-1920

Phone: 773-485-5352

Work to be Performed

Work to be performed as per the Final Detailed Scope of Work Attached and as per the terms and conditions of EZIQC Contract No KY-R3-GC-102924-JLC.

Brief Work Order Description:

Structural Engineering Visit and Bracing Installation Supplemental

Time of Performance

See Schedule Section of the Detailed Scope of Work

Liquidated Damages

Will apply:

☐

Will not apply:

☒

Work Order Firm Fixed Price: \$16,259.12

Owner Purchase Order Number:

Approvals

Owner

Date

Contractor

Date

Detailed Scope of Work

To: Dan Matuz
Johnson-Laux Construction LLC
773-485-5352

From: Spencer Stork
SOURCEWELL KENTUCKY - Kenton County
859-392-1920

Date Printed: December 11, 2025

Work Order Number: 141106.01

Work Order Title: Kenton County Public Works - Overhead Door Replacements Structural Engineering Visit and

Brief Scope: Structural Engineering Visit and Bracing Installation Supplemental

☐**Preliminary**☐**Revised**☒**Final**

The following items detail the scope of work as discussed at the site. All requirements necessary to accomplish the items set forth below shall be considered part of this scope of work.

Summary Scope

The project consists of the below activities associated with - Overhead Door Replacements Structural Engineering and Steel Installation Supplemental at the Kenton County Public Work Fleet Services facility in Independence Ky.

Drawings and Specifications

Drawings and specifications not provided, please see notes below in the detailed scope of work.

Detailed Scope of Work

The Contractor shall provide all materials, labor, and equipment and perform all work as described below and per any attached specifications and drawings along with the items below:

Engineering Services:

1. **Site Visit and Documentation:** Conduct a site visit to observe and document the existing structural conditions at and around the overhead door openings.
2. **Record Review:** Review any available existing structural and architectural documentation for the building and correlate this information with field observations.
3. **Structural Analysis:** Perform a structural investigation and analysis of the conditions at the three (3) unique door opening types to determine the load path and bracing requirements for the supporting edge beam(s) following the removal of the conflicting members.
4. **Reporting:** Prepare a brief engineering report summarizing the existing conditions, the analytical findings, and conclusions regarding the structural adequacy. The report will not include any modification or reinforcement required for a code-compliant installation beyond relocating the bracing members.
5. **Data Review & Analysis**
 - a. Review existing structural drawings and site visit notes, and specified new loading requirements.
 - b. Perform a structural analysis of the existing Z-girt under the new condition proposed due to the conflict with the installation of the new overhead doors.
6. **Reinforcement Design**
 - a. Design a supplemental steel member to act compositely with the existing Z-girt to meet the new requirements in accordance with the corresponding governing design code.
7. **Connection Design**
 - a. Design the mechanical connections required to affix the reinforcement member to the existing Z girt,

Detailed Scope of Work Continues..

Work Order Number: 141106.01

Work Order Title: Kenton County Public Works - Overhead Door Replacements Structural Engineering Visit and
~~Bracing Supplemental~~

ensuring full composite action.

b. Design will include connection spacing, edge distances, and required fastener type/size, accounting for potential section gaps and material thicknesses.

8. Construction Document

a. Prepare sketches to be submitted in a 8 1/2" x 11" format suitable for construction use. This sketch will include sections and elevations of the existing Z-girt along with the new reinforcement section containing the pertinent dimensions.

b. The sketch will also contain connection details containing connector types and spacings.

Installation of Metal Materials and Service Labor:

- Remove the existing torsion spring supports at the header of each overhead door and install full length 13'0" x 11 ga. CS-TYPE B Hot rolled steel Z-Plate supports over the existing Z-Gert as indicated by Schaefer-Inc. Framing Analysis Report.

Details that Apply to All Work Areas

- Contractor to maintain clean work areas at all times, remove and dispose of all demolished materials and construction debris.
- Parking will be made available for the Contractor by the Owner and the Contractor shall coordinate all parking with the Owner prior to the beginning of work.
- Contractor shall coordinate inspections with the Owner as required.
- Upon completion of work, all construction areas shall be left clean and free from debris.

Warranty

- Provide all labor, material, and equipment warranties to the owner prior to project closeout.

Submittals

- Report from Engineer

Permitting

- NA

Owner Responsibilities

- Provide access to the worksite during normal business hours.
- Provide a staging area for project related materials.
- Owner shall be responsible for re-routing pedestrian traffic as necessary.

Contractor

Date

Owner

Date

Contractor's Price Proposal - Summary

Date: December 11, 2025

IQC Master Contract #: KY-R3-GC-102924-JLC

Work Order Number: 141106.01

Owner PO #:

Work Order Title: Kenton County Public Works - Overhead Door Replacements Structural Engineering Visit and Bracing Supplemental

Contractor: Johnson-Laux Construction LLC

Proposal Name: Kenton County Public Works - Overhead Door Replacements Structural Engineering and Install

Proposal Value: \$16,259.12

Category - Not Entered \$16,259.12

Proposal Total \$16,259.12

This total represents the correct total for the proposal. Any discrepancy between line totals, sub-totals and the proposal total is due to rounding.

The Percentage of NPP on this Proposal: %

Contractor's Price Proposal - Detail

Date: December 11, 2025
IQC Master Contract #: KY-R3-GC-102924-JLC
Work Order Number: 141106.01
Owner PO #:
Work Order Title: Kenton County Public Works - Overhead Door Replacements Structural Engineering Visit and Bracing Supplemental
Contractor: Johnson-Laux Construction LLC
Proposal Name: Kenton County Public Works - Overhead Door Replacements Structural Engineering and Install
Proposal Value: \$16,259.12

Sect.	Item	Modifier.	UOM	Description	Line Total
Labor	Equip.	Material	(Excluded if marked with an X)		
Section - 01					
1	01 22 16 00-0002		EA	Reimbursable FeesReimbursable Fees will be paid to the contractor for eligible costs as directed by Owner. Insert the appropriate quantity to adjust the base cost to the actual Reimbursable Fee. If there are multiple Reimbursable Fees, list each one separately and add a comment in the "note" block to identify the Reimbursable Fee (e.g. sidewalk closure, road cut, various permits, extended warranty, expedited shipping costs, etc.). A copy of each receipt, invoice, or proof of payment shall be submitted with the Price Proposal.	-\$8,000.00
Installation					
			Quantity	Unit Price	Factor
			-8,000.00	1.00	1.0000
			x	x	=
					Total
					-\$8,000.00
Good Faith Credit: Custom Door Paint Deduct					
2	01 22 16 00-0002		EA	Reimbursable FeesReimbursable Fees will be paid to the contractor for eligible costs as directed by Owner. Insert the appropriate quantity to adjust the base cost to the actual Reimbursable Fee. If there are multiple Reimbursable Fees, list each one separately and add a comment in the "note" block to identify the Reimbursable Fee (e.g. sidewalk closure, road cut, various permits, extended warranty, expedited shipping costs, etc.). A copy of each receipt, invoice, or proof of payment shall be submitted with the Price Proposal.	\$378.40
Installation					
			Quantity	Unit Price	Factor
			344.00	1.00	1.1000
			x	x	=
					Total
					\$378.40
PERFORMANCE BOND CALCULATION					
APPROX CONTRACT AMOUNT 23,880					
	FIRST	NEXT	NEXT	NEXT	OVER
	100,000	400,000	2,000,000	2,500,000	2,500,000
	-	-	-	-	7,500,000
	--_ RATE	0.01440	0.01440	0.00870	0.00690
	VALUE	344	0	0	0
					0.0063
					0.00563
CALCULATION 344 _===== 344					
# OF MONTHS 12 Equal?					
BOTTOM LINE 344					
3	01 22 20 00-0033		HR	Structural Steel WorkerFor tasks not included in the Construction Task Catalog® and as directed by owner only.	\$2,205.22
Installation					
			Quantity	Unit Price	Factor
			24.00	74.10	1.2400
			x	x	=
					Total
					\$2,205.22
Used for modifications to accommodate new steel. 3 hour per door.					
Removals of supports and modification to accommodate existing roof nails.					

Contractor's Price Proposal - Detail Continues..

Work Order Number: 141106.01

Work Order Title: Kenton County Public Works - Overhead Door Replacements Structural Engineering Visit and Bracing Supplemental

Proposal Name: Kenton County Public Works - Overhead Door Replacements Structural Engineering and Install

Proposal Value: \$16,259.12

Sect.	Item	Modifier.	UOM	Description	Line Total
Labor	Equip.	Material	(Excluded if marked with an X)		

Section - 01

4	01 22 20 00-0057		HR	Principal Engineer						\$4,575.60
				Installation	Quantity	Unit Price	Factor	=	Total	
					18.00	205.00	1.2400		\$4,575.60	
				Engineering Services.						
				1. Site Visit and Documentation: Conduct a site visit to observe and document the existing structural conditions at and around the overhead door openings.						
				2. Record Review: Review any available existing structural and architectural documentation for the building and correlate this information with field observations.						
				3. Structural Analysis: Perform a structural investigation and analysis of the conditions at the three (3) unique door opening types to determine the load path and bracing requirements for the supporting edge beam(s) following the removal of the conflicting members.						
				4. Reporting: Prepare a brief engineering report summarizing the existing conditions, the analytical findings, and conclusions regarding the structural adequacy. The report will not include any modification or reinforcement required for a code-compliant installation beyond relocating the bracing members.						
5	01 22 20 00-0059		HR	Engineer						\$2,321.90
				Installation	Quantity	Unit Price	Factor	=	Total	
					14.00	133.75	1.2400		\$2,321.90	
				Engineering Services: Create installation sketch for structural installation. Scope calls with subcontractor						
6	01 22 23 00-0053		WK	17' Electric, Scissor Platform Lift						\$841.09
				Installation	Quantity	Unit Price	Factor	=	Total	
					2.00	339.15	1.2400		\$841.09	
				Used for lifts for steel modifications						

Subtotal for Section - 01

\$2,322.21

Section - 05

7	05 05 23 00-1606		EA	1/4" x 3", 28 TPI, Hex Washer Head, Teks® 5 Self Drilling Screw						\$890.82
				Installation	Quantity	Unit Price	Factor	=	Total	
					160.00	4.49	1.2400		\$890.82	
				Used to secure to the existing Z-Girt to new Plate. Using 1 /4"-20 self-tapping screws						
				Installed every 12" alternating top and bottom of Z-Plate full length.						
				20 * 8 Openings						
8	05 12 23 00-0011		TON	Up To 10 LB/LF Rolled Shape Steel Angles						\$9,274.66
				Installation	Quantity	Unit Price	Factor	=	Total	
					0.45	16,621.25	1.2400		\$9,274.66	
				Used for CS-TYPE B Hot rolled steel Z-Plate supports over the existing Z-Gert as indicated by Schaefer-Inc. Framing Analysis Report.						
9	05 12 23 00-0011	0001	MOD	For ASTM A242 Type 2 High Strength Steel, Add						\$547.83
				Installation	Quantity	Unit Price	Factor	=	Total	
					0.40	1,104.50	1.2400		\$547.83	

Subtotal for Section - 05

\$10,713.31

Contractor's Price Proposal - Detail Continues..

Work Order Number:

141106.01

Work Order Title:

Kenton County Public Works - Overhead Door Replacements Structural Engineering Visit and
~~Bracing Supplemental~~

Proposal Name:

Kenton County Public Works - Overhead Door Replacements Structural Engineering and Install

Proposal Value:

\$16,259.12

Sect.	Item	Modifier.	UOM	Description	Line Total
Labor	Equip.	Material	(Excluded if marked with an X)		
Section - 08					
10	08 33 26 00-0035		LF	For Overhead Framed Rolling Grille Supports	\$3,223.60
			Quantity	Unit Price	Factor
Installation			32.00	x 81.24	x 1.2400 =
			Total \$3,223.60		
			New spring supports will need installed due to the fact that the old supports will need to be cut out in order to install the new Z-Plate.		
			And 2"x 2" x 12" x 1/8" Angle for Springs Supports		

Subtotal for Section - 08

\$3,223.60

Proposal Total

\$16,259.12

This total represents the correct total for the proposal. Any discrepancy between line totals, sub-totals and the proposal total is due to rounding.

The Percentage of NPP on this Proposal:

%



SCOPE OF WORK

Kenton County Public Works Fleet Services Overhead Door Replacements Structural Engineering and Steel Installation

420 Independence Station Road
Independence, KY 41051

Building

Summary Scope

The project consists of the below activities associated with - Overhead Door Replacements Structural Engineering and Steel Installation Supplemental at the Kenton County Public Work Fleet Services facility in Independence Ky.

Drawings and Specifications

Drawings and specifications not provided, please see notes below in the detailed scope of work.

Detailed Scope of Work

The Contractor shall provide all materials, labor, and equipment and perform all work as described below and per any attached specifications and drawings along with the items below:

Engineering Services:

1. **Site Visit and Documentation:** Conduct a site visit to observe and document the existing structural conditions at and around the overhead door openings.
2. **Record Review:** Review any available existing structural and architectural documentation for the building and correlate this information with field observations.
3. **Structural Analysis:** Perform a structural investigation and analysis of the conditions at the three (3) unique door opening types to determine the load path and bracing requirements for the supporting edge beam(s) following the removal of the conflicting members.
4. **Reporting:** Prepare a brief engineering report summarizing the existing conditions, the analytical findings, and conclusions regarding the structural adequacy. The report will not include any modification or reinforcement required for a code-compliant installation beyond relocating the bracing members.
5. **Data Review & Analysis**
 - a. Review existing structural drawings and site visit notes, and specified new loading requirements.
 - b. Perform a structural analysis of the existing Z-girt under the new condition proposed due to the conflict with the installation of the new overhead doors.



SCOPE OF WORK

Kenton County Public Works Fleet Services Overhead Door Replacements Structural Engineering and Steel Installation

420 Independence Station Road
Independence, KY 41051

6. Reinforcement Design

- a. Design a supplemental steel member to act compositely with the existing Z-girt to meet the new requirements in accordance with the corresponding governing design code.

7. Connection Design

- a. Design the mechanical connections required to affix the reinforcement member to the existing Z girt, ensuring full composite action.
- b. Design will include connection spacing, edge distances, and required fastener type/size, accounting for potential section gaps and material thicknesses.

8. Construction Document

- a. Prepare sketches to be submitted in a 8 1/2" x 11" format suitable for construction use. This sketch will include sections and elevations of the existing Z-girt along with the new reinforcement section containing the pertinent dimensions.
- b. The sketch will also contain connection details containing connector types and spacings.

Installation of Metal

Materials and Service Labor

- **Remove the existing torsion spring supports at the header of each overhead door and install full length 13'0" x 11 ga. CS-TYPE B Hot rolled steel Z-Plate supports over the existing Z-Gert as indicated by Schaefer-Inc. Framing Analysis Report.**

Details that Apply to All Work Areas

- Contractor to maintain clean work areas at all times, remove and dispose of all demolished materials and construction debris.
- Parking will be made available for the Contractor by the Owner and the Contractor shall coordinate all parking with the Owner prior to the beginning of work.
- Contractor shall coordinate inspections with the Owner as required.
- Upon completion of work, all construction areas shall be left clean and free from debris.

Warranty

- Provide all labor, material, and equipment warranties to the owner prior to project closeout.

Submittals

- Report from Engineer

Permitting

- NA



SCOPE OF WORK

**Kenton County Public Works Fleet Services Overhead Door Replacements Structural Engineering
and Steel Installation**

420 Independence Station Road
Independence, KY 41051

Owner Responsibilities

- Provide access to the worksite during normal business hours.
- Provide a staging area for project related materials.
- Owner shall be responsible for re-routing pedestrian traffic as necessary.



Memorandum

TO: Kenton County Fiscal Court

FROM: Spencer Stork, Director of Public Works Tom Hurtt, Fleet Supervisor

DATE: January 1, 2026

RE: Bid Request for Fuels for Kenton County

The Kenton County Public Works/Fleet Department is requesting permission from the Fiscal Court to put out a bid for gasoline and diesel fuels, for delivery to the fleet department, and use by the County Fleet. This is due to the upcoming end of the current contract.

Thanks for your consideration.



COUNTY GOVERNMENT APPLICATION	KBEMS G-1
KENTUCKY AMBULANCE BLOCK GRANT PROGRAM FY July 1, 2026–June 30, 2027	

County Judge-Executive	Kris Knochelmann	County	Kenton
Address	1840 Simon Kenton Way		
City	Covington	State	KY
Phone	859-835-1500	Fax	859-392-1412
		Email	kris.knochelmann@kentoncounty.org

Section 1: County-Affiliated Kentucky Licensed EMS Agencies:

The following EMS Agencies are requesting funds from the Kentucky Ambulance Grant Program. All agencies listed meet the criteria set forth in 202 KAR 7:520. **(NOTE: Each agency applying for funds must submit an online Kentucky Ambulance Grant Agency Application (KBEMS G-2) through [KEMSIS](#). This KBEMS G-1 form must be fully completed, signed and attached to each Kentucky Ambulance Grant Application submitted through KEMSIS.)**

EMS Agency License #	EMS Agency Name	Amount Requested
1475	Independence Fire District	10,000.00
Countywide Grand Total (\$10,000.00 maximum per fiscal court):		10,000.00

Section 2: Acknowledgement

By signing below, I affirm the following statements:

1. All agencies listed are licensed as Class I ground ambulance services in the state of Kentucky.
2. The applicant shall provide documentation on an annual basis, or more frequently, as requested by the office of the board, to verify that grant funds have been expended.
3. The applicant understands that the board shall not approve or provide additional funding until the applicant provides documentation required in statement number two (2.) above.
4. The funds used by the applicant shall be used for the purpose authorized by KRS 311A.155 and 202 KAR 7:520 only.
5. Completed applications **(G-1, G-2, & G-4)** must be submitted through [KEMSIS](#) no later than January 31, 2026.
6. Incomplete applications **WILL NOT** be processed.
7. Late applications **WILL NOT** be eligible for funding.
8. The County and licensed EMS agency shall be jointly responsible for ensuring that all purchases and expenditures of grant funds are authorized and allowable pursuant to KRS 311A.155 and 202 KAR 7:520.
9. The County and/or licensed EMS agency shall not misuse funds and that doing so shall subject the applicant to reimbursement of those funds to KBEMS and sanctions pursuant to KRS 311A.155(5) and 311A.050;
10. The county shall not make a false statement or misrepresentation on this application and that falsely certifying shall subject the applicant to reimbursement of funds to KBEMS and sanctions pursuant to KRS 311A.060.
11. I acknowledge, understand, and agree to comply with the requirements and duties of KRS 311A.155 and 202 KAR 7:520.

		KY0000098	
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Signature of County Judge-Executive (or authorized agent)

Printed Name

County Government's
KY Vendor Code
(9 Characters Long)

Date



MEMORANDUM

TO: Kenton County Fiscal Court

FROM: _____
Scott Gunning

CC: Joe Shriver, County Administrator; Sue Kaiser, Fiscal Court Clerk

RE: Request Approval to Solicit Bids for Construction Manager at Risk Services for the Development of the New County Park.

DATE: January 12, 2026

At this time, we are seeking approval to proceed with the solicitation of bids for Construction Manager at Risk Services related to the development of the New Kenton County Park. The intent of this RFP is to identify, qualify, and retain an At-Risk Construction Manager (CM) that will assist the design team with preconstruction efforts throughout the design phase, progressing towards the completion of design documents and permitting, to successfully manage the construction efforts.

For your review, please see the attached Request for Proposal (RFP). We anticipate the RFP to be advertised next week with a closing date in mid-February.

Thank you for your consideration.

KENTON COUNTY NEW PARK

CONSTRUCTION RFP

Located at:

604 Independence Station Rd, Independence, KY 41051



Request for Proposal (RFP)

for

Construction Manager at Risk Services

Issued By:



Day: 01/09/2026

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1. PROPOSAL SUMMARY AND DUE DATE

The intent of this RFP is to identify, qualify, and retain a qualified At-Risk Construction Manager as Contractor (CM), and to solicit contractor-controlled costs and related variable percentage of indirect costs (i.e. staffing, taxes, insurance, contingency, fee, etc.) and direct cost (Div 2-33). The CM will assist the design team with preconstruction efforts throughout the design phase, progressing towards the completion of design documents & permitting, in order to successfully manage the construction efforts. During the future design phase, if required, the CM will develop a Guaranteed Maximum Price (GMP) proposal for the construction costs.

The response to this Request for Proposal is due by **Thursday; 02/19 (2:00 PM EDT)** via email to **Rachel Ackerson. Contact info listed below.**

	<u>Day</u>	<u>Date (Time)</u>
• Project Schedule (Below)		
• RFP issued to CM	Thursday	01/15
• Mandatory Pre-Proposal Meeting	Tuesday	01/27
• RFI Period due from CM	Friday	02/06
• Addendum #01 published	Wednesday	02/11
• RFP responses due from CM	Thursday	02/19 (2:00 PM EDT)
• Ownership interviews of CM	Wednesday	02/25
• RFP best & final due from CM	TBD	TBD
• Award CM	Week of	03/02
• Kick Off Meeting with CM	Week of	03/09

ALL questions related to this RFP are to be submitted in writing and directed to:

Rachel Ackerson

Purchasing Manager

Kenton County Administration

Via email: rachel.ackerson@kentoncounty.org

Phone: 859-392-1429

2. GENERAL PROJECT DESCRIPTION

The Kenton County Fiscal Court is advancing plans for a new signature park that will serve as premier regional destination, an enduring space inspired by nature and shaped by the county's distinctive character and vision. The overall project site encompasses a 300+ acre parcel of land that once provided a picturesque setting for the former Fox Run Golf Course. The site landscape is defined by sweeping ridges, seamlessly connected by series of valleys and open meadows. The park's unique Kentucky topography, characterized by gently rolling hills, breathtaking overlooks and mature old growth forests, offers opportunities for recreation, education and community connection through a thoughtfully curated design that celebrates ecology and the natural landscape. The program elements to be included in the project are outlined in detail below.

This Project includes, but not limited to, the following:

Overall Site Work:

- Proposed 30% disturbance of the overall project site
- Tree and vegetation clearing
- Select tree preservation
- Invasive vegetation management
- Grading and earth work
- Two lane road access through out site
- Site lighting along newly design vehicle access
- Utility distribution throughout site (Electric, Water Supply, Storm & Sewer)
- Storm water management and detention

Ridge 1: Arrive & Gather

- Pond Expansion: located near the entrance of the park
- Pond Enhancements: Stone outcroppings, fishing pier, overlook, board walk over pond
- Walking loop: Concrete accessible walking path around the new pond
- Nature Play area: Nature-inspired or natural play features, topography mound, long hill slide
- Water Discovery Play area: water tunnel, boulders, manipulative elements for water discovery course, utilize hill side and existing topography
- Promenade: Braided promenade with plantings, interpretive elements, bookend plazas with opportunity for special features and local art
- All-Abilities Canopy Walk: Elevated ADA-accessible tree canopy walk
- Civic Lawn: Open lawn for events and civic gathering
- Dog Park: Fenced in area with multiple paddocks for different sized dogs
- Senior Area: Fitness equipment area, Bocce Ball courts, lawn games, wellness green
- Sledding hill
- Discovery Nodes: Local art & oversized art installation "Sleeping Giant"
- Structures: 55'-70' Observation tower, (1) Large shelter, (2) Shelters with restrooms, (1) Small shelter, Canopy at fishing pier, Lakeview Swings
- Paved Parking spaces serving all Ridge 1 activities
- Two lane access road

Ridge 2: Recreate & Explore

- Bike Skills Course: progression area with features like skinnies, rock gardens, drops, small jumps, balance elements
- Pump Track: graduated skill levels with small loops, rollers and berms for casual riders and additional lines for more intermediate and more advanced riders
- Bouldering / Climbing Area: (1) Large rock-climbing tower, (4) Smaller bouldering structures
- Ninja Skill Course: Warped wall, rings, cargo nets, balance elements and obstacles
- Sand Volleyball courts: (4) standard sand volleyball courts, perimeter buffer and space between courts for spectators
- Play Pocket: (2) small play areas with nature-play elements, engineered wood fiber (EWF) safety surface
- Meadow Maze: Meadow landscape with mowed paths
- Radio Controlled (RC) Course: Dirt track for radio-controlled cars
- Raised canopy walk
- Compacted dirt hiking trails
- Compacted dirt mountain bike trails
- Cross-Country Course & trails
- Structures: (1) Four season shelter with restroom, (3) Shelters with restrooms, (6) Small shelters, Maintenance building, Go Ape adventure hub shelter / Ticketing booth
- Paved Parking spaces serving all Ridge 2 activities
- Two lane access road

Ridge 3: Immerse & Meditate

- Concrete walking loop
- Concrete pads for art installations
- Installation of local artwork
- Structures: (1) Shelter with restrooms
- Paved Parking spaces serving all Ridge 3 activities
- Two lane access road

Existing Lincoln Ridge Park

- Clearing of trees and vegetation
- Reconfigure existing disc golf course
- (8-12) new pickle ball courts
- Structures: (1) Small shelter
- Paved Parking spaces serving all Lincoln Ridge activities

3. ROLE OF THE CM

For the purposes of this RFP the role of the CM is defined below; refer to contract language for additional information related to the CM's responsibilities. The successful CM will work cooperatively with the Project Team. The CM will provide, at a minimum:

- preconstruction planning
- cost estimating
- budgeting
- value engineering opportunities
- constructability evaluation
- scheduling

The responsive CM must have the ability to coordinate with the design team and professional consultants to meet the project goals and objectives.

When the drawings and specifications are at a stage of completion, which will be at the acceptance of the Design Development (DD's) Documents, these completed documents (the "Basis Documents") upon reaching this stage, shall be provided to the CM. To be successful, the CM will use these documents together with the A/E's detailed listing of any materially incomplete design elements and the A/E's statement of intended scope with respect to such incomplete elements (the "Design Intent Statement"):

- The CM shall submit to the Owner their proposed **Guaranteed Maximum Price** (the "GMP") along with qualifications and assumptions based upon the Basis Documents and the Design Intent Statement, list of drawings and specifications including all addenda, a list of allowances included, and the date of substantial completion upon which the GMP is based. The GMP shall include the statement of cost, allowances, contingency, and fee. The successful CM and Project Team shall meet to reconcile any questions, discrepancies, or disagreements relating to the qualifications and assumptions, the Basis Documents, or the Design Intent Statement. The reconciliation shall be documented by an addendum to the qualifications and assumptions that shall be approved in writing by the Owner and the successful CM.
- The CM shall then submit to the Owner, for approval, the CM's proposed final Contract Sum based upon the Basis Documents, the approved qualifications and assumptions, and the Design Intent Statement. Contingent upon the Owner's approval of the final Contract Sum (**GMP Amendment**), the parties will enter into an amendment to the Agreement establishing the Contract Sum (GMP Amendment). The final negotiated Contract Sum shall not exceed the Project Budget established for construction. If the proposed Contract Sum exceeds such budget, then the Owner may terminate the agreement with the CM and seek bids from other firms for completion of the Project.

The CM will be required to provide the following services at the appropriate stage of the Project:

Pre-Construction Phase:

1. Consult with Project Team to establish team responsibilities and to develop project flow charts, methods of approval, project procedures, schedule requirements, and tracking methods.
2. Consult with Project Team to determine project criteria and objectives regarding design quality and budget for the Project.
3. Attend weekly meetings with the Project Team to ensure overall project coordination.
4. Attend other, non-standing meetings as required by the Project Team.
5. Consult with the Project Team for design and/or programming requirements.
6. Participate with the Project Team in reviewing opportunities to incorporate sustainability options (solar, water reuse, using recycled materials, etc.) that might prove beneficial to the owner in regard to both construction cost and future maintenance.
7. Consult with the Project Team to assist in the development of general outline specifications.
8. Consult with Project Team on FF&E items included in the Work.
9. Prepare a Schedule of Key Milestone Dates for design and construction, as well as related items for the entire development known as The Project.
10. Perform a constructability review for the Project during the DD and CD phases
11. Prepare a GMP submission after the completion of the design development drawings.
12. Present all information to the Project Team for review and written approval.
13. Attend regular meetings with the Project Team during the development of conceptual and preliminary design documents.
14. Review design documents during development and advise on site use and improvements, selection of materials, building systems and equipment, lay down and staging areas, and methods of Project delivery.
15. Provide recommendations on feasibility of construction methods, construction sequencing, availability of materials and labor, time requirements for procurement installation and construction, and factors related to cost, including but not limited to, costs of alternative designs or materials, preliminary budgets, and possible economies.

Scheduling:

16. Coordinate with the Project Team to provide an initial detailed preconstruction and construction schedule. This schedule should coordinate and integrate the Project Team's efforts with the anticipated design schedule and construction schedule, all the while considering the owners' completion requirements.
17. The CM shall obtain the owners' and design team's approval for the portion of the preliminary Work Schedule relating to the performance of the design team services.
18. The CM's responsibility is to provide a schedule with a view toward the anticipated Work Schedule, developing a detailed schedule for the construction operations of the Project, including realistic activity sequences and durations, allocations of labor and materials, processing of shop drawings and samples, and delivery of products requiring long lead time procurement.

19. The CM shall prepare the Schedule within 10 days of award of CM services and shall be in a detailed precedence-style critical path method; submitted in both executable and PDF formats. The Progress Schedules shall also: (1) provide a graphic representation of all activities and events that will occur during performance of the Work; (2) identify each project and phase of construction; and (3) set forth dates that are critical in ensuring the timely and orderly completion of the Work in accordance with the requirements of the Contract Documents.
20. Upon review and acceptance by the Project Team of the Milestone Dates, the Work Schedule shall be deemed part of the Contract Documents and attached to the Agreement. If not accepted, the CM shall promptly revise the Work Schedule in accordance with the recommendations of the Project Team and resubmitted for acceptance.
21. The accepted Work Schedule shall be updated at least monthly to reflect actual conditions or updated more frequently if requested by the Project Team.
22. In the event any progress report indicates any delays, the CM shall propose an affirmative plan which will correct the delay, including overtime and/or additional labor, if necessary.
23. In no event shall any progress report constitute an adjustment in the Contract Time, any Milestone Date or the Contract Sum unless any such adjustment is agreed to by the Owner and authorized pursuant to a written, executed Change Order.
24. Monthly progress schedule updates will be required as a condition for monthly pre-construction and construction pay requests. Updates will be provided in PDF and executable formats.

Project Construction Budget:

25. The CM shall update and refine the estimate for Owner's approval as the development of the Drawings and Specifications proceeds.
26. The CM shall work with the owner to determine which format is best to provide the estimates, but it is presumed to include a statement of cost, allowances, contingency, and fee, and shall be further substantiated with a detailed/itemized listing of costs with units and unit rates in a CSI Format or Bid Package Format.
27. The CM shall provide estimates at appropriate design intervals during the DD and CD phases and at any point of significant design modification to defined scope items at the request of the Owner.
28. In the event cost estimates exceed the Project Cost Model, which will be defined once the CM has been awarded the project, the CM shall recommend alternative materials, methods, or designs which will reduce costs while maintaining the Owner's Project goals.
29. The Successful CM recognizes that the Owner will expect that the GMP proposal will follow the same format, content, and level of detail as the working progress estimates.

Bidding

30. Development of written scope packages that define the scope of each anticipated bid package.
31. Prepare construction bid packages in compliance with bidding requirement of funding source and with input from the Owner regarding size and scope to be respective of any inclusion goals set (published or not) for the project.
32. Secure a minimum of three bids for each bid package at the completion of Construction Documents. *The CM will maintain the right to select any subcontractor not found objectionable to the Owner.*
33. If the CM elects to self-perform any of the packages, CM will issue and receive bids for those packages from at least (2) subcontractors, including the bid from the CM, which shall be submitted to Owner earlier than the Subcontractor Bids are due. *Any self-performed packages must be identified in the response to this RFP and will be treated as Lump Sum packages (not subject to CM contingency usage among other things).*

Equal Employment

34. Determine all applicable regulatory, statutory, code, and other legal requirements applicable to the Project bidding documents and ensure such documents are in compliance therewith.
35. Bids will be solicited from qualified open shop and union trade contractors.
36. Ensure that all information regarding applicable requirements for equal employment opportunity laws, regulations, policies, and programs are included in the Contract Documents and implemented during all phases of the Work.
37. There are no prevailing wage requirements for this Project.
38. There are no inclusion requirements for this Project, but inclusion is strongly encouraged. Please identify any related efforts with the response to this RFP.

Review of Contract Documents:

39. Review the Drawings and Specifications, as they are being prepared and recommend alternative solutions whenever design details affect construction feasibility or schedules.
40. The CM shall advise owners and design team whenever the design details adversely affect constructability, cost or schedule.
41. The recommendations and advice of the CM concerning design alternatives shall be subject to the review and approval of the Project Team.

Construction Planning

42. Coordinate with the Project Team to expedite the purchase and procurement of long-lead items to ensure their delivery by the required dates.
43. Make recommendations to the Project Team regarding the division of Work in the Drawings and Specifications to facilitate the permitting, bidding, and awarding of Subcontractors; allowing for phased construction and taking into consideration such factors as time of performance, availability of labor and material, overlapping trade jurisdictions, and provisions for temporary facilities.

44. Review the Drawings and Specifications with the Project Team and eliminate areas of conflict and overlapping in the Work to be performed by the various Trade Contractors.
45. Prepare pre-qualification criteria for bidders.
46. Develop Subcontractors interest in the Project as working Drawings and Specifications are completed.
47. Solicit competitive bids on the Work of the various Subcontractors and conduct pre-bid conferences. The CM should be available throughout the bidding process to answer questions from the bidders.
48. Analyze the bids; make written recommendations to the Owners as to what Subcontractors should be awarded. All proposed Subcontractors will be subject to prior review by owners and design team and must be approved in writing before issuance by the CM. The CM shall hold all Subcontracts.
49. Divide the Project into individual Subcontractor scopes of work for the various categories of Work, including the method to be used for selecting Subcontractors and awarding Subcontractors. The CM shall review the Contract Documents and determine that: (1) the scope of Work of each Subcontractor is coordinated; (2) all requirements for the Project set forth in the Drawings and Specifications have been assigned to appropriate Subcontractors and all of the work required by the Contract Documents is included in the Subcontracts; and (3) proper coordination has been provided for phased construction.

Assigned Subcontractors

50. The awarded Construction Manager at Risk will contract with the Owner selected vendor "Apex Aerial Works" and include the purchase, installation, testing and warranty are to be included within the GMP submitted. Apex Aerial Works specializes in the Zip Line and Rope Course Installation.
51. Apex Aerial Works will provide the CM's with a construction estimate during the design process.
52. Contact Information:
Mike Staley
Mike.staley@apexaerialworks.com
(301) 325-6241

Project Control

53. The CM shall provide a web-based construction management software program granting permissions and access for the Project Team members to coordinate, collaborate, exchange, and administer the project, for such items as drawings, RFI's, submittals, logs, pay-apps, changes, photos, and file sharing.
54. The CM shall enter into contractual relationships with subcontractors for the timely provision of all supervision, labor, materials, construction equipment, tools, and subcontract items necessary for the completion of the Project.

55. Coordinate and administer the Work of the Subcontractors and coordinate the Work with the activities and responsibilities of the Project Team to complete the Project in compliance with the Work Schedule and Contract Documents, including all reasonable steps to avoid unplanned disruption of the operations of the Work.
56. Maintain a competent full-time staff dedicated to the Project to coordinate and provide general direction of the work and to monitor and coordinate progress of the Subcontractors on the Project.
57. Owner shall have the right to approve the staff members and shall have the right to require changes, additions, and/or deletions in the staffing on the Project.
58. The CM shall not change the staff assigned to the Project without the prior written consent of the Owner.
59. Establish on-site organization and lines of authority to carry out the expeditious and timely performance of the Work.
60. Establish procedures for coordination and communication with the owners, design team, Subcontractors, and CM with respect to all aspects of the Project. Work with ownership to determine an order chart for the project.
61. Coordinate the sequence of construction and assignment of space in areas where the Subcontractors are performing the work in a manner which causes the work to be completed without conflict and interference to the extent allowed by the Plans and Specifications and in accordance with the Work Schedule.
62. Schedule and conduct weekly progress meetings (or more frequently as requested by Owner) at which the Project Team can discuss jointly any and all matters concerning the Project, including, without limitation, procedures, progress, budget, problems and scheduling. The CM will prepare a typed agenda and promptly distribute minutes to the Project Team.
63. The CM shall update and monitor the Work Schedule incorporating the activities of the owners, design team, and Subcontractors on the Project, including activity sequences and durations, allocation of labor and materials, processing of Shop Drawings, Product Data and Samples, and delivery of products requiring long lead time and procurement.
64. The CM shall update and re-issue the Work Schedule as required, at least monthly, to show current conditions. If an update indicates the previously approved Work Schedule may not be met, the CM shall recommend corrective action to the owners and design team and shall then implement necessary action to have the Subcontractors bring the Work back on schedule. Notwithstanding the above, the CM shall enforce the Trade Contractors' performance in accordance with all requirements of the Contract Documents by no later than the completion date established in the original Work Schedule, unless delay is caused by a Change Order or by circumstances justifying an extension of the Contract Time (in which case the CM shall take all reasonable actions to minimize the duration of the delay).
65. The CM is responsible for maintaining a secure, well-maintained, and clean project site.

66. The CM and the Subcontractors shall always keep the Project free from accumulation of waste materials or rubbish caused by its operations or the Trade Contractors. At the completion of the Work, the CM shall remove, or cause to be removed, all waste materials and rubbish, tools, equipment, machinery, and surplus materials from and about the Project. All removal of waste materials or rubbish shall be handled, transported, and disposed of in accordance with the applicable laws, ordinances, codes, rules, orders, and regulations.

Cost Control:

67. Develop, maintain, and monitor an effective system of Project cost control. Project cost reports organized by Trade Contract must be updated at least bi-weekly and reviewed with Owners and Architect.
68. The CM shall maintain a schedule of values, established to satisfy accounting guidelines and to track asset segregation for the Owner throughout the process.
69. The CM shall keep, and shall require each Subcontractor to keep, accurate books of records and accounts, in accordance with sound accounting principles, of the Cost of Work and all other Costs incurred in connection with the Project. Without limiting the foregoing, the materials kept by the CM and/or the Subcontractors shall include all construction related materials generated or obtained by the CM and/or the Subcontractors in connection with the Project; written policies and procedures; any and all materials produced or obtained by the CM and/or Trade Contractors; original estimates; estimating worksheets; correspondence; invoices, lien waivers, change order materials (including documentation covering negotiated settlement); permit and approval materials; all materials relating to disbursements; all materials relating to inspections, observations and certifications; logs concerning construction progress and personnel on the site (all of the foregoing may hereafter be referred to as "Records"). "Records" also include those records necessary to evaluate and verify direct and indirect costs (including overhead allocations) as they may apply to costs associated with the Project. The CM and/or Subcontractors shall maintain all Records for a minimum of three (3) years following Project completion or longer if required by law ("Review Period").
70. The Records shall be available to Owner upon request for examination and audit at a mutually convenient time within 5 working days of such request. The Owner shall not be required to provide the CM with a basis for any audit or examination. Such audits may require inspection and copying from time to time of the Records. Owner's authorized representative shall have access to the CM's facilities and shall be provided with an adequate and appropriate workspace, in order to conduct audits in compliance with this Section.
71. Owner shall be allowed to interview any of the CM's employees throughout the term of this Agreement and the Review Period and the CM agrees to make its employees available for such interviews at reasonable times requested by Owner.
72. The CM shall require all Subcontractors to comply with the provisions of the agreement.
73. The CM will ensure that all Subcontractors cooperate fully in furnishing or in making available to Owner from time to time, whenever requested by Owner, and in an expeditious manner any and all such records.

Changes:

- 74. The CM shall be responsible for issuing bulletins to Subcontractors as generated by the owner and/or design team.
- 75. Provide timely, itemized, and detailed pricing from subcontractors on all changes, allowance authorizations, and contingency expenditures, including units & unit rates for labor, material, equipment, subcontractors, indirect costs, and mark-ups.
- 76. The CM shall require changes being tracked via Time & Material to be tracked with daily executed field tickets and processed weekly with costing information.
- 77. The CM shall provide a Change Log for coordination with owner at weekly progress meetings and with monthly progress reports and payment applications.

Permits and Fees:

- 78. The CM shall obtain the building permits. All other permits and fees for permanent improvements, including permits for inspection of required temporary facilities, are to be obtained directly by the various Subcontractors involved; provided, however, that the CM shall ensure the Subcontractors have obtained such permits as required in advance of their performance of Work.

Owner's Consultants:

- 79. The Owners will select and retain professional services of testing laboratories and special consultants. The CM will cooperate, coordinate, and schedule directly with any testing laboratories and special consultants retained by the Owner. Costs for mismanagement or repeat inspections and/or testing resulting from failure to perform shall be responsibility of the CM.

Review of Work:

- 80. The CM shall inspect the Work to guard the Owners against defects and deficiencies in the work. The CM shall promptly notify the owners and design team in writing if they observe work that is not in conformance with the Contract Documents.
- 81. The CM shall schedule and coordinate the sequence of construction in accordance with the Contract Documents and the latest Owner-approved Work Schedule.
- 82. The CM, with the approval of the owner and design team, may reject work, which does not conform to the requirements of the Contract Documents.

Safety Program:

- 83. Ensure the site safety of all Project participants, visitors, and public pedestrians.
- 84. Review and oversee the implementation of appropriate safety programs of each of the Subcontractors. The performance of such services by the CM shall not relieve the Subcontractors of their responsibilities for the safety of persons and property, and for compliance with all federal, state, and local statutes, ordinances, rules, regulations and orders applicable to the conduct of the Work.
- 85. CM shall always maintain a clean and orderly site.

Document Interpretation:

- 86. Refer to the Project Team for all questions for interpretation of the Contract Documents and assist in the resolution of questions that may arise.

Shop Drawings and Samples:

- 87. In coordination with the Project Team, the CM shall establish and implement procedures for expediting the processing and approval of Shop Drawings, Product Data, Samples, and other submittals. The CM shall provide a submittal schedule for review, approval and tracking.
- 88. The CM shall review for submission to the Project Team all Shop Drawings, Product Data, Samples, and other submittals from the Trade Contractors.
- 89. The CM shall coordinate submittals with information contained in related documents and transmit to the owners and design team those which have been reviewed by the CM.

Reports and Project Site Documents:

- 90. CM shall continually record the progress of the Project.
- 91. The CM shall submit written progress reports to the Project Team at least bi-weekly including information on the progress of work performed by each Trade Contractor, as well as the entire Project, showing percentages of completion. The CM shall keep a daily log containing a record of weather, each Subcontractors work on the site, number of workers per Trade, identification of equipment, work accomplished, problems encountered, and other similar relevant data expected of a CM of a large-scale commercial development project or as the Owner may otherwise require.
- 92. The CM shall take and maintain, at least bi-weekly, progress photographs depicting the progress of the Work.

Records:

- 93. Maintain at the Project office, on a current basis: records of all contracts (including, without limitation, Subcontractors), specifications, Change Orders and modifications, submittals, shop drawings, product data, drawings, samples, mockups, purchases, materials, equipment, maintenance and operating manuals and instructions, and other construction related documents and to include all revisions.
- 94. Obtain data from the Subcontractors and maintain a current set of Record Drawings and Specifications and Operating Manuals.
- 95. At the completion of the Project, deliver a complete set of all such records to the Owners in both paper and electronic formats (.Pdf, .Dwg, .Bim).

Start-up:

- 96. With the Owners' maintenance personnel (and any other personnel selected by Owner), direct the checkout of utilities, operations systems, and equipment for readiness and assist in their initial start-up and testing by the Subcontractors inclusive of equipment, manuals, training of initial operators, suggested preventative maintenance logs and thorough orientation.

97. The CM will provide all warranties, warranty service, product registrations, and other provisions; including but not limited to, a written narrative for the process for service and to log all warranty items during warranty period.

Final Completion:

98. Certify to the Owners, and assist the Owner in confirming, final completion and provide written notice to the Owner that the Work is ready for final inspection. Secure and transmit to the Owner required guarantees, affidavits, releases, bonds, and waivers. Turn over to the Owner all keys, manuals, records, drawings, and maintenance stocks and provide any explanations with respect thereto requested by Owner. Furnish to the Owner certified copies of all authorizations, certificates, licenses, and permits required by any governmental authority having jurisdiction with respect to the construction of the Project.
99. Obtain the required certificate of substantial completion from the architect and the owner.
100. At 11 months after the issuance of the certificate of substantial completion, the CM shall conduct a pre-warranty expiration inspection with the Project Team to review the status of the project related to all warranties.
101. Provide all closeout materials including manuals and warranties as defined in the project specifications which shall include multiple copies in both hard and electronic format. Provide multiple copies of project as-built drawings in both hard and electronic format.

4. SUBMISSION REQUIREMENTS

Please include the following items in the response to this RFP:

General Company Information:

- A. Legal name of proposer and state of incorporation (if applicable)
- B. Names of principals
- C. Office(s) with addresses, phone, and fax numbers
- D. Contact for proposal (with direct phone and e-mail)
- E. Firm organization (include total number of in-house, full-time employees, their professional disciplines and the number of employees in each discipline).
- F. Firm's insurance limits (GCL, worker's compensation, auto, umbrella coverage).
- G. Firm's bonding rate, capacity, proposed bonding agent and underwriter. Provide a surety reference letter which identifies capacity for the project.
- H. Firm's Builder's Risk Insurance rate.

Previous Experience of the Proposing Firm:

- I. Firm Resume for three (3) key projects of similar project size and type to this project completed in the last five (5) years in the local market.
- J. Firm References- minimum of three (3) with phone numbers and email address for completed projects in last three (3) years.

Project Team & Staffing Plan:

- K.** Provide resumes of key personnel who would be assigned to the project.
 - a.** Pre-Construction Staff
 - b.** Project Manager
 - c.** Project Superintendent
 - d.** Any additional relevant staffing expected to be on the project.

Budget & Costing:

- L.** Estimated Project Construction (Hard Costs) Budget is \$55-60 million dollars.
- M.** Provide detailed cost and/or percentages for Staffing, Contingency, Insurance (GL & BR), Bond (P&P), and Fee. Use the Cost Reporting Worksheet Template which can be found in section 6 (Documents).
- N.** Provide a detailed listing of qualifications and assumptions.
- O.** Costing for Construction is to be broken down into the following:
 - a.** Ridges 1-4, separately.
 - b.** Itemized features within each Ridge.
 - i.** This is vital to Owner evaluation of each feature being individual for prioritization of acceptance.
 - ii.** Clarify all assumptions made, ie utility costs which are of larger scale, but need to be accounted for certain features, what assumptions were made, in regard to breaking out the larger costs.

Milestone Schedule

- P.** Provide an overall development schedule that represents milestone, sequencing, and phasing strategies for design, preliminary project pricing, construction and related items for the entire development and describes your plan for phasing.
- Q.** Construction duration of the total project is assumed and estimated to be 18-24 months, but the successful CM will be required to confirm duration.
- R.** Make recommendations to the owners and Design Team to facilitate the permitting, bidding and phased construction taking into consideration such factors minimizing duration and costs, overlapping strategies.

Project Approach:

- S.** Personnel resource allocation and Project organizational chart.
- T.** Overview of firm's approach to this project.
 - a.** Project accounting and cost control processes and procedures.
 - b.** Propose a construction logistics plan. Describe the proposed project phasing plan, along with site security and material staging, route for site access / loading / unloading for the project.

5. MISCELLANEOUS

Contract Terms

1. Draft contract to be issued in an addendum, contract to be an AIA 133 or similar.

Site Access

2. All CM's must attend the mandatory pre-proposal meeting in order to submit a proposal.
3. All CM's must visit the proposed site prior to submitting a proposal. Access to the new site shall be coordinated through the Kenton County Administration office with Scot Gunning, Kenton County Assistant County Administrator, by appointment only. Coordination with Owner must be performed in order to confirm visitation, to make CM eligible to submit a proposal.

CMr Billing

4. Invoicing for all Pre-Construction Services is to be held in reserve until the GMP contract is fully executed.
 - a. At this point, or a maximum of 270 days from the date of awarding the CM, if the GMP contract is not completed, the preconstruction services can be invoiced for processing.

6. REFERENCE DOCUMENTS PROVIDED

- A. Schematic Design Plan from Human Nature, dated
- B. Cost Reporting Worksheet Template

7. SELECTION PROCESS

1. Process: Ownership will process all proposals as set forth below
 - a. Evaluation of RFP submittals
 - b. Interview selected firms
 - c. Evaluation and selection of a firm
 - d. Negotiate with selected firm and issue letter of intent
 - e. Contract with selected firm
2. Criteria
 - a. Experience with projects of similar nature and size.
 - b. Experience and competence of proposed personnel assigned to this project.
 - c. Timely & Complete Submission of RFP.
 - d. Cost of CM's controlled items (staffing, taxes, insurance, contingency, & fee).
 - e. Understanding of Project, logistics, schedule, budget, alternates, & VE options.

END OF RFP

EXECUTIVE ORDER
OFFICE OF THE KENTON COUNTY JUDGE/EXECUTIVE
KRIS A. KNOCHELMANN

EXECUTIVE ORDER 25-171

IN RE: DECLARATION OF A LEVEL ONE (1) SNOW EMERGENCY

The Kenton County Judge/Executive, in accordance with Kentucky Revised Statutes Chapter 39 and Kenton County Code of Ordinances Chapter 70.12, having been advised by the Kenton County Emergency Management Director, the Kenton County Police Chief, the Kenton County Public Works Superintendent in consultation with Deputy Judge/Executive, is hereby declaring a Level one (1) Snow Emergency for Kenton County, Kentucky. This emergency is intended to notify Kenton County residents of dangerous and hazardous road conditions.

This Level One (1) Snow Emergency will be effective on December 11, 2025, and will remain in force until rescinded.



KRIS A. KNOCHELMANN
COUNTY JUDGE/EXECUTIVE

ATTEST:



Fiscal Court Clerk

EXECUTIVE ORDER
OFFICE OF THE KENTON COUNTY
JUDGE/EXECUTIVE
KRIS A. KNOCHELMANN

EXECUTIVE ORDER 25-172

IN RE: DECLARATION OF A LEVEL TWO (2) SNOW EMERGENCY

The Kenton County Judge/Executive, in accordance with Kentucky Revised Statutes Chapter 39 and Kenton County Code of Ordinances Chapter 70.12, having been advised by the Kenton County Emergency Management Director, the Kenton County Police Chief, the Kenton County Public Works Superintendent in consultation with Deputy Judge/Executive, is hereby declaring a Level two (2) Snow Emergency for Kenton County, Kentucky. This emergency is intended to notify Kenton County residents of dangerous and hazardous road conditions.

This Level Two (2) Snow Emergency will be effective on December 13, 2025, and will remain in force until rescinded.



KRIS A. KNOCHELMANN
COUNTY JUDGE/EXECUTIVE



ATTEST

Level II:

Conditions: Roadways are hazardous with blowing and drifting snow and roadways may be icy.
Advisory: Only motorists whose travel is necessary should be on the roadways. Residents are urged to contact their employer to see if they should report to work.

EXECUTIVE ORDER
OFFICE OF THE KENTON COUNTY JUDGE/EXECUTIVE
KRIS A. KNOCHELMANN

EXECUTIVE ORDER 25-173

IN RE: RESCINDING THE LEVEL TWO (2) SNOW EMERGENCY

The Kenton County Judge/Executive, in accordance with Kentucky Revised Statutes Chapter 39 and Kenton County Code of Ordinances Chapter 70.12, having been advised by the Kenton County Emergency Management Director, the Kenton County Police Chief, the Kenton County Public Works Superintendent in consultation with the Deputy Judge/Executive, is hereby rescinding the Level Two (2) Snow Emergency issued December 13, 2025, on December 14, 2025.



KRIS A. KNOCHELMANN
COUNTY JUDGE/EXECUTIVE

ATTEST:



FISCAL COURT CLERK

EXECUTIVE ORDER
OFFICE OF THE KENTON COUNTY JUDGE/EXECUTIVE
KRIS A. KNOCHELMANN

EXECUTIVE ORDER 25-174

IN RE: RESCINDING THE LEVEL ONE (1) SNOW EMERGENCY

The Kenton County Judge/Executive, in accordance with Kentucky Revised Statutes Chapter 39 and Kenton County Code of Ordinances Chapter 70.12, having been advised by the Kenton County Emergency Management Director, the Kenton County Police Chief, the Kenton County Public Works Superintendent in consultation with the Deputy Judge/Executive, is hereby rescinding the Level One (1) Snow Emergency issued December 11, 2025, on December 15, 2025.



KRIS A. KNOCHELMANN
COUNTY JUDGE/EXECUTIVE

ATTEST:



FISCAL COURT CLERK

EXECUTIVE ORDER
OFFICE OF THE KENTON COUNTY
JUDGE-EXECUTIVE
KRIS A. KNOCHELMANN

EXECUTIVE ORDER 26-01

RE: Kenton County Sheriff

WHEREAS: Charles Korzenborn has served the citizens of Kenton County as Sheriff for over 26 years, and has informed the Judge/Executive of his intent to retire from this position effective December 31, 2025; and

WHEREAS: Upon the retirement of Sheriff Korzenborn, a vacancy is created, and pursuant to KRS 63.220 said vacancy must be filled by the Judge/Executive to serve in that position until a successor is duly elected and qualified; and

WHEREAS: The Kenton County Fiscal Court extends its gratitude to Charles Korzenborn for his years of meritorious service to the citizens of Kenton County;

NOW THEREFORE, Pursuant to the authority granted to me by KRS 63.220, I, Kris A. Knochelmann, Kenton County Judge/Executive, do hereby appoint Jude Hehman as the Kenton County Sheriff to fill the vacancy, effective January 1, 2026, created by the retirement of Sheriff Charles Korzenborn, said appointed to be until the successor Sheriff is elected as provided by Section 152 of the Kentucky Constitution and duly qualified.

In witness whereof, I have hereunto
set my hand at Covington, Kentucky
this 1st day of January, 2026.

By:



Kris A. Knochelmann
Kenton County Judge/Executive



Brian M. Butler
Chief Deputy

Charles L. Korzenborn
Sheriff's Office
Kenton County, Kentucky

1840 Simon Kenton Way
Suite 1200
Covington, Kentucky 41011



Office: 859-392-1800
Fax: 859-392-1829

December 8, 2025

Kenton County Judge Executive Kris Knochelmann
1840 Simon Kenton Way

Dear Judge Knochelmann -

Serving the citizens of Kenton County as their elected Sheriff for twenty-seven years has been both an honor and privilege. As I have submitted my paperwork to retire effective December 31, 2025, I am notifying you that I will be vacating my elected position as Sheriff of Kenton County on that date.

Please see the enclosed copy of a Press Release that will be released by my office tomorrow.

Thank you for your support of me and of my office during these past years. Your commitment for the safety of our citizens is greatly appreciated.

God bless you,

A handwritten signature in blue ink that reads "Charles L. Korzenborn".

Charles L. "Chuck" Korzenborn, Sheriff
Kenton County

CK: lg

Enclosure

EXECUTIVE ORDER
OFFICE OF THE KENTON COUNTY JUDGE-EXECUTIVE
KRIS A. KNOCHELMANN

EXECUTIVE ORDER 26-02

RE: Kris Knochelmann

WHEREAS: Kris A. Knochelmann, Kenton County Judge Executive, has the authority to appoint board members to the Covington Economic Development Authority Board with the approval of the Fiscal Court.

WHEREAS: Kris A. Knochelmann, Kenton County Judge Executive, has been advised of the need to appoint a board member for the Covington Economic Development Authority Board due to the term expiration.

NOW, THEREFORE, I, Kris A. Knochelmann, Kenton County Judge/Executive, do hereby order that Kris Knochelmann be re-appointed to the Covington Economic Development Authority Board, with the term expiring December 31, 2029.

In witness whereof I have set my hand at
Covington, Kentucky this 13th day of
January, 2026.

Kris A. Knochelmann
Kenton County Judge Executive

Order ratified by the Fiscal Court of the County of Kenton _____

Attest:

Fiscal Court Clerk

EXECUTIVE ORDER
OFFICE OF THE KENTON COUNTY JUDGE-EXECUTIVE
KRIS A. KNOCHELMANN

EXECUTIVE ORDER 26-03

RE: Landon Webster

WHEREAS: Kris A. Knochelmann, Kenton County Judge/Executive, has the authority to appoint, promote, discipline, and terminate from employment, employees of the County of Kenton, Kentucky with approval of the Fiscal Court; and

WHEREAS: Kris A. Knochelmann has been advised the need for a voluntary declination of employment of Landon Webster as a Public Services Technician I for the Kenton County Public Works Department; and

NOW THEREFORE, I, Kris A. Knochelmann, Kenton County Judge/Executive, do hereby accept the voluntary declination of employment of:

Landon Webster
Public Services Technician I
Kenton County Public Works Department
Effective: January 12, 2026

In witness whereof, I have hereunto
set my hand at Covington, Kentucky
this 13th day of January, 2026.

By:

Kris A. Knochelmann
Kenton County Judge/Executive

Order ratified by the Fiscal Court of the County of Kenton _____

ATTEST:

Fiscal Court Clerk

EXECUTIVE ORDER
OFFICE OF THE KENTON COUNTY JUDGE-EXECUTIVE
KRIS A. KNOCHELMANN

EXECUTIVE ORDER 26-04

RE: Tiffany Schuler

WHEREAS: Kris A. Knochelmann, Kenton County Judge/Executive, has the authority to appoint, promote, discipline, and terminate from employment employees of the County of Kenton, Kentucky with approval of the Fiscal Court; and

WHEREAS: Kris A. Knochelmann has been advised the need to accept the resignation of Tiffany Schuler as a Public Safety Telecommunicator II from the Kenton County Emergency Communications Department; and

NOW THEREFORE, I, Kris A. Knochelmann, Kenton County Judge/Executive, do hereby accept the resignation of:

Tiffany Schuler
Public Safety Telecommunicator II
Kenton County Emergency Communications Department
Effective date: December 16, 2025

In witness whereof, I have hereunto
set my hand at Covington, Kentucky
this 13th day of January, 2026.

By:

Kris A. Knochelmann
Kenton County Judge/Executive

Order ratified by the Fiscal Court of the County of Kenton _____

ATTEST:

Fiscal Court Clerk

EXECUTIVE ORDER
OFFICE OF THE KENTON COUNTY JUDGE-EXECUTIVE
KRIS A. KNOCHELMANN

EXECUTIVE ORDER 26-05

RE: Trevor Diaz Waggoner

WHEREAS: Kris A. Knochelmann, Kenton County Judge/Executive, has the authority to appoint, promote, discipline, and terminate from employment employees of the County of Kenton, Kentucky with approval of the Fiscal Court; and

WHEREAS: Kris A. Knochelmann has been advised the need to appoint Canine Behavior Coordinator for the Kenton County Animal Services Department; and

NOW THEREFORE, I, Kris A. Knochelmann, Kenton County Judge/Executive, do hereby order the appointment of:

Trevor Diaz Waggoner
Canine Behavior Coordinator
Kenton County Animal Services Department
Compensation: \$21.11/Hourly (Non-Exempt)
Grade: 3
Effective: January 14, 2026

In witness whereof, I have hereunto
set my hand at Covington, Kentucky
this 13th day of January, 2026.

By:

Kris A. Knochelmann
Kenton County Judge/Executive

Order ratified by the Fiscal Court of the County of Kenton _____

ATTEST:

Fiscal Court Clerk

EXECUTIVE ORDER
OFFICE OF THE KENTON COUNTY JUDGE-EXECUTIVE
KRIS A. KNOCHELMANN

EXECUTIVE ORDER 26-05

EXECUTIVE ORDER
OFFICE OF THE KENTON COUNTY JUDGE-EXECUTIVE
KRIS A. KNOCHELMANN

EXECUTIVE ORDER 26-06

RE: Jordon Williams

WHEREAS: Kris A. Knochelmann, Kenton County Judge/Executive, has the authority to appoint, promote, discipline, and terminate from employment employees of the County of Kenton, Kentucky with approval of the Fiscal Court; and

WHEREAS: Kris A. Knochelmann has been advised the need to appoint a Public Services Technician I for the Kenton County Public Works Department; and

NOW THEREFORE, I, Kris A. Knochelmann, Kenton County Judge/Executive, do hereby order the appointment of:

Jordon Williams
Public Services Technician I
Kenton County Public Works Department
Compensation: \$22.91/Hourly (Non-Exempt)
Grade: 4
Effective: January 14, 2026

In witness whereof, I have hereunto
set my hand at Covington, Kentucky
this 13th day of January, 2026.

By:

Kris A. Knochelmann
Kenton County Judge/Executive

Order ratified by the Fiscal Court of the County of Kenton _____

ATTEST:

Fiscal Court Clerk

EXECUTIVE ORDER
OFFICE OF THE KENTON COUNTY JUDGE-EXECUTIVE
KRIS A. KNOCHELMANN

EXECUTIVE ORDER 26-07

RE: Adam Wenz

WHEREAS: Kris A. Knochelmann, Kenton County Judge/Executive, has the authority to appoint, promote, discipline, and terminate from employment employees of the County of Kenton, Kentucky with approval of the Fiscal Court; and

WHEREAS: Kris A. Knochelmann has been advised the need to appoint a Fleet Services Technician II for the Kenton County Public Works Department; and

NOW THEREFORE, I, Kris A. Knochelmann, Kenton County Judge/Executive, do hereby order the appointment of:

Adam Wenz
Fleet Services Technician II
Kenton County Public Works Department
Compensation: \$29.00/Hourly (Non-Exempt)
Grade: 6
Effective: January 14, 2026

In witness whereof, I have hereunto
set my hand at Covington, Kentucky
this 13th day of January, 2026.

By:

Kris A. Knochelmann
Kenton County Judge/Executive

Order ratified by the Fiscal Court of the County of Kenton _____

ATTEST:

Fiscal Court Clerk

EXECUTIVE ORDER
OFFICE OF THE KENTON COUNTY JUDGE-EXECUTIVE
KRIS A. KNOCHELMANN

EXECUTIVE ORDER 26-08

RE: Richard Brandon Markesbery

WHEREAS: Kris A. Knochelmann, Kenton County Judge/Executive, has the authority to appoint, promote, discipline, and terminate from employment employees of the County of Kenton, Kentucky with approval of the Fiscal Court; and

WHEREAS: Kris A. Knochelmann has been advised the need to appoint and approve the contract for a School Resource Officer for the Kenton County Police Department; and

NOW THEREFORE, I, Kris A. Knochelmann, Kenton County Judge/Executive, do hereby order the appointment of:

Richard Brandon Markesbery
School Resource Officer
Kenton County Police Department
Compensation: \$49,560.58/Annually (Non-Exempt)
Contract
Effective: TBD

In witness whereof, I have hereunto
set my hand at Covington, Kentucky
this 13th day of January, 2026.

By:

Kris A. Knochelmann
Kenton County Judge/Executive

Order ratified by the Fiscal Court of the County of Kenton _____

ATTEST:

Fiscal Court Clerk

EXECUTIVE ORDER
OFFICE OF THE KENTON COUNTY JUDGE-EXECUTIVE
KRIS A. KNOCHELMANN

EXECUTIVE ORDER 26-08

Police Officer Employment Contract

This Agreement is made and entered into by and between the Kenton County Fiscal Court and hereinafter referred to as “Employer,” and Richard Brandon Markesbery hereinafter referred to as “Employee.”

WITNESSETH:

WHEREAS, Employer is desirous to retain the professional services of certified police officers to serve as School Resource Officers in the Roman Catholic Diocese of Covington; and

WHEREAS, Employer has entered into an agreement with the Roman Catholic Diocese of Covington to detail officers for their schools; and

WHEREAS, Employer desires to employ experienced police officers holding the requisite POPS certification from the Commonwealth of Kentucky, within the Kenton County Police Department, reporting to the Chief of the Department; and

WHEREAS, both Employer and Employee agree that it is appropriate to enter into this Agreement in order to provide benefits, conditions of employment, and the term of employment pursuant to KRS 70.293; and

NOW THEREFORE, the Employer does hereby employ the services of Richard Brandon Markesbery as a Police Officer with the Kenton County Police Department in accord with the following terms and conditions:

SECTION 1. DUTIES

- A. The Employee shall maintain his Police Officer Professional Standards (“POPS”) certification as set forth by the Kentucky Law Enforcement Council pursuant to statute. The Employee shall also meet the requirements of KRS
- B. The Employee shall diligently perform the duties, tasks, and assignments required of the position in the official job description attached hereto as “Exhibit A,” in addition to the duties, policies, and procedures as set forth in the “School Resource Officer Program Agreement” by the Kenton County Fiscal Court and the Kenton County Board of Education attached hereto as “Exhibit B,” and any other duties, tasks, and assignments as may be assigned by the Chief of Police.

SECTION 2. TERM

- A. The term of this Agreement shall commence on _____ day of _____, 2026 and continue for one (1) year expiring _____ day of _____, 2027.
- B. At the end of the initial term of this agreement, this contract shall automatically renew, annually, for a term of one (1) year on the same terms and conditions

unless a written notice of non-renewal is provided to the other party no later than ten (10) days before the end of the term.

- C. This contract may be terminated by Employee, at any time, upon sixty (60) days written notice.
 - a. On the date of termination of this agreement, Employee shall be paid only that portion of the annual salary earned up to the date of termination.
- D. Employer may terminate this agreement “for cause” upon written notice to Employee.
 - a. Termination “for cause” shall include, but is not limited to:
 - i. Violation of any Local, State, Federal Laws or Regulations
 - ii. Breach of any term of this agreement.
 - iii. Violation of the terms and conditions of employment generally applicable to Officers of the Kenton County Police Department by virtue of the Kenton County Police Merit Board Regulations, Kenton County Ordinance(s), or other written policy of Employer applicable to Fiscal Court Employees.
- E. Any other provision notwithstanding, termination of the Employee pursuant to Section 2(D) shall be governed by the rules and regulations of the Kenton County Police Merit Board or other legislative due process applicable to the Kenton County Police Department pursuant to KRS 70.293(3).

SECTION 3. SALARY AND BENEFITS

- A. Employer shall pay Employee for his services an annual salary of forty nine thousand, five hundred sixty dollars and fifty eight cents (\$49,560.58), payable in installments made at the same time and frequency as other Kenton County Police Officers are paid.
- B. Employee shall not be entitled to merit adjustments.
- C. Employer shall provide uniforms and equipment of a similar nature and kind as other Kenton County Police Officers.
- D. Employee shall not be entitled to health insurance coverage through the County, nor shall the County make any employer contributions or health expense reimbursements to the Kentucky Retirement Systems, nor shall it pay any insurance contributions to the state health insurance plan pursuant to KRS 70.293(2)(d).
- E. Employee shall be entitled county dental and vision benefits.

SECTION 4. DAYS AND HOURS OF WORK

- A. Employee shall be required to work each day the Roman Catholic Diocese of Covington is in session.
- B. Employee shall be required to work no less than One Hundred Seventy Seven (177) days per calendar year.

SECTION 5. DEATH DURING TERM OF EMPLOYMENT

If Employee dies during the term of his employment, Employer shall pay to Employee's estate all the compensation which would otherwise be payable to the Employee up to the date of the Employee's death, and the contract shall terminate as of such date.

SECTION 6. OTHER TERMS AND CONDITIONS OF EMPLOYEMENT

Employer, in consultation with the Employee, may modify or fix such other terms and conditions of employment as may be determined, from time to time, to be necessary or appropriate, provided that such terms and conditions are not inconsistent with or in conflict with the provisions of this Agreement or any other law.

SECTION 7. NOTICES

Notice pursuant to this Agreement shall be given by United States Mail postage prepaid, addressed as follows, or via hand delivery to the persons listed below:

(1) Employer: Kenton County Judge/Executive, 1840 Simon Kenton Way, Suite 5200, Covington, Kentucky 41011

(2) Employee: Richard Brandon Markesbery

SECTION 8. ASSIGNMENT

The rights and obligations of Employer under this Agreement are personal and shall be binding upon any and all or equivalent authority of the Kenton County Fiscal Court but Employee shall have no right to assign, encumber, or sub contract this agreement or her duties and benefits accruing to her by virtue of this agreement.

SECTION 9. ENTIRE AGREEMENT

This Agreement shall constitute the entire agreement of the parties. No oral agreement or arrangement not put in writing shall have any force and effect. If any provision, or any portion thereof, contained in this Agreement is held unconstitutional, invalid or unenforceable, the remainder of this Agreement, or portions thereof, shall be deemed severable, shall not be affected, and shall remain in full force and effect.

SECTION 10. GOVERNING LAW

This Agreement and all disputes relating to the performance or interpretation of any term of this Agreement shall be construed under and governed by the laws of Kentucky applicable to Agreements to be performed entirely within that jurisdiction, without giving effect to any principles thereof concerning conflicts of laws. All parties have participated fully in the negotiation and preparation hereof; and, accordingly, this Agreement shall not be more strictly construed against any one of the parties hereto.

This the ____ day of _____, 2026.

Employee

Joe Shriver, Deputy Judge/Executive
Kenton County Fiscal Court

EXECUTIVE ORDER
OFFICE OF THE KENTON COUNTY JUDGE-EXECUTIVE
KRIS A. KNOCHELMANN

EXECUTIVE ORDER 26-09

RE: Greg Rehkamp

WHEREAS: Kris A. Knochelmann, Kenton County Judge/Executive, has the authority to appoint, promote, discipline, and terminate from employment employees of the County of Kenton, Kentucky with approval of the Fiscal Court; and

WHEREAS: Kris A. Knochelmann has been advised the need to appoint and approve the contract for a Police Officer for the Kenton County Police Department; and

NOW THEREFORE, I, Kris A. Knochelmann, Kenton County Judge/Executive, do hereby order the appointment of:

Greg Rehkamp
Police Officer
Kenton County Police Department
Compensation: \$95,000 Annually (Non-Exempt)
Contract
Effective: TBD

In witness whereof, I have hereunto
set my hand at Covington, Kentucky
this 13th day of January, 2026.

By:

Kris A. Knochelmann
Kenton County Judge/Executive

Order ratified by the Fiscal Court of the County of Kenton _____

ATTEST:

Fiscal Court Clerk

EXECUTIVE ORDER
OFFICE OF THE KENTON COUNTY JUDGE-EXECUTIVE
KRIS A. KNOCHELMANN

EXECUTIVE ORDER 26-09

Kenton County Fiscal Court Employment Contract

This Agreement is made and entered into by and between the Kenton County Fiscal Court and hereinafter referred to as “Employer,” and Gregory Rehkamp, hereinafter referred to as “Employee.”

WITNESSETH:

WHEREAS, Employer desires to employ experienced police officers holding the requisite POPS certification from the Commonwealth of Kentucky, within the Kenton County Police Department, reporting to the Chief of the Department; and

WHEREAS, both Employer and Employee agree that it is appropriate to enter into this Agreement in order to provide benefits, conditions of employment, and the term of employment pursuant to KRS Chapter 70; and

NOW THEREFORE, the Employer does hereby employ the services of Greg Rehkamp as a Police Officer with the Kenton County Police Department in accord with the following terms and conditions:

SECTION 1. DUTIES

- A. The Employee shall maintain his Police Officer Professional Standards (“POPS”) certification as set forth by the Kentucky Law Enforcement Council pursuant to statute. The Employee shall also meet any other requirements of appointment as a peace officer pursuant the Kentucky Revised Statutes.
- B. The Employee shall diligently perform the duties, tasks, and assignments required of the position in the official job description attached hereto as “Exhibit A,” and any other duties, tasks, and assignments as may be assigned by the Chief of Police.

SECTION 2. TERM

- A. The term of this Agreement shall commence on January 14th, 2026 and continue for one (1) year expiring January 15th, 2027.
- B. At the end of the initial term of this agreement, this contract shall automatically renew, annually, for a term of one (1) year on the same terms and conditions unless a written notice of non-renewal is provided to the other party no later than ten (10) days before the end of the term.
- C. This contract may be terminated by Employee, at any time, upon sixty (60) days written notice.
 - a. On the date of termination of this agreement, Employee shall be paid only that portion of the annual salary earned up to the date of termination.

- D. Employer may terminate this agreement “for cause” upon written notice to Employee.
 - a. Termination “for cause” shall include, but is not limited to:
 - i. Violation of any Local, State, Federal Laws or Regulations
 - ii. Breach of any term of this agreement.
 - iii. Violation of the terms and conditions of employment generally applicable to Officers of the Kenton County Police Department by virtue of the Kenton County Police Merit Board Regulations, Kenton County Ordinance(s), or other written policy of Employer applicable to Fiscal Court Employees.
- E. Any other provision notwithstanding, termination of the Employee pursuant to Section 2(D) shall be governed by the rules and regulations of the Kenton County Police Merit Board or other legislative due process applicable to the Kenton County Police Department pursuant to KRS 70.293(3).

SECTION 3. SALARY AND BENEFITS

- A. Employer shall pay Employee for his services an annual salary of \$95,000.00, as well as any applicable KLEFPF incentive(s) and first responder pay, payable in installments made at the same time and frequency as other Kenton County Police Officers are paid.
- B. Employee may be entitled to COLA adjustments, subject to the discretion of the Kenton County Fiscal Court. Any other provision of this agreement notwithstanding, Employee shall not be entitled to any merit increases.
- C. Employer shall provide uniforms and equipment of a similar nature and kind as other Kenton County Police Officers.
- D. Employee shall not be entitled to health insurance coverage through the County, nor shall the County make any employer contributions or health expense reimbursements to the Kentucky Retirement Systems, nor shall it pay any insurance contributions to the state health insurance plan pursuant to KRS 70.293(2)(d). Employer agrees to put into force and to make required premium payments for Employee for specific insurance policies *other* than health, including Dental/Vision, Life, LTD and FSA as are otherwise generally available to any other employee of the Kenton County Fiscal Court.

SECTION 4. DAYS AND HOURS OF WORK

- A. Employee shall be required to work a full-time schedule as determined by applicable policies of the Kenton County Police Department as assigned by the Chief of Police or his designee.
- B. Employee shall be entitled to one hundred sixty (160) hours of paid time off (PTO) on an annual basis, beginning on January 1st, 2027. Employee shall be entitled to a prorated amount of PTO from the effective date of this agreement until December 31st, 2026. Any unused PTO shall not carry over from year to year and employee shall not be entitled to any payout whatsoever from any unused PTO upon cessation of employment for any reason.

SECTION 5. DEATH DURING TERM OF EMPLOYMENT

If Employee dies during the term of his employment, Employer shall pay to Employee's estate all the compensation which would otherwise be payable to the Employee up to the date of the Employee's death, and the contract shall terminate as of such date.

SECTION 6. OTHER TERMS AND CONDITIONS OF EMPLOYEMENT

Employer, in consultation with the Employee, may modify or fix such other terms and conditions of employment as may be determined, from time to time, to be necessary or appropriate, provided that such terms and conditions are not inconsistent with or in conflict with the provisions of this Agreement or any other law.

SECTION 7. NOTICES

Notice pursuant to this Agreement shall be given by United States Mail postage prepaid, addressed as follows, or via hand delivery to the persons listed below:

- (1) Employer: Kenton County Judge/Executive, 1840 Simon Kenton Way, Suite 5200, Covington, Kentucky 41011
- (2) Employee: Gregory Rehkamp, 10415 Lynchburg Dr, Independence, KY 41051

SECTION 8. ASSIGNMENT

The rights and obligations of Employer under this Agreement are personal and shall be binding upon him and/or the equivalent authority of the Kenton County Fiscal Court but Employee shall have no right to assign, encumber, or subcontract this agreement or his/her duties and benefits accruing to his/her by virtue of this agreement.

SECTION 9. ENTIRE AGREEMENT

This Agreement shall constitute the entire agreement of the parties. No oral agreement or arrangement not put in writing shall have any force and effect. The employee shall not be entitled to any other benefit of employment except those specified in this Agreement or otherwise required to be conferred by state or federal law. If any provision, or any portion thereof, contained in this Agreement is held unconstitutional, invalid, or unenforceable, the remainder of this Agreement, or portions thereof, shall be deemed severable, shall not be affected, and shall remain in full force and effect.

SECTION 10. GOVERNING LAW

This Agreement and all disputes relating to the performance or interpretation of any term of this Agreement shall be construed under and governed by the laws of Kentucky applicable to Agreements to be performed entirely with that jurisdiction, without giving effect to any principles thereof concerning conflicts of laws. All parties have participated fully in the negotiation and preparation hereof; and, accordingly, this Agreement shall not be more strictly construed against any one of the parties hereto.

This the _____ day of _____, 2026.

Daniel Hampton, Employee

Joe Shriver, Deputy Judge/Executive
Kenton County Fiscal Court

EXECUTIVE ORDER
OFFICE OF THE KENTON COUNTY JUDGE-EXECUTIVE
KRIS A. KNOCHELMANN

EXECUTIVE ORDER 26-10

RE: Abby Noll

WHEREAS: Kris A. Knochelmann, Kenton County Judge Executive, has the authority to appoint board members to the Kenton County 911 Appeals Board, with the approval of the Fiscal Court.

WHEREAS: Kris A. Knochelmann, Kenton County Judge Executive, has been advised of the need to appoint board members for the Kenton County 911 Appeals Board, due to the term expirations.

NOW, THEREFORE, I, Kris A. Knochelmann, Kenton County Judge/Executive, do hereby order that Abby Noll be appointed to the Kenton County 911 Appeals Board, with the term expiring on September 25, 2027.

In witness whereof I have set my hand at
Covington, Kentucky this 13th day of
January, 2026.

Kris A. Knochelmann
Kenton County Judge Executive

Order ratified by the Fiscal Court of the County of Kenton _____

Attest:

Fiscal Court Clerk